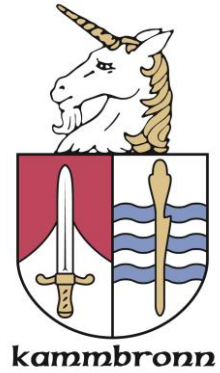


# CAMBORNE TOWN COUNCIL

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### **To all members of the Staffing Committee.**

Councillors: S Odgers (Chairman), W Krey (Vice Chairman), Mrs V Dalley,  
Ms J Merrick, Ms J Robinson, C Godolphin (Ex Officio)

I hereby summon you to a meeting of the Staffing Committee to be held  
in the Clerk's Office, The Basset Centre, Basset Road, Camborne, on  
**Tuesday 13<sup>th</sup> December 2016 at 10.30 am.**

### AGENDA

1. Safety Procedures.
2. To receive apologies for non-attendance.
3. Members to declare disclosable pecuniary interests and non-registerable interests (including the details thereof) in respect of any items on this agenda including any gifts or hospitality exceeding £25.
4. To approve written request(s) for dispensations.
5. Chairman's Announcements.
6. To receive and approve the minutes of the meeting of the Staffing Committee held on the 17<sup>th</sup> November 2016.
7. Matters arising, where no substantive item below, for information only.
8. To receive a report from the Town Clerk on the Camborne Town Council revenue budget 2017/2018.
9. To receive recommendations from the Strategic Budget Working Party for the Staffing revenue budget 2017/2018.
10. To agree the Staffing revenue budget for 2017/2018 and make recommendations to the Finance & General Purposes Committee accordingly.

11. To review Earmarked Reserves and make recommendations to the Finance & General Purposes Committee accordingly.
12. To receive the annual General Risk Assessment Report from Ellis Whittam, agree action and authorise any associated expenditure.
13. To approve the interview format for the recruitment and selection of Finance & Administration officer (S.76.2). (To follow)
14. To approve attendance at the Local Council Advisory Service Annual Seminar on 15th February 2017 and authorise expenditure accordingly.
15. To approve attendance at the LGPS Practitioner and Employer Workshop 'Understanding ...The Employer Role on 11<sup>th</sup> April 2017 and authorise expenditure accordingly.

Given under my hand this 6th day of December 2016

Amanda Mugford  
Town Clerk

*This meeting has been advertised as a public meeting and as such could be filmed or recorded by broadcasters, the media or members of the public.*

*Please be aware that whilst every effort is taken to ensure that members of the public are not filmed, **we cannot guarantee this**, especially if you are speaking or taking an active role.*