

# Meeting Minutes

The Passmore Edwards Building, The Cross, Cross Street, Camborne TR14 8HA Tel: 01209 612406 enquiries@camborne-tc.gov.uk

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## MINUTES:

**of the meeting of Camborne Town Council held in The Council Chamber, Passmore Edwards Building, The Cross, Cross Street, Camborne, TR14 8HA on Thursday 13<sup>th</sup> July 2023 at 6.30pm**

## PRESENT:

<b>Councillor Z Fox</b>	<b>Chairman</b>
<b>Councillor J Ball</b>	<b>Vice Chairman</b>
<b>Councillor D Atherfold</b>	
<b>Councillor R Congdon</b>	
<b>Councillor J Cosgrove</b>	
<b>Councillor C Godolphin</b>	
<b>Councillor C Lawrence</b>	
<b>Councillor L McDonald</b>	
<b>Councillor N Miles</b>	
<b>Councillor P Mills</b>	
<b>Councillor J Morgan</b>	
<b>Councillor R Tal-E-Bot</b>	
<b>Councillor R Weatherburn</b>	
<b>Councillor S Weedon</b>	
<b>Councillor M Williams</b>	

## IN ATTENDANCE:

**Samantha Hughes, Town Clerk; Dave Garwood, Amenities and Projects Officer and Deputy Proper Officer; Rose Hitchens-Todd, Engagement Officer; Sally Williams, Committee Support Officer; Inspector Wayne Hick from Devon and Cornwall Police; James Tompson, Community Officer from Devon and Cornwall Police; Helen Kneale, Community Link Officer; three members of the public and two members of Camborne Youth Council**

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### **C.5861 SAFETY PROCEDURES**

The Chairman explained the safety procedures to all present.

### **C.5862 TO RECEIVE APOLOGIES FOR NON-ATTENDANCE**

**C.5862.2 RESOLVED: that the apologies from Councillors V Dalley, N Heather and D Wilkins for non-attendance of the Full Council Meeting held on 13<sup>th</sup> July 2023, were received**

Proposed by Councillor Z Fox  
Seconded by Councillor J Ball

On a vote being taken the matter was approved unanimously.

**C.5863 MEMBERS TO DECLARE DISCLOSABLE PECUNIARY INTERESTS AND NON-REGISTERABLE INTERESTS (INCLUDING THE DETAILS THEREOF) IN RESPECT OF ANY ITEMS ON THIS AGENDA INCLUDING ANY GIFTS OR HOSPITALITY EXCEEDING £25**

Councillors J Cosgrove and Z Fox declared interests in agenda item 37 as they were on the Town Deal Board.

**C.5864 TO APPROVE WRITTEN REQUESTS FOR DISPENSATIONS**

A standing twelve-month dispensation was in place to allow Councillors J Cosgrove and Z Fox to speak and vote on Town Deal Board items on the Agenda.

**C.5864.2 RESOLVED: that existing written requests for dispensations were approved**

Proposed by Councillor Z Fox  
Seconded by Councillor J Ball

On a vote being taken the matter was approved unanimously.

**C.5865 CHAIRMAN'S ANNOUNCEMENTS**

The Chairman reminded Councillors that the Finance & General Purposes Meeting, due to be held on 27<sup>th</sup> July, had been cancelled. The next scheduled Finance & General Purpose meeting would be held on 28<sup>th</sup> September 2023.

The Chairman reported that she had attended the following official engagements:

- Trebah Military Day on 10<sup>th</sup> June 2023
- Green Fest at Camborne Recreation Ground on 17<sup>th</sup> June 2023. This was a great success and the Mayor wished to thank the staff, in particular the new Engagement Assistant, and all of the volunteers
- The Feast of St John, Penzance on 18<sup>th</sup> June 2023
- The Passmore Edwards Bicentenary Service at Truro Cathedral on 18<sup>th</sup> June 2023

- Penzance Mazey Day on 24<sup>th</sup> June 2023
- The High Sheriff Garden Party at St Ewe on 29<sup>th</sup> June 2023.

The Deputy Mayor had attended the St Austell Mayor Making engagement on 14<sup>th</sup> June 2023.

The Chairman stated that she was sad to announce that Councillor D Wilkins had tendered his resignation from Camborne Town Council. The resignation would be formally reported to the next appropriate Council meeting. Meanwhile, the Clerk had passed this to Cornwall Council to be processed so that elections or co-option could take place as soon as possible.

The Mayor proposed a vote of thanks to Councillor Wilkins for all of his dedication and hard work for Camborne.

**C.5865.2                    RESOLVED: that a vote of thanks be given to Councillor Wilkins for all of his dedication and hard work for the Council and the people of Camborne, was approved**

Proposed by Councillor Z Fox  
Seconded by Councillor D Atherfold

On a vote being taken the matter was approved unanimously.

