

**CAMBORNE TOWN COUNCIL
AMENITIES COMMITTEE 15th JUNE 2017**

MINUTES of the meeting of the Amenities Committee of Camborne Town Council held at Cornwall Fire & Rescue Service Headquarters, Boswithian Road, Tolvaddon, on Thursday 15th June 2017 at 6.30 pm.

PRESENT Councillor Ms M Pearce Vice Chairman
Councillor J Barclay
Councillor J P Collins
Councillor T Dalley
Councillor Ms Z Fox
Councillor R C Godolphin
Councillor R Goodman
Councillor Mrs V Dalley (ex officio)

In Attendance: Amanda Mugford, Town Clerk; Alec Webb, Amenities & Projects Officer, Heather Kirkham (Minute Clerk), Lee Quinney (Network Operations Officer – Cornwall Council) and Nick Truscott (Team Leader – Planning Contracts Management, Cornwall Council)

The Town Clerk explained the safety procedures to all present.

A.3789 TO RECEIVE NOMINATIONS AND ELECT A CHAIRMAN OF THE AMENITIES COMMITTEE FOR THE 2017/2018 MUNICIPAL YEAR

There were two nominations received for Chairman of the Amenities Committee. A motion to elect Councillor Ms Fox as Chairman of the Amenities Committee was lost.

A.3789.2 RESOLVED: that Councillor Champion (in his absence) be elected Chairman of the Amenities Committee

Proposed by Councillor Collins
Seconded by Councillor Mrs V Dalley

On a vote being taken the matter was approved by the majority.

A.3790 TO RECEIVE APOLOGIES FOR NON-ATTENDANCE

A.3790.2 RESOLVED: that the apologies received from Councillors Wilkins and Champion, for non-attendance at the meeting of the Amenities Committee held on the 15th June 2017 were received and approved.

Proposed by Councillor Collins
Seconded by Councillor Mrs V Dalley

On a vote being taken the matter was approved unanimously.

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A.3791 TO RECEIVE NOMINATIONS AND ELECT A VICE-CHAIRMAN OF THE AMENITIES COMMITTEE FOR THE 2017/2018 MUNICIPAL YEAR

There were two nominations received for Vice-Chairman of the Amenities Committee. A motion to elect Councillor J Barclay as Vice Chairman of the Amenities Committee fell.

Councillor Ms Z Fox asked for a recorded vote.

On a vote being taken: there were two votes in favour; Councillors: Fox and Barclay.

Six votes against; Councillors: Collins, T Dalley, Mrs V Dalley, Godolphin, Goodman, Ms M Pearce.

No abstentions.

A.3791.2 RESOLVED: that Councillor Ms M Pearce be elected Vice-Chairman of the Amenities Committee

Proposed by Councillor Mrs Dalley

Seconded by Councillor Collins

On a vote being taken: there were six votes in favour; Councillors: Collins, T Dalley, Mrs V Dalley, Godolphin, Goodman, Ms M Pearce.

One vote against; Councillor Ms Z Fox.

One abstention; Councillor J Barclay.

Therefore on a vote being taken the matter was approved by the majority.

In the absence of the Chairman, Councillor M Pearce as Vice Chairman of the Amenities Committee took the chair.

A.3792 MEMBERS TO DECLARE DISCLOSABLE PECUNIARY INTERESTS AND NON-REGISTERABLE INTERESTS (INCLUDING THE DETAIL THEREOF) IN RESPECT OF ANY ITEMS ON THIS AGENDA INCLUDING ANY GIFTS OR HOSPITALITY EXCEEDING £25.00

Councillor Mrs Dalley declared an interest in item 20 on the Agenda as she was a member of the Trevithick Day Committee and as such she would be excusing herself from the meeting for item 20. She also declared an interest in item 13 (vi) as she was the current Chairman of O.A.K.

Councillor T Dalley declared an interest in item 20 on the Agenda as he was a member of the Trevithick Day Committee and as such he would be excusing himself from the meeting for item 20.

