

**CAMBORNE TOWN COUNCIL  
FULL COUNCIL 8<sup>th</sup> FEBRUARY 2018**

MINUTES of the meeting of Camborne Town Council held in Room GW03 (Ground Floor West 03), Cornwall Council One Stop Shop, Dolcoath Avenue, Camborne on Thursday 8<sup>th</sup> February 2018 at 6.30 pm.

PRESENT Councillor V Dalley Chairman  
Councillor C Godolphin Vice Chairman  
Councillor D Atherfold  
Councillor J Barclay  
Councillor M Champion  
Councillor J P Collins  
Councillor T Dalley  
Councillor J E Gillingham  
Councillor R Goodman until point mentioned  
Councillor J Herd  
Councillor V Kelynack  
Councillor L Lemon  
Councillor R Marshall  
Councillor J Morgan  
Councillor M Pearce  
Councillor D Wilkins  
Councillor G Winter

In Attendance: Alec Webb, Acting Proper Officer; Samantha Hughes, Acting Responsible Financial Officer; Janet Ritchie, Committee Support Officer; Sarah Mason, Clerk of the Meeting; Steve Hole, 3HW Architecture & Design; 46 members of the public.

The Chairman explained the safety procedures to all present.

**C.4145 TO RECEIVE APOLOGIES FOR NON-ATTENDANCE**

**C.4145.2 RESOLVED: that the apologies from Councillor Ms Z Fox for non-attendance at the meeting of the Full Council held on 8<sup>th</sup> February 2018 were received**

Proposed by Councillor Mrs V Dalley  
Seconded by Councillor Atherfold

On a vote being taken the matter was approved unanimously.

**C.4146 CHAIRMAN'S ANNOUNCEMENTS**

Events attended by the Mayor representing the Council were as follows:

**January:**

13<sup>th</sup> Marazion Civic Service

25<sup>th</sup> Attended Paul Rickard's funeral with Councillors Godolphin and Ms Z Fox

**February:**

4<sup>th</sup> St Ives Feast Service

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5<sup>th</sup> Informal meeting at County Hall with staff to be transferred across to the Library

The funeral of Glynis Charlesworth (former Chair of the Chamber of Commerce and owner of Cross Street News) will be held on Friday 9<sup>th</sup> February.

The Acting Proper Officer advised the meeting that Item 12 (Trevithick Day exhibition) has been withdrawn from the agenda.

**C.4147 MEMBERS TO DECLARE DISCLOSABLE PECUNIARY INTERESTS AND NON REGISTERABLE INTERESTS (INCLUDING THE DETAILS THEREOF) IN RESPECT OF ANY ITEMS ON THIS AGENDA INCLUDING ANY GIFTS OR HOSPITALITY EXCEEDING £25**

Councillor Mrs V Dalley declared an interest in item 13 as she is a Trustee of the Camborne Community Centre Trust but that under code 3.5A she would remain for the presentation;

Councillor Goodman declared an interest in item 11 as her husband is an employee of RG Kellow.

**C.4148 TO APPROVE WRITTEN REQUEST(S) FOR DISPENSATIONS**

There were no written requests.

**C.4149 PUBLIC PARTICIPATION (SUBJECT TO STANDING ORDER 90 MEMBERS OF THE PUBLIC ARE PERMITTED TO MAKE REPRESENTATIONS, ANSWER QUESTIONS AND GIVE EVIDENCE IN RESPECT OF ANY ITEM OF BUSINESS INCLUDED IN THE AGENDA, UP TO A MAXIMUM OF FIFTEEN MINUTES)**

There were no public participations on items other than the Donald Thomas Centre.

The Chairman brought item 13 forward to be discussed at this point.

**C.4150 TO RECEIVE A PRESENTATION FROM MS LINDA BARTON AND MR BOB SMITH ON THE FUTURE OF THE DONALD THOMAS CENTRE, AGREE ACTION AND AUTHORISE ASSOCIATED EXPENDITURE**

Ms Barton gave a presentation on the situation at the Donald Thomas Centre; they require extra funding of £20k to keep the facility open and are exploring ways of advertising to raise public awareness and get more people using the centre and increasing revenue. A new Business Plan has been submitted by staff to reverse the shortfall by offering a greater number of services, copies of which were distributed to the Council. They already have promises of some funding and assistance in place.

Councillor Mrs V Dalley left the meeting and Councillor Godolphin took the Chair.

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A full and lengthy discussion took place on the future and viability of the Day Care service at the Donald Thomas Centre, to which the public were given the opportunity to make comment on the running of the centre, the service it offers to the public and the difficulties that it is facing.