**C.5866                    TO RECEIVE AND APPROVE THE MINUTES OF THE MEETING OF THIS COMMITTEE HELD ON 8<sup>th</sup> JUNE 2023 AND THE CHAIRMAN TO SIGN THEM**

**C.5866.2                    RESOLVED: that the minutes of the meeting of this committee held on 8<sup>th</sup> June 2023 were received, approved and signed by the Chairman**

Proposed by Councillor Z Fox  
Seconded by Councillor J Ball

On a vote being taken the matter was approved unanimously.

**C.5867                    TO RECEIVE THE MINUTES OF THE FOLLOWING COMMITTEE MEETING:**

- i)            AMENITIES COMMITTEE MEETING 25<sup>TH</sup> MAY2023**
- ii)          PLANNING & DEVELOPMENT COMMITTEE MEETING 6<sup>TH</sup> JUNE 2023**

iii) **STAFFING COMMITTEE MEETING (REDACTED)  
14<sup>TH</sup> JUNE 2023**

iv) **FINANCE & GENERAL PURPOSES COMMITTEE  
MEETING 22<sup>ND</sup> JUNE 2023**

**C.5867.2**            **RESOLVED: that the Minutes of the Amenities Meeting held on 25<sup>th</sup> May 2023, the Planning and Development Meeting held on 6<sup>th</sup> June 2023, the Staffing Committee Meeting (redacted) held on 14<sup>th</sup> June 2023 and the Finance & General Purposes Meeting held on 22<sup>nd</sup> June 2023, were received en bloc**

Proposed by Councillor Z Fox  
Seconded by Councillor P Mills

On a vote being taken the matter was approved unanimously.

**C.5868**            **TO RECEIVE THE MINUTES OF THE FOLLOWING WORKING PARTIES:**

i) **TWINNING WORKING PARTY HELD ON 18<sup>TH</sup>  
JANUARY 2023**

ii) **CORPORATE GOVERNANCE WORKING PARTY  
HELD ON 7<sup>TH</sup> MARCH 2023**

iii) **STREET NAMING WORKING PARTY HELD ON  
28<sup>TH</sup> MARCH 2023**

iv) **LARGE PROJECTS WORKING PARTY HELD ON  
23<sup>RD</sup> JUNE 2023**

v) **LARGE PROJECTS WORKING PARTY (REDACTED)  
HELD ON 23<sup>RD</sup> JUNE 2023**

An error had been noted in the Street Naming Working Party Minutes from the 28<sup>th</sup> March 2023 and this had been rectified prior to the meeting.

**C.5868.2**            **RESOLVED: that the minutes of the Twinning Working Party held on 18<sup>th</sup> January 2023, the Corporate Governance Working Party held on 7<sup>th</sup> March 2023, the Street Naming Working Party held on 28<sup>th</sup> March 2023, the Large Projects Working Party held on 23<sup>rd</sup> June 2023 and the redacted minutes of the Large Projects Working Party held on 23<sup>rd</sup> June 2023 were received en bloc**

Proposed by Councillor Z Fox  
Seconded by Councillor J Ball

On a vote being taken the matter was approved unanimously.

**C.5869 TO RECEIVE AND NOTE THE MINUTES OF THE FOLLOWING:**

**i) YOUTH COUNCIL MEETING 25<sup>TH</sup> APRIL 2023**

**ii) YOUTH COUNCIL MEETING 23<sup>RD</sup> MAY 2023**

**C.5869.2 RESOLVED: that the minutes of the Youth Council Meeting held on 25<sup>th</sup> April 2023 and the minutes of the Youth Council Meeting held on 23<sup>rd</sup> May 2023 were received and noted en bloc**

Proposed by Councillor Z Fox  
Seconded by Councillor J Cosgrove

On a vote being taken the matter was approved unanimously.

**C.5870 MATTERS ARISING, FOR INFORMATION ONLY, WHERE NOT INCLUDED BELOW**

A Councillor enquired why a grant application had been decided at the last Amenities Committee meeting. It was explained that the deadline for the grant application had been extremely short. Hence the grant had to be brought to the next available meeting which had been the Amenities Committee meeting.

**C.5871 PUBLIC PARTICIPATION (SUBJECT TO STANDING ORDER 3e MEMBERS OF THE PUBLIC ARE PERMITTED TO MAKE REPRESENTATIONS, ANSWER QUESTIONS AND GIVE EVIDENCE IN RESPECT OF ANY ITEM OF BUSINESS INCLUDED IN THE AGENDA, UP TO A MAXIMUM OF FIFTEEN MINUTES).**

One member of the public wished to speak about agenda item 21. He felt that if the Cornwall Council offices at Dolcoath were to be vacated then the building should be retained as office space.

The next members of the public wished to speak about Agenda Item 26 (later moved to Agenda Item 15); the proposals for the Camborne School Pedestrian Improvement Scheme. They had requested a face-to-face meeting with Councillor Morgan and wished to place two Freedom of Information requests; one concerning the costs of the scheme and the second to enquire how many accidents there had been to date on the roads that would be affected by the proposed scheme. They were informed by the

Chairman that the Freedom of Information requests would need to go to Cornwall Council as it was their scheme.

