

**CAMBORNE TOWN COUNCIL
FULL COUNCIL 8TH OCTOBER 2015**

MINUTES of the meeting of Camborne Town Council held in Room GW03 (Ground Floor West 03), Cornwall Council One Stop Shop, Dolcoath Avenue, Camborne on Thursday 8th October 2015 at 6.30 pm.

PRESENT Councillor T Chalker Chairman
Councillor C Godolphin Vice Chairman
Councillor D Atherfold
Councillor M Brown
Councillor T Dalley
Councillor Mrs V Dalley
Councillor Ms Z Fox
Councillor J E Gillingham
Councillor W Krey
Councillor Ms J Merrick (from point mentioned)
Councillor S Odgers
Councillor Ms J Robinson
Councillor A Sanders
Councillor R Webber
Councillor G Winter

In Attendance: Amanda Mugford, Town Clerk; Beverley Pascoe, Deputy Town Clerk; Melanie Negus, Administrative Assistant; Cornwall Councillor John Herd, Brian Terry, OAK; one member of the public; one member of the press; one member of the Fire service, from point mentioned;

The Chairman explained the safety procedures to all present.

C.3447 TO RECEIVE APOLOGIES FOR NON-ATTENDANCE

C.3447.2 RESOLVED: that the apologies from Councillors Champion and Collins for non-attendance at the meeting of the Full Council held on 8th October 2015 were received

Proposed by Councillor Chalker
Seconded by Councillor Odgers

On a vote being taken the matter was approved unanimously.

C.3448 CHAIRMAN'S ANNOUNCEMENTS

Unfortunately the Chairman had left his list of events he attended representing the Town Council at home; he would announce the events at the next meeting.

Councillors should be aware that if they use their or their consorts car on Council business they should have the appropriate insurance to cover this.

The Deputy Mayor attended the Penzance Civic Service on behalf the Council.

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The Town Clerk had attended the launch of a new art installation to encourage younger children to read and tell stories call 'the Wonderful World of Oliver Jeffries' at Cornwall College.

Finally the Chairman, advised members of the forthcoming Royal British Legion Remembrance Day events, details of which were included with the handouts circulated at the meeting.

Councillor Ms Merrick entered the meeting at 6.32pm.

C.3449 MEMBERS TO DECLARE DISCLOSABLE PECUNIARY INTERESTS AND NON REGISTERABLE INTERESTS (INCLUDING THE DETAILS THEREOF) IN RESPECT OF ANY ITEMS ON THIS AGENDA INCLUDING ANY GIFTS OR HOSPITALITY EXCEEDING £25

There were no such declarations.

C.3450 TO APPROVE WRITTEN REQUEST(S) FOR DISPENSATIONS

There were no such requests.

C.3451 PUBLIC PARTICIPATION (subject to standing order 90 members of the public are permitted to make representations, answer questions and give evidence in respect of any item of business included in the agenda, up to a maximum of fifteen minutes).

Mr Terry indicated that he wished to speak on agenda item 24 relating to the retirement of the OAK Chairman. In view of this the Chairman proposed to take this item and item 24 together prior to agenda item 12.

C.3452 TO RECEIVE AND APPROVE THE MINUTES OF THE MEETING OF THE FULL COUNCIL HELD ON THE 10TH SEPTEMBER 2015 AND THE CHAIRMAN TO SIGN THEM

Since the agenda and meeting papers had been sent out the minutes had been amended at C.3341.2 to C.3341.7 where the voting had been recorded as unanimous when it should have been recorded as a majority. This had been corrected. A typographical error had also been corrected at C.2332.

C.3452.2 RESOLVED: that the minutes of the meeting of the Full Council held on the 10th September 2015 with the amendments to change voting from unanimous to a majority at C.3431.2 to C.3431.7 and the typographical error at C.3426 were received, approved and signed by the Chairman

Proposed by Councillor Chalker
Seconded by Councillor Godolphin

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On a vote being taken the matter was approved unanimously.