During the discussion one member of the public left the meeting for two minutes.

Councillors were given the opportunity to put questions to the Presentation Team. Items discussed were financial losses and lack of fundraising, transport to and from the centre, the new Business Plan and future fundraising, advertising, public use of the centre and previous grant funding by Camborne Town Council.

Councillor Mrs V Dalley re-entered the meeting, gave a brief presentation and answered questions put to her by Councillors about the staffing, running costs and financial position of the Donald Thomas Centre.

Cllr. Mrs V Dalley left the meeting.

Further discussion took place, during which the Responsible Finance Officer reminded the meeting of the decision made by the Finance & General Purpose Committee (FG.3255.2) on 20<sup>th</sup> December not to award a grant to the Donald Thomas Centre because of their financial situation. Grants are not automatically awarded each year and to award one now the Finance & General Purposes Committee would have to rescind its original decision. The Acting Clerk advised the meeting that the original decision could be rescinded but it would require six councillors to request in writing that the Finance & General Purpose Committee reconsiders. If the Committee is in agreement then the new Donald Thomas Centre Business Plan could be considered as grounds for agreeing funding as they see fit, but only if it has the support of the Camborne Community Centre Trustees. The Clerk also reminded the Council of their Duty of Care on the public purse.

**C.4150.2 RESOLVED:**

- i) that the Donald Thomas Centre Business Plan is referred to the next meeting of the Finance Committee and that if six members sign a notice to rescind the decision of 20<sup>th</sup> December not to award funding to the Donald Thomas Centre, that the Committee considers rescinding its previous decision, and**
- ii) that subject to the support of the Camborne Community Centre Trustees for the Donald Thomas Centre Business Plan, that the Council considers the Business Plan and agree actions and any associated expenditure made within its grant making policy**

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Proposed by Councillor Lemon  
Seconded by Councillor Kelynack

On a vote being taken the matter was carried by a majority.  
(9 in favour, 6 against, 1 abstention).

There was a short recess.

All members of the public except one left the meeting.

Councillor Mrs V Dalley re-entered the meeting and took the Chair.

**C.4151 TO RECEIVE AND APPROVE THE MINUTES OF THE MEETING OF THE FULL COUNCIL HELD ON THE 11<sup>th</sup> JANUARY 2018 AND THE CHAIRMAN TO SIGN THEM**

**C.4151.2 RESOLVED: that the minutes of the meeting of the Full Council held on the 11<sup>th</sup> January 2018 were received, approved and signed by the Chairman**

Proposed by Councillor Mrs V Dalley  
Seconded by Councillor Godolphin

On a vote being taken the matter was approved unanimously.

**C.4152 TO RECEIVE THE MINUTES OF THE FOLLOWING COMMITTEE MEETINGS**

i) Planning & Development Committee 9<sup>th</sup> January 2018

**C.4152.2 RESOLVED: that the minutes of the meeting of the Planning & Development Committee held on the 9<sup>th</sup> January 2018 were received**

Proposed by Councillor Collins  
Seconded by Councillor Godolphin

On a vote being taken the matter was approved unanimously.

ii) Planning & Development Committee 30<sup>th</sup> January 2018

**C.4152.3 RESOLVED: that the minutes of the meeting of the Planning & Development Committee held on the 30<sup>th</sup> January 2018 were received**

Proposed by Councillor Collins  
Seconded by Councillor Godolphin

On a vote being taken the matter was approved unanimously.

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iii) Staffing Committee 1<sup>st</sup> February 2018

**C.4152.4 RESOLVED: that the minutes of the meeting of the Staffing Committee held on the 1<sup>st</sup> February 2018 were received**

Proposed by Councillor Mrs V Dalley  
Seconded by Councillor Godolphin

On a vote being taken matter was approved unanimously.

iv) Amenities Committee 18<sup>th</sup> January 2018

**C.4152.5 RESOLVED: that the minutes of the meeting of the Amenities Committee held on the 18th January 2018 were received**

Proposed by Councillor Champion  
Seconded by Councillor Wilkins

On a vote being taken the matter was approved unanimously.

