

**CAMBORNE TOWN COUNCIL
FULL COUNCIL 5TH FEBRUARY 2015**

MINUTES of the meeting of Camborne Town Council held in Room GW03 (Ground Floor West 03), Cornwall Council One Stop Shop, Dolcoath Avenue, Camborne on Thursday 5th February 2015 at 6.30 pm.

PRESENT Councillor C Godolphin Chairman
Councillor T Chalker Vice Chairman

Councillor M Brown
Councillor M Champion
Councillor A Crickett
Councillor Ms Z Fox
Councillor Ms J Merrick (from point mentioned)
Councillor S Odgers
Councillor G Taylor
Councillor R Webber

In Attendance: Amanda Mugford, Town Clerk; Beverley Pascoe, Deputy Town Clerk; Melanie Negus, Administrative Assistant; one member of the public; one member of the press

The Chairman explained the safety procedures to all present.

C.3255 TO OBSERVE ONE MINUTE OF SILENCE IN MEMORY OF THE LATE DAVID EVERETT, CAMBORNE TOWN COUNCILLOR FOR THE PENDARVES WARD

Members stood and observed a minutes silence in memory of the late David Everett.

C.3256 TO RECEIVE THE RESIGNATION OF RORY WHITE, CAMBORNE TOWN COUNCILLOR FOR THE ROSKEAR WARD

C.3256.2 RESOLVED: that the resignation of Rory White, Camborne Town Councillor for the Roskear Ward is received

Proposed by Councillor Odgers
Seconded by Councillor Chalker

On a vote being taken the matter was approved unanimously

C.3257 TO RECEIVE APOLOGIES FOR NON-ATTENDANCE

C.3257.2 RESOLVED: that the apologies from Councillors Dalley, Mrs Dalley and Gillingham for non-attendance and Councillor Ms Merrick for late arrival at the meeting of the Full Council held on 5th February 2015 were received

Proposed by Councillor Champion
Seconded by Councillor Brown

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On a vote being taken the matter was approved unanimously.

No apologies were received from Councillors Robinson and Sanders

C.3258 MEMBERS TO DECLARE DISCLOSABLE PECUNIARY INTERESTS AND NON REGISTERABLE INTERESTS (INCLUDING THE DETAILS THEREOF) IN RESPECT OF ANY ITEMS ON THIS AGENDA INCLUDING ANY GIFTS OR HOSPITALITY EXCEEDING £25

There were no disclosable interests.

C.3259 TO APPROVE WRITTEN REQUEST(S) FOR DISPENSATIONS

There were no requests for dispensations.

C.3260 PUBLIC PARTICIPATION (subject to standing order 94 members of the public are permitted to make representations, answer questions and give evidence in respect of any item of business included in the agenda, up to a maximum of fifteen minutes).

C.3261 TO RECEIVE AND APPROVE THE MINUTES OF THE MEETING OF THE FULL COUNCIL HELD ON THE 8TH JANUARY 2015 AND THE CHAIRMAN TO SIGN THEM

The Town Clerk reported that there were several typographical errors in the minutes relating to minutes numbering. These errors had been corrected on the master copy to be signed this evening by the Chairman

C.3261.2 RESOLVED: that the minutes of the meeting of the Full Council held on the 8th January 2015 were received, approved and signed by the Chairman

Proposed by Councillor Godolphin
Seconded by Councillor Chalker

On a vote being taken the matter was approved unanimously.

The Town Clerk informed members that a matter of urgency had come to her attention. She had received a request that the Town Council apply to register the St John's Ambulance Hall as an asset of community value. This was included as an agenda item for next week's Full Council meeting, but in view of the urgency, she asked for a show of hands for approval to proceed.

C.3262 TO RECEIVE THE MINUTES OF THE FOLLOWING COMMITTEE MEETINGS.

i) Planning Committee 12th January 2015

C.3262.2 RESOLVED: that the minutes of the meeting of the Planning Committee held on the 12th January 2015 be received

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Proposed by Councillor Taylor
Seconded by Councillor Chalker

On a vote being taken the matter was approved unanimously.

ii) Planning Committee 26th January 2015

C.3262.3 RESOLVED: that the minutes of the meeting of the Planning Committee held on the 26th January 2015 be received

Proposed by Councillor Taylor
Seconded by Councillor Chalker

On a vote being taken the matter was approved unanimously.

Councillor Ms Merrick entered the meeting a 6.40pm

iii) Amenities Committee 15th January 2015

C.3262.4 RESOLVED: that the minutes of the meeting of the Amenities committee held on the 15th January 2015 be received

Proposed by Councillor Ms Merrick
Seconded by Councillor Chalker

On a vote being taken matter was approved unanimously.

iv) Budget and Development Committee 22nd January 2015

C.3262.5 RESOLVED: that the minutes of the meeting of the Budget and Development Committee held on the 22nd January 2015 be received

Proposed by Councillor Webber
Seconded by Councillor Odgers

On a vote being taken the matter was approved unanimously.

v) The Budget Consultation Working Party 24th November 2014

C.3262.6 RESOLVED: that the minutes of the meeting of the Budget Consultation Working Party held on the 24th November 2014 be received

Proposed by Councillor Webber
Seconded by Councillor Ms Merrick

On a vote being taken the matter was approved unanimously.

