

**CAMBORNE TOWN COUNCIL
FINANCE AND GENERAL PURPOSES 22ND FEBRUARY 2018**

MINUTES of the meeting of the Finance and General Purposes Committee of Camborne Town Council held in Room GW03 (Ground Floor West 03), Cornwall Council One Stop Shop, Dolcoath Avenue, Camborne on Thursday 22nd February 2018 at 6.30 pm.

PRESENT Councillor G Winter (Chairman)
Councillor Mrs V Dalley (Vice Chairman) from point mentioned
Councillor D Atherfold
Councillor Ms Z Fox
Councillor J Gillingham until point mentioned
Councillor J Herd
Councillor R Marshall
Councillor J Morgan
Councillor D Wilkins
Councillor C Godolphin ex officio

In Attendance: Alec Webb, Acting Proper Officer; Samantha Hughes, Responsible Finance Officer; Janet Ritchie, Committee Support Officer; Sarah Mason (CALC), Clerk of the Meeting, 18 members of the public.

The Chairman explained the safety procedures to all present.

FG.3268 TO RECEIVE APOLOGIES FOR NON-ATTENDANCE

Councillor Mrs V Dalley had given apologies that she would be late for the meeting.

FG.3268.2 RESOLVED: that the apologies from Councillor Mrs V Dalley for late arrival at the meeting of the Finance and General Purposes Committee held on the 22nd February 2018 were received

Proposed by Councillor Winter
Seconded by Councillor Marshall

On a vote being taken the matter was approved unanimously.

FG.3269 MEMBERS TO DECLARE DISCLOSABLE PECUNIARY INTERESTS AND NON REGISTERABLE INTERESTS (INCLUDING THE DETAILS THEREOF) IN RESPECT OF ANY ITEMS ON THIS AGENDA INCLUDING ANY GIFTS OR HOSPITALITY EXCEEDING £25

No interests were declared.

FG.3270 TO APPROVE WRITTEN REQUEST(S) FOR DISPENSATIONS

There were no dispensation requests.

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FG.3271 CHAIRMAN'S ANNOUNCEMENTS

There were no Chairman's announcements.

FG.3272 TO RECEIVE AND APPROVE THE MINUTES OF THIS COMMITTEE HELD ON THE 20TH DECEMBER 2017 AND THE CHAIRMAN TO SIGN THEM

FG.3272.2 RESOLVED: **that the minutes of the meeting of the Finance and General Purposes Committee held on 20th December 2017 were received, approved and signed by the Chairman**

Proposed by Councillor Winter
Seconded by Councillor Herd

On a vote being taken the matter was approved unanimously, by those entitled to vote.

FG.3273 MATTERS ARISING, WHERE NO SUBSTANTIVE ITEM BELOW, FOR INFORMATION ONLY

There were no matters arising.

FG.3274 PUBLIC PARTICIPATION (SUBJECT TO STANDING ORDER 90 MEMBERS OF THE PUBLIC ARE PERMITTED TO MAKE REPRESENTATIONS, ANSWER QUESTIONS AND GIVE EVIDENCE IN RESPECT OF ANY ITEM OF BUSINESS INCLUDED IN THE AGENDA, UP TO A MAXIMUM OF FIFTEEN MINUTES)

Councillor Lemon, speaking as a member of the public, presented her thoughts to the Committee concerning the Donald Thomas Centre. Owing to the efforts of the Friends of the Centre, attendance had increased. She felt that with the right input and support; the centre could remain open and be run successfully by the Trustees.

Ms Linda Barton (Friends of the Donald Thomas Centre) gave the meeting an update on the fundraising that has been achieved, through local businesses and the community. She concluded by stating that there remained a need in the community for the day care service at the centre.

Mrs Jean Charman (Chairman of Trustees, Donald Thomas Centre) advised the meeting that the Trustees had worked tirelessly, over many years, to maintain the day care service at the Donald Thomas Centre. Owing to the steady decline in attendance the weekly deficit it was now unsustainable. Mrs Charman stated that the Business Plan, submitted to Full Council in February, had not been rejected by the Trustees, however, owing to the lack of financial evidence it could not be supported.