C.3453 TO RECEIVE THE MINUTES OF THE FOLLOWING COMMITTEE MEETINGS.

i) Planning & Development Committee 8th September 2015

Councillor Mrs Dalley pointed out that on page 2672 P.3237 Councillor Ms Robinson had been recorded as declaring an interest when it should have been recorded as Councillor Mrs Dalley. The Town Clerk explained that these minutes had already been approved by the Planning Committee and could not be changed but her comment would be recorded in these minutes.

C.3453.2 RESOLVED: that the minutes of the meeting of the Planning & Development Committee held on the 8th September 2015 were received

Proposed by Councillor Chalker
Seconded by Councillor Mrs Dalley

On a vote being taken the matter was approved unanimously.

ii) Planning & Development Committee 29th September 2015

C.3453.3 RESOLVED: that the minutes of the meeting of the Planning & Development Committee held on the 29th September 2015 were received

Proposed by Councillor Chalker
Seconded by Councillor Atherfold

On a vote being taken the matter was approved unanimously.

iii) Finance & General Purposes Committee 24th September 2015

C.3453.4 RESOLVED: that the minutes of the meeting of the Finance & General Purposes Committee held on the 24th September 2015 were received

Proposed by Councillor Webber
Seconded by Councillor Odgers

On a vote being taken matter was approved unanimously.

iv) Staffing Working Party 9th September 2015

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C.3453.5 RESOLVED: **that the minutes of the meeting of the Staffing Working Party held on the 9th September 2015 were received**

Proposed by Councillor Webber
Seconded by Councillor Brown

On a vote being taken the matter was approved unanimously.

C.3454 TO NOTE THE MINUTES OF

i) Camborne Regeneration Forum 7th September 2015

C.3454.2 RESOLVED: **that the minutes of the meeting of the Camborne Regeneration Forum held on the 7th September 2015 were noted**

Proposed by Councillor Chalker
Seconded by Councillor Godolphin

On a vote being taken the matter was approved unanimously.

C.3455 MATTERS ARISING, FOR INFORMATION ONLY, WHERE NOT INCLUDED BELOW

C.3437 BID AGM Councillor Godolphin had attended the BID Camborne AGM and commented that he was surprised there had been no formal vote to re-elect the Committee.

C.3432 Library Consultation The Town Clerk informed members that there was difficulty in securing a 'pop-up shop' for the library consultation and asked for guidance on this matter. Did the Council wish to hold an event in the Wesley or Donald Thomas Centre and have a stall at the Friday Produce Market? It was agreed to have a stall at the Friday Produce Market on 16, 24 and 30th October. Councillors suggested that a board to advertise the stall could be placed in the flowerbed at the front of the square for the duration of the consultation. Councillor Godolphin asked Councillors by a show of hands who would be willing to volunteer to operate the stall. Councillors Chalker, Odgers, Ms Merrick, Godolphin, Krey, Webber, Ms Fox, Mrs Dalley. He also asked the member of the press to put a report in next Thursday's West Briton about the Friday consultations.

Councillor Webber, a trustee of the Donald Thomas Centre, explained that it would not be possible to use that venue as it was in use daily as a Day Care Centre and would not be suitable.

C.3456 TO RECEIVE QUESTIONS FROM MEMBERS OF WHICH PRIOR NOTICE HAS BEEN GIVEN

There were no such questions

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At this point the Chairman took agenda items 6, Public Participation and agenda item 24 relating to the retiring Chairman of OAK.

C.3457 TO RECEIVE CORRESPONDENCE FROM MR B TERRY REGARDING THE RETIRING CHAIRMAN OF OAK AND AGREE APPROPRIATE ACTION

Mr Terry explained that the Chairman of OAK, Mr Don Holmes was retiring after long service to OAK and the former Agenda 21 group . Mr Holmes had been instrumental in achieving Fair Trade Status for Camborne and was confident it would be renewed again shortly. He had worked tirelessly advising businesses old and new on Fair Trade. Mr Terry asked the Town Council to send a formal letter of thanks acknowledging the hard work of Mr Holmes achieving and maintaining Fair Trade Status for the Town. His last meeting would be held on the 4th November at the Tyacks Hotel.