Councillor Morgan explained that the scheme had been surveyed and then the plan had been sent out for consultation. As a consequence of this the extent of the yellow lines had been reduced. A member of the public enquired about the two queries that she had raised with him about the scheme. However Councillor Morgan responded that as the scheme had originated with Cornwall Highways he believed that they had responded to the queries directly.

**C.5872**

**TO RECEIVE A VERBAL UPDATE FROM INSPECTOR WAYNE HICK AND JAMES TOMPSON FROM DEVON AND CORNWALL CONSTABULARY AND AGREE ACTION**

The Inspector gave Councillors some statistics which revealed that, whilst there was a decrease in incidents of crime compared to the same period last year, more people were reporting incidents of crime, and this was helping the police to respond. He also explained about Project Night Time and gave examples of key fobs with a QR code which could be scanned to the police portal.

James Tompson answered queries about incidents of antisocial behaviour in Rosewarne Car Park, at the bus station and the increase of doorway begging in the town. He stressed that incidents of aggressive begging were being dealt with via antisocial behaviour laws but in some cases the people that were begging are vulnerable and, in these instances, they are referred to the relevant agencies.

He explained that some progress had been made with First Bus and the antisocial behaviour at the bus station. It had been mooted that, if the bus station was a more pleasant environment to be in, then this might discourage this kind of behaviour. He offered reassurances that Police involvement would be ongoing and all incidents were being reported to him daily. Any updates on this situation would be reported back to the next meeting of Full Council.

**C.5872.2**

**RESOLVED: that a verbal update from Inspector Wayne Hick and James Tompson from Devon and Cornwall Constabulary was received**

Proposed by Councillor Z Fox  
Seconded by Councillor D Atherfold

On a vote being taken the matter was approved unanimously.

**C.5873**

**TO RECEIVE A VERBAL UPDATE FROM HELEN KNEALE,  
COMMUNITY LINK OFFICER AND AGREE ACTION**

The Community Link Officer reminded Councillors that the Community Networks have now been replaced by the Community Area Partnerships (CAPs). As a consequence of this the Camborne, Pool, Illogan, Redruth and Mining Villages partnership has now expanded to include Hayle and Gwithin-Gwinear. The inaugural meeting of the new CAPs had been held on 27<sup>th</sup> June and several areas of priority had been identified at that first meeting.

Helen invited the Camborne Town Council representatives to attend the next meeting which would be held on 11<sup>th</sup> October 2023. She also announced that the 20mph consultation was now live and encouraged people to participate.

**C.5873.2**

**RESOLVED: that a verbal update from Helen Kneale,  
Community Link Officer, was received**

Proposed by Councillor Z Fox  
Seconded by Councillor M Williams

On a vote being taken the matter was approved unanimously.

**C.5874**

**TO RECEIVE A WRITTEN CAMBORNE YOUTH COUNCIL  
UPDATE FROM THE ENGAGEMENT OFFICER, AGREE ACTION  
AND AUTHORISE EXPENDITURE**

The Engagement Officer introduced two members of Camborne Youth Council; Danny, who was also a Cornwall Youth Councillor and Grace, who was new to the Youth Council this year. The Youth Councillors had been brought to the meeting to see how a council meeting worked and to support the written report which was requesting a budget for the Youth Council to visit St Michael's Mount following an invitation from Lady St Levan. Grace gave a brief explanation of what she had spoken about at the Safeguarding Conference and Danny spoke about the crossover with Cornwall Youth Council where they were focusing on the cost of living and the housing crisis. The Engagement Officer explained that out of the many concerns that the group had identified, the Youth Council's focus would be the mental health of young people and the cost of living crisis. Cornwall Youth Council would be holding a conference over the summer and Camborne Youth Council would be feeding into that.

The Councillors were please that they had attended and they expressed their thanks to the Youth Councillors for their reports.

**C.5874.2 RESOLVED: that a written update regarding Camborne Youth Council, from the Engagement Officer and two members of the Youth Council, was received**

Proposed by Councillor C Godolphin  
Seconded by Councillor D Atherfold

On a vote being taken the matter was approved unanimously.

**C.5874.3 RESOLVED: that the suggested activity in the report, a trip to St Michaels Mount, was approved**

Proposed by Councillor C Godolphin  
Seconded by Councillor J Ball

On a vote being taken the matter was approved unanimously.

**C.5874.4 RESOLVED: that expenditure of up to £400 for transport to St Michaels Mount on Sunday 1<sup>st</sup> October, to be taken from the Youth Engagement Budget (Code 140/4940), was authorised**

Proposed by Councillor Z Fox  
Seconded by Councillor C Godolphin

On a vote being taken the matter was approved unanimously.

**C.5875 TO RECEIVE INFORMATION REGARDING THE CAMBORNE SCHOOL PEDESTRIAN IMPROVEMENT SCHEME AND AGREE ACTION**

Councillors again expressed their regret at the lack of consultation with the Town Council and the brevity of the public consultation. Serious concerns had been raised by local people around the scheme and the expense of the scheme seemed high for the changes that were being made. The Highway Code already prohibits parking on corners, but this could only be enforced by proper policing which would be unlikely to happen. In addition, there were concerns that only one disabled parking bay had been allocated but that it was too late for the Council to intervene at this point.