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FG.3275 TO RECEIVE A MOTION FROM COUNCILLOR L LEMON, SUBJECT TO STANDING ORDERS ... TO RESCIND THE DECISION OF THE FINANCE & GENERAL PURPOSES COMMITTEE; RESOLUTION FG.3255.2 – GRANT APPLICATION TO DONALD THOMAS CENTRE

Councillor Ms Z Fox spoke in support of the rescission but gave notice, that should the motion be approved, any decision on grant funding be deferred pending a review of the business plan and discussions with the Trustees and Friends of the Donald Thomas Centre. Councillor Ms Z Fox further stated that the service provided by the Donald Thomas Centre is much needed and, in her opinion, could be viable; but that without the support of the Trustees, the Town Council were not able to approve additional funding.

The proposal 'to rescind the decision of the Finance & General Purposes Committee; resolution FG.3255.2 – Grant Application to Donald Thomas Centre', Proposed by Councillor Ms Z Fox, Seconded by Councillor Gillingham fell on the vote.

2 voted in favour, 6 against, with 1 abstention

The Clerk reminded the meeting that there is no opportunity to review the decision within the next six months.

The Clerk advised the Chairman that as the motion agenda item 9 had failed, the meeting would proceed to agenda item 12.

The Chairman advised the public that they may wish to further consider Councillor Ms Z Fox's comments on future needs and viability of the DTC (FG.3275). Councillor Ms Z Fox added that other organisations could apply to the Council for funding for Day Care provision in Camborne if they wish.

At this point the Chairman called a 2-minute recess.

Councillor Ms Z Fox left the meeting for 1 minute.

All members of the public except 3 left the meeting.

Councillor Ms Z Fox returned to the meeting.

Councillor Mrs V Dalley entered the meeting at 7.01pm.

FG.3276 TO RECEIVE THE APPOINTED COUNCILLORS' INTERNAL AUDIT REPORTS FOR NOVEMBER 2017 FROM COUNCILLOR MRS V DALLEY AND COUNCILLOR J GILLINGHAM

FG.3276.2 RESOLVED: **that the Internal Audit Reports for November 2017 from Councillor Mrs V Dalley and Councillor J Gillingham were received**

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Proposed by Councillor Mrs V Dalley
Seconded by Councillor Atherfold

On a vote being taken the matter was approved unanimously.

FG.3277 TO RECEIVE THE APPOINTED COUNCILLORS' INTERNAL AUDIT REPORT FOR DECEMBER 2017 FROM COUNCILLOR D ATHERFOLD AND COUNCILLOR G WINTER

FG.3277.2 RESOLVED: **that the Internal Audit Reports for December 2017 from Councillor D Atherfold and Councillor G Winter were received**

Proposed by Councillor Winter
Seconded by Councillor Atherfold

On a vote being taken the matter was approved unanimously.

FG.3278 TO RECEIVE AND APPROVE THE STATEMENT OF PAYMENTS AND RECEIPTS, UNPRESENTED CHEQUE LIST AND BANK RECONCILIATION AND VAT RETURN FOR THE MONTH OF DECEMBER 2017

FG.3278.2 RESOLVED: **that the statement of payments and receipts, unpresented cheque list and bank reconciliation and VAT return for the month of December 2017 were received and approved**

Proposed by Councillor Winter
Seconded by Councillor Marshall

On a vote being taken the matter was approved unanimously.

FG.3279 TO RECEIVE AND APPROVE THE STATEMENT OF PAYMENTS AND RECEIPTS, UNPRESENTED CHEQUE LIST AND BANK RECONCILIATION THE MONTH OF JANUARY 2018 AND APPROVE ANY ACTIONS

The Finance & Administration Officer sought the Committee's approval to vire funds to cover shortfalls in some budget heads including audit fees, green spaces new codes to distinguish types of expenditure and some salary costs from Amenities to Green Spaces.