- C.3457.2 RESOLVED:** **to forward a nomination that Mr Don Holmes receives a Town Plaque award at the Annual Town Assembly to the Awards Working Party and write a formal letter acknowledging the Town Council's gratitude for his marvellous work for the Town to be presented at his last meeting of OAK to be held on the 4th November 2015**

Proposed by Councillor Chalker
Seconded by Councillor Odgers

On a vote being taken the matter was approved unanimously.

Mr Brian Terry left the meeting at 6.55 pm

C.3458 TO RECEIVE A REPORT FROM CHARLOTTE CALDWELL, COMMUNITY NETWORK MANAGER CORNWALL COUNCIL

There was no report as Ms Caldwell had given her apologies as she was on annual leave until 12th October 2015 and her report would be deferred to the November meeting.

C.3459 TO RECEIVE A QUARTERLY REPORT FROM THE CORNWALL FIRE AND RESCUE SERVICE

As a member of the fire service was not present at this time it was:

- C.3459.2 RESOLVED:** **to defer the report from the Cornwall Fire and Rescue Service to further down the agenda once their representative arrives**

Proposed by Councillor Godolphin
Seconded by Councillor Chalker

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On a vote being taken the matter was approved unanimously.

**C.3460 TO RECEIVE THE CORNWALL FIRE AND RESCUE SERVICE PLAN
2016/19 CONSULTATION DOCUMENTS AND AGREE ANY ACTION**

**C.3460.2 RESOLVED: to defer the Cornwall Fire and Rescue
Service Plan 2016/19 consultation to
further down the agenda once their
representative arrives**

Proposed by Councillor Godolphin
Seconded by Councillor Chalker

On a vote being taken the matter was approved unanimously.

**C.3461 TO RECEIVE A BRIEFING ON THE CORNWALL COUNCIL LOCALISM
SUMMIT HELD ON 30TH SEPTEMBER 2015**

Notes on the third Localism Summit attended by the Town Clerk were circulated at the meeting. Councillors Webber, Ms Merrick and Winter had also attended the Summit attending different workshops. There was a positive message from Jeremy Rowe, the Portfolio Holder and Paul Masters. Cornwall Council needed Localism to work, and the help of Town and Parish Councils. In 2010 50% of Cornwall Council's budget came from central government in 2020 there would be no funding from central government. Everything was on the table, however they had identified assets they wished to retain. They did not share the criteria for assessing these assets but would listen to Town and Parishes on their proposals and have a 'conversation'. The Camborne Town Council proposal to take over green spaces was very large but should be resolved by 31st March 2017. Sarah Mason from CALC commented that the financial situation regarding Council Tax Support Grant was unknown. The DCLG Autumn Statement could be as late as December when more would be known about possible capping of Town Councils and the Council Tax Support Grant. She made an interesting point about paperless planning consultation. The cost of printing paper plans was approximately £6.50 each and this could buy one hour of social care.

Councillor Webber said there were several other sessions. With regard to the library service, Cornwall Council would continue to provide stock and look after stock rotation for the library service, but everything else would have to be taken over by whoever takes on the library service. Although expressions of interest had been requested by 30th September, Cornwall Council was awaiting the results of the Town Council library consultation.

Links were available on the Cornwall Council website to all the presentations and a webcast was available for the presentations by Councillor Rowe and Mr Masters.

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- C.3461.2 RESOLVED:** **that the Briefing from the Town Clerk on the Cornwall Council Localism Summit held on the 30th September 2015 was received**

Proposed by Councillor Odgers
Seconded by Councillor Winter

On a vote being taken the matter was approved unanimously.

