

**CAMBORNE TOWN COUNCIL  
FULL COUNCIL 1<sup>st</sup> JUNE 2017**

MINUTES of the meeting of Camborne Town Council held in Room GW03 (Ground Floor West 03), Cornwall Council One Stop Shop, Dolcoath Avenue, Camborne on Thursday 1<sup>st</sup> June 2017 at 6.30 pm.

PRESENT Councillor V Dalley Chairman  
Councillor C Godolphin Vice Chairman  
Councillor D Atherfold  
Councillor J Barclay  
Councillor M Champion  
Councillor J Collins  
Councillor T Dalley  
Councillor Ms Z Fox  
Councillor J E Gillingham  
Councillor R Goodman  
Councillor Ms J Herd  
Councillor V Kelynack  
Councillor L Lemon  
Councillor R Marshall  
Councillor M Pearce  
Councillor D Wilkins  
Councillor G Winter

In Attendance: Amanda Mugford, Town Clerk; and Paul Rickard (Minute Taker).

The Chairman explained the safety procedures to all present.

**C.3944 TO RECEIVE APOLOGIES FOR NON-ATTENDANCE**

**C.3944.2 RESOLVED:** that the apologies from Councillor L Lemon for her late attendance at the meeting of the Full Council held on 1<sup>st</sup> June 2017 were received.

Proposed by Councillor Champion  
Seconded by Councillor Atherfold

On a vote being taken, the matter was approved unanimously.

**C.3945 CHAIRMAN'S ANNOUNCEMENTS**

Events attended by the Mayor representing the Council were as follows:

- 20 April 2017 – Meeting with the President of the Council of Calumet, Michigan;
- 22 April – Kehelland Trust – cut ribbon on new tractor towards which the Town Council gave a grant towards the cost;
- 29 April – Trevithick Day – presented "goodie bags" to children who danced. Also, presented Schools Competition Cup;
- 30 April – King Edward Mine Open Day;
- 5 May – Camborne RFC Minors' Presentations;
- 6 May – Helston Flora Day – lunch at the Guildhall; and

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- 26 May – Breakfast meeting with new BID Chairman and other business levy payers.

Events attended by the Deputy Mayor representing the Council were as follows:

- 6 May – laying of wreath at Camborne Church on behalf of the Town Council at the Royal British Legion Remembrance Service for VE Day; and
- 31 May – Newquay Town Council's "Mayor Making" Ceremony.

**C.3946 MEMBERS TO DECLARE DISCLOSABLE PECUNIARY INTERESTS AND NON-REGISTERABLE INTERESTS (INCLUDING THE DETAILS THEREOF) IN RESPECT OF ANY ITEMS ON THIS AGENDA INCLUDING ANY GIFTS OR HOSPITALITY EXCEEDING £25**

There were no declarations of interest.

**C.3947 TO APPROVE WRITTEN REQUEST(S) FOR DISPENSATIONS**

There were no written requests for dispensations.

**C.3948 PUBLIC PARTICIPATION (SUBJECT TO STANDING ORDER 90 MEMBERS OF THE PUBLIC ARE PERMITTED TO MAKE REPRESENTATIONS, ANSWER QUESTIONS AND GIVE EVIDENCE IN RESPECT OF ANY ITEM OF BUSINESS INCLUDED IN THE AGENDA, UP TO A MAXIMUM OF FIFTEEN MINUTES)**

There were no members of the public present.

**C.3949 TO RECEIVE AND APPROVE THE MINUTES OF THE MEETING OF THE FULL COUNCIL HELD ON THE 18<sup>TH</sup> MAY 2017 AND THE CHAIRMAN TO SIGN THEM**

- C.3949.2 RESOLVED:** that the minutes of the meeting of the Full Council held on the 18<sup>th</sup> May 2017 were received, approved and signed by the Chairman, subject to an amendment to paragraph C.3920, line 3; namely, the deletion of "Councillor Chalker" and substitution of "Councillor Mrs Dalley."

Proposed by Councillor Mrs Dalley  
Seconded by Councillor Godolphin

On a vote being taken, the matter was approved unanimously.

**C.3950 TO RECEIVE AND APPROVE THE MINUTES OF THE ANNUAL TOWN ASSEMBLY HELD ON 18<sup>TH</sup> MAY 2017 AND THE CHAIRMAN TO SIGN THEM**

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- C.3950.2 RESOLVED:** that the minutes of the meeting of the Annual Town Assembly held on the 18 May 2017 were received and signed by the Chairman.