FG.3279.2 RESOLVED: **approval to vire £475 from cost code 34 (Legal Costs) to balance cost code 31 (Audit)**

Proposed by Councillor Mrs V Dalley
Seconded by Councillor Atherfold

On a vote being taken the matter was approved unanimously.

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FG.3279.3 RESOLVED: **that the virement of all expenditure in cost code 112 (Devolved Green Spaces) to the new individual Green Space codes, as presented in attached sheet, appendix 1, was approved**

Proposed by Councillor Godolphin
Seconded by Councillor Wilkins

On a vote being taken the matter was approved unanimously.

FG.3279.4 RESOLVED: **that the virement of funds from cost codes 49, 102, 103 Amenities to Green Spaces Salaries codes 117,115,116, as presented in attached sheet, appendix 2, was approved**

Proposed by Councillor Mrs V Dalley
Seconded by Councillor Atherfold

On a vote being taken the matter was approved unanimously.

FG.3279.5 RESOLVED: **that the statement of payments and receipts, unrepresented cheque list and bank reconciliation for the month of January 2018 was received and that action be approved**

Proposed by Councillor Godolphin
Seconded by Councillor Mrs V Dalley

FG.3280 TO APPROVE THE PAYMENTS FOR THE MONTH OF JANUARY 2018 MADE UNDER THE DELEGATED AUTHORITY OF THE CHAIRMAN AND THE VICE CHAIRMAN

FG.3280.2 RESOLVED: **that the payments for the month of January 2018 made under the delegated authority of the Chairman and Vice Chairman be approved**

Proposed by Councillor Winter
Seconded by Councillor Mrs V Dalley

On a vote being taken the matter was approved unanimously.

FG.3281 TO APPROVE THE PAYMENT OF INVOICES RECEIVED FOR THE MONTH OF FEBRUARY 2018 UP TO DATE SCHEDULE TO BE TABLED AT THE MEETING

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FG.3281.2 RESOLVED: **that the payment of invoices received for the month of February 2018 up to date schedule to be tabled at the meeting be approved**

Proposed by Councillor Winter
Seconded by Councillor Wilkins

On a vote being taken the matter was approved unanimously.

FG.3282 TO APPROVE PAYMENTS FOR THE MONTH OF FEBRUARY 2018 MADE UNDER FINANCIAL REGULATION 4.1, 4.5, 5.4, 5.5, 6.2, 6.7 and 7.2; UP TO DATE SCHEDULE TABLED AT THE MEETING

FG.3282.2 RESOLVED: **that the payments for the month of February 2018 made under Financial Regulations 4.1, 4.5, 5.4, 5.5, 6.2, 6.7 and 7.2, were approved**

Proposed by Councillor Mrs V Dalley
Seconded by Councillor R Marshall

On a vote being taken the matter was approved unanimously.

FG.3283 TO RECEIVE THE EAR-MARKED RESERVE REPORT FOR THE MONTH OF JANUARY 2018

FG.3283.2 RESOLVED: **that the Ear-Marked Reserve Report for the month of January 2018 was received**

Proposed by Councillor Winter
Seconded by Councillor Wilkins

On a vote being taken the matter was approved unanimously.

Councillor Gillingham left the meeting at 7.12pm

FG.3284 TO RECEIVE THE QUARTERLY BANK RECONCILIATION AUDIT FOR Q3 FY 2017/18 FROM COUNCILLOR D WILKINS

FG.3284.2 RESOLVED: **that the Quarterly Bank Reconciliation Audit for Q3 FY 2017/18 from Councillor D Wilkins was received**

Proposed by Councillor Wilkins
Seconded by Councillor Herd

On a vote being taken the matter was approved unanimously.

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FG.3285 TO RECEIVE AND APPROVE THE RECOMMENDATIONS OF THE AMENITIES COMMITTEE REGARDING AMENITIES EARMARKED RESERVES

FG.3285.2 RESOLVED: that the recommendations of the Amenities Committee regarding 2017/18 revenue budget A.3865.2 were received and approved with amendments. Splitting any underspend from the Amenities revenue budget at the end of the 2017/18 Financial Year equally between Library Earmarked Reserve, Green Spaces Earmarked Reserve and Consultation and Community Engagement Earmarked Reserve

Proposed by Councillor Godolphin
Seconded by Councillor Atherfold

On a vote being taken the matter was approved unanimously.

