

**CAMBORNE TOWN COUNCIL
FULL COUNCIL 12TH OCTOBER 2017**

MINUTES of the meeting of Camborne Town Council held in Room GW03 (Ground Floor West 03), Cornwall Council One Stop Shop, Dolcoath Avenue, Camborne on Thursday 12th October 2017 at 6.30 pm.

PRESENT Councillor V Dalley Chairman
Councillor C Godolphin Vice Chairman
Councillor D Atherfold
Councillor J Barclay
Councillor M Champion
Councillor J P Collins
Councillor Ms Z Fox
Councillor J E Gillingham
Councillor R Goodman
Councillor J Herd
Councillor V Kelynack
Councillor L Lemon From point mentioned & until point mentioned
Councillor R Marshall
Councillor J Morgan
Councillor M Pearce
Councillor D Wilkins
Councillor G Winter

In Attendance: Amanda Mugford, Town Clerk; Melanie Negus Administrative Assistant, and two members of the public.

The Chairman explained the safety procedures to all present.

C.4045 TO RECEIVE APOLOGIES FOR NON-ATTENDANCE

C.4045.2 RESOLVED: that the apologies from Councillor Dalley for non-attendance at the meeting of the Full Council held on 12th October 2017 were received

Proposed by Councillor Mrs Dalley
Seconded by Councillor Atherfold

On a vote being taken the matter was approved unanimously.

C.4046 CHAIRMAN'S ANNOUNCEMENTS

Events attended by the Mayor representing the Council were as follows:

- 13th September, laid wreath at RAF Battle of Britain Memorial Service, at Illogan Parish Church.
- 15th September, presented Certificates at All Saints Church Community Centre.
- 16th September, Official opening of Liberal Party Hall, Camborne.
- 17th September, St Just Mayor's Civic Service at Pendeen Church.

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- 20th September, St Petroc's Homeless Charity AGM at Truro Council Chambers.
- 24th September, Redruth Civic Service at St Andrews Church, Redruth.
- 30th September, South West Lions Club Concert at Wesley Chapel, Camborne.
- 8th October, Hayle Mayor's Civic Service at St Elwyns Church, Hayle.

Events attended by the Deputy Mayor representing the Council were as follows:

- 15th September, All Saints Church Community Centre, Tuckingmill, five year Celebration.
- 16th September, Official opening of Liberal Party Hall, Camborne.
- 24th September, Falmouth Mayor's Civic Service.

C.4047 MEMBERS TO DECLARE DISCLOSABLE PECUNIARY INTERESTS AND NON REGISTERABLE INTERESTS (INCLUDING THE DETAILS THEREOF) IN RESPECT OF ANY ITEMS ON THIS AGENDA INCLUDING ANY GIFTS OR HOSPITALITY EXCEEDING £25

Councillor Winter declared an interest in Agenda item 30, as his wife had a temporary job at Camborne Library.

C.4048 TO APPROVE WRITTEN REQUEST(S) FOR DISPENSATIONS

There were no dispensation requests.

C.4049 PUBLIC PARTICIPATION (SUBJECT TO STANDING ORDER 90 MEMBERS OF THE PUBLIC ARE PERMITTED TO MAKE REPRESENTATIONS, ANSWER QUESTIONS AND GIVE EVIDENCE IN RESPECT OF ANY ITEM OF BUSINESS INCLUDED IN THE AGENDA, UP TO A MAXIMUM OF FIFTEEN MINUTES)

The members of public present did not wish to speak.

C.4050 TO RECEIVE AND APPROVE THE MINUTES OF THE MEETING OF THE FULL COUNCIL HELD ON THE 7TH SEPTEMBER 2017 AND THE CHAIRMAN TO SIGN THEM

C.4050.2 RESOLVED: that the minutes of the meeting of the Full Council held on the 7th September 2017 were received, approved and signed by the Chairman

Proposed by Councillor Mrs Dalley
Seconded by Councillor Godolphin

On a vote being taken the matter was approved unanimously.

