

**CAMBORNE TOWN COUNCIL
FULL COUNCIL 7th SEPTEMBER 2017**

MINUTES of the meeting of Camborne Town Council held in Room GW03, Cornwall Council One Stop Shop, Dolcoath Avenue, Camborne, on Thursday 7th September 2017 at 6:30pm.

PRESENT	Councillor V Dalley	Chairman
	Councillor C Godolphin	Vice Chairman
	Councillor D Atherfold	(from point indicated)
	Councillor J Barclay	
	Councillor M Champion	
	Councillor J P Collins	
	Councillor T Dalley	
	Councillor Ms Z Fox	
	Councillor J E Gillingham	
	Councillor R Goodman	
	Councillor J Herd	
	Councillor V Kelynack	
	Councillor L Lemon	(from point indicated)
	Councillor R Marshall	
	Councillor J Morgan	
	Councillor M Pearce	
	Councillor D Wilkins	
	Councillor G Winter	

In Attendance: Amanda Mugford, Town Clerk; Mr E Williams (Member of Public)
Heather Kirkham (Minute Taker).

The Chairman explained the safety procedures to all present.

C.4015 TO RECEIVE APOLOGIES FOR NON-ATTENDANCE

C.4015.2 RESOLVED: that the apologies from Councillor Atherfold for late arrival at the meeting of the Full Council on 7th September 2017 were received.

Proposed by Councillor Mrs V Dalley
Seconded by Councillor Godolphin

On a vote being taken the matter was approved unanimously.

C.4016 CHAIRMAN'S ANNOUNCEMENTS

Events attended by the Mayor representing the Town Council were as follows:

- 15th July Camborne Show.
- 16th July Falmouth Sea Sunday.
- 21st July Heartlands – award to Council for participation in Man Engine Tour.
- 22nd July Roscroggan – annual commemoration for air force personnel lost in plane crash.

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- 24th July Truro Cathedral – Camborne School of Mines graduation.
- 10th August Epiphany House Truro – St Petroc’s cream tea.
- 12th August V.J. Commemoration – wreath laying.
- 12th August King Edward Mine – official unveiling of plaque designed by community members
- 3rd September Civic Service - £505.05 collected for UNICEF.

Events attended by the Deputy Mayor representing the Town Council were as follows:-

- 6th August St Columb – Mayor’s Civic Service
- 3rd September Camborne – Mayor’s Civic Service

C.4017 MEMBERS TO DECLARE DISCLOSABLE PECUNIARY INTERESTS AND NON REGISTERABLE INTERESTS (INCLUDING THE DETAILS THEREOF) IN RESPECT OF ANY ITEMS ON THIS AGENDA INCLUDING ANY GIFTS OR HOSPITALITY EXCEEDING £25

There were no declarations of interest.

C.4018 TO APPROVE WRITTEN REQUEST(S) FOR DISPENSATIONS

There were no written requests for dispensations.

C.4019 PUBLIC PARTICIPATION (SUBJECT TO STANDING ORDER 90 MEMBERS OF THE PUBLIC ARE PERMITTED TO MAKE REPRESENTATIONS, ANSWER QUESTIONS AND GIVE EVIDENCE IN RESPECT OF ANY ITEM OF BUSINESS INCLUDED IN THE AGENDA, UP TO A MAXIMUM OF FIFTEEN MINUTES)

The member of the public present (Mr E Williams) asked when the area outside of the Passmore Edwards building on Basset Street would be repaired, as a large puddle appeared there every time it rained which caused flooding problems.

Councillor Collins responded stating that this was the responsibility of Cornwall Council and that he would check with Cornwall Council as to whether there was money allocated for this work and would report back to the Council accordingly.

C.4020 TO RECEIVE AND APPROVE THE MINUTES OF THE FOLLOWING COUNCIL MEETINGS

i) Full Council 29th June 2017

- C.4020.2 RESOLVED:** **that the minutes of Full Council held on the 29th June 2017 were received, approved and signed by the Chairman.**

Proposed by Councillor Mrs V Dalley
Seconded by Councillor Godolphin

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On a vote being taken the matter was approved unanimously.

Councillor Atherfold entered the meeting at this point.

ii) Full Council 13th July 2017

It was pointed out that Minute C.3986.3 should say seconded by Councillor Morgan not Merrick. Also there was a typo in C.3993 on the second line it should say "appointment" rather than appointments.