Proposed by Councillor Mrs Dalley  
Seconded by Councillor Godolphin

On a vote being taken, the matter was approved unanimously.

**C.3951 MATTERS ARISING, FOR INFORMATION ONLY, WHERE NOT INCLUDED BELOW**

There were no matters arising.

**C.3952 TO AUTHORISE THE CHANGE IN SIGNATORIES ON THE MANDATE HELD WITH UNITY TRUST BANK**

- C.3952.2 RESOLVED:** that the signatories on the mandate with the Unity Trust Bank be changed to comprise the following; the Mayor (Mrs V Dalley), the Deputy Mayor (R C Godolphin), the Chairman of the Finance & General Purposes Committee, (G Winter), the Chairman of the Planning and Development Committee (J P Collins), the Chairman of the Amenities Committee (M Champion), the Chairman of the Staffing Committee, The Town Clerk (Ms A J Mugford), the Finance & Administration Officer (Mrs S Hughes)

Proposed by Councillor Mrs Dalley  
Seconded by Councillor Champion

On a vote being taken, the matter was approved unanimously.

**C.3953 TO APPROVE THE TERMS OF THE TR1 LAND REGISTRY TRANSFER OF TITLE FOR GREEN SPACES TO BE TRANSFERRED TO TOWN COUNCIL OWNERSHIP FROM CORNWALL COUNCIL**

The Town Clerk reported that it was intended that the question of Cornwall Council granting formal consent to the longer leases as proposed by Camborne Town Council for Park Road Playing Field and Beacon Cricket Ground would be granted by Cornwall Council before the TR1 document for those sites was brought into effect; thus, avoiding any conflict with this particular sub-clause. On this basis, it was recommended that the TR1 document be approved.

- C.3953.2 RESOLVED:** that approval be given to the submitted TR1 Land Registry Transfer of Title for

**Green Spaces to be transferred to Town Council ownership from Cornwall Council.**

Proposed by Councillor Godolphin  
Seconded by Councillor Collins

On a vote being taken, the matter was approved unanimously.

**C.3954 TO RECEIVE A VERBAL PROGRESS REPORT FROM THE TOWN CLERK REGARDING THE DEVOLUTION OF GREEN SPACES AND APPROVE ACTION ACCORDINGLY**

The Town Clerk reported that she had attended a meeting with representatives of Cornwall Council in respect of the devolution of green spaces. One of the main issues discussed was the presence of Japanese Knotweed at several sites but, in particular, at Treverno Road Playing Field and Grenville Gardens Recreation Ground. At the meeting, the Town Clerk was advised that the Cornwall Council had allocated funding for the treatment of Japanese Knotweed at the affected sites and that sufficient funding would be made available for treatment for a period of 5 years. Cornwall Council officers had requested that Town Council inform them how much funding they would require from Cornwall Council for Japanese Knotweed treatment.

The Town Clerk suggested that quotations should be invited from 3 contractors, including CORMAC, and that the Town Council should advise the Cornwall Council that it would be prepared to consider their offer to provide a lump sum for treatment of Japanese Knotweed but that it should be for a period supported by experts.

During the discussion, various points were raised, including the following:-

- it was noted that Japanese Knotweed was present at all of the sites to be transferred except Camborne Recreation Ground. Although it could be controlled, it was not possible to totally eradicate Japanese Knotweed;
- the area next to the Grenville Gardens Playing Field, which contained Japanese Knotweed and mining features, should remain in the ownership of Cornwall Council and not be transferred;
- the Town Council would not sign the transfers of the other sites until the lease of Camborne Recreation Ground had been granted to the Town Council;
- a mining investigation should also be undertaken in respect of King George Playing Fields; and
- the reports that were still awaited in respect of Grenville Gardens Recreation Ground and Treverno Road Playing Field would be available in time for the next Devolution Working Party Meeting

**C.3954.2 RESOLVED: that (a) the Town Council should invite quotations from 3 contractors, including CORMAC for the treatment of Japanese Knotweed**

**Knotweed at sites included in the green spaces devolution package; and that**

**(b) the Town Council informs Cornwall Council that it would be prepared to consider the latter's offer to provide a lump sum for treatment of Japanese Knotweed for a period supported by expert advice.**

Proposed by Councillor Atherfold  
Seconded by Councillor Winter

On a vote being taken, the matter was approved unanimously.

**C.3954.3 RESOLVED: that a mining investigation survey be undertaken by Cornwall Consultants in respect of King George Playing Field up to a maximum cost of £4000.**

Proposed by Councillor Collins  
Seconded by Councillor Champion

On a vote being taken, the matter was approved unanimously.