FG.3286 TO RECEIVE AND APPROVE THE RECOMMENDATIONS OF THE PLANNING & DEVELOPMENT COMMITTEE REGARDING PLANNING & DEVELOPMENT EARMARKED RESERVES

FG.3286.2 RESOLVED: that the recommendations of the Planning & Development Committee P.3873.2 regarding 2017/18 Revenue Budget were received and approved. Splitting any underspend from the Planning and Development revenue budget at the end of the 2017/18 Financial Year equally between Library Earmarked Reserve, Green Spaces Earmarked Reserve and Consultation and Community Engagement Earmarked Reserve

Proposed by Councillor Godolphin
Seconded by Councillor Ms Z Fox

On a vote being taken the matter was approved unanimously.

FG.3287 TO RECEIVE AND APPROVE THE RECOMMENDATIONS OF THE STAFFING COMMITTEE REGARDING STAFFING EARMARKED RESERVES

FG.3287.2 RESOLVED: that the recommendations of the Staffing Committee S.208.3 that any remaining funds in the Staff Contingency and Job Vacancies Revenue Budgets at the end of

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2017/18 financial year be transferred to the Human Resources Earmarked Reserves be received and approved and recommend that any funds from Salaries and Pensions Admin, Staff Training, Committee Support and Health and Safety at the end of 2017/18 Financial Year be transferred equally between the Library, Green Spaces and Consultation and Community Engagement Earmarked Reserves be received and Approved

Proposed by Councillor Mrs V Dalley
Seconded by Councillor Godolphin

On a vote being taken the matter was approved unanimously.

FG.3288 TO RECEIVE THE RECOMMENDATIONS OF THE STRATEGIC BUDGET WORKING PARTY REGARDING EARMARKED RESERVES, REVIEW FINANCE & GENERAL PURPOSES EARMARKED RESERVES AND APPROVE ACTION ACCORDINGLY

The Finance & Administration Officer gave the Committee a summary of the recommendations of the Strategic Budget Working Party that the Library, Green Spaces and Consultation and Community Engagement Earmarked Reserves be prioritised. It was also recommended that if funds were needed to top up the General Fund that this come from Council Tax Support Funding, but as this was not needed it was recommended that this be transferred to the Revenue Protection Earmarked Reserve.

Having considered the recommendations it was decided that if there were funds left in the New Accommodation Fund revenue budget that these be transferred to the New Offices Earmarked Reserve. That any funds in the Library revenue budget and Green Spaces revenue budget should go to their own earmarked reserve, but any other revenue budget underspends under the control of the Finance and General Purposes Committee be transferred to the Consultation and Community Engagement Earmarked Reserve.

FG.3288.2 RESOLVED:

that the recommendations of the Strategic Budget Working Party regarding Earmarked Reserves was received, the Finance & General Purposes Budgets were reviewed and that any remaining funds in Council Tax Support Funding Revenue Budget at the end of 2017/18 financial year be transferred to the Revenue Protection Reserve

Proposed by Councillor Winter
Seconded by Councillor Mrs V Dalley

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On a vote being taken the matter was approved unanimously.

FG.3288.3 RESOLVED: **the Finance & General Purposes Budgets were reviewed and that any remaining funds in New Accommodation Fund revenue budget at the end of 2017/18 financial year be transferred to the New Offices Earmarked Reserve**

Proposed by Councillor Winter
Seconded by Councillor Wilkins

On a vote being taken the matter was approved unanimously.