Councillors felt that a letter to this effect should be sent to Cornwall Highways.

**C.5875.2 RESOLVED: that information regarding the Camborne School Pedestrian Improvement Scheme was received and that a letter be sent to Cormac Solutions Ltd expressing regret and concern at the brevity of the consultation and**



**lack of acknowledgement of the gravity of local people's concerns, was approved**

Proposed by Councillor Z Fox  
Seconded by Councillor D Atherfold

On a vote being taken the matter was approved by a majority.

**C.5876 TO RECEIVE VERBAL OR WRITTEN UPDATES FROM MEMBERS ON OUTSIDE ORGANISATIONS MEETINGS ATTENDED SINCE THE LAST FULL COUNCIL AND AGREE ACTION**

Councillor Miles wished to promote an Earth Protector meeting which was to be held on 26<sup>th</sup> July 2023 at Tyacks Hotel. The meeting would begin at 7.30pm and he encouraged Councillors to attend.

**C.5876.2 RESOLVED: that a verbal update from Councillor Miles was received**

Proposed by Councillor Z Fox  
Seconded by Councillor R Weatherburn

On a vote being taken the matter was approved unanimously.

**C.5877 TO RECEIVE WRITTEN OR VERBAL UPDATES FROM CORNWALL COUNCILLORS FOR THE PARISH AND AGREE ACTION**

Written reports were received from Councillors P Perry and P White. Councillors raised their concerns over the contents of Councillor Perry's reports about the Traveller site and felt that further enquiries should be made especially concerning the funding and planning of the site. There were also concerns raised about the former Lidl site which would need further investigation.

Councillors J Morgan and S Weedon both gave verbal reports at the meeting.

**C.5877.2 RESOLVED: that written updates from Cornwall Councillors P Perry and P White and verbal reports from Cornwall Councillors J Morgan and S Weedon were received, and that Councillor Perry be contacted regarding further investigations into the funding and planning of the Travellers site, was approved**

Proposed by Councillor C Godolphin  
Seconded by Councillor J Ball

On a vote being taken the matter was approved by a majority.

**C.5877.3**                    **RESOLVED: that concerns over the former Lidl site be discussed at the next Planning & Development Committee Meeting was approved**

Proposed by Councillor D Atherfold  
Seconded by Councillor Z Fox

On a vote being taken the matter was approved by a majority.

**C.5878**                    **TO RECEIVE A SUPPORT REQUEST LETTER FROM THE TAMAR TOLL ACTION GROUP AND AGREE ACTION**

Councillors discussed the advantages and disadvantages of abolishing the toll for the people of the local area and for the people of Cornwall generally. They then voted accordingly.

**C.5878.2**                    **RESOLVED: that a letter of support for the Tamar Toll Action Group be sent, was approved**

Proposed by Councillor Z Fox  
Seconded by Councillor J Ball

On a vote being taken the matter was approved by a majority.

**C.5879**                    **TO RECEIVE A LETTER FROM CORNWALL DEVELOPMENT OFFICER, AGREE ACTION AND AUTHORISE EXPENDITURE**

Councillors discussed the letter of approach from the Cornwall Development Officer and felt that it was a little unclear about the support that was being requested. The Clerk suggested that Councillors could direct the Development Officer towards the Grant Policy which would then indicate clearly how Camborne Town Council could help and would also identify how many parishioners would be likely to benefit from any support that might be given.

**C.5879.2**                    **RESOLVED: that a letter from Cornwall Development Officer was received and that a response be sent, to include a grant application, was approved**

Proposed by Councillor C Godolphin  
Seconded by Councillor P Mills

On a vote being taken the matter was approved unanimously.

**C.5880**                    **TO RECEIVE A RESPONSE FROM CORNWALL HIGHWAYS REGARDING CAMBORNE TOWN COUNCIL'S REQUEST FOR**

## **SIGNAGE AT THE THREE LEVEL CROSSINGS IN THE TOWN AND AGREE ACTION**

Councillors wished to congratulate Councillor Cosgrove for the excellent letter that he had sent to Cornwall Highways which had resulted in the offer of the signage from Cornwall Highways. He in turn wished to thank Mr Williams for all his work timing the barrier closures at the level crossings. Councillors also discussed the preference for the signs to be bilingual. Another Councillor noted that in response to the cost quoted by Cornwall Highways that perhaps the erection of the signage could be incorporated within the proposed work due to be undertaken on Trevu Road and Mount Pleasant Road which was due to be discussed later in the agenda.

**C.5880.2**                    **RESOLVED: that a response from Cornwall Highways regarding Camborne Town Council's request for signage at the three level crossings in the town was received. That a letter of acceptance of the signage be sent to Cornwall Highways, with a request that the signs be bilingual and that a breakdown of the costs be included, and that the letter include an enquiry as to whether this work could be dovetailed into the extensive works planned for Trevu Road, was approved**

Proposed by Councillor D Atherfold

Seconded by Councillor J Ball

On a vote being taken the matter was approved by a majority.

