

# CAMBORNE TOWN COUNCIL

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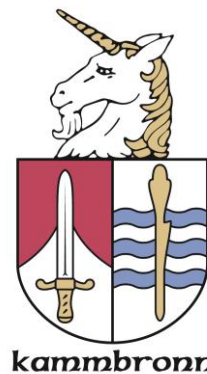
Council Offices –

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### **To all members of the Finance and General Purposes Committee.**

Councillors: R Webber (Chairman), S Odgers (Vice Chairman), M Brown, J P Collins, T, Dalley, Ms Z Fox, J Gillingham, W Krey, Ms J Robinson, T Chalker (Ex Officio), C Godolphin (Ex Officio)

I hereby summon you to a meeting of the Finance & General Purposes Committee to be held in the Clerk's Office, The Basset Centre, Basset Road, Camborne, on Thursday 28<sup>th</sup> January 2016 at 6.30 pm.

#### AGENDA

1. Safety Procedures.
2. To receive apologies for non-attendance.
3. Members to declare disclosable pecuniary interests and non-registerable interests (including the details thereof) in respect of any items on this agenda including any gifts or hospitality exceeding £25.
4. To approve written request(s) for dispensations.
5. Public Participation (subject to Standing Order 90 members of the public are permitted to make representations, answer questions and give evidence in respect of any item of business included in the agenda, up to a maximum of fifteen minutes)
6. Chairman's Announcements.
7. To receive and approve the minutes of the meeting of this committee held on the 26<sup>th</sup> November 2015 and the Chairman to sign them.
8. Matters arising, where no substantive item below, for information only.
9. To receive the appointed Councillors Internal Audit Report for November 2015 from Councillors Ms Robinson and Dalley and agree any action.

10. To receive the appointed Councillors Internal Audit Report for December 2015 from Councillors Brown and Webber and agree any action.
11. To receive and approve the statement of payments and receipts, unrepresented cheque list and bank reconciliation for the month of November 2015.
12. To receive and approve the statement of payments and receipts, unrepresented cheque list, VAT return and bank reconciliation for the month of December 2015.
13. To receive the Ear-Marked Reserve report for the month of December 2015.
14. To approve payments for the month of December 2015 made under the delegated authority of the Chairman and Vice Chairman.
15. To approve the payment of invoices received for the month of January 2016 up to date schedule to be tabled at the meeting.
16. To approve payments for the month of January 2016 made under Financial Regulation 3.4, 6.4, 6.6 and 7.2; up to date schedule to be tabled at the meeting.
17. Grant Aid Applications
  - i. Camborne Show Society Local Government Act 1972 s.144
  - ii. Cornwall Air Ambulance Localism Act 2011 s.1
18. To note correspondence from HMRC regarding National Insurance Contributions.
19. To note correspondence from the Local Government Association regarding Local Government Pay.
20. To receive a report from the Town Clerk regarding the 2016/2017 Revenue Budget and agree any recommendations to Full Council.
21. To review the draft Budget for 2016/2017 and make recommendations to Full Council.
22. To receive the Interim Internal Audit Report for the financial year 2015/2016 and agree any action.
23. To receive correspondence regarding the Future of External Audit for Smaller Authorities and make recommendations to Full Council.

24. To approve expenditure for the location of a large rock on the Council's property at Unit 5 Carn Brea Business Park to prevent further damage to the kerb.
25. To consider any Town Council hospitality arrangements on Trevithick Day, agree action and authorise associated expenditure.
26. To authorise expenditure for a new Fairtrade Flag.
27. To authorise a Direct Debit Mandate to Fuel Genie to be set up for the payment of fuel used by the operations team for Council activities (A.3622.2).
28. To exclude the press and public in accordance with Standing Order 90 'That in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the public and press be temporarily excluded and they are instructed to withdraw'.
29. To consider quotations for a Full Building Survey of the Passmore Edwards Library building in Camborne, appoint a surveyor, authorise the associated expenditure accordingly and to agree any other actions.

Given under my hand this 21st day of January 2016.

Amanda Mugford  
Town Clerk

| <b>Month</b>         | <b>Councillor</b> | <b>Councillor</b> |
|----------------------|-------------------|-------------------|
| <b>January 2016</b>  | M Brown           | R Webber          |
| <b>February 2016</b> | Ms Fox            | J Gillingham      |
| <b>March 2015</b>    | J P Collins       | S Odgers          |

*This meeting has been advertised as a public meeting and as such could be filmed or recorded by broadcasters, the media or members of the public.*

*Please be aware that whilst every effort is taken to ensure that members of the public are not filmed, **we cannot guarantee this**, especially if you are speaking or taking an active role.*