

**CAMBORNE TOWN COUNCIL
FULL COUNCIL 11TH FEBRUARY 2016**

MINUTES of the meeting of Camborne Town Council held in Room GW03 (Ground Floor West 03), Cornwall Council One Stop Shop, Dolcoath Avenue, Camborne on Thursday 11th February 2016 at 6.30 pm.

PRESENT Councillor T Chalker Chairman
Councillor C Godolphin Vice Chairman
Councillor D Atherfold
Councillor M Champion
Councillor J Collins
Councillor T Dalley
Councillor Mrs V Dalley
Councillor Ms Z Fox
Councillor J E Gillingham
Councillor W Krey
Councillor Ms J Merrick
Councillor S Odgers
Councillor Ms J Robinson
Councillor R Webber
Councillor G Winter

In Attendance: Amanda Mugford, Town Clerk; Beverley Pascoe, Deputy Town Clerk; one member of the public; one member of the press; one member of the Cornwall Fire and Rescue Service from and until point mentioned.

The Chairman explained the safety procedures to all present.

C.3562 TO RECEIVE APOLOGIES FOR NON-ATTENDANCE

C.3562.2 RESOLVED: that the apologies from Councillor Brown for non-attendance at the meeting of the Full Council held on 11th February 2016 were received

Proposed by Councillor Krey
Seconded by Councillor Dalley

On a vote being taken the matter was approved unanimously.

No apologies were received from Councillor Sanders

C.3563 CHAIRMAN'S ANNOUNCEMENTS

The Council had appointed a new member of staff to take over from the Deputy Clerk who would hopefully be in post by the end of March.

Events attended by the Mayor representing the Council were as follows:

- Camborne School Active Plus presentation at Camborne School
- With Councillor Ms Merrick attended a photoshoot for the new notice board in Barripper

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- The Donald Thomas Centre for a publicity photoshoot for the presentation of a cheque for Age UK
- Hosted the third meeting of Cornwall Mayors which was well attended and minuted by our own Town Clerk. Also in attendance were the Police Commissioner Tony Hogg and the Lord Lieutenant

C.3564 MEMBERS TO DECLARE DISCLOSABLE PECUNIARY INTERESTS AND NON REGISTERABLE INTERESTS (INCLUDING THE DETAILS THEREOF) IN RESPECT OF ANY ITEMS ON THIS AGENDA INCLUDING ANY GIFTS OR HOSPITALITY EXCEEDING £25

There were no such declarations.

C.3565 TO APPROVE WRITTEN REQUEST(S) FOR DISPENSATIONS

There were no such requests.

C.3566 PUBLIC PARTICIPATION (subject to standing order 90 members of the public are permitted to make representations, answer questions and give evidence in respect of any item of business included in the agenda, up to a maximum of fifteen minutes).

The member of the public did not wish to speak.

C.3567 TO RECEIVE AND APPROVE THE MINUTES OF THE MEETING OF THE FULL COUNCIL HELD ON THE 14TH JANUARY 2016 AND THE CHAIRMAN TO SIGN THEM

It was noted that Councillor Sanders had been included in the list of Councillors present when he was absent

C.3567.2 RESOLVED: that the minutes of the meeting of the Full Council held on the 14th January 2016 with the amendment removing Councillor Sanders name from the list of members present were received, approved and signed by the Chairman

Proposed by Councillor Godolphin
Seconded by Councillor Collins

On a vote being taken the matter was approved unanimously by those entitled to vote.

