

**CAMBORNE TOWN COUNCIL  
FULL COUNCIL 8<sup>th</sup> MARCH 2018**

MINUTES of the meeting of Camborne Town Council held in Room GW03 (Ground Floor West 03), Cornwall Council One Stop Shop, Dolcoath Avenue, Camborne on Thursday 8<sup>th</sup> March 2018 at 6.30 pm.

PRESENT Councillor V Dalley Chairman  
Councillor C Godolphin Vice Chairman  
Councillor D Atherfold  
Councillor M Champion  
Councillor J P Collins  
Councillor T Dalley  
Councillor Ms Z Fox  
Councillor J E Gillingham until point mentioned  
Councillor R Goodman  
Councillor J Herd  
Councillor V Kelynack  
Councillor L Lemon  
Councillor J Morgan  
Councillor M Pearce  
Councillor D Wilkins

In Attendance: Amanda Mugford, Town Clerk; Alec Webb, Amenities & Projects Officer; Samantha Hughes, Finance & Administration Officer; Janet Ritchie, Committee Support Officer; Steve Hole, 3HW Architecture & Design (from and to points mentioned); Janice Phillips, Groundworks Trust (until point mentioned); 2 members of the public.

The Chairman explained the safety procedures to all present.

**C.4164 TO RECEIVE APOLOGIES FOR NON-ATTENDANCE**

**C.4164.2 RESOLVED: that the apologies from Councillors Barclay, Marshall and Winter for non-attendance at the meeting of the Full Council held on 8<sup>th</sup> March 2018 were received and Councillor Gillingham's request to leave the meeting early was accepted**

Proposed by Councillor Mrs V Dalley  
Seconded by Councillor Atherfold

On a vote being taken the matter was approved unanimously.

**C.4165 CHAIRMAN'S ANNOUNCEMENTS**

The Chairman opened the meeting by welcoming back the Town Clerk on behalf of the Council.

Events attended by the Mayor representing the Council were as follows:

**CAMBORNE TOWN COUNCIL  
FULL COUNCIL 8<sup>th</sup> MARCH 2018**

**February**

- 9<sup>th</sup> Attended Glynis Charlesworth's funeral;
- 9<sup>th</sup> Pool Academy Youth Speakers Competition – presented certificates for Redruth Rotary Club;
- 12<sup>th</sup> Redruth Rotary Club meeting at Tehidy Golf Club;
- 17<sup>th</sup> Opened "Up Memory Lane" shop at 72 Trelowarren Street;
- 20<sup>th</sup> Tour of Passmore Edwards Building with Amenities Officer and library staff;
- 27<sup>th</sup> Cornwall Council Planning Conference at St John's Hall, Penzance, with Councillor Morgan and Administrative Assistant.

Events attended by the Deputy Mayor representing the Council were as follows:

**February**

- 11<sup>th</sup> Penryn Methodist Church 125<sup>th</sup> Anniversary Service.

**C.4166 MEMBERS TO DECLARE DISCLOSABLE PECUNIARY INTERESTS AND NON REGISTERABLE INTERESTS (INCLUDING THE DETAILS THEREOF) IN RESPECT OF ANY ITEMS ON THIS AGENDA INCLUDING ANY GIFTS OR HOSPITALITY EXCEEDING £25**

Councillor Goodman declared interest in agenda item 26 as her husband worked for RG Kellow Ltd.

**C.4167 TO APPROVE WRITTEN REQUEST(S) FOR DISPENSATIONS**

There were no written requests.

**C.4168 PUBLIC PARTICIPATION (SUBJECT TO STANDING ORDER 90 MEMBERS OF THE PUBLIC ARE PERMITTED TO MAKE REPRESENTATIONS, ANSWER QUESTIONS AND GIVE EVIDENCE IN RESPECT OF ANY ITEM OF BUSINESS INCLUDED IN THE AGENDA, UP TO A MAXIMUM OF FIFTEEN MINUTES)**

No members of the public wished to speak.

**C.4169 TO RECEIVE AND APPROVE THE MINUTES OF THE MEETING OF THE FULL COUNCIL HELD ON THE 8<sup>th</sup> FEBRUARY 2018 AND THE CHAIRMAN TO SIGN THEM**

- C.4169.2 RESOLVED:** **that the minutes of the meeting of the Full Council held on the 8<sup>th</sup> February 2018 were received, approved and signed by the Chairman**

**CAMBORNE TOWN COUNCIL  
FULL COUNCIL 8<sup>th</sup> MARCH 2018**

Proposed by Councillor Mrs V Dalley  
Seconded by Councillor Godolphin

On a vote being taken the matter was approved unanimously.

