

**CAMBORNE TOWN COUNCIL  
FULL COUNCIL 9<sup>TH</sup> NOVEMBER 2017**

MINUTES of the meeting of Camborne Town Council held in Room GW03, Cornwall Council One Stop Shop, Dolcoath Avenue, Camborne, on Thursday 9<sup>th</sup> November 2017 at 6:30pm.

PRESENT Councillor V Dalley Chairman  
Councillor C Godolphin Vice Chairman  
Councillor D Atherfold  
Councillor J Barclay  
Councillor M Champion  
Councillor J Collins  
Councillor T Dalley  
Councillor Ms Z Fox  
Councillor R Goodman  
Councillor J Herd  
Councillor V Kelynack  
Councillor L Lemon  
Councillor J Morgan  
Councillor M Pearce  
Councillor D Wilkins  
Councillor G Winter

In Attendance: Amanda Mugford, Town Clerk; Two Members of the Public and Heather Kirkham (Minute Taker).

The Chairman explained the safety procedures to all present.

**C.4074 TO RECEIVE APOLOGIES FOR NON-ATTENDANCE**

**C.4074.2 RESOLVED: that the apologies from Councillors Gillingham and Marshall for non attendance at the meeting of the Full Council held on 9<sup>th</sup> November 2017 were received.**

Proposed by Councillor Mrs V Dalley  
Seconded by Councillor Winter

On a vote being taken the matter was approved unanimously.

**C.4075 CHAIRMAN'S ANNOUNCEMENTS**

Events attended by the Mayor representing the Town Council were as follows:-

- October 14<sup>th</sup> – Presentation of 'Oscars' to the Drama Express members.
- October 20<sup>th</sup> – Youth Conference at County Hall – member of the panel on Youth Democracy.
- October 21<sup>st</sup> – Centenary Chapel 178<sup>th</sup> Anniversary Tea.
- October 21<sup>st</sup> – Camborne R.F.C. – to announce the signing of the rugby ground lease with the Council.

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- October 28<sup>th</sup> – Camborne Poppy Appeal launch.
- November 3<sup>rd</sup> – Wesley Chapel presentation of certificates to young people on a Motiv8 course.
- November 5<sup>th</sup> – Carn Brea Remembrance Service in the morning.
  - Portreath Remembrance Service in the afternoon.
- November 7<sup>th</sup> - Visit to Wadebridge Library with the Town Clerk.

Events attended by the Deputy Mayor representing the Town Council were as follows:-

- October 21<sup>st</sup> – Camborne R.F.C. – photo shoot.
- October 23<sup>rd</sup> – St Day and District Darts Presentation Night.
- October 29<sup>th</sup> – St Just Feast Service.

**C.4076 MEMBERS TO DECLARE DISCLOSABLE PECUNIARY INTERESTS AND NON REGISTERABLE INTERESTS (INCLUDING THE DETAILS THEREOF) IN RESPECT OF ANY ITEMS ON THIS AGENDA INCLUDING ANY GIFTS OR HOSPITALITY EXCEEDING £25**

There were no declarations of interest.

**C.4077 TO APPROVE WRITTEN REQUEST(S) FOR DISPENSATIONS**

There were no written requests for dispensations.

**C.4078 PUBLIC PARTICIPATION (SUBJECT TO STANDING ORDER 90 MEMBERS OF THE PUBLIC ARE PERMITTED TO MAKE REPRESENTATIONS, ANSWER QUESTIONS AND GIVE EVIDENCE IN RESPECT OF ANY ITEM OF BUSINESS INCLUDED IN THE AGENDA, UP TO A MAXIMUM OF FIFTEEN MINUTES)**

There were two members of the public present but neither wished to speak.

**C.4079 TO RECEIVE AND APPROVE THE MINUTES OF THE FOLLOWING COUNCIL MEETINGS**

i) Full Council 12<sup>th</sup> October 2017

The Town Clerk highlighted to Members two amendments that need to be made to the Minutes:-

i) Page 2175 Minute C.4056 – it should say Park Road Playing Field not Meneth Road Park.

ii) Page 2183 Minute C.4065.2 – it should read Councillor Ms Fox, Councillor V Kelynack not the other way round.