The Finance and Administration Officer asked the Committee to look at their January 2018 Net Position by Cost Centre and Code Budget Report, and advised that in order to cover expenditure in all the new Green Spaces codes recently set up (codes 114-135) there would need to be a virement of budget at 2017/18 Financial Year-end to cover all expenditure in these new codes. The remaining funds left in code 112 could then be transferred to the Green Spaces Earmarked Reserve

FG.3288.4 RESOLVED: **approval to vire budget from Green Spaces Devolved Services (code 112) to the new Green Spaces cost codes (114-135) to cover all expenditure at Financial Year-end 2017/18. And that any remaining funds be transferred to the Green Spaces Earmarked Reserves (code 108) on completion**

Proposed by Councillor Mrs V Dalley
Seconded by Councillor Wilkins

On a vote being taken the matter was approved unanimously.

FG.3288.5 RESOLVED: **the Finance & General Purposes Budgets were reviewed and that any remaining funds in the Library Devolved Services revenue budget (codes 113 & 131) at the end of 2017/18 financial year be transferred to the to the Library Earmarked Reserves (code 86)**

Proposed by Councillor Godolphin
Seconded by Councillor Morgan

On a vote being taken the matter was approved unanimously.

FG.3288.6 RESOLVED: **that the remaining funds in any other cost code under the control of Finance & General Purpose Committee at the end of**

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**the Financial Year 2017/18 are transferred
to the Consultation and Community
Engagement Earmarked Reserve**

Proposed by Councillor Wilkins
Seconded by Councillor Mrs V Dalley

On a vote being taken the matter was approved unanimously.

Councillor Lemon re-entered the meeting.

FG.3289 GRANT AID APPLICATIONS

- i) Cruse Bereavement Care in Cornwall (Localism Act 2011 S.1);**
- ii) Holman Sports Club (Local Government (Misc Prov) Act 1976 s.19);**
- iii) Camborne Youth Band (Local Government Act 1972 s.145);**
- iv) Troon Village Association with Team Troon (Local Government Act 1972 s.144)**

FG.3289.2 RESOLVED: to grant Cruse Bereavement Care in Cornwall £350 under the power given by the Localism Act 2011 S.1

Proposed by Councillor Mrs V Dalley
Seconded by Councillor Marshall

On a vote being taken the matter was approved unanimously.

Mr Geoffrey Simmons (representing Holman Sports Club) spoke on the Club's plans to refurbish the pavilion. The grant would enable them to carry out urgent repairs.

FG.3289.3 RESOLVED: to grant Holman Sports Club £1,500 under the power given by the Local Government (Misc Prov) Act 1976 s.19

Proposed by Councillor Godolphin
Seconded by Councillor Morgan

On a vote being taken the matter was approved unanimously.

Mr Ralph Williams (representing Camborne Youth Band) explained that the Band has been asked to play at the Menin Gate in November and is fund raising to cover travel costs for 20 band members and carers / parents. They have not asked for a specific amount.

A motion was proposed by Councillor Ms Z Fox that we award a grant of £1,000 to Camborne Youth Band.

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A substantive motion was proposed by Councillor Mrs V Dalley, Seconded by Councillor Wilkins, that we award a grant of £2,000 to Camborne Youth Band.

A vote was taken to amend Councillor Ms Z Fox's proposal. 6 voted in favour, 1 against, 1 abstained.

A vote was then taken on the substantive motion.

FG.3289.4 RESOLVED: **to grant Camborne Youth Band £2,000 under the power given by the Local Government Act 1972 s.145**

Proposed by Councillor Mrs V Dalley
Seconded by Councillor Wilkins

On a vote being taken the matter was approved unanimously.

FG.3289.5 RESOLVED: **to grant Troon Village Association with Team Troon £375 under the power given by the Local Government Act 1972 s.144**

Proposed by Councillor Ms Z Fox
Seconded by Councillor Atherfold

On a vote being taken the matter was approved unanimously.

One member of the public left the room.

FG.3290 TO REVIEW THE PUBLICATION SCHEME AND APPROVE ANY AMENDMENTS

The Acting Responsible Finance Officer advised that there have only been a few minor amendments to the Publication Scheme at this time, and that once the Council move to the Passmore Edwards Building this would need to be reviewed and updated again. Updates at this time were: Update to opening hours to reflect resolution by Full Council. Also that under Class 7 Services we offer; parks, playing fields and recreational facilities how this information is obtained is changed from "N/A to Hard Copy or Website"

FG.3290.2 RESOLVED: **that the Publication Scheme was reviewed and updated**

Proposed by Councillor Atherfold
Seconded by Councillor Marshall

On a vote being taken the matter was approved unanimously.