**C.4170 TO RECEIVE THE MINUTES OF THE FOLLOWING COMMITTEE MEETINGS**

i) Planning & Development Committee 20<sup>th</sup> February 2018

**C.4170.2 RESOLVED: that the minutes of the meeting of the Planning & Development Committee held on the 20<sup>th</sup> February 2018 were received**

Proposed by Councillor Collins  
Seconded by Councillor Godolphin

On a vote being taken the matter was approved unanimously.

ii) Extraordinary Meeting of the Staffing Committee 22<sup>nd</sup> February 2018

**C.4170.3 RESOLVED: that the minutes of the Extraordinary meeting of the Staffing Committee held on the 22<sup>nd</sup> February 2018 were received**

Proposed by Councillor Mrs V Dalley  
Seconded by Councillor Ms Pearce

On a vote being taken the matter was approved unanimously.

iii) Finance & General Purposes Committee 22<sup>nd</sup> February 2018

**C.4170.4 RESOLVED: that the minutes of the meeting of the Finance & General Purposes Committee held on the 22<sup>nd</sup> February 2018 were received**

Proposed by Councillor Mrs V Dalley  
Seconded by Councillor Wilkins

On a vote being taken matter was approved unanimously.

iv) Corporate Governance Working Party 15<sup>th</sup> February 2018

**C.4170.5 RESOLVED: that the minutes of the meeting of the Corporate Governance Working Party**

**CAMBORNE TOWN COUNCIL  
FULL COUNCIL 8<sup>th</sup> MARCH 2018**

**held on the 15<sup>th</sup> February 2018 were  
received**

Proposed by Councillor Mrs V Dalley  
Seconded by Councillor Godolphin

On a vote being taken the matter was approved unanimously.

**C.4171 TO NOTE THE MINUTES OF**

i) Society of Local Council Clerks (SLCC) National Forum Meeting 17<sup>th</sup>  
October 2017

**C.4171.2 RESOLVED: that the minutes of the meeting of the  
Society of Local Council Clerks (SLCC)  
National Forum Meeting held on the 17th  
October 2017 were noted**

Proposed by Councillor Godolphin  
Seconded by Councillor Wilkins

On a vote being taken the matter was approved unanimously.

ii) Camborne Regeneration Forum Meeting 5<sup>th</sup> February 2018

**C.4171.3 RESOLVED: that the minutes of the meeting of the  
Camborne Regeneration Forum Meeting  
held on 5<sup>th</sup> February 2018 were noted**

Proposed by Councillor Mrs V Dalley  
Seconded by Councillor Collins

On a vote being taken the matter was approved unanimously.

iii) Towans Partnership Special Meeting 23<sup>rd</sup> November 2017

**C.4171.4 RESOLVED: that the minutes of the Towans  
Partnership Special meeting held on  
23<sup>rd</sup> November 2017 were noted**

Proposed by Councillor Ms Z Fox  
Seconded by Councillor Wilkins

On a vote being taken the matter was approved unanimously.

**CAMBORNE TOWN COUNCIL  
FULL COUNCIL 8<sup>th</sup> MARCH 2018**

iv) Towans Partnership Meeting 18<sup>th</sup> October 2017

**C.4171.5 RESOLVED:** **that the minutes of the Towans Partnership meeting held on 18<sup>th</sup> October 2017 were noted**

Proposed by Councillor Ms Z Fox  
Seconded by Councillor Herd

On a vote being taken the matter was approved unanimously.

**C.4172 MATTERS ARISING, FOR INFORMATION ONLY, WHERE NOT INCLUDED BELOW**

Councillor Mrs V Dalley advised the meeting that the Camborne Regeneration Forum(CRF) minutes of 5<sup>th</sup> February were inaccurate regarding Town Council owned green spaces; she would address this at the next CRF meeting.

The Town Clerk referred to Corporate Governance Working party minute item CG.073.2. All policies had previously been reviewed by Tozers. The South West Councils review had therefore found no issues. The Council used Tozers' policy templates as they were the Council's solicitors.