Councillor Godolphin declared an interest in item 20 on the Agenda as he was a member of the Trevithick Day Committee and as such he would be excusing himself from the meeting for item 20. He also declared an interest in item 13 (vii) The Spinney Doorstep Green and the Rest Room Scheme – item 16 as he worked for one of the members of the Rest Room Scheme (Vyvyan Arms).

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Councillor Collins declared an interest in item 13 (ii) Camborne Produce Market and also (vii) The Spinney Doorstep Green.

Councillor Ms M Pearce declared an interest in item 13 (ii) Camborne Produce Association as she rented an allotment from the Association.

A.3793 TO APPROVE WRITTEN REQUEST(S) FOR DISPENSATIONS

There were no written requests for dispensations.

It was agreed by the Chairman that items 7 and 8 on the Agenda be taken together.

A.3794 PUBLIC PARTICIPATION (SUBJECT TO STANDING ORDER 90 MEMBERS OF THE PUBLIC ARE PERMITTED TO MAKE REPRESENTATIONS, ANSWER QUESTIONS AND GIVE EVIDENCE IN RESPECT OF ANY ITEM OF BUSINESS INCLUDED IN THE AGENDA, UP TO A MAXIMUM OF FIFTEEN MINUTES)

This item was taken together with Chairman's announcements.

A.3795 CHAIRMAN'S ANNOUNCEMENTS

This item was taken together with Public participation.

Two officers from Cornwall Council gave a presentation on the One Public Transport System for Cornwall (OPTSfC):

Lee Quinney (Network Operations Officer)

Nick Truscott (Team Leader - Planning Contracts Management)

A handout (PowerPoint presentation format): OPTSfC Engagement

Document was distributed at the meeting by the Cornwall Council officers.

The officers gave a verbal presentation referring to the handout distributed.

The new Bus Services Bill which was currently going through the parliament process would give Local Authorities special powers regarding bus services.

The key objectives of the OPTSfC project were:

- 1) To provide an Integrated Public Transport System by December 2018 to coincide with the start of the half hourly mainline service in Cornwall (part of the new rail franchise);
- 2) To provide integrated smart ticketing, fares and timetables to deliver combined travel between bus and, rail and ferry services for passengers in Cornwall, and air where achievable;
- 3) To provide a high quality, accessible and integrated public transport network, developed to increase patronage on bus and rail and bring about an upturn in revenue income and service sustainability.

It was stressed that it was hoped to get ticketing machines on buses with contactless payment (i.e. using card instead of cash); this would be a major investment as approximately 350 machines are needed. Also it was planned to get the interactive totems at bus stops to show real time not just bus due

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times. Eventually it was hoped that an "Oyster Card" type system could be introduced. The long term aim was to provide a joined up service/fares for train and bus but that was for some point in the future.

Members then asked various questions and the following points were made:

- Cost of the fares made by bus companies? This was a problem but it was a commercial decision that had to be taken by the bus companies.
- Some Members felt that there should be a review of the whole bus network as it did not always provide transport at the most convenient times i.e. people going to school or work.
- People are not always aware of when the buses are running and there was confusion regarding when (times) bus passes could be used.
- 2016 BID for Growth Deal 3 – presentation states, "amount to be confirmed", was this successful? Yes - they not got what they had originally wanted but had got some funding for the contactless ticket machines.
- Who sat on the Steering Group? Made up of bus companies, Cornwall Council Members, Cornwall Council Officers and railway companies.
- Show Case Corridors include Camborne area? Yes the T1 and T2 bus routes cover Camborne (these were previously bus numbers 14 & 18).
- It was mentioned about putting advertising on Camborne Town Council owned some bus shelters? This would not be done without permission; The Town Clerk stated that the Council had previously considered this option but had decided against it.
- There was a possibility that the Cornwall Council Project - OPTSfC could provide additional bus shelters and meet the cost of them.

- It was enquired as to who would be responsible for the upkeep cost of the additional bus shelters? It was stated that it would be Cornwall Council; it was hoped to create revenue from the advertising to pay for the upkeep.

The Members thanked the officers for their presentation and Lee Quinney and Nick Truscott left the meeting.

