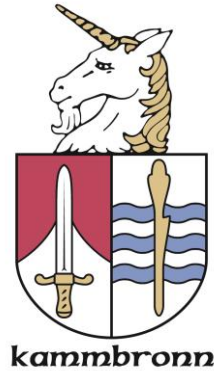


CAMBORNE TOWN COUNCIL

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Council Offices –
The Basset Centre, Basset Road, Camborne TR14 8SL
Telephone: 01209 612406
email: cambornetc@cornwall.gov.uk
web site www.camborne-tc.gov.uk

To all members of the Staffing Committee.

Councillors: S Odgers (Chairman), W Krey (Vice Chairman), Mrs V Dalley,
Ms J Merrick, Ms J Robinson, C Godolphin (Ex Officio)

I hereby summon you to a meeting of the Staffing Committee to be held
in the Clerk's Office, The Basset Centre, Basset Road, Camborne, on
Wednesday 21st September 2016 at 10.30 am.

AGENDA

1. Safety Procedures.
2. To receive apologies for non-attendance.
3. Members to declare disclosable pecuniary interests and non-registerable interests (including the details thereof) in respect of any items on this agenda including any gifts or hospitality exceeding £25.
4. To approve written request(s) for dispensations.
5. Chairman's Announcements.
6. To approve delegated responsibilities for the functions of Proper Officer in the absence of the Town Clerk.
7. To approve an amendment to the Camborne Town Council Working Week in accordance with National Joint Council for Local Government Services National Agreement on Pay and Conditions.
8. That the Council resolves under the 1960 Public Bodies (Admission to Meetings) Act, to exclude the press and public due to the confidential nature of the business to be discussed.
9. To receive and approve the minutes of the meeting of the Staffing Committee held on the 2nd September 2016.

10. Matters arising, where no substantive item below, for information only.
11. To receive a verbal report from the Town Clerk on Performance Management, agree action and authorise any associated expenditure.
12. To receive a verbal report from the Town Clerk regarding interim arrangements for Office Administration, agree action and authorise associated expenditure.
13. To receive a verbal report from the Town Clerk regarding advice received concerning recruitment, agree action and authorise associated expenditure.

Given under my hand this 13th day of September 2016

Amanda Mugford
Town Clerk

This meeting has been advertised as a public meeting and as such could be filmed or recorded by broadcasters, the media or members of the public.

*Please be aware that whilst every effort is taken to ensure that members of the public are not filmed, **we cannot guarantee this**, especially if you are speaking or taking an active role.*