C.4020.3 RESOLVED: that the minutes of the meeting, subject to the amendment of text at C.3986.3 and C.3993; of the Full Council held on the 13th July 2017 were received, approved and signed by the Chairman.

Proposed by Councillor Mrs V Dalley
Seconded by Councillor Godolphin

On a vote being taken the matter was approved unanimously.

iii) Full Council (Extraordinary) 27th July

C.4020.4 RESOLVED: that the minutes of Full Council held on the 27th July 2017 were received, approved and signed by the Chairman.

Proposed by Councillor Mrs V Dalley
Seconded by Councillor Godolphin

On a vote being taken the matter was approved unanimously.

C.4021 TO RECEIVE THE MINUTES OF THE FOLLOWING COMMITTEE MEETINGS

i) Planning & Development Committee 11th July 2017

C.4021.2 RESOLVED: that the minutes of the meeting of the Planning & Development Committee held on the 11th July 2017 were received.

Proposed by Councillor Collins
Seconded by Councillor Winter

On a vote being taken the matter was approved unanimously.

ii) Planning & Development Committee 15th August 2017

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- C.4021.3 RESOLVED:** that the minutes of the meeting of the **Planning & Development Committee held on the 15th August 2017 were received.**

Proposed by Councillor Collins
Seconded by Councillor Ms Z Fox

On a vote being taken the matter was approved unanimously.

iii) Amenities Committee 20th July 2017

- C.4021.4 RESOLVED:** that the minutes of the meeting of the **Amenities Committee held on the 20th July 2017 were received.**

Proposed by Councillor Champion
Seconded by Councillor J Barclay

On a vote being taken the matter was approved unanimously.

iv) Finance & General Purposes Committee 27th July 2017

- C.4021.5 RESOLVED:** that the minutes of the meeting of the **Finance & General Purposes Committee held on the 27th July 2017 were received.**

Proposed by Councillor Atherfold
Seconded by Councillor R Marshall

On a vote being taken the matter was approved unanimously.

v) Boundary Review Working Group 18th July 2017

- C.4021.6 RESOLVED:** that the minutes of the meeting of the **Boundary Review Working Group held on the 18th July 2017 were received.**

Proposed by Councillor Mrs V Dalley
Seconded by Councillor Godolphin

On a vote being taken the matter was approved unanimously.

vi) Public Estate & Devolution Working Group 30th August 2017

- C.4021.7 RESOLVED:** that the minutes of the meeting of the **Public Estate and Devolution Working Group held on the 30th August 2017 were received.**

Proposed by Councillor Mrs V Dalley
Seconded by Councillor Winter

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On a vote being taken the matter was approved unanimously.

C.4022 TO NOTE THE MINTES OF

i) West Cornwall CCTV Management Group 20th June 2017

C.4022.2 RESOLVED: that the minutes of the meeting of the West Cornwall CCTV Management Group held on the 20th June 2017 were noted.

Proposed by Councillor Mrs Dalley
Seconded by Councillor Godolphin

On a vote being taken the matter was approved unanimously.

**ii) Cornwall Association of Local Councils Larger Committee
25th January 2017**

C.4022.3 RESOLVED: that the minutes of the meeting of the Cornwall Association of Local Councils Larger Committee held on the 25th January 2017 were noted.

Proposed by Councillor Godolphin
Seconded by Councillor Winter

On a vote being taken the matter was approved unanimously.

C.4023 MATTERS ARISING, FOR INFORMATION ONLY, WHERE NOT INCLUDED BELOW

The Town Clerk informed members that Liskeard had been chosen for the Golden Tree Cornish Christmas project (C.3998.2).

C.4024 TO RECEIVE QUESTIONS FROM MEMBERS OF WHICH PRIOR NOTICE HAS BEEN GIVEN

None received.

Councillor Lemon entered the meeting at this point.

C.4025 TO RECEIVE A VERBAL PROGRESS REPORT FROM THE TOWN CLERK ON THE PASSMORE EDWARDS LIBRARY BUILDING AND THE LIBRARY SERVICE IN CAMBORNE, AGREE ANY ACTION AND AUTHORISE THE ASSOCIATED EXPENDITURE.