One member of the public left the room.

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FG.3291 TO REVIEW THE ASSET REGISTER AND APPROVE ANY AMENDMENTS

The Acting Proper Officer explained to the meeting that the Asset Register had been updated to reflect the acquisition of the Passmore Edwards building, additional buildings & structures; along with items of play and recreational equipment in the Phase One Green Spaces acquired by the Council. The land for these green space sites show no value for insurance purposes.

FG.3291.2 RESOLVED: that the Asset Register was reviewed and amendments approved

Proposed by Councillor Godolphin
Seconded by Councillor Atherfold

On a vote being taken the matter was approved unanimously.

FG.3292 TO RECEIVE A VERBAL REPORT FROM THE RESPONSIBLE FINANCE OFFICER ON THE TOWN COUNCIL'S FUTURE ICT PROVISION; APPROVE ACTIONS AND ASSOCIATED EXPENDITURE

The Responsible Finance Officer reported that the new ICT providers have visited the Library Building and the Town Council Offices and assessed our current hardware and made the following recommendations:

- (a) The age and specification of our current PCs mean it would be more cost-effective to replace with new rather than upgrade existing;
- (b) recommend installing extra wi-fi points throughout the Passmore Edwards Building, to maximise coverage;
- (c) The Town Clerk's laptop software and memory could be updated and upgraded, this could then be used for Councillors authorising payments in the Office or in the Library as required.

These changes would still keep the project within the budget set by this Committee in December 2017.

FG.3292.2 RESOLVED: that the verbal report from the Responsible Finance Officer on the Town Council's Future ICT provision was received and that the recommendation to replace current hardware, update the Town Clerk's Laptop for future use and install extra wi-fi points in the Passmore Edwards Building were approved.

Proposed by Councillor Winter
Seconded by Councillor Atherfold

On a vote being taken the matter was approved unanimously.

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FG.3293 TO RECEIVE A DRAFT SPECIFICATION FOR THE REFURBISHMENT WORK TO THE PUBLIC CONVENIENCES AT CAMBORNE RECREATION GROUND; APPROVE ACTION AND AUTHORISE EXPENDITURE

The Amenities Officer advised the meeting that, following the valuation survey of the public conveniences in 2017, a number of issues were identified requiring repair to the structure, cladding and access to the building. The draft specification included a range of options for repairs & improvement works for which contractors could submit quotes. The commencement and closing dates for the tender process would be finalised following the return of the Town Clerk.

FG.3293.2 RESOLVED: **that the draft specification for the refurbishment work to the public conveniences at Camborne Recreation Ground was accepted and associated actions approved**

Proposed by Councillor Godolphin
Seconded by Councillor Atherfold

On a vote being taken the matter was approved unanimously.

The Chairman proposed to move items 30-32 to the end of the agenda, due to the confidential nature of the business to be discussed. Seconded by Councillor Marshall. On a vote being taken the matter was approved unanimously.

FG.3294 TO RECEIVE CORRESPONDENCE FROM RECIPIENTS OF GRANT FUNDING:

- **CAMBORNE & REDRUTH LIVE AT HOME SCHEME**
- **CAMBORNE SHOW SOCIETY**

FG.3294.2 RESOLVED: **that correspondence from Camborne & Redruth Live At Home Scheme and Camborne Show Society was received**

Proposed by Councillor Godolphin
Seconded by Councillor Atherfold

On a vote being taken the matter was approved unanimously.

FG.3295 TO RECEIVE CORRESPONDENCE FROM CORNWALL LEGAL ON A PAYMENT FROM WESTERN POWER FOR WAYLEAVE CONSENT AT ROSKEAR RECREATION GROUND

FG.3295.2 RESOLVED: **that correspondence from Cornwall Legal on a payment from Western Power for wayleave consent at Roskear Recreation Ground was received**

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Proposed by Councillor Mrs V Dalley
Seconded by Councillor Godolphin

On a vote being taken the matter was approved unanimously.