**C.4153 TO NOTE THE MINUTES OF**

i) Cornwall Association of Local Councils (CALC) meeting 24<sup>th</sup> January 2018

**C.4153.2 RESOLVED: that the minutes of the meeting of the Cornwall Association of Local Councils (CALC) meeting 24<sup>th</sup> January 2018 were noted**

Proposed by Councillor Mrs V Dalley  
Seconded by Councillor Winter

On a vote being taken the matter was approved unanimously.

ii) TVA and Team Troon meeting 21<sup>st</sup> November 2017

**C.4153.3 RESOLVED: that the minutes of the TVA and Team Troon meeting on 21<sup>st</sup> November 2017 were noted**

Proposed by Councillor Kelynack  
Seconded by Councillor Wilkins

On a vote being taken the matter was approved unanimously.

iii) Camborne Regeneration Forum meeting 4<sup>th</sup> December 2017

**C.4153.4 RESOLVED: that the minutes of the Camborne**

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**Regeneration Forum meeting on 4<sup>th</sup>  
December 2017 were noted**

Proposed by Councillor Mrs V Dalley  
Seconded by Councillor T. Dalley

On a vote being taken the matter was approved unanimously.

iv) Camborne Produce Market meeting 29<sup>th</sup> January 2018

**C.4153.5 RESOLVED: that the minutes of the Camborne  
Produce Market meeting on 29<sup>th</sup> January  
2018 were noted**

Proposed by Councillor Collins  
Seconded by Councillor Wilkins

On a vote being taken the matter was approved unanimously.

**C.4154 MATTERS ARISING, FOR INFORMATION ONLY, WHERE NOT  
INCLUDED BELOW**

Councillor Godolphin reported that he had attended a recent meeting with BID Camborne, regarding damage to the Christmas tree and will raise the issue at the next Police Liaison meeting.

Councillor Champion reminded the meeting that Councillors should attend meetings when they have requested items be placed on the agenda or, if absence is unavoidable, submit a report.

It was Proposed by Councillor Mrs V Dalley, Seconded by Councillor Godolphin, that item 14 (Verbal report on Green Spaces) be discussed next. On a vote being taken the matter was approved unanimously.

**C.4155 TO RECEIVE A VERBAL REPORT ON THE CONTINUING WORKS AND  
ISSUES AT DEVOLVED GREEN SPACES, AGREE ACTION AND  
AUTHORISE ASSOCIATED EXPENDITURE**

The Amenities & Projects Officer advised the meeting that work is ongoing. At Camborne Recreation Ground, repairs have been carried out to the toilets, while the problem of vehicles driving across the Park could only be resolved with the installation of physical barriers (gates or removable bollards) (types and cost to be investigated). Repairs to all the sites' boundary walls are continuing. Discussions are ongoing with the Woodland Trust to assess the feasibility of "ecological borders" next to all boundary hedges with the planting of wildlife friendly trees and native wild flowers. The Beacon Cricket Club Lease is nearing completion and the Amenities & Projects Officer had contacted the Friends of Beacon Park to resume discussions on the future improvement of the recreation ground at Beacon.

**C.4155.2 RESOLVED: that the verbal report on green spaces**

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**by the Amenities & Projects Officer  
was received and that the ongoing  
actions and associated expenditure  
were approved**

Proposed by Councillor Godolphin  
Seconded by Councillor Mrs V Dalley

On a vote being taken the matter was approved unanimously.

**C.4156 TO RECEIVE A VERBAL REPORT ON THE TRANSFER OF THE LIBRARY SERVICE TO CAMBORNE TOWN COUNCIL, APPROVE ACTION AND AUTHORISE EXPENDITURE ACCORDINGLY**

The Amenities & Projects Officer and the Chairman attended a meeting, hosted by Cornwall Council, with those current Library Staff who had declared an interest in a TUPE transfer. Subjects discussed included facilities in the refurbished Passmore Edwards building and a variety of HR issues including leave & salaries. It is intended that a fourth member of the library staff will be recruited in due course. A suggestion from Cornwall Council officers that the Town Council consider the appointment of volunteers or Saturday workers was rejected at this stage in the transfer process. The Chairman commented on the positive nature of the meeting, which gave grounds for optimism going forward.

**C.4156.2 RESOLVED: that the verbal report on the transfer of the Library Service to Camborne Town Council was received**

Proposed by Councillor Mrs V Dalley  
Seconded by Councillor Marshall

On a vote being taken the matter was approved unanimously.

**C.4157 TO APPROVE A SCHEDULE OF MEETINGS FOR THE MUNICIPAL YEAR 2018/2019**

**C.4157.2 RESOLVED: that the Schedule of Meetings for the Municipal Year 2018/2019 was approved**

Proposed by Councillor Godolphin  
Seconded by Councillor Wilkins

On a vote being taken the matter was approved unanimously.