**C.4173 TO RECEIVE QUESTIONS FROM MEMBERS OF WHICH PRIOR NOTICE HAS BEEN GIVEN**

No questions were received.

**C.4174 TO RECEIVE A PRESENTATION FROM MS JANICE PHILLIPS, SOUTH WEST REPRESENTATIVE FOR THE GROUNDWORKS TRUST (SPONSORS OF THE TESCO "BAGS OF HELP" SCHEME) AND AGREE ANY ACTION**

Ms Phillips gave a presentation on behalf of Groundwork UK, which operated the Tesco Bags of Help community grant scheme. Discussion followed and it was noted that the scheme was currently seeking local projects to fund and that it was anticipated would run for at least another year.

The Chairman thanked Ms Phillips for her presentation.

Ms Phillips left the meeting at 7.09pm

**CAMBORNE TOWN COUNCIL  
FULL COUNCIL 8<sup>th</sup> MARCH 2018**

**C.4175 TO RECEIVE A VERBAL REPORT ON THE CONTINUING WORKS AND ISSUES AT DEVOLVED GREEN SPACES, AGREE ACTION AND AUTHORISE ASSOCIATED EXPENDITURE**

The Amenities Officer reported that the ongoing issue of cars driving into Camborne Recreation ground was to be addressed by erecting gates or bollards at the entrances. The Amenities team was also researching the materials required for the refurbishment of the play equipment at the Phase One green spaces.

The Town Clerk suggested that the Council might wish to investigate the cost and practicalities of having a CCTV camera placed in the park, which could be part of the existing CCTV network.

**C.4175.2 RESOLVED: to investigate the cost of setting up a CCTV camera in the Recreation Ground to monitor vehicles and anti-social activity**

Proposed by Councillor Godolphin  
Seconded by Councillor Atherfold

On a vote being taken the matter was approved by a majority (12 in favour; 3 against).

As Park Road Playing Field had previously been identified as a potential location for Veor Rugby Football Club, the Town Clerk suggested that a meeting be arranged between Veor RFC and members of the Public Estates & Devolution Working Party to discuss a way forward; any recommendations arising from the meeting to be presented to the next Full Council meeting.

**C.4175.3 RESOLVED: to arrange a meeting between Veor Rugby Football Club and the members of the Public Estates & Devolution Working Party**

Proposed by Councillor Champion  
Seconded by Councillor T Dalley

On a vote being taken the matter was approved unanimously.

**C.4176 TO RECEIVE A VERBAL REPORT ON THE TRANSFER OF THE LIBRARY SERVICE TO CAMBORNE TOWN COUNCIL, APPROVE ACTION AND AUTHORISE EXPENDITURE ACCORDINGLY**

**CAMBORNE TOWN COUNCIL  
FULL COUNCIL 8<sup>th</sup> MARCH 2018**

The Amenities Officer reported arrangements were ongoing and that he was making enquiries regarding the condition of the current library furniture and requirements in the new building

- C.4176.2 RESOLVED: that the verbal report on the transfer of the Library service to Camborne Town Council was accepted**

Proposed by Councillor Godolphin  
Seconded by Councillor Champion

On a vote being taken the matter was approved unanimously.

- C.4177 TO APPROVE AMENDED STANDING ORDERS FOR ADOPTION AS RECOMMENDED BY THE CORPORATE GOVERNANCE WORKING PARTY**

The Clerk reminded members that the revised Standing Orders would stand for a month before being adopted at the Full Council meeting in April.

- C.4177.2 RESOLVED: that the amended Standing Orders were approved for adoption at the Full Council meeting in April**

Proposed by Councillor Mrs V Dalley  
Seconded by Councillor Collins

On a vote being taken the matter was approved unanimously.

- C.4178 TO APPROVE AND ADOPT THE AMENDED SCHEME OF DELEGATION AS RECOMMENDED BY THE CORPORATE GOVERNANCE WORKING PARTY**

- C.4178.2 RESOLVED: that the amended Scheme of Delegation as recommended by the Corporate Governance Working Party was approved and adopted**

Proposed by Councillor Mrs V Dalley  
Seconded by Councillor Champion

On a vote being taken the matter was approved unanimously.