- C.3462 TO RECEIVE CORRESPONDENCE FROM CORNWALL COUNCIL REGARDING CAMBORNE TOWN COUNCIL'S PROPOSALS FOR THE DEVOLUTION OF GREEN SPACES IN THE PARISH AND AGREE ANY ACTION**

Within the correspondence from Mr Andrew, the Town Clerk read out the final paragraph 'In relation to Camborne rugby ground this is an investment property in the Council's commercial development portfolio which generates income that is reinvested in the delivery of front line services. Previous request to sell the interests have been rejected but the matter will be discussed at the meeting next week'. As this was one of the assets Cornwall Council had identified as wanting to retain, the Town Council would have to make a strong argument to take this over. A request from Cornwall Council to meet with Cornwall Councillors on the Town Council and the Town Clerk to discuss proposals for green spaces had been received. It was confirmed that the Recreation ground (which included Camborne Rugby Ground) had been registered as an asset of community value. It had originally been bought from the Basset Family by the old Camborne Council and subsequently passed through several different authorities and was now owned by Cornwall Council.

- C.3462.2 RESOLVED:** **to receive the correspondence from Cornwall Council regarding the proposals for devolution of green spaces in the parish**

Proposed by Councillor Webber
Seconded by Councillor Odgers

On a vote being taken the matter was approved unanimously.

- C.3463 TO RECEIVE CORRESPONDENCE FROM CORNWALL COUNCIL AND MRS I DAVIES REGARDING THE PUBLIC CONVENIENCES AT CAMBORNE RECREATION GROUND AND AGREE ACTION ACCORDINGLY**

The correspondence from Mrs Davies related to her interest in opening a café in the recreation ground. She understood the recreation ground was subject to a devolution process and asked that her letter be kept on file so her interest could be noted.

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The correspondence from Cornwall Council suggested two options to take on the toilets in the recreation ground. A Tenancy at Will or for the Town Council to provide Cornwall Council with the funding to operate the toilets until the situation regarding the devolution of the recreation ground had been resolved. Costings had been provided as an excerpt from a spread

sheet showing the public conveniences at the recreation ground costing £4654 per annum but this showed a nil amount against electricity costs. Upon investigating, the Town Clerk had found that in 2012 electricity costs had been £1536. Members discussed the correspondence and the best way forward. Following this discussion it was:

- C.3463.2 RESOLVED: to keep the correspondence from Mrs Davies on file and send a letter of acknowledgement; to agree in principle that this Council keeps open the public conveniences at the Recreation Ground and request a formal quotation to achieve this, the response to be received at either the Full Council or Finance and General Purposes Committee whichever meets first**

Proposed by Councillor Ms Robinson
Seconded by Councillor Ms Merrick

On a vote being taken the matter was approved unanimously.

- C.3464 TO PERMIT THE USE OF SEVEN T POSTS FOR FLORAL DISPLAYS BY BID CAMBORNE FROM 14TH NOVEMBER TO JANUARY 2016**

- C.3464.2 RESOLVED: to approve the use of seven T posts for floral displays by BID Camborne from 14th November to January 2016 subject to satisfactory risk assessments**

Proposed by Councillor Krey
Seconded by Councillor Sanders

On a vote being taken the matter was approved unanimously.

- C.3465 TO PERMIT THE USE OF COMMERCIAL SQUARE AND THE TOWN COUNCIL ELECTRICITY SUPPLY BY BID CAMBORNE FOR THE 2015 CHRISTMAS TREE**

- C.3465.2 RESOLVED: to approve the used of Commercial Square and the Town Council electricity supply by BID Camborne for the 2015 Christmas tree subject to operations being carried out in accordance with the**

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**risk assessment and method statement
as provided by their contractor**

Proposed by Councillor Godolphin
Seconded by Councillor Sanders

On a vote being taken the matter was approved unanimously.

**C.3466 TO RECEIVE CORRESPONDENCE REGARDING THE PUBLIC
CONVENIENCES AT ROSEWARNE CAR PARK AND AGREE ANY ACTION
IF APPROPRIATE**

**C.3466.2 RESOLVED: that the correspondence from BID
Camborne regarding public conveniences
at Rosewarne Car Park is received**

Proposed by Councillor Ms Robinson
Seconded by Councillor Odgers

On a vote being taken the matter was approved unanimously.