FG.3296 TO RECEIVE CORRESPONDENCE FROM LLOYDS BANK PLC

FG.3296.2 RESOLVED: that correspondence from Lloyds Bank PLC was received

Proposed by Councillor Winter
Seconded by Councillor Wilkins

On a vote being taken the matter was approved unanimously.

FG.3297 THAT THE COUNCIL RESOLVES, UNDER THE 1960 PUBLIC BODIES (ADMISSION TO MEETINGS) ACT, TO EXCLUDE THE PRESS AND PUBLIC DUE TO THE CONFIDENTIAL NATURE OF THE BUSINESS TO BE DISCUSSED

Exceptions being Sarah Mason (CALC) who is Clerk of the Meeting and Councillor Lemon who as a Town Councillor is entitled to remain.

FG.3297.2 RESOLVED: that in view of the confidential nature of business about to be transacted, under the 1960 Public Bodies (Admission to Meetings) Act, the press and public were excluded

Proposed by Councillor Winter
Seconded by Councillor Godolphin

On a vote being taken the matter was approved unanimously.

FG.3298 TO RECEIVE QUOTATIONS FOR THE SUPPLY OF TREATED HARDWOOD TO BE USED IN THE REPAIR AND REFURBISHMENT OF BENCHES AT CAMBORNE RECREATION GROUND; APPOINT A SUPPLIER AND AUTHORISE ASSOCIATED EXPENDITURE

The Amenities Officer advised the meeting that, on inspection, much of the timber on the benches at Camborne Recreation Ground is rotten and beyond repair. It was considered therefore that the safest option would be the replacement of the timber rather than attempting any repairs. A total of four local timber suppliers had been contacted with two quotations received for the supply of treated hardwood. After some discussion it was agreed to accept a quotation from Cornwall Wood Treatment Services Ltd.

FG.3298.2 RESOLVED: that quotations were received for the supply of treated hardwood, Cornwall Wood Treatment Services Ltd were appointed and associated

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expenditure authorised

Proposed by Councillor Winter
Seconded by Councillor Morgan

On a vote being taken the matter was approved unanimously.

FG.3299 TO RE-ADMIT THE PRESS AND PUBLIC

FG.3299.2 RESOLVED: that the Press and Public were re-admitted

Proposed by Councillor Winter
Seconded by Councillor Mrs V Dalley

On a vote being taken the matter was approved unanimously.

There being no further business the Chairman closed the meeting at 7.48pm.

SIGNED BY THE CHAIRMAN.....

DATE

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Appendix 1

2 February 2018 (2017-2018)

**Camborne Town Council
PAYMENTS LIST**

Payments charged to Cost Code Green Spaces-Devolved Services(code 112)