- C.4179 TO APPROVE AND ADOPT AMENDED FINANCIAL REGULATIONS AS RECOMMENDED BY THE CORPORATE GOVERNANCE WORKING PARTY**

- C.4179.2 RESOLVED: that amended Financial Regulations as recommended by the Corporate Governance Working Party were approved and adopted**

**CAMBORNE TOWN COUNCIL  
FULL COUNCIL 8<sup>th</sup> MARCH 2018**

Proposed by Councillor Godolphin  
Seconded by Councillor Wilkins

On a vote being taken the matter was approved unanimously.

**C.4180 TO RECEIVE A GRANT APPLICATION FROM PISKIES EXPLORER SCOUT UNIT FOR FUNDING TOWARDS A VARIETY OF PROJECTS AND AWARD FUNDING ACCORDINGLY**

**C.4180.2 RESOLVED: to award Piskies Explorer Scout Unit a grant of £1,500 from the Communities Grant Aid Budget under the Miscellaneous Provisions Act 1976 s.19**

Proposed by Councillor Ms Fox  
Seconded by Councillor Collins

On a vote being taken the matter was approved unanimously.

**C.4181 TO RECEIVE A GRANT APPLICATION FROM TR14ers DANCE GROUP FOR FUNDING TOWARDS DANCE WORKSHOPS AND AWARD FUNDING ACCORDINGLY**

**C.4181.2 RESOLVED: to award TR14ers Dance Group a grant of £500 from the Communities Grant Aid Budget under the Local Government Act 1972 s.145**

Proposed by Councillor Ms Fox  
Seconded by Councillor Collins

On a vote being taken the matter was approved unanimously.

**C.4182 TO RECEIVE AND APPROVE THE RECOMMENDATIONS OF THE STAFFING COMMITTEE THAT THE MEETINGS OF THE PUBLIC ESTATES AND DEVOLUTION WORKING PARTY RECOMMENCE AND AGREE A DATE FOR THE NEXT MEETING**

The Chairman advised the meeting that there was nothing outstanding which required approval; therefore it was not necessary to schedule a meeting of the Public Estates & Devolution Working Party meeting.

**C.4182.2 RESOLVED: not to arrange a Devolution Working Party meeting until required**

Proposed by Councillor Mrs V Dalley  
Seconded by Councillor Collins

On a vote being taken the matter was approved unanimously.



**CAMBORNE TOWN COUNCIL  
FULL COUNCIL 8<sup>th</sup> MARCH 2018**

**C.4183 TO APPROVE HOSPITALITY ARRANGEMENTS FOR THE ANNUAL TOWN ASSEMBLY AND AUTHORISE EXPENDITURE ACCORDINGLY**

**C.4183.2 RESOLVED:** **to contract Whispers Dolcoath to provide a buffet for the Annual Town Assembly and that the associated expenditure was authorised**

Proposed by Councillor Godolphin  
Seconded by Councillor Champion

On a vote being taken the matter was approved unanimously.

**C.4184 TO RECEIVE CORRESPONDENCE FROM THE ROYAL BRITISH LEGION ON THE "SILENT SOLDIER" CAMPAIGN, AGREE ACTION AND APPROVE ASSOCIATED EXPENDITURE**

**C.4184.2 RESOLVED:** **that correspondence from the Royal British Legion on the "Silent Soldier" campaign was received and that the Council donate £250 from the Community Grants and Donations Budget to purchase a commemorative figure from the Royal British Legion; point of display to be agreed**

Proposed by Councillor Ms Fox  
Seconded by Councillor Lemon

On a vote being taken the matter was approved unanimously.

**C.4185 TO RECEIVE CORRESPONDENCE FROM BID CAMBORNE DATED 12<sup>TH</sup> FEBRUARY 2018, AGREE ACTIONS AND APPROVE ASSOCIATED EXPENDITURE**

The Chairman and Town Clerk addressed issues that were raised in BID Camborne's letter.