C.4051 TO RECEIVE THE MINUTES OF THE FOLLOWING COMMITTEE MEETINGS

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i) Planning & Development Committee 5th September 2017

C.4051.2 RESOLVED: **that the minutes of the meeting of the Planning & Development Committee held on the 5th September 2017 were received**

Proposed by Councillor Collins
Seconded by Councillor Winter

On a vote being taken the matter was approved unanimously.

ii) Planning & Development Committee 26th September 2017

C.4051.3 RESOLVED: **that the minutes of the meeting of the Planning & Development Committee held on the 26th September 2017 were received**

Proposed by Councillor Collins
Seconded by Councillor Godolphin

On a vote being taken the matter was approved unanimously.

iii) Amenities Committee 14th September 2017

C.4051.4 RESOLVED: **that the minutes of the meeting of the Amenities committee held on the 14th September 2017 were received**

Proposed by Councillor Champion
Seconded by Councillor J Barclay

On a vote being taken matter was approved unanimously.

iv) Staffing Committee 7th September 2017

C.4051.5 RESOLVED: **that the minutes of the meeting of the Staffing Committee held on the 7th September 2017 were received**

Proposed by Councillor Mrs Dalley
Seconded by Councillor Godolphin

On a vote being taken the matter was approved unanimously.

C.4052 TO NOTE THE MINUTES OF

i) Camborne Regeneration Forum 4th September 2017

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C.4052.2 RESOLVED: **that the minutes of the meeting of the Camborne Regeneration Forum held on the 4th September 2017 were noted**

Proposed by Councillor Mrs Dalley
Seconded by Councillor Winter

On a vote being taken the matter was approved unanimously.

i) Camborne Regeneration Forum 2nd October 2017

C.4052.3 RESOLVED: **that the minutes of the meeting of the Camborne Regeneration Forum held on the 2nd October 2017 were noted**

Proposed by Councillor Mrs Dalley
Seconded by Councillor R Marshall

On a vote being taken the matter was approved unanimously.

ii) Cornwall Association of Local Councils (CALC) 26th July 2017

C.4052.4 RESOLVED: **that the minutes of the meeting of the Cornwall Association of Local Councils (CALC) held on the 26th July 2017 were noted**

Proposed by Councillor Mrs Dalley
Seconded by Councillor Godolphin

On a vote being taken the matter was approved unanimously.

i) Towans Partnership 19th July 2017

C.4052.5 RESOLVED: **that the minutes of the meeting of the Towans Partnership held on the 19th July 2017 were noted**

Proposed by Councillor Ms Fox
Seconded by Councillor Champion

On a vote being taken the matter was approved unanimously.

Councillor L Lemon entered the meeting at 6.38pm.

i) Camborne Twinning Association 11th September 2017

C.4052.6 RESOLVED: **that the minutes of the meeting of the Camborne Twinning Association held on the 11th September 2017 were noted**

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Proposed by Councillor Godolphin
Seconded by Councillor Mrs Dalley

On a vote being taken the matter was approved unanimously.

i) West Cornwall CCTV Management Group 12th September 2017

C.4052.7 RESOLVED: that the minutes of the meeting of the West Cornwall CCTV Management Group held on the 12th September 2017 were noted

Proposed by Councillor Mrs Dalley
Seconded by Councillor J Barclay

On a vote being taken the matter was approved unanimously.

i) South Crofty Mine Liaison Group 26th September 2017

C.4052.8 RESOLVED: that the minutes of the meeting of the South Crofty Mine Liaison Group held on the 26th September 2017 were noted

Proposed by Councillor R Marshall
Seconded by Councillor Winter

On a vote being taken the matter was approved unanimously.

C.4053 MATTERS ARISING, FOR INFORMATION ONLY, WHERE NOT INCLUDED BELOW

The Town Clerk informed members that she was in the process of obtaining three quotations for the provision of waste services at Camborne Recreation Ground; minute ref C.4035.2. There was currently some confusion because it had transpired that Biffa provide the waste service at the Recreation Ground and not Cormac as had been advised from Cornwall Council. She was waiting for clarification from Cornwall Council as to whether the waste services at Camborne Recreation Ground were included in the overall Biffa contract which would novate for the other green space sites being devolved.

C.4054 TO RECEIVE QUESTIONS FROM MEMBERS OF WHICH PRIOR NOTICE HAS BEEN GIVEN

There were no questions from members.