The Town Clerk informed Members that the temporary library solution at Cornwall Council's Camborne One Stop Shop was up and running. The letter of intent had been sent to the contractor and contract documents were in the process of being finalised by 3HW. However, the Town Clerk then referred to an email that she had received that day which stated the hand

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- C.4026.2 RESOLVED:** that the Option Agreement and Transfer document for the acquisition of the Camborne Library and authorise the execution and sealing thereof in accordance with standing order 67 (a) and 67 (b) was received and approved.

Proposed by Councillor Mrs V Dalley
Seconded by Councillor Ms Z Fox

On a vote being taken the matter was approved unanimously.

- C.4027 TO RECEIVE THE SERVICE AGREEMENT FOR THE PROVISION OF A LIBRARY SERVICE BY THE TOWN COUNCIL FROM THE PASSMORE EDWARDS LIBRARY BUILDING, CAMBORNE AND AUTHORISE THE EXECUTION AND SEALING THEREOF IN ACCORDANCE WITH STANDING ORDER 67 (a) AND 67 (b).**

The Town Clerk informed Members that there had been a few revisions to the Service Agreement on pages: 10, 51, 54 and 68 and indicated which ones (as per Agenda papers).

- C.4027.2 RESOLVED** that the Service Agreement for the provision of a library service by the Town Council from the Passmore Edwards Library building, Camborne and authorise the execution and sealing thereof in accordance with standing order 67 (a) and 67 (b) be received and approved.

Proposed by Councillor Mrs V Dalley
Seconded by Councillor Champion.

On a vote being taken the matter was approved unanimously.

- C.4028 TO RECEIVE A VERBAL PROGRESS REPORT FROM THE TOWN CLERK ON THE DEVOLUTION OF GREEN SPACES IN THE CAMBORNE PARISH, AGREE ANY ACTION AND AUTHORISE EXPENDITURE.**

The Town Clerk gave a verbal progress report on the devolution of green spaces in the Camborne parish which included:

King George V Playing Fields

There continued to be concerns over the application for the license for a mining survey to be undertaken. The original request had been sent to Cornwall Council in June, Town Clerk chased this up and had a telephone conversation with the Community Network Manager – West, on 31 August, when she was informed that the matter was to be discussed at the

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**ground from the security of tenure
provisions of that Act.**

Proposed by Councillor Ms Z Fox
Seconded by Councillor Champion

On a vote being taken the matter was approved unanimously.

The Town Clerk then continued and stated that the waste services provision at all the green space sites (with the exception of Camborne Recreation Ground) came under Biffa and these were contracted until 2020. Members needed to confirm to honour this contract once ownership of the green spaces was transferred.

C.4028.4 RESOLVED: that the Biffa waste contract be honoured and that the contract be transferred across to the Council.

Proposed by Councillor Morgan
Seconded by Councillor Ms Z Fox

On a vote being taken the matter was approved unanimously

It was clarified that, though it was proposed that the potential transfer date for sites would be 9th October, no transfers would proceed until all legal documentation for the four sites had been completed.

C.4029 TO RECEIVE AND APPROVE THE RECOMMENDATIONS OF THE PUBLIC ESTATE AND DEVOLUTION WORKING GROUP.

C.4029.2 RESOLVED that the Council accepts the quotation for insurance cover for the Passmore Edwards Library Building and authorises the associated expenditure from the Devolved Services – Passmore Edwards Library budget.

Proposed by Councillor Mrs V Dalley
Seconded by Councillor Ms Z Fox

On a vote being taken the matter was approved unanimously.

C.4029.3 RESOLVED that the Council delegate authority to the Mayor and Chairman of the Finance and General Purposes Committee to accept a quotation for Works in Progress insurance cover at the Passmore Edwards Library Building and authorises the associated expenditure from the Devolved Services – Passmore Edwards Library budget.

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**Edwards Library Building on transfer to
the Town Council's ownership.**

Proposed by Councillor J Barclay
Seconded by Councillor Ms Z Fox

On a vote being taken the matter was approved unanimously.

- C.4029.9 RESOLVED** **that the Council proceed with the transfer and devolution of Phase 1 sites on 9th October 2017; funding for Japanese Knotweed and Invasive Species treatment to be provided by Cornwall Council on a site by site basis as ownership transferred.**

Proposed by Councillor Ms Z Fox
Seconded by Councillor R Marshall

On a vote being taken the matter was approved unanimously.