- 1) We would welcome a formal application from BID, together with the associated Risk Assessments and Method Statements, should they wish to locate a real Christmas tree in the square in the future;
- 2) The Town Council was in a joint contract as part of the West Cornwall CCTV Management Group for Public Realm CCTV; monitoring was provided by the Fire Service and bound by that contract and Data Protection legislation. The Council could not make changes to the contract and had previously advised BID Camborne of this. Additional monitoring time and review of any footage could be arranged, through the Police, but the requesting organisation would have to bear the extra costs involved;

**CAMBORNE TOWN COUNCIL  
FULL COUNCIL 8<sup>th</sup> MARCH 2018**

- 3) The Town Council could make enquiries regarding taking over the management of the town square from Cornwall Council. It was noted that our previous attempts at this were unsuccessful.
- 4) The Town Council would welcome a presentation from BID Camborne, as it had in the past. Any changes to BID Camborne's Articles of Association were a matter for BID Camborne; however, should the prohibition of Council Members from sitting on the BID Camborne Board be removed then the Council could consider putting forward a Member.

**C.4185.2 RESOLVED: that the Town Clerk approach Cornwall Council to enquire about assuming management of the Town Square**

Proposed by Councillor Ms Fox  
Seconded by Councillor Kelynack

On a vote being taken the matter was approved unanimously.

**C.4185.3 RESOLVED: that we receive correspondence from BID Camborne dated 12<sup>th</sup> February 2018 and reply accordingly:  
1) invite BID Camborne to make a formal request to install a real Christmas tree in the square; 2) reiterate how the CCTV contract operated; 3) inform BID Camborne of the intention to contact Cornwall Council in an effort to assume management of the Town Square; 4) explain that if BID reviewed its Articles of Association the Town Council could consider nominating a Member representative on the board.**

Proposed by Councillor Mrs V Dalley  
Seconded by Councillor Atherfold

On a vote being taken the matter was approved unanimously

Councillor Gillingham left the meeting at 7.42pm

**C.4186 TO RECEIVE CORRESPONDENCE FROM WEST CORNWALL HEALTH WATCH DATED 22<sup>ND</sup> FEBRUARY 2018 AND AGREE ANY ACTIONS**

**C.4186.2 RESOLVED: that correspondence from West Cornwall Health Watch dated 22<sup>nd</sup> February 2018 was received and that members may attend meetings provided they do so as individuals and not representing the Town Council**

**CAMBORNE TOWN COUNCIL  
FULL COUNCIL 8<sup>th</sup> MARCH 2018**

Proposed by Councillor Mrs V Dalley  
Seconded by Councillor Collins

On a vote being taken the matter was approved unanimously.

**C.4187 THAT THE COUNCIL RESOLVES UNDER THE 1960 PUBLIC BODIES (ADMISSION TO MEETINGS) ACT, TO EXCLUDE THE PRESS AND PUBLIC DUE TO THE CONFIDENTIAL NATURE OF THE BUSINESS TO BE DISCUSSED**

**C.4187.2 RESOLVED: that under the 1960 Public Bodies (Admission to Meetings) Act, the press and public were excluded**

The exception being Steve Hole (3HW Architecture & Design) as he was presenting a report to the meeting regarding the repair and refurbishment of the Passmore Edwards Building.

Proposed by Councillor Mrs V Dalley  
Seconded by Councillor Champion

On a vote being taken the matter was approved unanimously.

All members of the public left the meeting.

Councillor Goodman left the meeting.

Steve Hole entered the meeting at 7.44pm.

**C.4188 TO RECEIVE A REPORT FROM 3HW ARCHITECTURE AND DESIGN REGARDING THE REPAIR AND REFURBISHMENT OF THE PASSMORE EDWARDS BUILDING; APPROVE ACTION AND AUTHORISE ASSOCIATED EXPENDITURE (TO FOLLOW)**

Mr Steve Hole (representing 3HW Architecture & Design) presented his report regarding progress at the Passmore Edwards Building.

Following a discussion it was noted that the project had been delayed due to additional works on the tower and the recent bad weather.

Mr Hole left the meeting at 8.08pm.

**C.4188.2 RESOLVED: that under Financial Regulation 12.3 the recommendations in 3HW's report were accepted and authorised expenditure funded from the Library Earmarked Reserve to meet the increased cost; and that this Council write to Cornwall Council to ask for a financial contribution towards these extra costs incurred**

**CAMBORNE TOWN COUNCIL  
FULL COUNCIL 8<sup>th</sup> MARCH 2018**

Proposed by Councillor Morgan  
Seconded by Councillor Champion

On a vote being taken the matter was approved by a majority (14 in favour,  
1 abstention).

There being no further business the Chairman closed the meeting at 8.28 pm.

SIGNED BY THE CHAIRMAN.....

DATE .....