C.4055 TO RECEIVE THE EXTERNAL AUDITOR REPORT AND CERTIFICATE FOR THE FINANCIAL YEAR 2016/2017

Councillors Mrs Dalley and Godolphin reported a clean audit and congratulated the staff their excellent work.

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- C.4055.2 RESOLVED:** **that receive the External auditor report and Certificate for the financial year 2016/2017 was received**

Proposed by Councillor Mrs Dalley
Seconded by Councillor Godolphin

On a vote being taken the matter was approved unanimously.

- C.4056 TO RECEIVE A VERBAL PROGRESS REPORT FROM THE TOWN CLERK ON THE DEVOLUTION OF PHASE 1 GREEN SPACES, AGREE ANY APPROPRIATE ACTION AND AUTHORISE ASSOCIATED EXPENDITURE**

The Town Clerk reported that the legal documents for the transfer of Beacon Playing Field, Camborne Recreation Ground, Treslothan Road Park and Park Road Playing Fields had been signed, sealed and sent to the Town Council's Solicitors, and forwarded to Cornwall Council.

The delay regarding Camborne Rugby Ground was due to the differing boundaries on the present lease and the new lease, because of the freehold separation from the Recreation Ground; and the unavailability of the CRFC Solicitor and the Cornwall Council Solicitor. The Deed of Surrender could be done by the Town Council's Solicitors, but would incur costs.

- C.4056.2 RESOLVED:** **that progress report from the Town Clerk on the devolution of Phase 1 green spaces was received**

Proposed by Councillor Godolphin
Seconded by Councillor Champion

On a vote being taken the matter was approved unanimously.

- C.4057 TO RECEIVE NOTES AND RELATED INFORMATION FROM A MEETING HELD WITH CORNWALL COUNCIL OFFICERS ON 9TH OCTOBER 2017 REGARDING DEVOLUTION OF GREEN SPACES, AGREE ACTION AND AUTHORISE ASSOCIATED EXPENDITURE ACCORDINGLY**

The Town Council's Solicitors had identified problems regarding sewerage liability at the Scout Hut site at Pengegon; there had never been a South West Water Account at the site, and the Scout Hut's lease with Cornwall Council was silent on utilities. Cornwall Council's Solicitor had informed the Town Council that there were no problems regarding sewerage liabilities at the site. At the meeting with Cornwall Council and the Town Council on Monday 9th October Claire Ottery stated that she would confirm by letter that there would be no liability to the Town Council regarding sewerage at the Scout Hut site; the Town Council's Solicitors would follow this up.

The Town Clerk reported that the Town Council had requested a licence from Cornwall Council in June 2017 for a full mining survey on the King George V Playing Field; following serious safety concerns raised in a mining report, commissioned by the Town Council on the land. She was informed that she

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would receive a reply before 9th November. Members were concerned that Cornwall Council was aware of the findings in the report but that the public and a local school were still using this playing field.

A future meeting was planned with Cornwall Council to discuss the Grenville Gardens and Boiler Works Road sites.

The Playing Field at Pengegon had been earmarked by Cornwall Council as land to build a Community Centre for Pengegon using S106 monies, thus rendering it no longer applicable as a green space for public use. This information had been put in the small print on the TR1 document for the site. If the Town Council's Solicitors had not picked-up on this and the Town Council had signed the document, the Community Centre would have been built and signed over to the Town Council, and the Town Council would have had no power to prevent it. The financial implications for ongoing running costs of the Hall were significant and had serious implications should referendum principles be applied to this tier of local government. Cornwall Council had not proposed any alternative sites. The Town Council had not at any stage been consulted regarding the use of the site for the building of a Community Hall.

Members were agreed that it would no longer be a green space if built on so should not be on the green spaces devolution list. They were amazed by the lack of straight answers and information from Cornwall Council.

- C.4057.2 RESOLVED: that notes and related information from a meeting held with Cornwall Council Officers on 9th October 2017 regarding devolution of green spaces were received, and that on completion of phase 1 devolution of green spaces; Camborne Town Council instruct Cornwall Council to remove Pengegon Playing Field from the phase 2 list**

Proposed by Councillor Collins
Seconded by Councillor L Lemon

On a vote being taken the matter was approved by a Majority.
Nine votes for the motion, one abstention, and six votes against.
Councillor Fox asked that her name be recorded as voting against.

