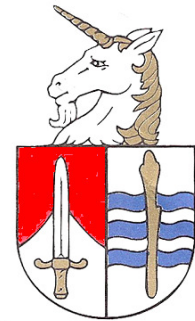


CAMBORNE TOWN COUNCIL

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CAMBORNE

Council Offices –
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To all members of the Town Council

Councillors: M N Champion (Mayor), G Taylor (Deputy Mayor) M Brown, T Chalker, J Chapman, A Crickett, Mrs V Dalley, D Everett, Ms Z Fox, J E Gillingham, C Godolphin, Ms J Merrick, S Odgers, Ms J Robinson, J Rowe, A Sanders, R Webber, R White

I hereby summon you to the Annual Meeting of the Town Council to be held in the **Upper Room, Camborne Wesley Methodist Chapel, Chapel Street, Camborne on Thursday 8th May at 6.00 pm.**

AGENDA

1. Safety Procedures.
2. To elect and install the Town Mayor for the ensuing municipal year and to receive the remarks from the retiring Mayor.
3. The Mayor makes the declaration of acceptance of Office.
4. To receive apologies for non-attendance.
5. Members to declare disclosable pecuniary interests and non registerable interests (including the details thereof) in respect of any items on this agenda including any gifts or hospitality exceeding £25.
6. To approve written request(s) for dispensations.
7. To appoint and install The Deputy Mayor for the ensuing municipal year.
8. The Deputy Mayor makes the declaration of acceptance of Office.
9. To appoint members, as recommended by the Group Leaders, to the following Programme Committees: Amenities, Budget & Development, Planning.
10. To appoint members to the following:

Awards Working Party,
Parish Plan Steering Group

Corporate Governance Working Party

11. To consider the payment of any subscriptions falling to be paid annually.
12. To receive such communications as the presiding Chairman may wish to lay before the Council.
13. Public Participation (subject to Standing Order 79 members of the public are permitted to make representations, answer questions and give evidence in respect of any item of business included in the agenda, up to a maximum of fifteen minutes).
14. To receive and approve the Minutes of the meeting of the Full Council held on the 10th April 2014 and the Chairman to sign them.
15. To receive the Minutes of the following Committee meetings.
 - i) Planning Committee 14th April 2014
 - ii) Planning Committee 28th April 2014
 - iii) Amenities Committee 17th April 2014
 - iv) Budget and Development Committee 24th April 2014
16. To receive and approve the Final Accounts for the financial year 2013 to 2014 (BD.2487.2).
17. To approve the recommendations of the Budget and Development Committee, complete and agree the Annual Governance Statement 2013/ 2014 accordingly:

BD.2488.2 to recommend that Full Council completes the Annual Governance Statement 2013/14 answering 'Yes' to question one 'We approved the accounting statements prepared in accordance with the requirements of the Accounts and Audit regulations and proper practices'

BD.2488.3 to recommend that Full Council completes the Annual Governance Statement 2013/14 answering 'Yes' to question two 'We maintained an adequate system of internal control, including measures designed to prevent and detect fraud and corruption and reviewed its effectiveness

BD.2488.4 to recommend that Full Council completes the Annual Governance Statement 2013/14 answering 'Yes' to question three 'We took all reasonable steps to assure ourselves that there are no matters of actual or potential non-compliance with laws, regulations and proper of practices that could have a significant financial effect on the ability of the council to conduct its business or on its finances'

BD.2488.5 to recommend that Full Council completes the Annual Governance Statement 2013/14 answering 'Yes' to question four 'We

provided proper opportunity during the year for the exercise of electors' rights in accordance with the requirements of the Accounts and Audit Regulations'

BD.2488.6 to recommend that Full Council completes the Annual Governance Statement 2013/14 answering 'Yes' to question five 'We carried out an assessment of risks facing the council and took appropriate steps to manage those risks, including the introduction of internal controls and/or external insurance cover where required

BD.2488.7 to recommend that Full Council completes the Annual Governance Statement 2013/14 answering 'Yes' to question six 'We maintained throughout the year an adequate and effective system of internal audit of the council accounting records and control systems

BD.2488.8 to recommend that Full Council completes the Annual Governance Statement 2013/14 answering 'Yes' to question seven 'We took appropriate action on all matters raised in reports from internal and external audit'

BD.2488.9 to recommend that Full Council completes the Annual Governance Statement 2013/14 answering 'Yes' to question eight 'We considered whether any litigation, liabilities or commitments, events or transactions, occurring either during or after the year-end, have a financial impact on the council and, where appropriate have included them in our accounting statements'

BD.2488.10 to recommend that Full Council completes the Annual Governance Statement 2013/14 answering N/A to question nine.

18. To approve the Annual Return, including accounting statements, for the financial year ended 31st March 2014 and the Chairman to sign it.
19. To appoint representatives to the following outside bodies as recommended by the Group Leaders.
 1. Association of Larger Local Councils in Cornwall (ALLCIC) (The Clerk + 1 and 2 deputies)
 2. Cornwall Association of Local Councils (CALC) (The Clerk + 1 and 2 deputies)
 3. Camborne Chamber of Commerce (The Mayor)
 4. Cornish Language Fellowship (1)
 5. Camborne Pool & Redruth Youth Cornwall Management Committee (3)
 6. Camborne Regeneration Forum (The Mayor + 2)
 7. Camborne Trevithick Day Committee (The Mayor, Deputy Mayor + 1)
 8. Citizens Advice Bureau (1)
 9. CPIR Community Network Panel (1)
 10. Cornwall Community Flood Forum (1)
 11. Cornwall Deaf Centre (1)

12. The Homeless Action Group (1)
 13. The Safer Camborne Project (1)
 14. Trevithick & Murdoch Area Panel (TAP & MAP) (1)
 15. West Cornwall CCTV (1)
20. To note the appointment of the Mayor as ex-officio to Camborne Town Band and Camborne Twinning Association
21. To close the Annual Meeting.

Given under my hand this 1st day of May 2014

Amanda Mugford
Town Clerk