**C.4079.2 RESOLVED: that subject to the two amendments previously stated above - the minutes of Full Council held on the 12<sup>th</sup> October 2017 were received, approved and signed by the Chairman.**

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Proposed by Councillor Mrs V Dalley  
Seconded by Councillor Godolphin

On a vote being taken the matter was approved unanimously.

**C.4080 TO RECEIVE THE MINUTES OF THE FOLLOWING COMMITTEE MEETINGS**

i) Planning & Development Committee 17<sup>th</sup> October 2017

**C.4080.2 RESOLVED: that the minutes of the meeting of the Planning & Development Committee held on the 17<sup>th</sup> October 2017 were received.**

Proposed by Councillor Collins  
Seconded by Councillor Godolphin

On a vote being taken the matter was approved unanimously.

**C.4081 MATTERS ARISING, FOR INFORMATION ONLY, WHERE NOT INCLUDED BELOW**

The Town Clerk referred to Minute C.4053 on page 2174 concerning provision of waste services at Camborne Recreation Ground and stated that she had still not received anything from Cornwall Council and would chase again.

Reference Minute C.4067.2 on page 2184 concerning the provision of Cornish language training for Members and employees. The Town Clerk asked for a steer from the Members (not a decision) on this issue as there was an opportunity to be part of a pilot being developed by Mr Trevethan, Cornish language lead at Cornwall Council. This would, however, mean that the training would be delayed. The matter was discussed and it was agreed by the majority to continue with the option as resolved at Minute C4067.2 and the subsequent budget of £150.

The Town Clerk referred to Minute C.4068.2 on page 2184 concerning the new Financial Accounting Software. It was explained that correspondence had been received from Cornwall Council's IS Strategy Manager stating that if Camborne Town Council had the software installed there would be a charge of between £3,000 - £5,000, also there would be a time scale of months for it to be implemented rather than weeks. It would therefore be prudent to look at alternative ICT providers which hopefully would prove more cost effective. It was then suggested that the Town Clerk explore other ICT hosting platforms separate from Cornwall Council and report back by the next Full Council meeting (7<sup>th</sup> December 2017). It was agreed unanimously by the Members for the Town Clerk to proceed with that course of action.

**C.4082 TO RECEIVE QUESTIONS FROM MEMBERS OF WHICH PRIOR NOTICE HAS BEEN GIVEN**

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None received.

**C.4083 TO RECEIVE A VERBAL PROGRESS REPORT FROM THE TOWN CLERK ON THE DEVOLUTION OF PHASE 1 GREEN SPACES, AGREE ANY APPROPRIATE ACTION AND AUTHORISE ASSOCIATED EXPENDITURE.**

The Town Clerk apprised Members, confirming that the documentation for:- Camborne Recreation Ground, Beacon Playing Field, Treslothan Road Park and Park Road Playing Field had all been signed and sealed. The Camborne R.F.C. paperwork had been signed but she was still waiting to hear from Cornwall Council on a completion date. She had also not heard anything from Cornwall Council regarding the sewerage at the Scout Hut.

**C.4084 TO RECEIVE A VERBAL PROGRESS REPORT FROM THE TOWN CLERK ON THE DEVOLUTION OF CAMBORNE LIBRARY, AGREE ACTION AND AUTHORISE ASSOCIATED EXPENDITURE.**

Members were informed that these were progressing well and once the canopy was over the roof a proper inspection of the roof timbers could be made.

There was an issue with the wood flooring in the room on the first floor (the new Council Chamber) as floor boards were soft wood, had many nails and were tongue and groove. Extreme care was being exerted to lift the floor boards but due to their condition many were being broken. Councillors discussed the options for the flooring and agreed that a new floor in a good quality timber was the best solution. The Clerk reported that downstairs had been painted and was looking good.

Photographs were circulated of some wooden furniture (tables) currently at the Newquay Town Council offices, although it was thought that they were owned by Cornwall Council. It was agreed that the furniture in the picture would go well in the new Council Chamber. A visit to Wadebridge Library had proved to be worthwhile and helpful with regards to running the library service. The Cornwall Council deadline for TUPE requests was 10<sup>th</sup> November; it was anticipated that the Town Council would need to recruit staff to work in the library.