C.3568 TO RECEIVE THE MINUTES OF THE FOLLOWING COMMITTEE MEETINGS.

i) Planning & Development Committee 12th January 2016

C.3568.2 RESOLVED: that the minutes of the meeting of the Planning & Development Committee held

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on the 12th January 2016 were received**

Proposed by Councillor Collins
Seconded by Councillor Mrs Dalley

On a vote being taken the matter was approved unanimously.

ii) Planning & Development Committee 2nd February 2016

C.3568.3 RESOLVED: that the minutes of the meeting of the Planning & Development Committee held on the 2nd February 2016 were received

Proposed by Councillor Collins
Seconded by Councillor Chalker

On a vote being taken the matter was approved unanimously.

iii) Finance & General Purposes Committee 28th January 2016

C.3568.4 RESOLVED: that the minutes of the meeting of the Finance & General Purposes Committee held on the 28th January 2016 were received

Proposed by Councillor Webber
Seconded by Councillor Odgers

On a vote being taken the matter was approved unanimously.

iv) Corporate Governance Working Party 20th January 2016

C.3568.5 RESOLVED: that the minutes of the meeting of the Corporate Governance Working Party held on the 20th January 2016 were received

Proposed by Councillor Chalker
Seconded by Councillor Godolphin

On a vote being taken the matter was approved unanimously.

C.3569 MATTERS ARISING, FOR INFORMATION ONLY, WHERE NOT INCLUDED BELOW

There were no matters arising

C.3570 TO RECEIVE QUESTIONS FROM MEMBERS OF WHICH PRIOR NOTICE HAS BEEN GIVEN

There were no questions from members.

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C.3571 TO RECEIVE A REPORT FROM CORNWALL FIRE AND RESCUE SERVICE

As the representative from the Fire Service was not present, the Chairman deferred this agenda item until the representative arrived.

C.3572 TO RECEIVE A VERBAL PROGRESS REPORT ON THE DEVOLUTION OF GREEN SPACES, AGREE ANY ACTION AND AUTHORISE ANY ASSOCIATED EXPENDITURE

A letter from Cornwall Council had been received yesterday and was circulated at the meeting. This letter was in response to the two letters sent by the Council. The first related to the devolution of the whole of the recreation ground, including the rugby ground, and the second asked for confirmation in principle that devolution of the green spaces was agreed. The Clerk noted that Cornwall Council appeared to be unaware that this Council already owned an operations local depot. Councillor Webber explained that the reason for the letter sent by this Council on the 29th January was to seek confirmation of intent. From their response he read out the sentence 'It is our intention to work with the Town Council over the coming financial year to develop the detail of a complete package proposal, for the earliest possible implementation'. This was an indication that they wanted to 'do a deal'. However it was not clear cut.

C.3572.2 RESOLVED: that the verbal progress report on the devolution of green spaces and the letter from Cornwall Council dated 9th February and circulated at this meeting was received; no action to be taken until after the meeting on the 17th February with Cornwall Council

Proposed by Councillor Odgers
Seconded by Councillor Chalker

On a vote being taken the matter was approved unanimously.

C.3573 TO AGREE A PETITION TO CORNWALL COUNCIL FOR THE FREEHOLD TRANSFER OF CAMBORNE RECREATION GROUND TO THE TOWN COUNCIL, CONFIRM THE PETITION ORGANISER AND SET THE PERIOD FOR WHICH THE PETITION SHALL BE OPEN TO SUBSCRIPTION (C.3548.4)

The Town Clerk referred members to the petition scheme document circulated with the agenda. By law Cornwall Council had to have a petition scheme in place free of charge. Page four of the document gave details of what would be accepted and what would not be accepted as a petition. It would have to be signed or subscribed by people who live, work or study in Cornwall, or use the services(s) to which the petition relates. Members discussed whether it was acceptable for Cornwall Council to host a petition when respondents were restricted. Following this discussion it was:

C.3573.2 RESOLVED AS A SUBSTANTIVE MOTION:

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To agree a petition to Cornwall Council; the petition to run for six months and be hosted by the Cornwall Council website with a link from the Town Council Web Site; the named organiser to be the Town Clerk, Amanda Mugford; the wording of the petition would read 'We, the undersigned, petition Cornwall Council to transfer the freehold of Camborne Recreation Ground in its entirety to Camborne Town Council for community management in order to:

- **Provide long term security for Camborne RFC at the site;**
- **Enable much needed investment and improvement for wider community use;**
- **Ensure continued use by Cornwall RFU and for other important rugby fixtures held in Cornwall**

Proposed by Councillor Winter
Seconded by Councillor Ms Merrick

On a vote being taken the matter was approved by a majority vote.