Members agreed that the timing of informing Cornwall Council of The Town Council's decision to remove Pengegon Playing Field from the devolution of green spaces list be left to the Town Clerk's discretion.

- C.4058 TO RECEIVE A VERBAL PROGRESS REPORT FROM THE TOWN CLERK ON THE DEVOLUTION OF CAMBORNE LIBRARY, AGREE ACTION AND AUTHORISE ASSOCIATED EXPENDITURE**

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**the opportunity to sign a roof slate for
the library building**

Proposed by Councillor Godolphin
Seconded by Councillor Champion

On a vote being taken the matter was approved unanimously.

- C.4058.3 RESOLVED:** **that 3HW be instructed to contract Cornwall Councillor John Martin to make a photographic record of works at the library building; and quotations be obtained to have the photographs published in A3 hardback book format with a view to purchasing four books and more in paperback**

Proposed by Councillor Godolphin
Seconded by Councillor Collins

On a vote being taken the matter was approved unanimously.

- C.4059 TO APPROVE ANY VARIATION TO OR ADDITION TO THE CONTRACT FOR BUILDING WORKS ON THE PASSMORE EDWARDS LIBRARY BUILDING UNDER FINANCIAL REGULATION 12.3**

The Town Clerk read out Financial Regulation 12.3.

'Any variation to a contract or addition to or omission from a contract must be approved by the Council and Clerk to the contractor in writing, the Council being informed where the final cost is likely to exceed the financial provision'. She informed members that the priced works were currently under the budget allotted for the project and no approval or variation needed to be approved.

- C.4059.2 RESOLVED:** **that Financial Regulation 12.3 was noted and that no action was currently required**

Proposed by Councillor Godolphin
Seconded by Councillor Collins

On a vote being taken the matter was approved unanimously.

- C.4060 TO AUTHORISE PAYMENTS UNDER CONTRACTS FOR BUILDING WORKS ON THE PASSMORE EDWARDS LIBRARY BUILDING UNDER FINANCIAL REGULATIONS 12.1 AND 12.2:**

12.1 Payments on account of the contract sum shall be made within the time specified in the contract by the RFO upon authorised certificates of the architect or other consultants engaged to supervise the contract (subject to any

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Proposed by Councillor Collins
Seconded by Councillor Godolphin

On a vote being taken the matter was approved by a Majority.

C.4062 TO RECEIVE AND APPROVE THE RECOMMENDATIONS OF THE STAFFING COMMITTEE FOR LOCAL GOVERNMENT PENSION SCHEME DISCRETIONARY POLICIES

- C.4062.2 RESOLVED:** that the recommendation of the Staffing Committee, S.149.2 'that there be no change on the discretionary policy concerning Additional Voluntary Contributions (Regulation 17)'; was approved

Proposed by Councillor Godolphin
Seconded by Councillor Mrs Dalley

On a vote being taken the matter was approved unanimously.

- C.4062.3 RESOLVED:** that the recommendation of the Staffing Committee, S.149.3 'that there be no change on the discretionary policy concerning Any Waiving Actuarial for early retirement (Regulation 30(8))'; was approved

Proposed by Councillor Mrs Dalley
Seconded by Councillor Collins

On a vote being taken the matter was approved unanimously.

- C.4062.4 RESOLVED:** that the recommendation of the Staffing Committee, S.149.4 'that there be no change on the discretionary policy concerning 'switching on' the 85 Year Rule for early retirement age (Transitional Provisions Regulations)'; was approved

Proposed by Councillor Collins
Seconded by Councillor Champion

On a vote being taken the matter was approved unanimously.

- C.4062.5 RESOLVED:** that the recommendation of the Staffing Committee, S.149.5 'that there be no change on the discretionary policy concerning early retirement on compassionate grounds (Regulation 30

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(5)) with the addition of 'it would be considered depending on the circumstances on a case by case basis''; was approved

Proposed by Councillor Ms Fox
Seconded by Councillor M Champion

On a vote being taken the matter was approved unanimously.