**C.4084.2 RESOLVED: that the Chairman and Vice-Chairman of the Council be granted delegated authority to authorise the new floor required in the Council Chamber at the Passmore Edwards building.**

Proposed by Councillor Herd  
Seconded by Councillor Atherfold

On a vote being taken the matter was approved unanimously.

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- C.4084.3 RESOLVED:** **that the Town Clerk write to Newquay Town Council and Cornwall Council requesting the purchase of the said tables and offer some payment for them.**

Proposed by Councillor Ms Z Fox  
Seconded by Councillor Atherfold

On a vote being taken the matter was approved unanimously.

- C.4084.4 RESOLVED:** **that the progress report from the Town Clerk be received.**

Proposed by Councillor Godolphin  
Seconded by Councillor Mrs V Dalley

On a vote being taken the matter was approved unanimously.

- C.4085 TO AUTHORISE THE EXECUTION AND SEALING OF DOCUMENTS (TP1) FOR THE TRANSFER OF MENETH ROAD PUBLIC OPEN SPACES (INCLUDING PENGEGON ALLOTMENT GARDENS) AS ADVISED BY THE COUNCIL'S SOLICITOR IN ACCORDANCE WITH STANDING ORDER 67(a) AND 67(b).**

The Town Clerk informed Members that the Council's solicitor was following up the indemnity for the Scout Hut with regard to the sewerage arrangements.

- C.4085.2 RESOLVED** **that if the Council's solicitor was satisfied that the indemnity would cover any potential inherited liability for sewerage at the Scout Hut; then the execution and sealing of documents (TP1) be authorised.**

Proposed by Councillor Ms Z Fox  
Seconded by Councillor Champion

On a vote being taken the matter was approved unanimously.

- C.4086 TO RECEIVE A NATIONAL ASSOCIATION OF LOCAL COUNCIL (NALC) LEGAL BRIEFING REGARDING THE GENERAL DATA PROTECTION REGULATION WITH RELATED CORRESPONDENCE FROM THE DEPARTMENT FOR DIGITAL, CULTURE, MEDIA AND SPORT AND AGREE ANY ACTION.**

The Town Clerk informed Members that, under the new regulations, a Data Controller would no longer be required but a data protection fee would be payable based on size, turnover and the amount of personal data processed.

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A Data Protection Officer would need to be appointed, however, currently the Town Clerk was the Data Protection Officer (D.P.O.) but government guidance recently received meant that this would not be possible at Camborne Town Council. The Town Clerk was not far enough removed from processes. This was an issue that many Town and Parish Councils would face and NALC/CALC were currently looking into to possible options of sharing a D.P.O. with other service sectors – this was a work in progress. The Chairman emphasised the concerns that had been expressed at the recent CALC Larger Councils Committee meeting.

**C.4086.2 RESOLVED:** **to rescind the Resolution at Minute C.4064.2 of the Full Council held on the 12<sup>th</sup> October due to conflict of interest**

Proposed by Councillor Godolphin  
Seconded by Councillor Mrs V Dalley

On a vote being taken the matter was approved unanimously.

**C.4086.3 RESOLVED:** **that the National Association of Local Council (NALC) Legal Briefing regarding The General Data Protection Regulation and the related correspondence from the Department For Digital, Culture, Media and Sport be received.**

Proposed by Councillor Godolphin  
Seconded by Councillor Champion

On a vote being taken the matter was approved unanimously.

**C.4087 TO RECEIVE A VERBAL REPORT AND ASSOCIATED BACKGROUND PAPERS FROM THE TOWN CLERK REGARDING THE SOCIETY OF LOCAL COUNCIL CLERKS (SLCC) ANNUAL CONFERENCE**

The Town Clerk referred to the Agenda paper work that included hard copies of PowerPoint presentations from the SLCC Annual Conference. Members discussed the issues highlighted and stressed concern for the future direction of travel for Local Government i.e. the shunting of services down from Principal Councils down to the next tier which in Cornwall meant the Town and Parish Councils.