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vi) The Budget Consultation Working Party 13th January 2014

C.3262.7 RESOLVED: **that the minutes of the meeting of the Budget Consultation Working Party held on the 13th January 2015 be received**

Proposed by Councillor Webber
Seconded by Councillor Ms Merrick

On a vote being taken the matter was approved unanimously

C.3263 TO RECEIVE A PRESENTATION BY THE TOWN CLERK ON THE RESULTS OF THE BUDGET CONSULTATION, APPROVE THE RECOMMENDATIONS OF THE BUDGET WORKING PARTY AND ANY OTHER ACTION

The Town Clerk reminded members that the budget consultation was developed as a guide to which services residents of the parish viewed as the most important and to assist the Council when setting the budget. With the aid of Powerpoint she gave a presentation on the results of the Budget consultation. A paper copy of the presentation was included with the agenda.

The survey asked two main questions, which Cornwall Council services were considered most important and which Camborne Town Council services were considered most important. Respondents were asked to record their preferred options on a scale of one to five with one being the most important. The software used for the consultation gave results for each of the preferences; figures for all the number one ranked services, figures for all the number two ranked services and so on. It was interesting that the same services consistently scored well. The staff in the office had collated these figures to give one cumulative result for Cornwall Council Services as follows; Public Conveniences ranked first, Environmental enforcement ranked second, Car parking /Carparks and Library Services ranked joint third, Parks and Children's play areas ranked fourth and Open Spaces and Footpaths ranked fifth. The cumulative result for Camborne Town Council services was as follows; CCTV ranked first, Street furniture ranked second, Footpath cutting ranked third, Grant aid ranked fourth and Bus shelters ranked fifth.

The majority of the respondents were aged over 45 and more than half over 65 and this had a bearing on the results which were shown on the graphs that gave results according to age group. During the development of the questionnaire the working party listed parks and children's play areas, open spaces and footpaths, recreation grounds and sports facilities separately. If combined the result could have been different. In answer to a question from Councillor Ms Merrick regarding the number of questionnaires returned, approximately 900 had been returned but of this number over 100 were incorrectly filled out or incomplete. In answer to a question from Councillor Odgers on the results being viewed demographically, this would have to be done manually and would take a lot of time. Respondents were also asked to note any service or activity not listed that they felt important. These

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results would be collated and assessed manually when time allowed.
Following the presentation it was:

- C.3263.2 RESOLVED:** **to approve the recommendations of the Budget Consultation Working Party en bloc as follows: CWP.20.2 that the Council retain the Freepost Service; CWP.20.3 that all future consultations should be allocated appropriate funding and distribution, where necessary, should be paid to ensure comprehensive coverage of the parish; CWP20.5 that a timetable for all future consultations is drawn up to ensure that enough time is allocated for distribution and response**

Proposed by Councillor Ms Merrick
Seconded by Councillor Webber

On a vote being taken the matter was approved unanimously

C.3264 TO RECEIVE A REPORT FROM THE TOWN CLERK ON THE BUDGET FOR THE FISCAL YEAR 2015/2016

The Town Clerk highlighted the main points in her report which was included with the agenda. Council Tax support funding from Cornwall Council had been cut by 24%. This Government funding was cascaded down by Cornwall Council, and it should be noted that there was no legal requirement for Cornwall Council to do this; future grant funding was expected to decrease further or stop entirely. It has been the practice of the Town Council to allocate one third of the funding to the revenue budget and two thirds to ear-marked reserves to cushion the effect on the precept should the funding be stopped.

It should also be noted that the current levels of precept demanded by Town Councils comparable to Camborne showed that Camborne had one of the lowest precepts in Cornwall although, geographically, Camborne Town Council was the largest council.

There was no significant change to the Finance and Administration budget. The Corporate Management had increased its budget for elections to £12,000; Community Grants had been increased from £13,000 to £15,000. In view of the forthcoming negotiations with Cornwall Council and the potential financial implications resulting from asset transfers resulting from the devolution of services the devolution budget had been increased to £100,000. Last year the Council resolved to include funding for new office accommodation in the revenue budget. Cornwall Council was undergoing property rationalisation and the Town Clerk had recently met with a member of the Cornwall Council property team. Cornwall Council had to make £7-8 million of savings in its property running costs each year and over the next three years £20 million in property receipts. It was likely the Town Council would have to move office before the end of the lease period. Allocating £20,000 towards the new accommodation was prudent.