C.4062.6 RESOLVED: that the recommendation of the Staffing Committee, S.149.6 'that there be no change on the discretionary policy concerning Flexible Retirement'; was approved

Proposed by Councillor Collins
Seconded by Councillor Wilkins

On a vote being taken the matter was approved unanimously.

C.4062.7 RESOLVED: that the recommendation of the Staffing Committee, S.149.7 'that there be no change on the discretionary policy concerning Increase of Pension by Employer (Regulation 31)'; was approved

Proposed by Councillor Mrs Dalley
Seconded by Councillor Godolphin

On a vote being taken the matter was approved unanimously.

C.4062.8 RESOLVED: that the recommendation of the Staffing Committee, S.149.8 'that there be no change on the discretionary policy concerning Transfer of Service into the LGPS (Regulation 100)'; was approved

Proposed by Councillor Godolphin
Seconded by Councillor Collins

On a vote being taken the matter was approved unanimously.

C.4062.9 RESOLVED: that the recommendation of the Staffing Committee, S.149.9 'that the Town council does not extend the 30 day deadline for a member to elect for a shared cost APC upon return from a period of absence from work with permission with no pensionable pay

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(otherwise than because of illness or injury, relevant child-related leave or reserve force service leave) (LGPS Regulations 2013 16(6)); was approved

Proposed by Councillor Godolphin
Seconded by Councillor Wilkins

On a vote being taken the matter was approved unanimously.

C.4063 TO RECEIVE AND APPROVE THE RECOMMENDATIONS OF THE STAFFING COMMITTEE FOR CHRISTMAS 2017 OPENING HOURS

C.4063.2 RESOLVED: that the recommendations of the Staffing Committee S.1160.2 'that the Council closes at 12pm on Friday 22nd December 2017 (the remainder of the day being paid leave at the gift of the Council) and re-opens on Tuesday 2nd January 2018 at the usual time'; were approved

Proposed by Councillor Mrs Dalley
Seconded by Councillor Ms Fox

On a vote being taken the matter was approved unanimously.

C.4064 TO APPOINT A DATA PROTECTION OFFICER

C.4064.2 RESOLVED: that the Town Clerk was appointed as the Town Council's Data Protection Officer

Proposed by Councillor Mrs Dalley
Seconded by Councillor Godolphin

On a vote being taken the matter was approved unanimously.

C.4065 TO AGREE ARRANGEMENTS TO ENHANCE PARTNERSHIP WORKING WITH BID CAMBORNE AND AGREE ACTION ACCORDINGLY

The Town Clerk informed members that BID Camborne's 'Articles of Association 13B' stated that the Town Council may only nominate an 'Officer' of the Council to sit on the Board of Directors. Previously this had not worked well due to the restrictions put on the Town Clerk by BID Camborne.

Camborne Regeneration Forum had in the past had quite a high number of representatives of local community groups. It was suggested that members might want to explore using the Forum as an avenue for a better working relationship with BID and attempt to get more community groups interested in joining the Forum.

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Attendance by Councillors at the Forum had been a little problematic in recent months and Councillor Morgan suggested that named Councillors deputise the appointed Councillors in the event that they could not attend.

- C.4065.2 RESOLVED:** **that Camborne Regeneration Forum be used to build a better working relationship with BID Camborne; Councillors unable to attend Regeneration Forum meetings contact their Deputy to attend. Deputy Councillor for Councillor Mrs Dalley, Councillor Godolphin; for Councillor Collins, Councillor Morgan; for Councillor Ms Fox, Councillor V Kelynack. The Town Council request from BID Camborne copies of their minutes to aid a better working relationship**

Proposed by Councillor Godolphin
Seconded by Councillor Wilkins

On a vote being taken the matter was approved unanimously.

- C.4066 TO APPROVE PARK GERRY AS THE FUTURE NAME FOR PARK ROAD PLAYING FIELDS (C.4029.14)**

Councillor Champion informed members that he had researched tithe maps for ideas for the name for Park Road Playing Fields.