**C.3955 TO APPROVE A SCHEDULE OF HORTICULTURAL MACHINERY PURCHASES FOR THE IMPLEMENTATION OF GREEN SPACE AMENITY SERVICES AND AUTHORISE ASSOCIATED EXPENDITURE FROM THE DEVOLVED SPACES EARMARKED RESERVE (C.3912.5)**

**C.3955.2 RESOLVED: that the schedule of horticultural machinery for the implementation of green space amenity services, as circulated, be approved and the associated expenditure be authorised in the sum of £51,526.81 (net) from the Devolved Services Green Spaces Earmarked Reserve (C.3912.5).**

Proposed by Councillor Mrs Dalley  
Seconded by Councillor Ms Fox

On a vote being taken, the matter was approved unanimously.

**C.3956 TO RECEIVE RoSPA PLAY AREA SAFETY INSPECTION REPORTS FOR: (i) CAMBORNE RECREATION GROUND; (ii) BEACON RECREATION GROUND; (iii) GRENVILLE GARDENS RECREATION GROUND; (iv) TRESLOTHAN ROAD PARK, TROON; (v) PENGEGON PLAYING FIELDS; AND (vi) TREVERNO ROAD PLAYING FIELD – AND AGREE APPROPRIATE ACTION**

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The Town Clerk referred to the reports by RoSPA received in respect of the above-mentioned playing areas from which it was noted that all of these areas had passed the inspection and that the only areas of concern were the condition of the surface at Camborne Recreation Ground and the swings at Grenville Gardens, Troon. Furthermore, the only site actually designated as being of "high risk" was the Treslothan Road Park, Troon, which was solely due to it having a skatepark. These RoSPA reports would be used to produce a schedule of planned maintenance and for budget setting.

During the discussion, the Town Clerk advised that applying for Section 106 funding towards the costs of improving the equipment as required was a complex and time consuming procedure; for example, project plans would be required for each scheme. Members then agreed that the Cornwall Council should be asked to ensure that all the sites were improved to meet the required safety standard before they were passed to the Camborne Town Council.

- C.3956.2 RESOLVED:** **that that the Cornwall Council should be asked to ensure that all the sites were improved to meet the required safety standard before they were passed to the Camborne Town Council.**

Proposed by Councillor Champion  
Seconded by Councillor Godolphin

On a vote being taken, the matter was approved unanimously.

- C.3957 TO RECEIVE CORRESPONDENCE REGARDING THE TERMS OF TRANSFER OF THE PASSMORE EDWARDS LIBRARY BUILDING AND APPROVE ACTION ACCORDINGLY**

The Town Clerk reported that the final wording of the terms of transfer of the Passmore Edwards Library Building had been approved by Cornwall Council, subject to some minor amendments to the wording of paragraphs 11.7a and 11.7b, as set out in an email from the Tozers (Solicitors), which had been circulated prior to the meeting.

Members also noted that Cornwall Council would be prepared to countenance a lease of 7 years or less at a nominal rent (and being granted for a community purpose) *not* requiring Cornwall Council consent provided it included a break clause which would be triggered by the termination of the Library Services Contract. This was because Cornwall Council did not want the property encumbered by an uncommercial lease (as opposed to one at a market rent) in circumstances where they might have to recover possession following exercise of the Option; however, it was not anticipated that this Option would be exercised.

- C.3957.2 RESOLVED:** **that, subject to the above-mentioned amendments, the terms of transfer of the Passmore Edwards Library Building,**

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**Camborne, to Camborne Town Council be approved.**

Proposed by Councillor Mrs Dalley  
Seconded by Councillor Atherfold

On a vote being taken, the matter was approved unanimously.

**C.3958 TO RECEIVE A TRANSITION PLAN AND NOTES FROM MEETINGS REGARDING THE TRANSFER OF THE PASSMORE EDWARDS LIBRARY BUILDING AND LIBRARY SERVICE IN CAMBORNE; APPROVE THE TRANSITION PLAN AND ACTION ACCORDINGLY**

The Town Clerk reported on the Transition Plan and meetings regarding the transfer of Passmore Edwards Library Building and library service. It was noted, in particular, that Cornwall Council required the Town Council to commission new utilities contracts for the building, when transferred.