A motion proposed by Councillor Godolphin, seconded by Councillor Odgers that the petition is hosted by the Town Council Website was defeated by the Substantive Motion.

C.3574 TO RECEIVE A REPORT FROM THE TOWN CLERK REGARDING THE BUDGET FOR THE FISCAL YEAR 2016/2017

This report and its recommendations were the result of much hard work by the Town Clerk, the staff and members. All the recommendations had been approved by the Standing Committees and Corporate Governance working Party. The Budget recommendation was for £815,550 and the Precept £788,103 this represented a figure of £146.79 per year or £2.82 per week for Band D council tax. The table in the report showed the proposed Band D figure as being on par with other Councils of a similar size in Cornwall. The Chairman praised everyone who had worked on the report.

Councillor Ms Fox said she understood that a lot of work had been done on the budget in view of the Government cuts that were being forced on the community. However, more than doubling the precept was not acceptable and people would struggle to pay. She questioned the grant made to Trevithick Day on which the Council had no financial control. Cornwall Council had made no formal response on a time table for devolution of green spaces and the library. There was insufficient information and the increase was not justified at this time, therefore Mebyon Kernow would be abstaining from the vote.

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Councillor Webber said that at every stage of the budget process and discussion on the devolution of green spaces and the library the voting had always been unanimous. If the precept was not passed one of the devolution proposals would have to be withdrawn. Discussion followed on the extensive consultations that had taken place and the community value of the services that were proposed for devolution to the Town Council; the Corporate Review and the priorities the survey and consultation had identified. Following this discussion it was

- C.3574.2 RESOLVED:** **that the report from the Town Clerk regarding the budget for the Fiscal Year 2016/2017 was received and the Town Clerk and her team were congratulated on compiling the report.**

Proposed by Councillor Ms Merrick
Seconded by Councillor Odgers

On a vote being taken the matter was approved unanimously.

- C.3575 TO RECEIVE THE BUDGET RECOMMENDATIONS FROM THE FINANCE & GENERAL PURPOSES COMMITTEE AND TO SET A PRECEPT TO CORNWALL COUNCIL FOR THE FISCAL YEAR 2016/2017**

Councillor Webber said negotiations were always difficult and getting information from Cornwall Council on the true costs of the library and green spaces had been particularly difficult. It was clear that Cornwall Council would devolve these services and if there was not sufficient in the budget then the Town Council would have to withdraw. Following discussion it was

- C.3575.2 RESOLVED:** **to set a precept to Cornwall Council for the Fiscal Year 2016/2014 of £788,103**

Proposed by Councillor Webber
Seconded by Councillor Odgers

On a vote being taken the matter was approved by a majority vote.

- C.3576 TO SET THE BUDGET FOR THE FISCAL YEAR 2016/2017**

- C.3576.2 RESOLVED:** **to set the budget for the Fiscal Year 2016/2017 of £815,550**

Proposed by Councillor Webber
Seconded by Councillor Odgers

On a vote being taken the matter was approved by a majority vote.

- C.3577 TO APPROVE THE RECOMMENDATION OF THE FINANCE AND GENERAL PURPOSES COMMITTEE FG.2894.3 RESOLVED: TO RECOMMEND TO FULL COUNCIL THAT £55,000 IS ALLOCATED FROM**

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THE DEVOLVED SERVICES BUDGET COST CODE 40 TO THE GENERAL
FUND AT THE END OF THE 2015/2016 FISCAL YEAR**

Councillor Webber explained that, by law, Councils had to keep a sum of money in general reserves. This sum should be equal to approximately the expenditure over three working months. The recommendation from the Finance and General Purposes Committee to allocate £55,000 to the General Fund from the Devolved Services Budget at the end of the fiscal year 2015/2016 would avoid raising the increase needed in the General Fund through the Precept on Council Tax

C.3577.2 RESOLVED: that £55,000 is allocated from the Devolved Services Budget cost code 40 to the General Fund at the end of the 2015/2016 fiscal year.