- C.4066.2 RESOLVED:** **that Park Gerry as the future name for Park Road Playing Fields (C.4029.14); was approved**

Proposed by Councillor Champion
Seconded by Councillor Godolphin

On a vote being taken the matter was approved unanimously.

- C.4067 TO APPROVE THE PROVISION OF CORNISH LANGUAGE TRAINING ACTIVITIES FOR COUNCILLORS AND EMPLOYEES AND AUTHORISE ASSOCIATED EXPENDITURE UP TO A MAXIMUM OF £150 FROM THE TOWN PROMOTIONS BUDGET**

Councillor Champion informed members that the Cornwall Council Street Naming Policy encouraged the use of Cornish for place names, and numbers of people learning Cornish had risen by 57% in the last 12 months. As the Town Council was in the process of rebranding using Cornish on signage and correspondence, it would be prudent for Councillors and staff to have a basic knowledge of pronunciation of the Cornish language.

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Proposed by Councillor Collins
Seconded by Councillor Mrs Dalley

On a vote being taken the matter was approved unanimously.

C.4070 TO RECEIVE INFORMATION REGARDING THE NATIONAL ASSOCIATION OF LOCAL COUNCILS (NALC) ANNUAL CONFERENCE, AGREE ATTENDANCE IF APPROPRIATE AND AUTHORISE ASSOCIATED EXPENDITURE

C.4070.2 RESOLVED: that information regarding the National Association of Local Councils (NALC) Annual Conference was received; Councillor R Marshall to attend; the associated expenditure was approved

Proposed by Councillor Ms Fox
Seconded by Councillor Collins

On a vote being taken the matter was approved unanimously.

C.4071 THAT THE COUNCIL RESOLVES UNDER THE 1960 PUBLIC BODIES (ADMISSION TO MEETINGS) ACT, TO EXCLUDE THE PRESS AND PUBLIC DUE TO THE CONFIDENTIAL NATURE OF THE BUSINESS TO BE DISCUSSED

C.4071.2 RESOLVED: that under the 1960 Public Bodies (Admission to Meetings) Act, the press and public were excluded, due to the confidential nature of the business to be discussed

Proposed by Councillor Mrs Dalley
Seconded by Councillor Godolphin

On a vote being taken the matter was approved unanimously.

The member of the public left the meeting.

C.4072 TO RECEIVE QUOTATIONS (OR APPROVE DELEGATED AUTHORITY) FOR THE PROVISION OF TELEPHONY SYSTEMS AND DATA CABLING AT THE PASSMORE EDWARDS LIBRARY BUILDING, APPROVE ACTION AND AUTHORISE ASSOCIATED EXPENDITURE FROM THE LIBRARY DEVOLVED SERVICES BUDGET

The Town Clerk informed members that to date only one quotation had been received although others were pending.

C.4072.2 RESOLVED: that delegated authority to Councillors Mrs Dalley and Godolphin to approve

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quotations, for the provision of telephony systems and data cabling at the Passmore Edwards Library building was approved; the expenditure from the Library Devolved Services budget was authorised

Proposed by Councillor M Pearce
Seconded by Councillor Collins

On a vote being taken the matter was approved unanimously.

Having declared an interest in Agenda item 30 Councillor Winter left the room.

C.4073 TO RECEIVE A VERBAL REPORT FROM THE TOWN CLERK REGARDING THE DEVOLUTION OF THE LIBRARY SERVICE IN CAMBORNE, NOTE THE POTENTIAL CONSEQUENCES AND AGREE ANY APPROPRIATE ACTION ACCORDINGLY

The Town Clerk reported the current situation relating to TUPE and staffing of the library service following transfer to the Town Council's responsibility. She was liaising with Cornwall Council to arrange a day visit for herself and the Mayor to Wadebridge library as it was of a similar specification to Camborne Library; to assess day-to-day operational procedures.

C.4073.2 RESOLVED: that a verbal report from the Town Clerk regarding the devolution of the Library Service in Camborne was received

Proposed by Councillor Godolphin
Seconded by Councillor Mrs Dalley

On a vote being taken the matter was approved unanimously.

There being no further business the Chairman closed the meeting at 8.50 pm.

SIGNED BY THE CHAIRMAN.....

DATE

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