**C.5881**                    **TO RECEIVE A VERBAL UPDATE FROM THE AMENITIES AND PROJECTS OFFICER REGARDING THE APPOINTMENTS FOR RECENT TENDERS FOR PARK GERRY SKATE PARK AND KERRIER WAY PROJECT MANAGERS**

The Amenities and Projects Officer gave a verbal update on the two projects. He stated that there had been three really high quality tenders for the Skateboard Park at Park Gerry and that the contract had been awarded to Canvas Spaces. An initial start up meeting had been held with them and the next steps would be shared with Councillors soon. There was a disappointment with the Pavilion building, as quotes for the modular pavilion had come in much more expensive than had been anticipated and so this might potentially be redesigned as a more traditional building. There was a suggestion that the final tender for the Pavilion building might be delegated to the Chair and Vice Chair to prevent any more delays.

Mei Loci had been appointed to the Kerrier Way project and they were currently exploring the extent of potential problems

associated with the attenuation tanks that were sited under the plot of land.

**C.5881.2 RESOLVED: that a verbal update from the Amenities and Projects Officer regarding the appointments for recent tenders for Park Gerry Skate Park and Kerrier Way Project Managers was received**

Proposed by Councillor Z Fox  
Seconded by Councillor R Weatherburn

On a vote being taken the matter was approved unanimously.

**C.5882 TO RECEIVE A WRITTEN REPORT FROM THE ENGAGEMENT OFFICER REGARDING THE PROPOSALS FOR A LOCAL RESIDENTS SURVEY, AGREE ACTION AND AUTHORISE EXPENDITURE**

Councillors were very supportive of the proposal for the local residents survey and were happy with the survey content and style. One Councillor suggested that, as Agenda Item 34 suggested that the current iPads in use by Councillors might be replaced, there might be an opportunity for the Engagement Team to use two of those during the survey rather than buying two new ones, in order to save some money.

**C.5882.2 RESOLVED: that a written report from the Engagement Officer regarding the proposals for a local residents survey was received**

Proposed by Councillor Z Fox  
Seconded by Councillor L McDonald

On a vote being taken the matter was approved unanimously.

**C.5882.3 RESOLVED: that the delivery of the proposed Annual Residents Survey during Summer 2023 was approved**

Proposed by Councillor Z Fox  
Seconded by Councillor J Cosgrove

On a vote being taken the matter was approved unanimously.

**C.5882.4 RESOLVED: that the proposed survey questions contained in the report which accommodate benchmarking expectations and questions specific to the locality, were approved**

Proposed by Councillor C Godolphin  
Seconded by Councillor Z Fox

On a vote being taken the matter was approved unanimously.

**C.5882.5**                    **RESOLVED: that if savings could be made wherever it was possible then they should be considered, was approved, but that a total expenditure of up to £4,300.00, from budget code Consultation and Community (5530/140) was authorised**

Proposed by Councillor J Ball  
Seconded by Councillor C Godolphin

On a vote being taken the matter was approved unanimously.

**C.5883**                    **TO RECEIVE A MOTION FROM COUNCILLOR FOX REGARDING THE DOLCOATH COUNCIL OFFICES BUILDING AND SITE AND AGREE ACTION**

Councillors discussed the proposed response that had been drafted by Councillor Fox. A Cornwall Councillor explained that the building was not being used to capacity and would also require expensive external maintenance. However, many Councillors were concerned that the loss of the buildings would be detrimental for local people and the local economy. Regret was expressed at Cornwall Council's lack of formal consultation with other interested parties, the cutting of services that had previously been offered at the facility and the fact that it was not just used by Cornwall Council staff but was also used by other agencies such as the NHS.

**C.5883.2**                    **RESOLVED: that a motion from Councillor Fox regarding the Dolcoath Council Offices Building and site was received. That the following response be sent to Cornwall Council;**

***'This Council is opposed to disposal of the Dolcoath Office building and site and we have concerns regarding any proposal to redevelop the site which currently houses key employers in the area.***

***It is essential to retain this employment in the area, including Cornwall Council staff and NHS staff and employment opportunities should be retained at existing levels or improved.***

***Any new proposed use should show clear evidence of an increased public benefit and specific benefit to Camborne Parish.***

***For environmental reasons any redevelopment should seek to repurpose existing buildings, rather than 'demolish and***

***redevelop' unless a clear net carbon benefit can be shown, in line with the agreed declaration of 'Climate Emergency',***

**was approved**

Proposed by Councillor Z Fox

Seconded by Councillor J Ball

On a vote being taken the matter was approved by a majority.

**C.5884**

**TO RECEIVE A ROOM RENTAL APPLICATION FORM FROM CAMBORNE REGENERATION FORUM AND AGREE ACTION**

Councillors considered the room rental application and felt that the request could be granted with the exception of the supply of refreshments. However, the Regeneration Forum would be welcome to use the kitchen facilities at the Passmore Edwards Building if they wished to provide their own refreshments.