Proposed by Councillor Chalker
Seconded by Councillor Webber

On a vote being taken the matter was approved unanimously.

C.3578 TO APPROVE STANDING ORDERS AS RECOMMENDED BY THE CORPORATE GOVERNANCE WORKING PARTY

The Town Clerk reported that Standing Order 48 had been amended in line with the National Association of Local Councils model. The Scheme of Delegation had been amended to include Community Engagement and Consultation as a delegated responsibility of the Planning and Development Committee

C.3578.2 RESOLVED: that the Standing Orders as recommended by the Corporate Governance working Party were approved

Proposed by Councillor Godolphin
Seconded by Councillor Chalker

On a vote being taken the matter was approved unanimously.

The member of the fire service arrived at 7.17pm. Therefore, the Chairman received the report from the Fire Service at this point.

C.3579 TO RECEIVE A REPORT FROM CORNWALL FIRE AND RESCUE SERVICE

Watch Manager Andy Mortimer spoke to his report circulated to members at the meeting. The new station at Tolvaddon was fully operational and covered West Camborne to Chiverton and all areas inbetween. He invited members to contact John Navin who was the co-ordinator for the stations community safety service on 01209 614300 (Tolvaddon Fire Station) at any time if there were any points to discuss. He gave details of operational

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incidents attended during the last quarter, community safety visits and home fire safety checks.

C.3579.2 RESOLVED: that the report from the Cornwall Fire and Rescue Service was received

Proposed by Councillor Chalker
Seconded by Councillor Godolphin

On a vote being taken the matter was approved unanimously.

The member of the fire service left the meeting at 7.31 pm)

C.3580 TO APPROVE FINANCIAL REGULATIONS AS RECOMMENDED BY CORPORATE GOVERNANCE WORKING PARTY WITH AMENDMENTS IN ACCORDANCE WITH THE PUBLIC CONTRACTS REGULATIONS 2015

The Corporate Governance Working Party had reviewed the regulations extremely thoroughly. The new regulations would allow the Council to make use of more electronic payments if required. Since the meeting, the Town Clerk had attended an SLCC branch meeting which gave details of new procurement regulations. Therefore the threshold relating to Contracts had been amended to £25,000 to reflect the Public Contract Regulations 2015

C.3580.2 RESOLVED: that the Financial Regulations as recommended by the Corporate Governance Working Party with the amendments in accordance with the Public Contract Regulations 2015 were approved.

Proposed by Councillor Odgers
Seconded by Councillor Chalker

On a vote being taken the matter was approved unanimously.

C.3581 TO RECEIVE CORRESPONDENCE FROM CORNWALL COUNCIL REGARDING THE PUBLIC CONVENIENCES AT THE RECREATION GROUND, CONSIDER ENTERING A TENANCY AT WILL CONTRACT, AGREE ACTION AND AUTHORISE ANY ASSOCIATED EXPENDITURE

The Town Clerk informed members that this agenda item required no action. She had received an e-mail from Michelle Carter-Foster who had made a mistake as the payments to keep the toilets open had already been arranged.

C.3581.2 RESOLVED: that the correspondence from Cornwall Council regarding public conveniences at the recreation ground, the subsequent e-mail from Michelle Carter-Foster were received and no further action was needed taken

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Proposed by Councillor Chalker
Seconded by Councillor Odgers

On a vote being taken the matter was approved unanimously.