- C.4029.10 RESOLVED** **that the Council proceed with the transfer of Park Road Playing Fields (Roskear Recreation Ground) as a Phase 1 site for completion on 9th October 2017 or as quickly as possible.**

Proposed by Councillor Champion
Seconded by Councillor T Dalley

On a vote being taken the matter was approved unanimously.

- C.4029.11 RESOLVED** **that the Council writes a formal letter to the 1st Camborne Scout Group regarding the sewerage and water supplies at the Scout Hut, Pengegon, to include the advice obtained from the Council's solicitor.**

Proposed by Councillor Godolphin
Seconded by Councillor M Pearce

On a vote being taken the matter was approved unanimously.

- C.4029.12 RESOLVED** **that the Council proceeds with the transfer of devolution sites as recommended by the Council's solicitor and continue negotiations with Cornwall Council regarding additional funding.**

Proposed by Councillor Ms Z Fox

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Seconded by Councillor Wilkins

On a vote being taken the matter was approved unanimously.

C.4029.13 RESOLVED

that the Council approves granting a new lease to Beacon Cricket Club for a term of 99 years at a peppercorn rent and instructs the Council's solicitors accordingly.

Proposed by Councillor Godolphin
Seconded by Councillor M Pearce

On a vote being taken the matter was approved unanimously.

C.4029.14 RESOLVED

that the Council approves the recommendations of the Cornish Language Panel: Park-Gwari an Park, Gwaridir an Tanses, Park-Gwari Resker, Park Tresulwedhen; Gwaridir Kambronn

Proposed by Councillor Champion
Seconded by Councillor Gillingham

On a vote being taken the matter was approved unanimously.

C.4029.15 RESOLVED

that the Council proceed to adopt a Dog Charter with Mr L Jones to use 'Jago' as the featured canine instead of 'Murphy'

Proposed by Councillor Godolphin
Seconded by Councillor Wilkins

On a vote being taken the matter was approved unanimously.

C.4029.16 RESOLVED

that the Council approves the estimate from Cormac solutions for cleaning the public conveniences at Camborne Recreation Ground and providing Washroom Services

Proposed by Councillor Collins
Seconded by Councillor R Marshall

On a vote being taken the matter was approved unanimously.

C.4030 TO RECEIVE THE TRANSFER DOCUMENTS (TR1) FOR BEACON RECREATION GROUND AND TRESLOTHAN ROAD PARK, TROON; AND AUTHORISE THE EXECUTION AND SEALING THEREOF IN ACCORDANCE WITH STANDING ORDER 67 (a) AND 67 (b).

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- C.4030.2 RESOLVED** that the transfer documents (TR1) for Beacon Recreation Ground and Treslothan Road Park, Troon; and authorise the execution and sealing thereof in accordance with Standing Order 67 (a) and 67 (b) be received and approved.

Proposed by Councillor Champion
Seconded by Councillor V Kelynack

On a vote being taken the matter was approved unanimously.

- C.4031 TO RECEIVE THE TRANSFER DOCUMENTS (TP1) FOR ROSKEAR RECREATION GROUND (PARK ROAD PLAYING FIELDS) AND AUTHORISE THE EXECUTION AND SEALING THEREOF IN ACCORDANCE WITH STANDING ORDER 67 (a) AND 67 (b).**

- C.4031.2 RESOLVED** that the transfer documents (TP1) for Roskear Recreation Ground (Park Road Playing Fields) and authorise the execution and sealing thereof in accordance with standing order 67 (a) and 67 (b) be received and approved.

Proposed by Councillor Godolphin
Seconded by Councillor L Lemon

On a vote being taken the matter was approved unanimously.

- C.4032 TO AUTHORISE THE EXECUTION AND SEALING OF DOCUMENTS (TP1) FOR THE TRANSFER OF THE PARK SECTION OF CAMBORNE RECREATION GROUND AND LEASE OF THE RUGBY PITCH SECTION OF CAMBORNE RECREATION GROUND AS ADVISED BY THE COUNCIL'S SOLICITOR IN ACCORDANCE WITH STANDING ORDER 67 (a) AND 67 (b).**

- C.4032.2 RESOLVED** that the execution and sealing of documents (TP1) for the transfer of the park section of Camborne Recreation Ground and lease of the rugby pitch section of Camborne Recreation Ground as advised by the Council's solicitor in accordance with Standing Order 67 (a) and 67 (b) be approved.