A.3796 TO RECEIVE AND APPROVE THE MINUTES OF THE MEETING OF THIS COMMITTEE HELD ON THE 20TH APRIL 2017 AND THE CHAIRMAN TO SIGN OFF

A.3796.2 RESOLVED: that the minutes of the meeting of the Amenities Committee held on the 20th April 2017 were; received, approved and signed by the Chairman.

Proposed by Councillor Ms Fox
Seconded by Councillor Mrs Dalley

On a vote being taken, by all those entitled to vote, the matter was approved unanimously.

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A.3797 TO NOTE THE MINUTES OF THE TOWANS PARTNERSHIP MEETING HELD ON THE 19TH APRIL 2017

A.3797.2 RESOLVED: **that the minutes of the Towans Partnership meeting held on the 19th April 2017 were duly noted.**

Proposed by Councillor Godolphin
Seconded by Councillor T Dalley

On a vote being taken, the matter was approved unanimously.

A.3798 MATTERS ARISING, FOR INFORMATION ONLY, WHERE NOT INCLUDED BELOW

Feedback was requested concerning – the Rest Room Scheme and as to whether the White Hart would be extending its facilities to include a baby changing provision. The Amenities & Projects Officer stated that Scallywags had now become a member of the Rest Room Scheme and they had baby changing facilities. Whether the White Hart would look to proceed with extending their facilities was as yet unknown.

The Town Clerk referred to Minute A.3779.2. and stated that the Amenities Income Code 74 (Agency Income) was showing an amount received of £2,390.24. This was due to late payment by Cornwall Council for services provided under the Local Maintenance Partnership. The lateness of the payment fell in the new financial year and this would skew the budget figures which would be inflated as a result.

A.3799 TO RECEIVE THE CURRENT NET POSITION BY CODE FOR THE AMENITIES REVENUE BUDGET FOR THE 2017/2018 FINANCIAL YEAR AND AGREE ANY ACTION

The Town Clerk went through the budget headings/codes on the relevant paperwork and informed Members that it was a straight forward system of receipts and payments. The May accounts had not yet been reconciled as the bank statements had not yet been received. Code 61 – CCTV was £14K per year. The Council owned the cameras and this amount paid for the monitoring service and the maintenance contract. Cost centres: 43, 44, 45, 46 & 47 were historical cost centres; due to data protection this expenditure now all fell in codes 102 and 103. The Town Clerk expressed the difficulty with time restraints when waiting on authorisation for some operational expenditure, for example handyman expenses or vehicle repairs; this was reiterated by the Amenities & Projects Officer. The matter was discussed accordingly.

A.3799.2 RESOLVED: **that the Responsible Finance Officer/Town Clerk be given delegated power to sign off operational expenditure within the budget subject to**

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**the following exclusions; Codes 62, 63,
64, 65, 67, 68 and 71.**

Proposed by Councillor Mrs V Dalley
Seconded by Councillor Godolphin

On a vote being taken, the matter was approved unanimously.

A.3800 TO APPOINT REPRESENTATIVES TO THE FOLLOWING OUTSIDE BODIES:

i) CAMBORNE PRODUCE ASSOCIATION

A.3800.2 RESOLVED: that Councillor J Barclay be appointed the Council's representative on the Camborne Produce Association.

Proposed by Councillor Barclay
Seconded by Councillor Ms Z Fox

On a vote being taken, the matter was approved unanimously.

ii) CAMBORNE PRODUCE MARKET

A.3800.3 RESOLVED: that Councillor J Barclay be appointed the Council's representative on the Camborne Produce Market.

Proposed by Councillor Ms Z Fox
Seconded by Councillor Godolphin

On a vote being taken, the matter was approved unanimously.

iii) CORNISH MINING CONSULTATIVE FORUM

A.3800.4 RESOLVED: that Councillor Champion be appointed the Council's representative on the Cornish Mining Consultative Forum.