**C.5884.2**

**RESOLVED: that a room rental application form from Camborne Regeneration Forum was received and that they be contacted to inform them of Camborne Town Council's decision that they could use the room at no charge, was approved**

Proposed by Councillor Z Fox

Seconded by Councillor J Ball

On a vote being taken the matter was approved by a majority.

**C.5885**

**TO RECEIVE A PROPOSAL FOR THE CAMBORNE FAIRTRADE RENEWAL AND AGREE ACTION**

The Councillors discussed the request for the support of a Town Councillor, in the role of second contact, for the Fairtrade Camborne Renewal application. Councillor Fox was happy to put herself forward for this.

**C.5885.2**

**RESOLVED: that a proposal for the Camborne Fairtrade renewal was received and that Councillor Fox accept the role of second contact on behalf of Camborne Town Council, was approved**

Proposed by Councillor Z Fox

Seconded by Councillor J Cosgrove

On a vote being taken the matter was approved unanimously.

**C.5886 TO RECEIVE A PRESS RELEASE REGARDING THE COMMUNITY LEVELLING UP PROGRAMME AND AGREE ACTION**

**C.5886.2 RESOLVED: that a press release regarding the Community Levelling Up Programme was received and noted**

Proposed by Councillor Z Fox  
Seconded by Councillor L McDonald

On a vote being taken the matter was approved unanimously.

**C.5887 TO RECEIVE AN IMPLEMENTATION PLAN FROM CORMAC REGARDING MOUNT PLEASANT ROAD AND TREVU ROAD AND AGREE ACTION**

Councillors discussed the proposed implementation plan. There were a number of concerns including that a speed restriction of 20 mph should not also need additional speed humps. There were fears that an area that is often grid locked would become even more so should these plans go ahead. Councillors felt that they would be unable to support the plan.

**C.5887.2 RESOLVED: that an Implementation Plan from Cormac regarding Mount Pleasant Road and Trevu Road was received. That a letter be sent expressing regret at the lack of consultation with Camborne Town Council, the brevity of the public consultation and that it did not appear to be a good use of public money due to the already existing traffic calming measures, and that the letter include the request that should the proposals go ahead that the level crossing signage be incorporated into the work, was approved**

Proposed by Councillor J Ball  
Seconded by Councillor D Atherfold

On a vote being taken the matter was approved unanimously.

**C.5888 TO RECEIVE A COMPLAINT REGARDING THE LACK OF SEATING AND TOILETS AT CAMBORNE BUS STATION AND AGREE ACTION**

Councillors discussed the letter of complaint but felt that as the Bus Station is private property there was very little that they could do. However, they did agree that a letter should be sent to the complainant explaining the Town Council's constraints regarding the issues and to explain that the concerns would be forwarded to the companies involved. They also agreed that letters should be

sent to First Group and Kernow Bus outlining the concerns that had been raised.

**C.5888.2**            **RESOLVED: that a complaint regarding the lack of seating and toilets at Camborne Bus Station was received and that letters be sent to the complainant, First Group and Kernow Bus was approved**

Proposed by Councillor J Cosgrove  
Seconded by Councillor Z Fox

On a vote being taken the matter was approved unanimously.

**C.5889**            **TO RECEIVE A WRITTEN REPORT FROM THE ENGAGEMENT OFFICER REGARDING MAYOR'S CADET ROLES, AGREE ACTION AND AUTHORISE EXPENDITURE**

The Engagement Officer's report had been read by Councillors and they felt that the proposals should be supported.

**C.5889.2**            **RESOLVED: that the email request from a member of 147 Squadron was received, and that a response be sent, was approved**

Proposed by Councillor Z Fox  
Seconded by Councillor J Ball

On a vote being taken the matter was approved unanimously.

**C.5889.3**            **RESOLVED: that a written report, with examples, from the Engagement Officer regarding Mayor's Cadet Roles was received**

Proposed by Councillor Z Fox  
Seconded by Councillor J Ball

On a vote being taken the matter was approved unanimously.

**C.5889.4**            **RESOLVED: that the Mayor's Cadet Role for Camborne (up to two cadets – one military cadet, one emergency service cadet per year 1<sup>st</sup> May - 30<sup>th</sup> April), in liaison with all local cadet groups be established, was approved**

Proposed by Councillor Z Fox  
Seconded by Councillor J Ball

On a vote being taken the matter was approved unanimously.



**C.5889.5**                    **RESOLVED: that the Engagement Officer be instructed to draft a policy and guidance notes for cadets which replicates that of Macclesfield Town Council's, to outline expectations on cadets and the selection process, was approved**

Proposed by Councillor Z Fox  
Seconded by Councillor J Ball

On a vote being taken the matter was approved by a majority.

