

**CAMBORNE TOWN COUNCIL  
AMENITIES COMMITTEE 15<sup>TH</sup> JANUARY 2015**

MINUTES of the meeting of the Amenities Committee of Camborne Town Council held in the Clerk's Office, The Basset Centre, Basset Road, Camborne on Thursday 15<sup>th</sup> January 2015 at 6.30 pm.

PRESENT Councillor Ms Merrick (Chairman)  
Councillor T Chalker  
Councillor G Taylor

In Attendance: Amanda Mugford, Town Clerk; Miss Melanie Negus, Administrative Assistant.

The Chairman explained the safety procedures to all those present.

**A.3496 TO RECEIVE APOLOGIES FOR NON-ATTENDANCE**

**A.3496.2 RESOLVED: that the apologies from Councillors Champion, Chapman, Mrs Dalley and Ms Fox for non-attendance of the meeting of the Amenities Committee held on 15<sup>th</sup> January 2015 were received**

Proposed by Councillor Chalker  
Seconded by Councillor Taylor

On a vote being taken the matter was approved unanimously.

There were no apologies received from Councillors Crickett and Godolphin.

**A.3497 MEMBERS TO DECLARE DISCLOSABLE PECUNIARY INTERESTS AND NON REGISTERABLE INTERESTS (INCLUDING THE DETAILS THEREOF) IN RESPECT OF ANY ITEMS ON THIS AGENDA INCLUDING ANY GIFTS OR HOSPITALITY EXCEEDING £25**

There were no declarations of interests.

**A.3498 TO APPROVE WRITTEN REQUEST(S) FOR DISPENSATIONS**

There were no dispensation requests.

**A.3499 PUBLIC PARTICIPATION (SUBJECT TO STANDING ORDER 94 MEMBERS OF THE PUBLIC ARE PERMITTED TO MAKE REPRESENTATIONS, ANSWER QUESTIONS AND GIVE EVIDENCE IN RESPECT OF ANY ITEM OF BUSINESS INCLUDED IN THE AGENDA, UP TO A MAXIMUM OF FIFTEEN MINUTES)**

There were no members of the public present.

**A.3500 CHAIRMAN'S ANNOUNCEMENTS**

There were no Chairman's announcements.

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**A.3501 TO RECEIVE AND APPROVE THE MINUTES OF THIS COMMITTEE HELD ON THE 11<sup>TH</sup> DECEMBER 2014 AND THE CHAIRMAN TO SIGN THEM**

**A.3501.2 RESOLVED:** that the minutes of the meeting of the Amenities Committee held on 11<sup>th</sup> December 2014; with an amendment, removing Councillor Chapman as present, were received, approved and signed by the Chairman

Proposed by Councillor Ms Merrick  
Seconded by Councillor Taylor

On a vote being taken the matter was approved unanimously.

**A.3502 MATTERS ARISING, FOR INFORMATION ONLY, WHERE NOT INCLUDED BELOW**

The Town Clerk informed members that she had contacted Ms Kelly regarding an interview with the West Briton to publicise the new Bus Shelter at Tuckingmill, provided by the Town Council. Ms Kelly did not want to participate although was pleased with the shelter. Members were agreed that the Town Clerk proceed with contacting the West Briton and liaise with Councillors regarding a date and time.

**A.3503 TO RECEIVE A VERBAL REPORT FROM THE TOWN CLERK REGARDING THE RESULTS OF THE BUDGET CONSULTATION AND APPROVE ANY RECOMMENDATIONS FROM THE BUDGET CONSULTATION WORKING PARTY**

The Town Clerk made a Powerpoint presentation regarding the results of the Budget Consultation. A paper copy was circulated to Committee members. The majority of respondents had been over the age of forty five and 53% of respondents were over the age of 65; the results were therefore skewed by the preferences of older people living in the parish. The Cornwall Council Services by percentage; ranked 1 = most important was:

- Public conveniences 24.37%
- Environmental enforcement (litter, dog fouling) 17.87
- Car parking/Car parks 15.81%
- Library services 15.07%
- Parks and play areas 7.83%

The Town Council Services provided result, by percentage; ranked 1 = most important was:

- CCTV
- Grant Aid
- Street furniture
- Footpath cutting
- Bus shelters



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**Protection including CCTV revenue budget for 2015/2016 to ensure adequate provision for the costs of CCTV transmission, maintenance and monitoring**

Proposed by Councillor Chalker  
Seconded by Councillor Taylor

On a vote being taken the matter was approved unanimously.

**A.3504.4 RESOLVED**

**to recommend to the Budget and Development Committee that any funds remaining in the Public Protection budget at the end of the 2014/2015 financial year are saved to the CCTV Earmarked Reserve to provide a capital fund for equipment replacement and repairs**

Proposed by Councillor Chalker  
Seconded by Councillor Taylor

On a vote being taken the motion was approved unanimously.

**A.3504.5 RESOLVED**

**to recommend to the Budget and Development Committee that any funds remaining in the Handyman Equipment Maintenance, Machinery Purchases, Store Maintenance, Street Furniture Purchase, Street Furniture Maintenance, Community Projects, Small Works and St Piran's Day budget heads at the end of the 2014/2015 financial year are saved to the Amenities Earmarked Reserve**

Proposed by Councillor Chalker  
Seconded by Councillor Taylor

On a vote being taken the motion was approved unanimously.