Code	Date	Description	Net	VAT	Total	New Cost Code under Green Spaces	
Green Spaces -	26/05/2017	Professional Charges - Green Spaces	3,500.00	700.00	4,200.00	124	Professional Fees
Green Spaces -	29/06/2017	Mining Survey	3,840.00	768.00	4,608.00	123	Surveys and Inspections
Green Spaces -	29/06/2017	Mining Survey	3,690.00	738.00	4,428.00	123	Surveys and Inspections
Green Spaces -	28/07/2017	Town Council Branding	1,000.00	200.00	1,200.00	130	Uniforms and Corporate ID
Green Spaces -	28/07/2017	Town Council Branding	400.00	80.00	480.00	130	Uniforms and Corporate ID
Green Spaces -	28/07/2017	Job Advertisement	840.00	168.00	1,008.00	125	Job Vacancies
Green Spaces -	28/07/2017	Tree Survey Reports on Green Spaces	1,347.50	269.50	1,617.00	123	Surveys and Inspections
Green Spaces -	28/07/2017	Town Council Branding	700.00	140.00	840.00	130	Uniforms and Corporate ID
Green Spaces -	28/07/2017	Town Council Branding	475.00	95.00	570.00	130	Uniforms and Corporate ID
Green Spaces -	29/08/2017	Annual Inspection of Play Areas	465.50	93.10	558.60	123	Surveys and Inspections
Green Spaces -	29/08/2017	Survey of King George V Playing Field	72.00	14.40	86.40	123	Surveys and Inspections
Green Spaces -	18/08/2017	Amenities Equipment Vehicles	51,526.81	10,305.38	61,832.19	118	Vehicle and Machinery Purchases
Green Spaces -	18/08/2017	Work to install Mezzanine at Unit 5	11,095.00	2,219.00	13,314.00	127	Building and Electrical Works
Green Spaces -	18/08/2017	Ford Transit Utility Vehicle -Amenities	14,997.50	2,999.50	17,997.00	118	Vehicle and Machinery Purchases
Green Spaces -	31/08/2017	Insurance for Tractor	595.58	0.00	595.58	121	Vehicle Insurance and Costs
Green Spaces -	31/08/2017	Professional Charges - Green Spaces	1,900.00	380.00	2,280.00	124	Professional Fees
Green Spaces -	31/08/2017	Tractor Driving Course	500.00	0.00	500.00	114	Staff Training
Green Spaces -	31/08/2017	Tractor Driving Assessments	250.00	0.00	250.00	114	Staff Training
Green Spaces -	28/09/2017	Newsletter Design and Supply	1,090.50	218.10	1,308.60	130	Uniforms and Corporate ID
Green Spaces -	28/09/2017	Brand Refresh Project-Signage Specifications	1,000.00	200.00	1,200.00	130	Uniforms and Corporate ID
Green Spaces -	29/09/2017	Ride On Mower Training	115.00	23.00	138.00	114	Staff Training
Green Spaces -	29/09/2017	Electrical Works	218.66	43.73	262.39	127	Building and Electrical Works
Green Spaces -	29/09/2017	Membership Fee	45.00	0.00	45.00	126	Memberships and Subscriptions
Green Spaces -	29/09/2017	Steel Lockers	325.00	65.00	390.00	133	Unit 5 Furniture and Maint
Green Spaces -	27/10/2017	Ford Transit Utility Vehicle -Amenities	14,997.50	2,999.50	17,997.00	118	Vehicle and Machinery Purchases
Green Spaces -	30/10/2017	Ford Transit Utility Vehicle -Amenities	240.00	0.00	240.00	121	Vehicle Insurance and Costs
Green Spaces -	30/10/2017	Signs for the Green Spaces	286.40	57.28	343.68	130	Uniforms and Corporate ID
Green Spaces -	27/11/2017	Vehicle Livery Branding	225.00	45.00	270.00	130	Uniforms and Corporate ID
Green Spaces -	06/11/2017	Green Spaces Signage	7,197.00	1,439.40	8,636.40	135	Furniture and Signage
Green Spaces -	17/11/2017	Branding for Green Spaces	2,550.00	510.00	3,060.00	130	Uniforms and Corporate ID
Green Spaces -	17/11/2017	Workwear Branding Design	775.00	155.00	930.00	130	Uniforms and Corporate ID
Green Spaces -	21/12/2017	Work Wear Specification	675.00	135.00	810.00	130	Uniforms and Corporate ID

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Appendix 2

Virements between Amenities and Green Spaces

(NIC and Pensions for Green Spaces Staff to new cost codes)

Virement from Amenities Code 49 to Green Spaces 117-Councils Superannuation Contribution

£528.43

£529.82

£217.41

£1,275.66

Virement from Amenities Code 102 to Green Spaces 115-Superannuation Employees Contribution

£67.43

£164.32

£163.89

£395.64

Virement from Amenities Code 103 to Green Spaces 116-Councils NIC Contribution

£202.28

£203.30

£405.58

Virement from Amenities Code 102 to Green Spaces 115-Employees Tax & NIC

£274.20

£175.90

£182.60

£176.79

£809.49

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