Proposed by Councillor Ms Z Fox
Seconded by Councillor Collins

On a vote being taken the matter was approved unanimously.

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C.4033 TO AUTHORISE THE EXECUTION AND SEALING OF DOCUMENTS FOR THE UNDERLEASE OF CAMBORNE RUGBY FOOTBALL CLUB FOR THE RUGBY PITCH SECTION OF CAMBORNE RECREATION GROUND AS ADVISED BY THE COUNCIL'S SOLICITOR IN ACCORDANCE WITH STANDING ORDER 67 (a) AND 67 (b).

C.4033.2 RESOLVED that the execution and sealing of documents for the under lease of Camborne Rugby Football Club for the rugby pitch section of Camborne Recreation Ground as advised by the Council's solicitor in accordance with Standing Order 67 (a) and 67 (b) be approved.

Proposed by Councillor Champion
Seconded by Councillor Ms Z Fox

On a vote being taken the matter was approved unanimously.

C.4034 TO RECEIVE THE INFORMATION ON SIGNS AND INSTALLATION FOR DEVOLVED GREEN SPACES, AGREE ACTION AND AUTHORISE ASSOCIATED EXPENDITURE FROM THE DEVOLVED SERVICE – GREEN SPACES BUDGET.

The Town Clerk circulated handouts concerning the signage for the devolved green spaces and went through the systems informing Members of the various types of signs, systems, construction of the signs and costs. It was intended to have the new signs at each access point to each of the green spaces, plus there could be some smaller information signs to indicate certain activity areas e.g. picnic area. A lively discussion by Members ensued as to what was required/need etc.

A motion was proposed by Councillor Ms Fox and seconded by Councillor J Barclay that:

the design and purchase of the big access signs for the green spaces but not the smaller activity (info) signs be approved.

On a vote being taken: there were five votes in favour.
Thirteen votes against. The motion was, therefore, lost.

C.4034.2 RESOLVED: that the design of all of the signs be approved; and;
the quantity required of the big signs for the access points, for the specific areas identified, be approved; and;
that the expenditure to purchase the sign system (as per the estimate) up to a maximum of £7,500 be approved.

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Proposed by Councillor Godolphin
Seconded by Councillor Champion

On a vote being taken the matter was approved unanimously.

C.4035 TO APPROVE DELEGATED AUTHORITY TO THE MAYOR AND CHAIRMAN OF THE FINANCE AND GENERAL PURPOSES COMMITTEE TO AWARD A CONTRACT FOR THE PROVISION OF WASTE SERVICES AT CAMBORNE RECREATION GROUND AND AUTHORISE THE ASSOCIATED EXPENDITURE.

The Town Clerk informed Members that currently Cormac emptied the bins and dealt with litter picking at Camborne Recreation Ground. The information received from Cormac with regard to the specification of the contract with Cornwall Council was rather vague and she had asked for more information. This matter needed resolved before the 9th October 2017 and the Council would shortly be going out to get three quotations.

C.4035.2 RESOLVED that authority be delegated to the Mayor and Chairman of the Finance and General Purposes Committee to award a contract for the provision of waste services at Camborne Recreation Ground and authorise the associated expenditure; be approved.

Proposed by Councillor Champion
Seconded by Councillor T Dalley

On a vote being taken the matter was approved unanimously.

C.4036 TO RECEIVE THE CORRESPONDENCE AND QUOTATIONS REGARDING THE REGISTRATION OF THE TOWN COUNCIL LOGO AS A REGISTERED TRADE MARK, AGREE ACTION AND AUTHORISE ASSOCIATED EXPENDITURE.

C.4036.2 RESOLVED to receive the correspondence and quotations regarding the registration of the Town Council logo as a Registered Trade Mark; but not to progress it further as it was felt it was not a worthwhile venture.

Proposed by Councillor Mrs V Dalley
Seconded by Councillor Godolphin

On a vote being taken the matter was approved unanimously.

