

# Meeting Minutes

The Passmore Edwards Building, The Cross, Cross Street, Camborne TR14 8HA Tel: 01209 612406 enquiries@camborne-tc.gov.uk

---

## MINUTES:

**of the meeting of the Finance & General Purposes Committee held in The Council Chamber, The Passmore Edwards Building, The Cross, Cross Street, Camborne, TR14 8HA on Thursday 27<sup>th</sup> April 2023 at 6.30 pm.**

## PRESENT:

<b>Councillor J Cosgrove</b>	<b>Chairman</b>
<b>Councillor C Lawrence</b>	<b>Vice Chairman</b>
<b>Councillor J Ball</b>	
<b>Councillor R Congdon</b>	
<b>Councillor Z Fox</b>	
<b>Councillor P Mills</b>	
<b>Councillor M Williams</b>	

## IN ATTENDANCE:

**Samantha Hughes, Town Clerk; Sally Williams, Committee Support Officer and one member of the public.**

---

### **FG.4119 MEETING PROCEDURES**

The Chairman explained the meeting procedures to all present.

### **FG.4120 CHAIRMAN'S ANNOUNCEMENTS**

There were no Chairman's announcements.

### **FG.4121 TO RECEIVE APOLOGIES FOR NON-ATTENDANCE**

#### **FG.4121.2 RESOLVED: that the apologies from Councillors V Dalley and D Wilkins for non-attendance of the meeting of the Finance & General Purposes Committee on the 27<sup>th</sup> April 2023 were received**

Proposed by Councillor J Cosgrove  
Seconded by Councillor M Williams

On a vote being taken the matter was approved unanimously.

**FG.4122 MEMBERS TO DECLARE DISCLOSABLE PECUNIARY INTERESTS AND NON-REGISTERABLE INTERESTS (INCLUDING THE DETAILS THEREOF) IN RESPECT OF ANY ITEMS ON THIS AGENDA INCLUDING ANY GIFTS OR HOSPITALITY EXCEEDING £25**

Councillor P Mills declared an interest in Agenda Item 9ii as she was a Trustee for Sustrust.

**FG.4123 TO APPROVE WRITTEN REQUEST(S) FOR DISPENSATIONS**

There were no dispensation requests.

**FG.4124 TO RECEIVE AND APPROVE THE MINUTES OF THE MEETING OF THIS COMMITTEE HELD ON 23<sup>RD</sup> FEBRUARY 2023**

**FG.4124.2 RESOLVED: that the minutes of the Finance and General Purposes Committee held on 23<sup>rd</sup> February 2023, were received, approved, and signed by the Chairman**

Proposed by Councillor J Ball  
Seconded by Councillor J Cosgrove

On a vote being taken the matter was approved unanimously by those entitled to vote.

**FG.4125 MATTERS ARISING, FOR INFORMATION ONLY, WHERE NOT INCLUDED BELOW**

There were no matters arising.

**FG.4126 PUBLIC PARTICIPATION (SUBJECT TO STANDING ORDER 3E MEMBERS OF THE PUBLIC ARE PERMITTED TO MAKE REPRESENTATIONS, ANSWER QUESTIONS AND GIVE EVIDENCE IN RESPECT OF ANY ITEM OF BUSINESS INCLUDED IN THE AGENDA, UP TO A MAXIMUM OF FIFTEEN MINUTES)**

The member of the public that was present wished to speak on behalf of the Grant Application from Sustrust. The representative explained that previously Sustrust had been instrumental in the restoration of Carwynnen Quoit. Over the last four years there had been approximately sixty people who had regularly been walking on The Reens to the ruins of the Chapel, Fenton-Ia. This had sparked an interest in protecting the local cultural heritage from being lost and many people feel really strongly about this.

Sustrust wish to hold a community event in Troon Village Hall in June 2023. This will celebrate the Feast Day of St Merasek and will encourage local people to share their stories of The Reens and also their memories of life in the village. This will be accompanied by youth workshops and activities for all age groups that celebrate local traditions.

It is hoped that these events will lead to future community projects, such as reinstating the tea treat and parade and safeguarding the ruins of the chapel, which is a significant local heritage asset, through a community archaeology and conservation project.

For this year's event, the grant would go towards hiring two videographers alongside paying for two artists to work with youth groups on a village display. It was hoped that the event will build up to a full tea treat parade the following year with the ambition to apply for a larger Heritage Grant by 2025.

Councillors expressed their support for the plans and the Chair moved Agenda Item 9ii forwards, to be dealt with as the next item.

**FG.4127**

**TO RECEIVE THE RFO GRANT SUMMARY, CHECKLISTS, AND GRANT APPLICATIONS FROM:**

**I) CAMBORNE SHOW SOCIETY (GENERAL POWER OF COMPETENCE)**

**II) SUSTRUST (GENERAL POWER OF COMPETENCE)**

**AGREE ACTION AND AUTHORISE EXPENDITURE**

Councillor P Mills left the room at 18.42, while the next agenda item was discussed and voted on.