**C.5890**                    **TO RECEIVE A VERBAL UPDATE FROM THE AMENITIES AND PROJECTS OFFICER AND DEPUTY PROPER OFFICER REGARDING THE DECARBONISATION FUND, AGREE ACTION AND AUTHORISE EXPENDITURE**

The Amenities and Projects Officer and Deputy Proper Officer explained that following a referral from Councillor Fox the opportunity to make an application to the Decarbonisation Fund had been explored. He stated that Phase 3C would be available in the Autumn. Having explored the fund it appeared that it was very supportive for the replacement of heating systems in old buildings and was government funded. Hence an application would be made for heat pumps for the Basset Centre. However, the fund was also fiercely competitive but, as no Cornwall bid had as yet been successful, he felt that Camborne Town Council's might be well placed to succeed.

**C.5890.2**                    **RESOLVED: that a verbal update from the Amenities and Projects Officer and Deputy Proper Officer regarding the Decarbonisation Fund was received and permission to go ahead with an application, was approved**

Proposed by Councillor C Godolphin  
Seconded by Councillor D Atherfold

On a vote being taken the matter was approved by a majority.

**C.5891**                    **THAT THE COUNCIL RESOLVES UNDER THE 1960 PUBLIC BODIES (ADMISSION TO MEETINGS) ACT TO EXCLUDE THE PRESS AND PUBLIC DUE TO THE CONFIDENTIAL NATURE OF THE BUSINESS TO BE DISCUSSED**

**C.5891.2**                    **RESOLVED: that under the 1960 Public Bodies (Admission to Meetings) Act the press and public were excluded due to the confidential nature of the business to be discussed**

Proposed by Councillor Z Fox  
Seconded by Councillor J Ball

On a vote being taken the matter was approved unanimously.

**C.5892 TO RECEIVE AN UPDATED END OF YEAR CCTV MANAGEMENT REPORT AND AGREE ACTION**

The Clerk explained that this updated report merely included the details that had been missing from the report that had been received at the last Full Council meeting. However, an update on CCTV provision going forwards had been received and that report would be taken to the Amenities Committee meeting on 20<sup>th</sup> July 2023.

**C.5892.2 RESOLVED: that the updated end of year CCTV Management Report was received**

Proposed by Councillor Z Fox  
Seconded by Councillor J Ball

On a vote being taken the matter was approved unanimously.

**C.5893 TO RATIFY A DECISION MADE BY EMAIL REGARDING THE PASSMORE EDWARDS BUILDING**

The Clerk reminded Councillors about the decision that had been made via email due to time constraints and asked that Councillors vote to ratify the decision.

**C.5893.2 RESOLVED: that a decision made by email regarding the Passmore Edwards Building**

[REDACTED]  
[REDACTED]  
[REDACTED]  
[REDACTED] was ratified

Proposed by Councillor C Godolphin  
Seconded by Councillor D Atherfold

On a vote being taken the matter was approved unanimously.

At this point the Chairman proposed that the meeting be extended by 15 minutes.

**C.5893.3 RESOLVED: that the meeting be extended by 15 minutes, was approved**

Proposed by Councillor Z Fox  
Seconded by Councillor M Williams

On a vote being taken the matter was approved unanimously.

**C.5894 TO RECEIVE A WRITTEN SHAREPOINT AND OPTIONS FOR UPGRADE TO COUNCILLOR ICT PROPOSAL FROM ITEC AND AN ASSOCIATED WRITTEN REPORT FROM THE FINANCE MANAGER, AGREE ACTION AND AUTHORISE EXPENDITURE**

Councillors discussed the Sharepoint proposal and upgrade options for Councillor ICT and the need for more user-friendly tablets. One Councillor reassured members by explaining that the whole system would be easier for both Councillors and staff by streamlining the way in which documentation was received and viewed. Another Councillor stated that the system would also be safer and meet GDPR requirements. It was explained that costs had been benchmarked and that funds had been allocated from Earmarked Reserves.

**C.5894.2 RESOLVED: that a written SharePoint and options for upgrade to Councillor ICT proposal from ITEC, and an associated written report from the Finance Manager was received**

Proposed by Councillor Z Fox  
Seconded by Councillor J Ball

On a vote being taken the matter was approved unanimously.

**C.5894.3 RESOLVED: that the commissioning of ITEC to initiate and roll-out the SharePoint project was approved and that a budget of £15,000, to be taken from the Corporate Management Ear Marked Reserve (EMR 327), was authorised**

Proposed by Councillor J Ball  
Seconded by Councillor M Williams

On a vote being taken the matter was approved unanimously.

**C.5894.4 RESOLVED: that the options for the replacement of the existing Councillor ICT (IPads) were received and that the purchase of the Microsoft Surface Go 3, with associated hardware and applications, was approved, ad that a budget of £17,000, to be taken from the Corporate Management Ear Marked Reserve (EMR 327), was authorised**

Proposed by Councillor J Ball  
Seconded by Councillor L McDonald

On a vote being taken the matter was approved by a majority.

**C.5894.5                   RESOLVED: that Councillor James Ball be appointed as the Elected Members lead on the development and testing of the SharePoint Project, was approved**

Proposed by Councillor L McDonald  
Seconded by Councillor R Congdon

On a vote being taken the matter was approved unanimously.