**C.4087.2 RESOLVED** **that the report from the Town Clerk concerning the SLCC Annual Conference be received.**

Proposed by Councillor Mrs V Dalley  
Seconded by Councillor Ms Z Fox

On a vote being taken the matter was approved unanimously.

**C.4088 TO RECEIVE THE DEPARTMENT FOR COMMUNITIES AND LOCAL GOVERNMENT CONSULTATION ON UPDATING DISQUALIFICATION CRITERIA FOR LOCAL AUTHORITY MEMBERS AND APPROVE A RESPONSE (C.4062.2)**

Concerns were expressed over the wording/context of some of the questions. The Town Clerk explained that this was part of a national consultation from the DCLG. A motion proposed by Councillor Champion and seconded by Councillor Lemon that the Council does not respond to the DCLG consultation on updating disqualification criteria for Local Authority members fell on the casting vote of the Chairman.

The Chairman stressed that there did not need to be a vote on each of the questions – a show of hands was all that was required.

Q1. Do you agree that an individual who is subject to the notification requirements set out in the Sexual Offences Act 2003 (i.e. is on the sex offenders register) should be prohibited from standing for election, or holding office, as a member of a local authority, mayor of a combined authority, member of the London Assembly or London Mayor?

The agreed response by the majority was **YES**

Q2. Do you agree that an individual who is subject to a Sexual Risk Order should NOT be prohibited from standing for election, or holding office, as a member of a local authority, mayor of a combined authority, member of the London Assembly or the London Mayor?

The agreed response by the majority was **NO**

Q3. Do you agree that an individual who has been issued with a Civil Injunction (made under the section 1 of the Anti-social Behaviour, Crime and Policing Act 2014) or a Criminal Behaviour Order (made under section 22 of the Anti-social Behaviour, Crime and Policing Act 2014) should be prohibited from standing for election, or holding office, as a member of a local authority, mayor of a combined authority, member of the London Assembly or London Mayor?

The agreed response by the majority was **YES**

Q4. Do you agree that being a subject to a Civil Injunction or a Criminal Behaviour Order should be the only anti-social-behaviour-related reasons why an individual should be prohibited from standing for election, or holding office, as a member of a local authority, mayor of a combined authority, member of the London Assembly or London Mayor?

The agreed response by the majority was **NO**

Q5. Do you consider that the proposals set out in this consultation paper will have an effect on local authorities discharging their Public Sector

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Equality Duties under the Equality Act 2010?

The agreed response by the majority was **NO**

Q6. Do you have any further views about the proposals set out in this consultation paper?

A lively discussion by Members ensued and they felt that the questions had not been thought through properly and therefore decided that there should be no further views on the proposals.

- C.4088.3 RESOLVED**                      **that the Councils response to the DCLG consultation on the disqualification criteria for Local Authority Members was Q1 Yes, Q2 No, Q3, Yes, Q4 No, Q5 No and that there were no further views to be made on the consultation**

Proposed by Councillor Godolphin  
Seconded by Councillor Collins

On a vote being taken the matter was approved by the majority.

- C.4089 TO RECEIVE THE NALC RESPONSE TO THE 2018-19 LOCAL GOVERNMENT FINANCE SETTLEMENT TECHNICAL CONSULTATION PAPER.**

- C.4089.2 RESOLVED**                      **that the NALC response to the 2018-19 Local Government Finance Settlement technical Consultation Paper be received.**

Proposed by Councillor Mrs V Dalley  
Seconded by Councillor Morgan

On a vote being taken the matter was approved unanimously.

- C.4090 TO RECEIVE A REQUEST FROM THE AMENITIES AND PROJECTS OFFICER FOR THE PURCHASE OF A DEFLECTOR KIT FOR THE SXG323 RIDE-ON MOWER, HAZARDOUS WASTE STORAGE CABINET AND ADDITIONAL MOBILE TELEPHONES, APPROVE ACTION AND AUTHORISE THE ASSOCIATED EXPENDITURE FROM THE DEVOLVED SERVICES GREEN SPACES BUDGET.**

- C.4090.2 RESOLVED**                      **that the purchase of a deflector kit for the SXG323 ride-on mower, hazardous waste storage cabinet and additional mobile telephones be approved and that the associated expenditure be authorised from the Devolved Green Spaces Budget.**



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Proposed by Councillor Godolphin  
Seconded by Councillor Morgan

On a vote being taken the matter was approved unanimously.