Proposed by Councillor Ms Z Fox
Seconded by Councillor Collins

On a vote being taken, the matter was approved unanimously.

iv) HAYLE TOWANS PARTNERSHIP

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- A.3800.5 RESOLVED:** **that Councillor Ms Z Fox be appointed the Council's representative on the Hayle Towans Partnership.**

Proposed by Councillor Ms Z Fox
Seconded by Councillor Barclay

On a vote being taken, the matter was approved unanimously.

v) MINERAL TRAMWAYS PARTNERSHIP

- A.3800.6 RESOLVED:** **that Councillor Ms Z Fox be appointed the Council's representative on the Mineral Tramways Partnership.**

Proposed by Councillor Ms Z Fox
Seconded by Councillor Collins

On a vote being taken, the matter was approved unanimously.

vi) O.A.K.

- A.3800.7 RESOLVED:** **that Councillor Mrs V Dalley be appointed the Council's representative on O.A.K.**

Proposed by Councillor Mrs V Dalley
Seconded by Councillor Godolphin

On a vote being taken, the matter was approved unanimously.

vii) THE SPINNEY DOORSTEP GREEN

- A.3800.8 RESOLVED:** **that Councillor Collins be appointed the Council's representative on The Spinney Doorstep Green.**

Proposed by Councillor Collins
Seconded by Councillor Ms Z Fox

On a vote being taken, the matter was approved unanimously.

viii) TUCKINGMILL PARK AND BREA VALLEY PANEL

- A.3800.9 RESOLVED:** **that Councillor Ms M Pearce be appointed the Council's representative on the Tuckingmill Park and Brea Valley Panel.**

Proposed by Councillor Ms M Pearce
Seconded by Councillor Ms Z Fox

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On a vote being taken, the matter was approved unanimously.

A.3801 TO RECEIVE A REPORT FROM THE AMENITIES AND PROJECTS OFFICER REGARDING THE ERECTION OF FLORAL DISPLAYS 2017 AND APPROVE ANY APPROPRIATE ACTION

The Amenities & Projects Officer reported that all was going well and he was looking forward to a good display. It was asked if the planters in The Square were going to be re-planted. It was explained that these belonged to Cornwall Council not the Town Council, but that Kehelland Trust were looking to take over the re-planting of them.

A.3801.2 RESOLVED: that the report from the Amenities and Projects Officer be received.

Proposed by Councillor Godolphin
Seconded by Councillor Mrs V Dalley

On a vote being taken, the matter was approved unanimously.

A.3802 TO NOTE THE NEW MEMBER OF THE REST ROOM SCHEME, SCALLYWAGS

A.3802.2 RESOLVED: that the new Member of the "Rest Room Scheme", Scallywags was noted accordingly.

Proposed by Councillor Godolphin
Seconded by Councillor Ms Z Fox

On a vote being taken, the matter was approved unanimously.

A.3803 TO APPROVE THE PURCHASE OF UP TO DATE REST ROOM SCHEME SIGNS, POSTERS AND LEAFLETS AND AUTHORISE EXPENDITURE FROM THE PUBLIC CONVENIENCES BUDGET

The matter was discussed by Members. It was agreed that the posters and leaflets should be purchased at a cost as follows:

Artwork Updates	£425.00
Internal Shop Display badge (Scallywags)	£44.88
3 X AO size (841 x 1189mm) on DiBond @ £209.88 each	£629.64
3,000 copies of the DL leaflet	<u>£390.00</u>
Total	<u>£1,489.52</u>

A.3803.2 RESOLVED: that the "Rest Room Scheme", signs, posters and leaflets are purchased at a cost of £1,489.52; and that the cost includes: Artwork Updates @ £425.00, Internal Shop Display badge (for new member - Scallywags) @ £44.88, 3 X AO size (841 x 1189mm) on DiBond @ £629.64 and 3,000 copies of the DL

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leaflet @ £390.00.**

Proposed by Councillor T Dalley
Seconded by Councillor Collins

On a vote being taken, the matter was approved by the majority.

The Town Clerk advised Members that it might be advisable to delay placing the order until after Full Council on the 13th July 2017 as there might be some changes needed due to the new visual designs for the Council that had been commissioned.

