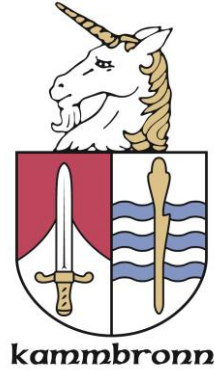


CAMBORNE TOWN COUNCIL

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Council Offices –

The Basset Centre, Basset Road, Camborne TR14 8SL

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To all members of the Finance and General Purposes Committee.

Councillors: R Webber (Chairman), S Odgers (Vice Chairman), M Brown, J P Collins, T, Dalley, Ms Z Fox, J Gillingham, W Krey, Ms J Robinson, T Chalker (Ex Officio), C Godolphin (Ex Officio)

I hereby summon you to a meeting of the Finance & General Purposes Committee to be held in the Clerk's Office, The Basset Centre, Basset Road, Camborne, on Thursday 25th February 2016 at 6.30 pm.

AGENDA

1. Safety Procedures.
2. To receive apologies for non-attendance.
3. Members to declare disclosable pecuniary interests and non-registerable interests (including the details thereof) in respect of any items on this agenda including any gifts or hospitality exceeding £25.
4. To approve written request(s) for dispensations.
5. Public Participation (subject to Standing Order 90 members of the public are permitted to make representations, answer questions and give evidence in respect of any item of business included in the agenda, up to a maximum of fifteen minutes)
6. Chairman's Announcements.
7. To receive and approve the minutes of the meeting of this committee held on the 28th January 2016 and the Chairman to sign them.
8. To receive the minutes of the meeting of the Risk Assessment Working Party held on 5th February 2016.
9. Matters arising, where no substantive item below, for information only.
10. To receive the appointed Councillors Internal Audit Report for January 2016 from Councillors Ms Fox and Gillingham and agree any action.

11. To receive and approve the statement of payments and receipts, unpresented cheque list and bank reconciliation for the month of January 2016.
12. To receive the Ear-Marked Reserve report for the month of January 2016.
13. To approve the payment of invoices received for the month of February 2016 up to date schedule to be tabled at the meeting.
14. To approve payments for the month of February 2016 made under Financial Regulation 4.1, 4.5, 5.4, 5.6, 6.2, 6.7 and 7.2; up to date schedule to be tabled at the meeting.
15. To agree a response to Cornwall Council regarding Camborne Recreation Ground and any other appropriate action.
16. To receive the 2016 Fire Risk Assessment for Unit 5 Carn Brea Business Park.
17. To receive a report on Health, Safety and Welfare and agree any action.
18. To consider correspondence received by the Mayor from the Chairman of BID Camborne, agree a response and any other appropriate action.
19. To approve the Council's insurance cover as recommended by the Risk Assessment Working Party (RAWP.95.2).
20. To approve the Asset Register as recommended by the Risk Assessment Working Party (RAWP.94.2).
21. To approve the Council's Risk Assessment Policy as recommended by the Risk Assessment Working Party (RAWP.93.2)
22. To approve the Effectiveness of Internal Controls as recommended by the Risk Assessment Working Party (RAWP.96.4).
23. To receive correspondence from the Cornwall Association of Local Councils regarding use of the General Power of Competence and the Local Government Act 1972 s.137 and agree any action.
24. To approve the recommendations of the Risk Assessment Working Party:

RAWP.96.2 that the Finance and General Purposes Committee consider arranging a tour for all Councillors of

the library and all eight green spaces included in the Council's devolution proposal

RAWP.96.3 that the Finance and General Purposes Committee consider setting up a Task and Finish Working Group to develop a Member Training Plan with specific focus on Devolution and Councillor's Induction in May 2017

And agree action accordingly.

25. To note the NALC Legal Topic Note on Staff Pensions and agree any action.
26. To approve a letter of support for Pengegon Institute Trust.
27. To consider a request from the Town Clerk to purchase a redundant noticeboard and approve action accordingly.
28. To agree internal audit responsibilities for March and April 2016.
29. To agree a date for a meeting of the Staffing Working Party.

Given under my hand this 18th February 2016.

Amanda Mugford
Town Clerk

Month	Councillor	Councillor
February 2016	Ms Fox	J Gillingham
March 2015	J P Collins	S Odgers

This meeting has been advertised as a public meeting and as such could be filmed or recorded by broadcasters, the media or members of the public.

*Please be aware that whilst every effort is taken to ensure that members of the public are not filmed, **we cannot guarantee this**, especially if you are speaking or taking an active role.*