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**C.4158 TO APPROVE A DATE AND TIME FOR A MEETING OF THE CORPORATE GOVERNANCE WORKING PARTY; APPROVE ACTION AND AUTHORISE EXPENDITURE ACCORDINGLY**

**C.4158.2 RESOLVED:** that Thursday 15<sup>th</sup> February 2pm was approved for a meeting of the Corporate Governance Working Party

Proposed by Councillor Mrs V Dalley  
Seconded by Councillor Collins

On a vote being taken the matter was approved by a majority (16 votes for, one against).

**C.4159 TO APPROVE A DATE AND TIME FOR A MEETING OF THE AWARDS WORKING PARTY; APPROVE ACTION AND AUTHORISE EXPENDITURE ACCORDINGLY**

**C.4159.2 RESOLVED:** that Thursday 1<sup>st</sup> March 10.30am was approved for a meeting of the Awards Working Party

Proposed by Councillor Mrs V Dalley  
Seconded by Councillor Godolphin

On a vote being taken the matter was approved unanimously.

**C.4160 TO RECEIVE AND APPROVE THE RECOMMENDATIONS OF THE STAFFING COMMITTEE THAT SOUTH WEST COUNCILS CONDUCT A FULL REVIEW OF ALL POLICIES RELATING TO TOWN COUNCIL STAFF, APPROVE ACTIONS AND AUTHORISE ASSOCIATED EXPENDITURE**

**C.4160.2 RESOLVED:** that the recommendations of the Staffing Committee that South West Councils conduct a full review of all policies relating to Town Council staff was approved

Proposed by Councillor Mrs V Dalley  
Seconded by Councillor Godolphin

On a vote being taken the matter was approved unanimously.

**C.4161 THAT THE COUNCIL RESOLVES UNDER THE 1960 PUBLIC BODIES (ADMISSION TO MEETINGS) ACT, TO EXCLUDE THE PRESS AND PUBLIC DUE TO THE CONFIDENTIAL NATURE OF THE BUSINESS TO BE DISCUSSED**

**C.4161.2 RESOLVED:** that under the 1960 Public Bodies (Admission to Meetings) Act, the press



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**and public are excluded due to the  
confidential nature of the business to be  
discussed**

Proposed by Councillor Mrs V Dalley  
Seconded by Councillor Wilkins

On a vote being taken the matter was approved unanimously.

The member of the public left the meeting.

- C.4161.3 RESOLVED:** **that Sarah Mason, acting in an advisory capacity in the absence of the Town Clerk, and Steve Hole (3HW Architecture & Design) who would be presenting a report to the Council regarding the repair and refurbishment of the Passmore Edwards Building, would be allowed to remain in the meeting**

Proposed by Councillor Mrs V Dalley  
Seconded by Councillor Champion

On a vote being taken the matter was approved unanimously.

- C.4162 TO RECEIVE A VERBAL UPDATE FROM THE MAYOR ON THE PROGRESS OF THE TOWN CLERK**

The Chairman advised the meeting that the Town Clerk is making good progress.

- C.4162.2 RESOLVED:** **that the verbal update from the Mayor on the progress of the Town Clerk was received**

Proposed by Councillor Mrs V Dalley  
Seconded by Councillor Marshall

On a vote being taken the matter was approved unanimously.

Councillor Goodman left the meeting.

- C.4163 TO RECEIVE A REPORT FROM 3HW ARCHITECTURE & DESIGN REGARDING THE REPAIR AND REFURBISHMENT OF THE PASSMORE EDWARDS BUILDING AND APPROVE ACTION ACCORDINGLY (TO FOLLOW)**

Steve Hole (representing 3HW Architecture and Design) presented an Architect's Report giving progress to date at the Passmore Edwards building. It is anticipated that 90% of the work will be finished by the end of April, with only snagging left to do. The roof is due for completion by the end of

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February. Some work is required in the tower as the roof is leaking and new beams are needed for securely fixing the flagpole.

At this stage no additional expenditure is anticipated. The windows in the Council Chamber are being manufactured and that, as expected, these would have to be glazed with antique glass; in answer to a question from members Mr Hole confirmed that the cost had already been included in the budget. The scaffolding is due to be dismantled by mid-March.

The meeting offered a vote of thanks to RG Kellows for the high standard of works to date with particular praise reserved for the excellent lead work.

**C.4163.2 RESOLVED:** **that the report from 3HW Architecture & Design regarding the repair and refurbishment of the Passmore Edwards Building was approved**

Proposed by Councillor Winter  
Seconded by Councillor Wilkins

On a vote being taken the matter was approved unanimously.

There being no further business the Chairman closed the meeting at 8.18 pm.

SIGNED BY THE CHAIRMAN.....

DATE .....