A.3804 TO CONSIDER REPLANTING THE FLOWER BED AT THE JUNCTION OF BASSET STREET AND SOUTH TERRACE TO IMPROVE ROAD SAFETY, AGREE ACTION AND AUTHORISE EXPENDITURE FROM THE ENVIRONMENT BUDGET

- A.3804.2 RESOLVED: that the flower bed at the junction of Basset Street and South Terrace should be replanted to improve road safety; and; that officers are instructed to obtain quotations for this purpose and bring back to the Amenities Committee.**

Proposed by Councillor Mrs V Dalley
Seconded by Councillor T Dalley

On a vote being taken, the matter was approved unanimously.

A.3805 TO APPROVE GRANTING DELEGATED AUTHORITY TO SELECTED COUNCILLORS TO AUTHORISE THE DISPOSAL OF BROKEN AND REDUNDANT EQUIPMENT HELD AT UNIT 5 CARN BREA BUSINESS PARK AND REMOVAL FROM THE ASSET REGISTER ACCORDINGLY

The Amenities & Projects Officer explained that Members did not need to come and look at everything, a list could be provided to the relevant Members. Then if there was anything on the list that Members were uncertain about they could go to the unit and inspect the identified equipment accordingly.

- A.3805.2 RESOLVED: that Councillors Champion (in his absence) and Godolphin be granted delegated authority to authorise the disposal of broken and redundant equipment held at Unit 5 Carn Brea Business Park and removal from the asset register accordingly.**

Proposed by Councillor Ms Z Fox
Seconded by Councillor J Barclay

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On a vote being taken, the matter was approved unanimously.

Councillor Ms Z Fox asked that the said Members be mindful when disposing of hand tools and to take the opportunity to offer them to charities. Councillor Godolphin said that this would be taken on board and that he would speak to Councillor Champion about this; however, the matters of fit for purpose and Health and Safety issues needed to be borne in mind.

A.3806 TO RECEIVE A VERBAL PROGRESS REPORT FROM COUNCILLOR MS Z FOX REGARDING THE MINING VILLAGES REGENERATION GROUP PROJECT FOR THE CORNWALL TRAILS WEBSITE AND AGREE ANY ACTION

Councillor Ms Z Fox distributed a hand out at the meeting. It was explained that at present there was a dedicated page which had three trails and underneath the narrative for the trails were three buttons. Work undertaken had identified various trails in the Camborne parish and it was now a case of whether the Council wanted to include more trails? A lot more work needed to be done (routes needed to be walked or cycled) and until this had been done any decision regarding which trails to chose would need to be brought back to a future meeting of this committee. The current three trails/maps/buttons had previously been agreed by Full Council at a cost of £100. If the Amenities Committee decided that they would like another three buttons (trails) on the site then this would be at a cost of £100 per button i.e. £300 which together with the original spend equated to £400 in total.

A.3806.2 RESOLVED: to authorise the expenditure of £300 the Environment budget to provide another three buttons (trails), at a cost of £100 each, on the Cornwall Trails website.

Proposed by Councillor Mrs V Dalley
Seconded by Councillor T Dalley

On a vote being taken, the matter was agreed by the majority.

The Town Clerk suggested that other Council Members could be consulted on suitable trails for the website not just those on this committee.

Councillors: T Dalley, Mrs V Dalley and Godolphin left the room at this point.

A.3807 TO RECEIVE CORRESPONDENCE FROM BID CAMBORNE REGARDING TREVITHICK DAY SUPPORT (C.3901.2) AND AGREE ANY APPROPRIATE ACTION

Members discussed the correspondence and agreed that BID Camborne needed to talk directly with the Trevithick Day Committee.

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- A.3807.2 RESOLVED:** **that the correspondence from BID Camborne be received and that no further action is taken.**

Proposed by Councillor Collins
Seconded by Councillor J Barclay

On a vote being taken, the matter was approved unanimously.

Councillors: T Dalley, Mrs V Dalley and Godolphin re-entered the room at this point.