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The Amenities Committee had considered its budgets and there were a few changes; an increase in the public protection budget, which included CCTV, to £14,000; the creation of the new post of Amenities and Projects Officer would be budgeted at spinal point 23; street furniture purchase and maintenance was increased to £5,000; the environment budget had been increased to £13,000. There was a small increase in the Town Promotion budget which would allow the web site to be used more creatively. The Christmas Lantern Parade, which had remained virtually unchanged for the past five years was well within its £7,000 budget this year, therefore, it was able to cut the budget for 2015 to £5,000. The funding cut from Christmas in Camborne Budget was used to establish £2,000 for Environmental grants. A decision reflected by the concerns expressed from residents in the recent budget consultation.

The Planning budget would continue to honour its commitment to THI funding by allocating £5,000. The budget for a Parish Plan had been cut as the Council did not, at present, have the resources to develop this project.

The Ear Marked Reserves had been streamlined to allow reserves to be used more flexibly and this would be closely monitored.

C.3264.2 RESOLVED: **that the report from the Town Clerk on the budget for the fiscal year 2015/2016 is received**

Proposed by Councillor Webber
Seconded by Councillor Odgers

On a vote being taken the matter was approved unanimously.

C.3265 TO RECEIVE THE BUDGET RECOMMENDATIONS FROM THE BUDGET AND DEVELOPMENT COMMITTEE AND TO SET A PRECEPT TO CORNWALL COUNCIL FOR THE FISCAL YEAR 2015/2016

Councillor Webber introduced the budget to members. The process this year was much better than previously; the big strategic decisions were made by committees with their recommendations being received at the Budget and Development committee. The Committee unanimously recommended an increase in the precept. However, Camborne Town Council was still likely to be lower than most other comparable Town Councils in Cornwall.

C.3265.2 RESOLVED: **that the recommendations from the Budget and Development Committee on the expenditure budget for the fiscal year 2015/2016 were approved as follows:**

FINANCE AND ADMINISTRATION
Town Clerk's Salary £42,930
Employer's NIC Town Clerk £3,663
Staff Travel £500
Office Manager Salary £15,487

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Employer's NIC Office Manager £710
Administrative Assistant Salary £10,489
Employer's NIC Admin Assistant £189
Town Council Superannuation Contribution £12,172
Staff Contingency £12,000
Cornwall Council Service Charge £5,290
Printing and Stationery £750
Postage £1,800
Business Rates – Office £3,438
Office Equipment inc maintenance £1,200
Telephone £3,200
Consumables £800
Bank Charges £395
Photocopier Charges £3,500
Job Vacancy Recruitment £700
Insurance Premium £7,000
Subscriptions £3,088
Licences £437

CORPORATE MANAGEMENT

Members Travel £600
Members Training £1,000
Mayor's Expenses £500
Council Expenses £2,571
Deputy Mayor's Expenses £120
Annual Meeting £500
Audit £2,205
Elections £12,000
Staff Training £2,750
Legal Costs £2,000
Health and Safety £1,000

COMMUNITY DEVELOPMENT

Advice and Information Services and General Support £2,500
Community Grants and Donations £15,000
Devolved Services £100,00
New Accommodation Fund £20,000

AMENITIES

Handyman's Salary £16,969
Employer's NIC Handyman £1,233
Deputy Handyman's Salary £8,871
Employer's NIC Deputy Handyman £610
Amenities & Projects Officer £20,849
Employer's NIC Amenities & Projects Officer £1,267
Council's Superannuation cont. £7,799
Square Utilities £320
Business Rates – Store £8,407
Vehicle Costs £4,120
Equipment Maintenance £2,182
Handyman Consumables £900
PWLB Loan repayment Handyman Workshop/Store £12,491
Store Utilities £1,150
Specialist Hire £210

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Machinery Purchases £1,500
Store Maintenance £2,750
Street furniture purchase and maintenance £5,000
Public protection inc. CCTV £14,000
Amenities Projects £3,500
Town Promotions £2,500
Trevithick Day Grant £6,000
Community Events £4,500
Small Works £5,200
Environment £13,000
Christmas in Camborne £5,000
St Pirans Day £500
Surveys £150
Environmental Grants £2,000

PLANNING AND DEVELOPMENT

Parish Plan £0
Listing of Buildings £50
Development (THI) £5,000

DEPRECIATION & FLUIDITY

Vehicle Depreciation £2,500
Fluidity £8,810
Streamlined Ear Marked Reserves

Proposed by Councillor Webber
Seconded by Councillor Odgers

On a vote being taken the matter was approved unanimously

C.3265.3 RESOLVED: to set a precept to Cornwall Council for the fiscal year 2015/2016 at £434,894 as recommended by the Budget and Development Committee (BD.2682.2)

Proposed by Councillor Webber
Seconded by Councillor Odgers

On a vote being taken the matter was approved unanimously

C.3266 TO SET THE BUDGET FOR THE FISCAL YEAR 2015/2016

C.3266.2 RESOLVED: to set a budget for the fiscal year 2015/2016 at £461,822 as recommended by the Budget and Development Committee (BD.2683.2)

Proposed by Councillor Webber
Seconded by Councillor Odgers

On a vote being taken the matter was approved unanimously

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There being no further business the Chairman closed the meeting at 7.30pm.

SIGNED BY THE CHAIRMAN.....

DATE

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