**C.4091 TO RECEIVE INFORMATION REGARDING THE CORNWALL COUNCIL ELECTORAL REVIEW.**

The Town Clerk stated that there were a number of Electoral (Boundary) Review events happening and that the nearest one would be at Heartlands on the 16<sup>th</sup> November. Correspondence had been received from Carn Brea Parish Council concerning the boundary review asking to meet to discuss an agreed joint response from the Camborne/Pool/Illogan/Redruth area. It was agreed that Members of the Boundary Review Working Group should attend a meeting concerning this matter.

- C.4091.2 RESOLVED** **that Members of the Boundary Review Working Group should attend the proposed meeting to agree a joint response from the CPIR area to the boundary review; and that the Town Clerk write to Carn Brea Parish Council accordingly.**

Proposed by Councillor Godolphin  
Seconded by Councillor Mrs V Dalley

On a vote being taken the matter was approved unanimously.

**C.4092 TO APPROVE A REPRESENTATIVE FROM THE MEBYON KERNOW PARTY ATTENDING FUTURE INFORMAL MEETINGS WITH CORNWALL COUNCIL REGARDING DEVOLUTIONS PROJECTS.**

- C.4092.2 RESOLVED:** **that Councillor Ms Z Fox be approved as the representative from the Mebyon Kernow Party to attend future informal meetings with Cornwall Council regarding Devolution Projects.**

Proposed by Councillor Mrs V Dalley  
Seconded by Councillor Ms Z Fox

Therefore on a vote being taken the matter was approved unanimously.

**C.4093 TO NOTE CORRESPONDENCE FROM CORNWALL COUNCIL REGARDING THE REGISTRATION OF THE CORNISH CHOUGHS INN, CHURCH ROAD, CAMBORNE AS AN ASSET OF COMMUNITY VALUE UNDER THE LOCALISM ACT 2011.**

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- C.4093.2 RESOLVED** that the correspondence from Cornwall Council regarding the registration of the Cornish Choughs Inn, Church Road, Camborne as an asset of Community value under the Localism Act 2011 be noted.

Proposed by Councillor Mrs V Dalley  
Seconded by Councillor Ms Z Fox

On a vote being taken the matter was approved unanimously.

- C.4094 THAT THE COUNCIL RESOLVES UNDER THE 1960 PUBLIC BODIES (ADMISSION TO MEETINGS) ACT, TO EXCLUDE THE PRESS AND PUBLIC DUE TO THE CONFIDENTIAL NATURE OF THE BUSINESS TO BE DISCUSSED.**

- C.4094.2 RESOLVED** that the press and public be excluded from the meeting for the next two items under the 1960 Public Bodies (Admission to meetings) Act, due to the confidential nature of the business to be discussed.

Proposed by Councillor Godolphin  
Seconded by Councillor Collins

On a vote being taken the matter was approved unanimously.

- C.4095 TO APPROVE AN UPLIFT IN THE FEES CHARGED BY 3HW ARCHITECTURE AND DESIGN LTD FOR THE DESIGN AND MANAGEMENT OF THE PASSMORE EDWARDS BUILDING REPAIR AND REFURBISHMENT WORKS BASED ON AN INCREASED CONTRACT TIMEFRAME FROM 12 TO 18 WEEKS AND AUTHORISE THE EXPENDITURE FROM THE DEVOLVED SERVICES PASSMORE EDWARDS LIBRARY BUDGET.**

- C.4095.2 RESOLVED** that the uplift in the fees charged by 3HW Architecture and Design Ltd for the design and management of the Passmore Edwards building repair and refurbishment works, based on an increased contract timeframe from 12 to 18 weeks, be approved; and; that the expenditure for this was authorised from the Devolved Services – Passmore Edwards Library Budget accordingly.

Proposed by Councillor Champion  
Seconded by Councillor Atherfold

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On a vote being taken the matter was approved unanimously.

There being no further business the Chairman closed the meeting at 8:08pm.

SIGNED BY THE CHAIRMAN.....

DATE .....

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