**C.5894.6                   RESOLVED: that the "wiping" and sale of the current iPads to recoup a percentage of the purchase costs, with authority to negotiate a suitable outlet and price to be delegated to the Town Clerk, with legitimate re-use also being considered within the Council or to Councillors, was approved**

Proposed by Councillor Z Fox  
Seconded by Councillor J Ball

On a vote being taken the matter was approved unanimously.

**C.5895                    TO RECEIVE A VERBAL UPDATE FROM THE ENGAGEMENT OFFICER ON THE LIBRARY TEMPORARY RELOCATION AND AGREE ACTION**

The Engagement Officer explained that negotiations were continuing with the Community Centre regarding one of the Annexe buildings being used for the temporary location of the library. The annexe could offer temporary accommodation but would not offer the same space or the same facilities as were currently available at the Basset Centre. Hence there would also need to be considerably more outreach work to complement this location. The Community Centre Annexe would also require renovations, at the Town Council's expense, in order to safely accommodate the requirements of the Library.

The Engagement Officer explained that she was waiting for a draft agreement so that the costs of rental and the necessary renovations could be calculated. In answer to a question, she explained that other options, such as renting space in commercial premises in the high street had proved to be too expensive and the premises were too large. The Community Centre appeared to offer the only other site as Cornwall Council were unable to offer alternatives.

**C.5895.2                RESOLVED: that a verbal update from the Engagement Officer on the Library temporary relocation was received**

Proposed by Councillor Z Fox

Seconded by Councillor R Weatherburn

On a vote being taken the matter was approved unanimously.

The Chairman proposed that the meeting be extended by another fifteen minutes if required.

**C.5895.3                    RESOLVED: that the meeting be extended by fifteen minutes was approved**

Proposed by Councillor Z Fox

Seconded by Councillor R Weatherburn

On a vote being taken the matter was approved unanimously.

**C.5896                    TO RECEIVE A WRITTEN REPORT AND QUOTES FROM THE AMENITIES & PROJECTS OFFICER & DEPUTY PROPER OFFICER REGARDING THE CLEANING CONTRACTS, AGREE ACTION AND AUTHORISE EXPENDITURE**

The Amenities & Projects Officer and Deputy Proper Officer clarified some of the Councillors questions around the issues that had caused the new supplier to be unable to take on the contract for the cleaning of the Passmore Edwards Building and the Basset

[REDACTED]

[REDACTED]

The report therefore requested approval and funding for the way that cleaning was delivered to Camborne Town Council assets and a range of options were listed in order that Councillors could make an informed decision.

**C.5896.2                    RESOLVED: that a written report and quotes from the Amenities & Projects Officer and Deputy Proper Officer regarding the Cleaning Contracts were received, and that Option 2 (to bring the cleaning of the Passmore Edwards Building and Basset Centre in house) was approved, and expenditure to be taken from the Cleaning Budgets (120/4770 & 125/4770), was authorised**

Proposed by Councillor J Cosgrove

Seconded by Councillor S Weedon

On a vote being taken the matter was approved unanimously.

C.5897

**TO RECEIVE A VERBAL UPDATE FROM THE AMENITIES & PROJECTS OFFICER AND DEPUTY PROPER OFFICER REGARDING THE TOWN DEAL PROJECTS AND FUNDING, AGREE ACTION AND AUTHORISE EXPENDITURE**

The Amenities and Projects Officer spoke about the Town Deal Projects. He began with an update regarding Park Gerry. In addition to the Skate Park, it was planned that there would be a Pavilion. However, the modular option that had been planned had proved to be more expensive than at first thought and so the tender, for a more traditionally constructed building, would need to be resubmitted. It was also hoped that Cornwall Council would soon release the funding so that the planned programme could commence.

The Officer explained that once budget costings were in for Kerrier Way, it would then be possible for the breakdowns to be given to Cornwall Council so that funding could be released. The land could then be purchased, and tender packs could be developed. The Deputy Proper Officer queried, if the Grant Funding Agreement was in place before September, whether Councillors might be prepared to delegate this to the Chair and Deputy Chair to sign off.

[REDACTED]

C.5897.2

**RESOLVED: that a verbal update from the Amenities & Projects Officer and Deputy Proper Officer regarding the Town Deal Projects was received**

Proposed by Councillor C Godolphin  
Seconded by Councillor L McDonald

On a vote being taken the matter was approved unanimously.

C.5897.3

**RESOLVED: that approval of the funding agreements for Kerrier Way and the Basset Community Hub be delegated to the Chair and Vice Chairman, was approved**

Proposed by Councillor Z Fox

Seconded by Councillor D Atherfold

On a vote being taken the matter was approved unanimously.

**C.5897.4**

**RESOLVED: that the preparation of an updated tender pack for the Pavilion Building under the new specifications and that the final document approval be delegated to the Chair and Vice Chair, with Full Council receiving full information at the next appropriate meeting, was approved**

Proposed by Councillor J Ball

Seconded by Councillor L McDonald

On a vote being taken the matter was approved unanimously.

The Chairman closed the Meeting at 20.55 pm.

SIGNED BY THE CHAIRMAN.....

DATE .....