As a member of the Fire Service had arrive the Chairman took agenda item
13, report from the Fire Service at this point

**C.3467 TO RECEIVE A QUARTERLY REPORT FROM THE CORNWALL FIRE AND
RESCUE SERVICE**

Fire Officer Rob Stapleton from Red Watch spoke to the Fire Service report
circulated to members at the meeting. The new fire stations at Tolvaddon
and Hayle were now fully operational. The old fire station in Camborne had
been completely cleared and had been made secure. A total of 156 events
incidents had been recorded for the last quarter; False Alarms with Good
Intent 45, Unwanted Fire Signals 8, Special Service Calls 51, Fires 50 and
Chimney Fires 2. The Tolvaddon station covered an area from Chiverton,
the coast at Porthtowan to Connor Downs and halfway to Falmouth. In
answer to a question from Councillor Godolphin, Fire Officer Stapleton
confirmed there was a large training area and drill tower on site.

Councillor Webber had recently attended the formal opening event at the
station which included CCTV facilities. Members expressed a wish to visit
the Station and it was agreed that a tour would be arranged during the day
on a date to be confirmed.

**C.3467.2 RESOLVED: that the quarterly report from the
Cornwall Fire and Rescue Service was
received**

Proposed by Councillor Godolphin
Seconded by Councillor Krey

On a vote being taken the matter was approved unanimously.

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The member of the Fire Service left the meeting at this point.

C.3468 TO RECEIVE THE CORNWALL FIRE AND RESCUE SERVICE PLAN 2016/19 CONSULTATION DOCUMENTS AND AGREE ANY ACTION

A questionnaire and an equality monitoring form were included with the consultation document. The monitoring form was aimed at individuals and not corporate bodies. One of the questions asked if the respondent was an elected member.

C.3468.2 RESOLVED: that Councillors forward their individual responses to the Cornwall Fire and Rescue Service 2016/19 Consultation

Proposed by Councillor Brown
Seconded by Councillor Ms Fox

On a vote being taken the matter was approved unanimously.

C.3469 TO APPROVE THE CAMBORNE TOWN COUNCIL HEALTH AND SAFETY POLICY AND FOR THE MAYOR TO SIGN THE POLICY STATEMENT

C.3469.2 RESOLVED: that the Camborne Town Council Health and Safety Policy be approved and signed by the Chairman

Proposed by Councillor Godolphin
Seconded by Councillor Webber

On a vote being taken the matter was approved unanimously.

C.3470 TO RECEIVE CORRESPONDENCE FROM CAMBORNE TWINNING ASSOCIATION REGARDING A VISIT FROM DIGNITARIES FROM BAESWEILER, GERMANY IN NOVEMBER WITH A VIEW TO THE FUTURE TWINNING OF THE TWO TOWNS, AGREE ACTION AND AUTHORISE ASSOCIATED EXPENDITURE

The Town Clerk informed members that any formal twinning agreement had to be done through the Town Council. Since receiving the correspondence the date for the visit was uncertain, but likely to be late November. There was funding available in the Town Promotions budget to hold a small reception for the visitors as the Mayor had not held a Civic Service this year. Following discussion on hospitality for the visiting dignitaries it was:

C.3470.2 RESOLVED: that the Mayor, Deputy Mayor and the Town Clerk be given delegated powers to provide hospitality up to the sum of £600 for the visit of dignitaries from Baesweiler, Germany

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Proposed by Councillor Mrs Dalley
Seconded by Councillor Ms Robinson

On a vote being taken the matter was approved by a majority vote.

C.3471 TO APPROVE A TIMETABLE FOR THE BUDGET SETTING PROCESS FOR 2016/2017

C.3471.2 RESOLVED: that the timetable for the budget setting process for 2016/2017 was approved

Proposed by Councillor Godolphin
Seconded by Councillor Chalker

On a vote being taken the matter was approved unanimously.