C.3582 TO APPROVE A MOTION FROM COUNCILLOR MRS V DALLEY THAT:

CAMBORNE TOWN COUNCIL NOTES KERNOW CLINICAL COMMISSIONING GROUP'S PROPOSAL TO CLOSE THE CARDREW HEALTH CENTRE'S WALK IN SERVICE AND GP'S SURGERY AND CREATE AN "URGENT CARE CENTRE" AT CAMBORNE AND REDRUTH HOSPITAL. THE COUNCIL IS NOT CONTENT WITH THE LACK OF DETAILS ON THE PROPOSED CHANGES AND THE LACK OF APPARENT PUBLIC CONSULTATION ON THE PROPOSALS.

THE TOWN COUNCIL, THEREFORE, RESOLVES TO WRITE TO KERNOW CLINICAL COMMISSIONING GROUP REQUESTING THE FOLLOWING QUESTIONS BE ANSWERED:

- 1. WHAT ASSESSMENT HAS BEEN CONDUCTED TO SHOW THAT CAMBORNE AND REDRUTH HOSPITAL CAN FACILITATE THE PROPOSED "URGENT CARE CENTRE"**

- 2. WILL THE PROPOSED "URGENT CARE CENTRE" BE A LIKE FOR LIKE SERVICE WHICH WILL CONTINUE TO ALLOW WALK IN ACCESS TO GP'S FOR AT LEAST THE SAME HOURS CURRENTLY PROVIDED AT CARDREW HEALTH CENTRE?**

- 3. IS THE FUNDING TO PROVIDE THE PROPOSED NEW "URGENT CARE CENTRE" SECURE?**

- 4. WHERE ARE THE CIRCA 3000 RESIDENTS CURRENTLY REGISTERED AT CARDREW HEALTH CENTRE WITH GP'S GOING TO BE ABLE TO REGISTER?**

- 5. WHAT IS THE CURRENT STATUS OF THE LAND OWNERSHIP AT CARDREW HEALTH CENTRE, IS THIS A LEASEHOLD OR FREEHOLD, WHO WITH AND WHAT WILL HAPPEN TO THE SITE IF THE NHS VACATES IT?**

- 6. WHAT PUBLIC CONSULTATION HAS BEEN CONDUCTED ON THESE PROPOSALS TO DATE?**

- 7. HAS CORNWALL COUNCIL'S HEALTH SCRUTINY COMMITTEE UNDER ITS' STATUTORY RESPONSIBILITIES CONSIDERED THE PROPOSALS?**

Councillor Mrs Dalley requested that in addition to writing to the Kernow Clinical Commissioning Group the letter should also be sent to NHS England. Councillor Ms Robinson proposed two amendments and a new question eight. Members discussed the motion, Councillors Mrs Dalley and Ms Fox relayed information that had come from recent meetings with other

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stakeholders. Members discussed issues relating to the existing parking difficulties when using the out patients department at Camborne Redruth Hospital, the lack of information in the public domain and lack of proper scrutiny and the fact that our MP had no knowledge of the proposals and had not been consulted. Following this discussion it was:

C.3582.2 RESOLVED:

that the Town Council writes to Kernow Clinical Commissioning Group and NHS England as follows:

Camborne Town Council notes Kernow Clinical Commissioning Group's proposal to close the Cardrew Health Centre's walk in service and GP's surgery and instead fund the "Urgent Care Centre" at Camborne and Redruth Hospital which was set up by the Prime Minister's Challenge Fund that has come to an end. The Council is not content with the lack of details on the proposed changes and the lack of apparent public consultation on the proposals. The Town Council, therefore, requests the following questions be answered.

- 1. What assessment has been conducted to show that Camborne and Redruth Hospital has adequate parking, access and space to replace the "walk in centre"**
- 2. Will the "Urgent Care Centre" be a like for like service which will continue to allow walk in access to GP's for at least the same hours currently provided at Cardrew Health Centre?**
- 3. Is the funding to provide the proposed new "Urgent Care Centre" secure?**
- 4. Where are the circa 3000 residents currently registered at Cardrew Health Centre with GP's going to be able to register?**
- 5. What is the current status of the land ownership at Cardrew Health Centre, is this a leasehold or freehold, who with and what will happen to the site if the NHS vacates it?**
- 6. What public consultation has been conducted on these proposals to date?**
- 7. Has Cornwall Council's Health Scrutiny Committee under its' statutory responsibilities considered the proposals?**

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**8. How many people have used the
"Urgent Care Centre" in the last year and
what has been the feedback?**

Proposed by Councillor Mrs Dalley
Seconded by Councillor Ms Robinson

On a vote being taken the matter was approved unanimously.

