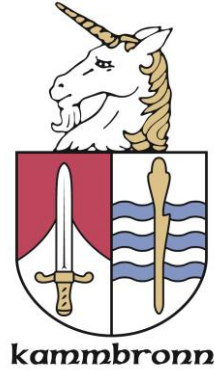


CAMBORNE TOWN COUNCIL

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Council Offices –
The Basset Centre, Basset Road, Camborne TR14 8SL
Telephone: 01209 612406
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web site www.camborne-tc.gov.uk

To all members of the Finance and General Purposes Committee

Councillors: Atherfold, Mrs V Dalley, Ms Z Fox, Gillingham, Herd, Ms R Marshall, Wilkins, Winter, Councillor Godolphin (ex officio).

I hereby summon you to a meeting of the Finance & General Purposes Committee to be held in the Clerk's Office, The Basset Centre, Basset Road, Camborne, on Thursday 25th May 2017 at 6.30 pm.

AGENDA

1. Safety Procedures.
2. To receive nominations and elect a Chairman of the Finance and General Purposes Committee for the 2017/2018 municipal year.
3. To receive apologies for non-attendance.
4. To receive nominations and elect a Vice Chairman of the Finance and General Purposes Committee for the 2017/2018 municipal year.
5. Members to declare disclosable pecuniary interests and non-registerable interests (including the details thereof) in respect of any items on this agenda including any gifts or hospitality exceeding £25.
6. To approve written request(s) for dispensations.
7. Chairman's Announcements.
8. To receive and approve the minutes of the meeting of this committee held on the 23rd March 2017 and the Chairman to sign them.
9. Matters arising, where no substantive item below, for information only.
10. To receive the appointed Councillors Internal Audit Report for March 2017 from Councillor Mrs V Dalley and former Councillor R Webber.

11. To receive the appointed Councillor's Bank reconciliation report (former Councillor Odgers).
12. To receive and approve the statement of payments and receipts, VAT return, unrepresented cheque list and bank reconciliation for the month of March 2017.
13. To receive and approve the statement of payments and receipts, unrepresented cheque list and bank reconciliation for the month of April 2017.
14. To approve payments for the month of April 2017 made under the delegated authority of the Chairman and Vice Chairman.
15. To approve the payment of invoices received for the month of May 2017 up to date schedule to be tabled at the meeting.
16. To approve payments for the month of May 2017 made under Financial Regulation 4.1, 4.5, 5.4,5.5, 6.2, 6.7 and 7.2; up to date schedule to be tabled at the meeting.
17. To receive the Ear-Marked Reserve report for the month of April 2017.
18. Public Participation (subject to Standing Order 90 members of the public are permitted to make representations, answer questions and give evidence in respect of any item of business included in the agenda, up to a maximum of fifteen minutes).
19. Grant Aid Applications
 - i. Drama Express (Local Government Act 1972 s.145)
20. To receive the Internal Audit Report for the year ended 31st March 2017 from Hudson Accounting Ltd and approve any action.
21. To receive and approve the Local Council Policy Schedule from Zurich Municipal and authorise associated expenditure.
22. To approve a schedule of horticultural machinery purchases for the implementation of green space amenity services and authorise associated expenditure from the Devolved Services Green Spaces earmarked reserve (C.3912.5). (To Follow)
23. To approve the purchase of an additional monitor for use by the Finance and Administration Officer and authorise associated expenditure from the Office Equipment revenue budget.

24. To receive the Local Property Fund Fact Sheet and Profile from CCLA and approve any action.
25. To receive the National Association of Local Councils (NALC) Legal Briefing on the Reform of data protection legislation and introduction of General Data Protection Regulation and associated guidance from the Information Commissioners Office and approve any appropriate action.
26. To approve a schedule of internal audit responsibilities for April 2017 to April 2018.
27. To approve a schedule of bank reconciliation responsibilities for the 2017/2018 financial year.

Given under my hand this 19th day of May 2017

Amanda Mugford
Town Clerk

This meeting has been advertised as a public meeting and as such could be filmed or recorded by broadcasters, the media or members of the public.

*Please be aware that whilst every effort is taken to ensure that members of the public are not filmed, **we cannot guarantee this**, especially if you are speaking or taking an active role.*