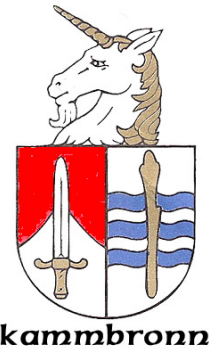


CAMBORNE TOWN COUNCIL

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CAMBORNE

Council Offices –
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web site www.camborne-tc.gov.uk



To all members of the Budget and Development Committee.

Councillors: M Brown, T Chalker, Ms Z Fox, D Everett, S Odgers, Ms J Robinson, J Rowe, R Webber, R White, C Godolphin (Ex Officio)

I hereby summon you to a meeting of the Budget & Development Committee to be held in the Clerk's Office, The Basset Centre, Basset Road, Camborne, on Thursday 26th June 2014 at 6.30 pm.

AGENDA

1. Safety Procedures.
2. To receive apologies for non-attendance.
3. Members to declare disclosable pecuniary interests and non registerable interests (including the details thereof) in respect of any items on this agenda including any gifts or hospitality exceeding £25.
4. To approve written request(s) for dispensations.
5. Chairman's Announcements.
6. To receive and approve the minutes of the meeting of this committee held on the 22nd May 2014 and the Chairman to sign them.
7. Matters arising, where no substantive item below, for information only.
8. To receive a presentation from Mr M Davies, CCLA, regarding The Public Sector Deposit Fund and approve any appropriate action (BD.2474.2).
9. To receive the appointed Councillors' Internal Audit Report (Councillors Everett and Odgers).
10. To receive and approve the statement of payments and receipts, unrepresented cheque list and bank reconciliation for the month of May 2014

11. To approve the payment of invoices received for the month of June 2014; up to date schedule to be tabled at the meeting.
12. To approve payments for the month of June 2014 made under Financial Regulation 3.4, 6.6 and 7.2; up to date schedule to be tabled at the meeting.
13. To receive a report from the Clerk on Health and Safety and Welfare, agree appropriate action and authorise expenditure accordingly.
14. To receive correspondence regarding the replacement of IT equipment, agree action and authorise any associated expenditure.
15. To consider the process and delegated responsibilities for recruitment and selection and make recommendations for inclusion in the Council's recruitment policy.
16. To review the Mayoral and Allowances Policy following changes made as a result of recommendations of the Internal Auditor (BD. 2408.2 to note the recommendations of the internal auditor, approve the inclusion of legal powers on the internal audit check list, approve the cessation of payment of the Mayor's Allowance and Deputy Mayor's Allowance on a monthly basis; monthly expenses to be re-imbursed through a monthly claim from the 1st February 2014) and make recommendations to Full Council accordingly.
17. To consider the inclusion of a passenger allowance in the Town Council's mileage claim policy and approve any agreed amount for future authorised travel expenditure.
18. To approve the draft Data Protection Policy for recommendation to Full Council (C.3073).
19. To approve the draft Training and Development Policy for recommendation to Full Council (C.3074).
20. To consider the South West Councils' Flexible Working Policy, agree any action and recommendations to Full Council accordingly.
21. To receive and approve recommendations from the Amenities Committee regarding a replacement brushcutter/trimmer and authorise associated expenditure.
22. To receive correspondence from the Vice Principal, Cornwall College regarding 'Learning Companies' and approve any action.
23. Grant Aid Applications

- i. Brea Open Spaces and Playground Improvement Group (Local Government (Miscellaneous Provisions) Act 1976 s.19 (3a)).
- ii. Camborne Youth Band (Local Government Act 1972 s.137 (1)).

Given under my hand this 19th day of June 2014,

Amanda Mugford
Town Clerk.

Internal Audit Rota 2014/2015

Month	Councillor	Councillor
June	D Everett	S Odgers
July	J Rowe	Ms Robinson
August	T Chalker	M Brown
September	Webber	Ms Fox
October	R White	D Everett
November	S Odgers	J Rowe
December	Ms Robinson	M Brown
January	T Chalker	Ms Fox
February	R Webber	R White
March	J Rowe	S Odgers