**C.3583 TO CONSIDER BY-ELECTION FEES AND CHARGES FOR THE ELECTION
IN THE TRELWARREN WARD ON 31ST MARCH 2016, AGREE ACTION
REGARDING THE ISSUE OF POLL CARDS AND AUTHORISE
EXPENDITURE FROM THE CORPORATE MANAGEMENT EARMARKED
RESERVE ACCORDINGLY**

**C.3583.2 RESOLVED: that poll cards are issued for the election
in the Trelowarren Ward on 31st March
2016 with the expenditure being taken
from the Corporate Management
Earmarked Reserve**

Proposed by Councillor Godolphin
Seconded by Councillor Ms Fox

On a vote being taken the matter was approved unanimously.

**C.3584 TO APPROVE THE RECOMMENDATION OF THE FINANCE AND
GENERAL PURPOSES COMMITTEE**

**FG.2899.2 RESOLVED: TO RECOMMEND TO FULL COUNCIL THAT
CAMBORNE TOWN COUNCIL OPT IN TO THE SMALLER AUDIT
AUTHORITIES' AUDIT APPOINTMENTS LTD SCHEME FOR EXTERNAL
AUDIT ARRANGEMENTS**

In the past the Audit Commission had appointed an external auditor for Town and Parish Councils. The Audit Commission had closed and it was up to Parish and Town Councils to appoint a suitably qualified external auditor. The National Association of Local Councils (NALC), Society of Local Council Clerks (SLCC) and the Association of Drainage Authorities (ADA) had set up a Company called Smaller Authorities' Audit Appointments Ltd. on behalf of the Department of Communities and Local Government to help smaller Town and Parish Councils.

**C.3584.2 RESOLVED: that Camborne Town Council opts in to
the smaller Audit Authorities' Audit
Appointments Ltd Scheme for external
audit arrangements.**

Proposed by Councillor Webber
Seconded by Councillor Chalker

On a vote being taken the matter was approved unanimously.

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C.3585 TO APPROVE A SCHEDULE OF MEETINGS 2016/2017 AS RECOMMENDED BY THE CORPORATE GOVERNANCE WORKING PARTY

C.3585.2 RESOLVED: that the schedule of meetings for 2016/2017 as recommended by the Corporate Governance Working Party was approved

Proposed by Councillor Odgers
Seconded by Councillor Godolphin

On a vote being taken the matter was approved unanimously.

C.3586 TO RECEIVE INFORMATION REGARDING COMMUNITY RESILIENCE TRAINING, AGREE ATTENDANCE IF APPROPRIATE AND AUTHORISE ANY ASSOCIATED EXPENDITURE FROM THE MEMBERS TRAINING BUDGET

C.3586.2 RESOLVED: that Councillor Ms Fox attends the Community Resilience Training with any associated expenditure to be taken from the Members' training budget

Proposed by Councillor Chalker
Seconded by Councillor Collins

On a vote being taken the matter was approved unanimously.

C.3587 TO AGREE A DATE AND TIME FOR A MEETING OF THE AWARDS WORKING PARTY DURING W/C 4TH APRIL 2016 (COUNCILLORS CHALKER, GODOLPHIN, MRS DALLEY, ODGERS AND SANDERS)

C.3587.2 RESOLVED: to hold a meeting of the Awards Working Party on Wednesday 6th April at 10.00 am

Proposed by Councillor Chalker
Seconded by Councillor Godolphin

On a vote being taken the matter was approved unanimously.

There being no further business the Chairman closed the meeting at 7.55 pm.

SIGNED BY THE CHAIRMAN.....

DATE