- A.3808 TO RECEIVE THE NATIONAL ASSOCIATION OF LOCAL COUNCILS (NALC) POLICY CONSULTATION REGARDING PARKRUN/THE FREE USE OF PUBLIC PARKS AND AGREE A RESPONSE**

The Town Clerk referred to the NALC Policy Consultation regarding Parkrun/the free use of public parks. The government was considering introducing legislation to prevent charging for Parkrun hence the questions from NALC. A lively discussion ensued, some Members felt that the parks should be free to everyone as they were public parks and encouraged exercise/activity. The point was also made that if a particular activity became very popular there could be wear and tear/maintenance issues. Some Members felt that it should be looked at on a case by case basis. Also it could be difficult to police as parks were open spaces (some quite vast).

A motion to note the NALC Policy Consultation and not respond, proposed by Councillor Godolphin and seconded by Councillor Dalley fell.

- A.3808.2 RESOLVED:** **that the Council respond to the NALC consultation and state that charging needs to be looked at on a case by case basis by the relevant Local Council and not Central Government.**

Proposed by Councillor Ms Z Fox
Seconded by Councillor J Barclay

On a vote being taken, the matter was approved by the majority.

- A.3809 TO CONSIDER THE PROVISION OF TRAFFIC MANAGEMENT FOR THE COMMUNITY EVENTS TRAINING, AGREE ARRANGEMENTS, ATTENDEES AND AUTHORISE ASSOCIATED EXPENDITURE ACCORDINGLY**

The Town Clerk asked for volunteers for this training. Members debated the matter and it was felt that this training should be offered to the wider Council Members not just Members of the Amenities Committee. If there were not enough volunteers from the Council then perhaps it could be opened up and offered to other Town or Parish councils or even offer to other organisations in the Camborne parish if unable to fill spaces? The Amenities and Project Officer reminded Members that there were already

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three volunteers from the Regeneration Forum who were keen to undertake the training, as previously agreed. The cost of having a bespoke training event at Camborne Town Council would be £580.00 plus VAT.

- A.3809.2 RESOLVED:** **to approve the provision of Traffic Management for Community Events training; the training should be offered to all Council Members; if there were not enough volunteers to fill all the spaces to open up to other Town or Parish councils and other organisations in the Camborne parish; and if necessary refer back to Notter Bridge Training to fill any remaining spaces; and to authorise expenditure from the Community Events budget.**

Proposed by Councillor Godolphin
Seconded by Councillor Barclay

On a vote being taken, the matter was approved unanimously.

- A.3810 TO GIVE PERMISSION FOR THE LOAN OF ROAD SIGNS, SAND BAGS AND CONES FOR THE TROON MIDSUMMER FESTIVAL 2017**

- A.3810.2 RESOLVED:** **that permission be granted for the loan of road signs, sand bags and cones for the Troon Midsummer Festival 2017.**

Proposed by Councillor Mrs V Dalley
Seconded by Councillor J Barclay

On a vote being taken, the matter was approved unanimously.

- A.3811 TO APPROVE A REQUEST FROM THE CAMBORNE BRANCH OF THE ROYAL BRITISH LEGION FOR GRASS CUTTING AND STRIMMING AT THE ROSCROGGAN WAR MEMORIAL**

- A.3811.2 RESOLVED:** **that the request from the Camborne Branch of the Royal British Legion regarding grass cutting and strimming at the Roscroggan War Memorial be approved.**

Proposed by Councillor Mrs V Dalley
Seconded by Councillor Ms Z Fox

On a vote being taken, the matter was approved unanimously.

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**A.3812 TO RECEIVE CORRESPONDENCE REGARDING THE TREE CHARTER
AND APPROVE ACTION ACCORDINGLY**

The Town Clerk showed Members the document which could be loaned out to take to events etc for the purpose of gaining support from young people for the Tree Charter.

A.3812.2 RESOLVED: that the correspondence be received and noted accordingly.

Proposed by Councillor Godolphin
Seconded by Councillor Mrs V Dalley

On a vote being taken, the matter was approved unanimously.

There being no further business the Chairman closed the meeting at 8:16pm.

SIGNED BY THE CHAIRMAN.....

DATE