**A.3505 TO MAKE RECOMMENDATIONS TO THE BUDGET AND DEVELOPMENT COMMITTEE FOR THE AMENITIES BUDGET FOR THE FISCAL YEAR 2015/2016**

**HANDYMAN'S SALARY  
DEPUTY HANDYMAN'S SALARY  
AMENITIES & PROJECT OFFICER SALARY  
COUNCIL'S SUPPERANUATION**

**EMPLOYER'S H/MAN NIC  
EMPLOYERS D/HMAN NIC  
EMPLOYER'S APO NIC  
SQUARE UTILITES**

**BUSINESS RATES – STORE  
H/MAN EQIP MAINTENANCE  
PWLB LOAN REPAYMENT W/SHOP  
SPECIALIST HIRE**

**VEHICLE COSTS  
HANDYMAN CONSUMABLES  
STORE UTILITES  
MACHINERY PURCHASE**

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**STORE MAINTENANCE  
PUBLIC PROTECTION INC CCTV  
TOWN PROMOTIONS  
COMMUNITY EVENTS  
ENVIRONMENT  
ST PIRANS DAY  
ENVIRONMENTAL GRANTS**

**STREET FURNITURE PURCHASE/MAINT  
COMMUNITY PROJECTS  
TREVITHICK DAY GRANT  
SMALL WORKS  
CHRISTMAS IN CAMBORNE  
SURVEYS**

The Town Clerk informed members that the projected Precept reflecting the changes to the Amenities Committee budget, would not reflect any changes yet to be made by the Budget and Development Committee. The Budget and Development Committee would be addressing the possible financial implications of taking on devolved services and future accommodation for the Town Council offices.

Councillors considered each budget head against the year's predicted expenditure, increased costs, age of assets and the results of the Budget Consultation survey. They also considered comments submitted by Councillor Ms Fox by email as she had been unable to attend the meeting.

**A.3505.2 RESOLVED: to recommend to the Budget and Development Committee to change the name of the Community Projects budget to, Amenities Projects**

Proposed by Councillor Ms Merrick  
Seconded by Councillor Chalker

On a vote being taken the matter was approved unanimously.

**A.3505.3 RESOLVED: to recommend to the Budget and Development Committee the following budgets for the Amenities Committee budget heads for the fiscal year 2015/2016:**

**Handyman's salary £16,969  
Employers NIC Handyman £1,233  
Deputy Handyman's salary £8,871  
Employers NIC Deputy Handyman £610  
Amenities & Projects Officer £20,849  
Employers NIC Amenities & Projects Officer £1,267  
Council's superannuation cont. £7,799  
Square Utilities £320  
Business Rates – Store £8,407  
Vehicle costs £4,120  
Equipment maintenance £2,182  
Handyman Consumables £900  
PWLB repayment £12,491  
Store utilities £1,150  
Specialist Hire £210  
Machinery purchases £1,500**

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**Store maintenance £2,750  
Street furniture purchase & maintenance  
£5,000  
Public protection inc. CCTV £14,000  
Amenities Projects £3,500  
Town Promotions £2,500  
Trevithick Day grant £6,000  
Community Events £4,500  
Small Works £5,200  
Environment £13,000  
Christmas in Camborne £5,000  
St Piran's Day £500  
Surveys £150  
Environmental Grants £2,000**

Proposed by Councillor Taylor  
Seconded by Councillor Ms Merrick

On a vote being taken the matter was approved by a Majority.

The Chairman thanked the Town Clerk for her hard work in producing the comprehensive budget information.

**A.3506 TO RECEIVE CORRESPONDENCE FROM CORNWALL COUNCIL  
REGARDING THE CORNWALL COUNCIL (OFF STREET PARKING  
PLACES) (AMENDMENT 6) ORDER 2012**

**A.3506.2 RESOLVED: that correspondence from Cornwall  
Council regarding the Cornwall Council  
(off street parking places) (amendment  
6) Order 2013 was received**

Proposed by Councillor Chalker  
Seconded by Councillor Taylor

On a vote being taken the matter was approved unanimously.

**A.3507 TO APPROVE RE-SUBMITTING THE BUSINESS PLAN FOR PARKING  
CHARGES AT ROSEWARNE CAR PARK 2015/2016 THAT WAS  
PREPARED IN CONJUNCTION WITH BID CAMBORNE AND CORNWALL  
COUNCILLORS FOR CAMBORNE**

**A.3507.2 RESOLVED: to re-submit the Business Plan for  
parking charges at Rosewarne Car Park  
2015/2016, that was prepared in  
conjunction with BID Camborne and  
Cornwall Councillors for Camborne; and  
that a copy be sent to George Eustice MP**

Proposed by Councillor Taylor  
Seconded by Councillor Chalker

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On a vote being taken the matter was approved unanimously.

**A.3508 TO APPROVE A REQUEST FROM CAMBORNE TREVITHICK DAY FOR PERMISSION TO USE THE ELECTRICITY SUPPLY IN COMMERCIAL SQUARE FOR TREVITHICK DAY, SATURDAY 25<sup>TH</sup> APRIL 2015**

**A.3508.2 RESOLVED: that a request from Camborne Trevithick Day for permission to use the electricity supply in Commercial Square for Trevithick Day, Saturday 25<sup>th</sup> April 2015 was approved**

Proposed by Councillor Taylor  
Seconded by Councillor Chalker

On a vote being taken the matter was approved unanimously.

**A.3509 TO APPROVE SENDING LETTERS OF THANKS TO ALL VOLUNTEERS WHO HELPED WITH THE CHRISTMAS LANTERN PARADE 2014**

**A.3509.2 RESOLVED: that all volunteers who helped with the Christmas Lantern Parade 2014 be sent a letter of thanks from the Town Council**

Proposed by Councillor Ms Merrick  
Seconded by Councillor Chalker

On a vote being taken the matter was approved unanimously.

There being no further business the Chairman closed the meeting at 7.37pm.

SIGNED BY THE CHAIRMAN.....

DATE .....

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