The Town Clerk also advised that discussions should continue with CORMAC regarding the possibility of the cleaning contract for the Passmore Edwards building and public conveniences being outsourced as an alternative to staff being transferred under TUPE. This would ensure greater flexibility in relation to the management of the contract; for example, should there be a requirement to increase the required working hours, cover for absence due to holidays and sickness.

**C.3958.2 RESOLVED: that that the Town Council be authorised to attend an informal engagement session with Cornwall Council library staff who would be subject to TUPE.**

Proposed by Councillor Champion  
Seconded by Councillor Ms Fox

On a vote being taken, the matter was approved unanimously.

**C.3958.3 RESOLVED: that the Town Clerk investigates the possibility of a member of the Royal Family formally opening the refurbished library and office building.**

Proposed by Councillor Godolphin  
Seconded by Councillor Winter?

On a vote being taken, the matter was approved by a majority.

**C.3958.4 RESOLVED: that authority be given to the Town Clerk to proceed with discussions with CORMAC for the outsourcing cleaning of the library building and public conveniences.**

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Proposed by Councillor Godolphin  
Seconded by Councillor Atherfold

On a vote being taken, the matter was approved unanimously.

- C.3958.5 RESOLVED: that the Transition Plan for the transfer of the Passmore Edwards building and library service in Camborne be approved.**

Proposed by Councillor Mrs Dalley  
Seconded by Councillor Godolphin

On a vote being taken, the matter was approved unanimously

**C.3959 TO RECEIVE A REPORT FROM THE TOWN CLERK REGARDING THE CORPORATE PLAN AND APPROVE ACTION**

The Town Clerk reported that a revised Corporate Plan was required so as to enable targets to be set for the staff and for budget setting.

- C.3959.2 RESOLVED: that (a) the Council noted the contents of the report;**
- (b) that the Council approved development of a revised Corporate Plan for the period 2018-2021;**
- (c) the Council approved that the revised Corporate Plan should reflect the following additional priorities:**
- (i) the successful transfer of ownership of green spaces from Cornwall Council;**
  - (ii) the implementation of green space services;**
  - (iii) the development of a programme for improvement and investment in green spaces;**
  - (iv) the successful transfer of the Passmore Edwards library building;**
  - (v) completion of the library refurbishment works to meet the scheduled move of the Town Council offices in May 2018;**
  - (vi) the transfer of the library service;**
  - (vii) communication, consultation and engagement with local**



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- (viii) residents, organisations and community groups;
- (ix) the Local Government Boundary Review in Cornwall;
- (x) managing change to facilitate training, development and welfare; and
- (xi) implementation of recommendations resulting from the review of the staffing structure.

Proposed by Councillor Godolphin  
Seconded by Councillor Ms Fox

On a vote being taken, the matter was approved unanimously.

**C.3960 TO RECEIVE THE FORWARD PLAN 2015/2018 AND APPROVE APPROPRIATE ACTION**

The Town Clerk reported that the new Forward Plan 2015/2018 would be developed following the approval of the revised Corporate Plan.

- C.3960.2. RESOLVED:** that the new Forward Plan be developed following the approval of the revised Corporate Plan.

Proposed by Councillor Ms Fox  
Seconded by Councillor Barclay

On a vote being taken, the matter was approved unanimously.

**C.3961. TO GIVE PERMISSION TO DEVON AND CORNWALL POLICE TO MOVE LOCATION OF THE CCTV CABINET AT CAMBORNE POLICE STATION, IF NECESSARY, DUE TO REMODELLING WORKS**

- C.3961.2 RESOLVED:** that permission be given to Devon and Cornwall Police to move the location of the CCTV Cabinet at Camborne Police Station, if necessary, as a result of remodelling works.

Proposed by Councillor Champion  
Seconded by Councillor Atherfold

On a vote being taken, the matter was approved unanimously.

**C.3962 TO RECEIVE THE BID CAMBORNE CAN DO MORE RENEWAL BUSINESS PLAN**

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The Town Clerk presented the Renewal Business Plan 2017-2022 which had been produced by the Camborne Business Improvement District.

During the discussion, Members questioned the accuracy of the statement on page 7 that the Town Council had given a "small grant" in respect of the Man Engine Event in Camborne bearing in mind that the actual sum was £2,500.

**C.3962.2 RESOLVED: that the Renewal Business Plan 2017-2022 be received.**

Proposed by Councillor Champion  
Seconded by Councillor Atherfold

On a vote being taken, the matter was approved unanimously.

There being no further business the Chairman closed the meeting at 7.50 pm.

SIGNED BY THE CHAIRMAN.....

DATE .....