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C.4037 TO RECEIVE A REPORT FROM THE FINANCE AND ADMINISTRATION OFFICER ON THE COUNCIL'S ACCOUNTING SOFTWARE SYSTEM, AGREE ACTION AND AUTHORISE ASSOCIATED EXPENDITURE

C.4037.2 RESOLVED that the report from the Finance and Administration officer on the Council's Accounting Software System be Received; and; that the Recommendations within the report (on page 5) be approved and actioned accordingly.

Proposed by Councillor Godolphin
Seconded by Councillor Mrs V Dalley

On a vote being taken the matter was approved unanimously.

C.4038 TO APPROVE THE PROVISION OF TRAINING FOR THE AMENITIES TECHNICIANS ON THE FOLLOWING:

A discussion on the need for the training (Health & Safety etc) and the relevant costs ensued.

- i) Agricultural Tractor;
- ii) Flail;
- iii) Ride On and Pedestrian Mowers;
- iv) Tree Inspection

AND AUTHORISE EXPENDITURE FROM THE DEVOLVED SERVICES GREEN SPACES BUDGET.

C.4038.2 RESOLVED that the provision of training for the Amenities Technicians as indicated above be approved; and; that expenditure be authorised from the Devolved Services Green Spaces Budget.

Proposed by Councillor Ms Z Fox
Seconded by Councillor Champion

On a vote being taken the matter was approved unanimously.

C.4039 TO APPROVE THE ALLOCATION OF EXPENSES INCURRED FOR THE CIVIC SERVICE FROM THE COUNCIL EXPENSES AND MAYORAL EXPENSES BUDGETS

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- C.4039.2 RESOLVED** that the allocation of expenses incurred for the Civic Service from the Council Expenses and Mayoral Expenses budgets be approved.

Proposed by Councillor Godolphin
Seconded by Councillor Wilkins

On a vote being taken the matter was approved unanimously.

- C.4040 TO APPROVE PAYMENT BY DIRECT DEBIT MANDATE TO NEOPOST FOR HIRE OF THE FRANKING MACHINE AND MONTHLY POSTAGE USE**

- C.4040.2 RESOLVED** that the payment by Direct Debit Mandate to Neopost for hire of the franking machine and monthly postage use be approved.

Proposed by Councillor Ms Z Fox
Seconded by Councillor Champion

On a vote being taken the matter was approved unanimously.

- C.4041 TO APPROVE THE RENEWAL OF MEMBERSHIPS OF THE FIELDS IN TRUST AND AUTHORISE THE ASSOCIATED EXPENDITURE**

- C.4041.2 RESOLVED** that renewal of the Membership of the Fields in Trust be approved; and; the associated expenditure be authorised.

Proposed by Councillor Champion
Seconded by Councillor Winter

On a vote being taken the matter was approved unanimously.

- C.4042 TO RECEIVE THE RESIGNATION OF COUNCILLOR R GOODMAN FROM THE PLANNING AND DEVELOPMENT COMMITTEE AND APPOINT A REPLACEMENT.**

- C.4042.2 RESOLVED** that the resignation from Councillor Goodman from the Planning & Development Committee be received; and; that to retain political balance Councillor Morgan take up the vacancy on the Planning & Development Committee.

Proposed by Councillor J P Collins
Seconded by Councillor Atherfold

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On a vote being taken the matter was approved unanimously.

C.4043 TO APPOINT A REPRESENTATIVE TO THE SOUTH CROFTY MINE LOCAL LIAISON GROUP

There were three nominations received for the representative on the South Crofty Mine Local Liaison Group.

C.4043.2 RESOLVED: that Councillor Marshall be appointed as the Council's representative on the South Crofty Mine Local Liaison Group

Proposed by Councillor Winter
Seconded by Councillor Wilkins

On a vote being taken the matter was approved by a majority.

C.4044 TO RECEIVE THE DELIVERY NOTES FOR THE HORTICULTURAL EQUIPMENT PROCURED FOR THE DELIVERY OF THE DEVOLVED GREEN SPACES SERVICES.

C.4044.2 RESOLVED that the Delivery Notes for the horticultural equipment procured for the delivery of the devolved green spaces services be received.

Proposed by Councillor Godolphin
Seconded by Councillor Ms Z Fox

On a vote being taken the matter was approved unanimously.

There being no further business the Chairman closed the meeting at 8:20pm.

SIGNED BY THE CHAIRMAN.....

DATE