C.3472 TO RECEIVE AN UPDATE ON THE LOCAL COUNCIL AWARD SCHEME, AGREE ANY APPROPRIATE ACTION AND AUTHORISE EXPENDITURE ACCORDINGLY

On checking the criteria for the Award Scheme the Town Clerk had registered the Town Council to be re-accredited at the Quality Award Standard and not Foundation Standard as the Town Council could fulfil the criteria to achieve the higher standard. Financial Management training had been arranged for 12th November prior to the Full Council meeting and she emphasised that all Councillors must attend. A strategic meeting had been arranged in November to look at linking the Action Plan with the Forward Plan and the budget process. There was a requirement to provide evidence of promoting elections and although notice boards and the website were used, the Council needed to look at how to fulfil this criteria. She had spoken to Cornwall College about improving the awareness of young people.

C.3472.2 RESOLVED: to receive the update from the Town Clerk on the Local Council Award Scheme; include an item on criteria to achieve Quality Award Standard for the next Full Council meeting and thank the Town Clerk on her work which would enable the Town Council to achieve a higher rating

Proposed by Councillor Godolphin
Seconded by Councillor Odgers

On a vote being taken the matter was approved unanimously.

C.3473 TO RECEIVE CORRESPONDENCE FROM THE CHAIRMAN OF THE NATIONAL ASSOCIATION OF LOCAL COUNCILS (NALC) LARGER COUNCILS' COMMITTEE AGREE ACTION AND AUTHORISE ANY ASSOCIATED EXPENDITURE

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- C.3473.2 RESOLVED:** **that the correspondence from the Chairman of the National Association of Local Councils is received and the Town Clerk attends the National Conference in London**

Proposed by Councillor Godolphin
Seconded by Councillor Odgers

On a vote being taken the matter was approved by a majority vote.

- C.3474 TO CONSIDER ATTENDANCE AT THE LOVE PARKS FREE TRAINING COURSE IN EXETER ON 13TH OCTOBER, AGREE ACTION AND AUTHORISE ASSOCIATED EXPENDITURE**

Councillor Ms Merrick said that, although, it was a long way away she thought it could be helpful for a representative from the Town Council to attend this training course in view of the Town Council possibly taking on Green Spaces. Members discussed the course and it was thought the main focus was on marketing parks rather than management, therefore it was

- C.3474.2 RESOLVED:** **to note the Love Parks training course in Exeter and to thank Councillor Ms Merrick for drawing the Council's attention to it.**

Proposed by Councillor Webber
Seconded by Councillor Odgers

On a vote being taken the matter was approved by a majority vote.

- C.3475 TO RECEIVE CORRESPONDENCE FROM ZURICH INSURANCE PLC REGARDING THE INCREASE IN INSURANCE PREMIUM TAX AND NOTE THE IMPLICATIONS FOR COUNCIL INSURANCE COSTS**

- C.3475.2 RESOLVED:** **that the correspondence from Zurich insurance PLC regarding the increase in insurance premium tax was received**

Proposed by Councillor Ms Robinson
Seconded by Councillor Sanders

On a vote being taken the matter was approved unanimously.

- C.3476 TO RECEIVE CORRESPONDENCE FROM HSBC PLC REGARDING THE CLOSURE OF THE CAMBORNE BRANCH AND AGREE ANY APPROPRIATE ACTION**

- C.3476.2 RESOLVED:** **that the correspondence from HSBC regarding the closure of the Camborne Branch was received**

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Proposed by Councillor Chalker
Seconded by Councillor Krey

On a vote being taken the matter was approved unanimously.

**C.3477 TO APPROVE THE RECOMMENDATIONS OF THE FINANCE AND
GENERAL PURPOSES COMMITTEE FOR CHRISTMAS OPENING HOURS**

**C.3477.2 RESOLVED: that the Finance and General Purposes
Committee recommendation for the
Town Council Christmas opening hours
was approved**

Proposed by Councillor Webber
Seconded by Councillor Brown

On a vote being taken the matter was approved unanimously.

There being no further business the Chairman closed the meeting at 8.29 pm.

SIGNED BY THE CHAIRMAN.....

DATE

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