**FG.4127.2**

**RESOLVED: that a grant of £500 be awarded to Sustrust, under the General Power of Competence was approved; and the associated expenditure from the Community Grants and Donations Budget (code 160/4930), was authorised**

Proposed by Councillor Z Fox  
Seconded by Councillor M Williams

On a vote being taken the matter was approved unanimously.

Councillor P Mills re-entered the room at 18.44.

The member of the public left the meeting.

**FG.4127.3**

**RESOLVED: that a grant of £1,280 be awarded to Camborne Show Society, under the General Power of Competence was approved; and the associated expenditure from the Community Grants and Donations Budget (code 160/4930), was authorised**

Proposed by Councillor M Williams  
Seconded by Councillor J Ball

On a vote being taken the matter was approved unanimously.

**FG.4128**

**TO APPROVE THE PAYMENT OF INVOICES, MADE DURING THE WHOLE MONTH OF FEBRUARY 2023, UNDER FINANCIAL REGULATIONS 5.4, 6.4, 6.5 AND 6.6 AND TO APPROVE**

**REGULAR PAYMENTS, MADE DURING THE WHOLE MONTH OF FEBRUARY 2023, UNDER FINANCIAL REGULATIONS 4.1, 4.5, 5.4, 5.5, 6.2, 6.7 AND 7.2**

**FG.4128.2**      **RESOLVED: that the payment of invoices, made during the whole month of February 2023, under Financial Regulations 5.4, 6.4, 6.5 and 6.6 and regular payments made during the whole month of February 2023, under Financial Regulations 4.1, 4.5, 5.4, 5.5, 6.2, 6.7 and 7.2 were approved**

Proposed by Councillor J Cosgrove  
Seconded by Councillor C Lawrence

On a vote being taken the matter was approved unanimously.

**FG.4129**      **TO APPROVE THE PAYMENT OF INVOICES, MADE DURING THE MONTH OF MARCH 2023, UNDER FINANCIAL REGULATIONS 5.4, 6.4, 6.5 AND 6.6 AND TO APPROVE REGULAR PAYMENTS MADE DURING THE MONTH OF MARCH 2023, UNDER FINANCIAL REGULATIONS 4.1, 4.5, 5.4, 5.5, 6.2, 6.7 AND 7.2**

**FG.4129.2**      **RESOLVED: that the payment of invoices, made during the month of March 2023, under Financial Regulations 5.4, 6.4, 6.5 and 6.6 and regular payments made during the month of March 2023, under Financial Regulations 4.1, 4.5, 5.4, 5.5, 6.2, 6.7 and 7.2 were approved**

Proposed by Councillor J Cosgrove  
Seconded by Councillor C Lawrence

On a vote being taken the matter was approved unanimously.

**FG.4130**      **TO RECEIVE THE COUNCILLOR INTERNAL AUDIT REPORTS FOR THE MONTHS OF JANUARY, FEBRUARY AND MARCH AND AGREE ACTION**

The Chair noted that at the previous meeting in February Councillors had only received one Councillor's audit for January. He drew attention to the fact that both councillor's audits were now in place.

**FG.4130.2**      **RESOLVED: that the internal audits for the months of January, February and March were received and approved**

Proposed by Councillor J Cosgrove  
Seconded by Councillor C Lawrence

On a vote being taken the matter was approved unanimously.

**FG.4131**      **TO APPROVE THE PAYMENT OF INVOICES RECEIVED FOR THE MONTH OF APRIL 2023, UNDER FINANCIAL REGULATIONS 5.4, 6.4, 6.5 AND 6.6, UP TO DATE SCHEDULE TO BE TABLED AT THE MEETING**

**FG.4131.2**      **RESOLVED: that the payment of invoices received for the month of April 2023, under Financial Regulations 5.4, 6.4, 6.5 and 6.6 were approved**

Proposed by Councillor J Cosgrove  
Seconded by Councillor C Lawrence

On a vote being taken the matter was approved unanimously.

**FG.4132** **TO APPROVE PAYMENTS FOR THE MONTH OF APRIL 2023 MADE UNDER FINANCIAL REGULATION 4.1, 4.5, 5.4, 5.5, 6.2, 6.7 AND 7.2**

**FG.4132.2** **RESOLVED: that payments for the month of February 2023 made under Financial Regulation 4.1, 4.5, 5.4, 5.5, 6.2, 6.7 and 7.2 were approved**

Proposed by Councillor J Cosgrove  
Seconded by Councillor P Mills

On a vote being taken the matter was approved unanimously.

**FG.4133** **TO RECEIVE A REPORT OF EXPENDITURE DELEGATED TO THE TOWN CLERK FROM THE DATE OF THE FEBRUARY MEETING AND UP TO THE DATE OF THIS MEETING FOR APPROVAL**

**FG.4133.2** **RESOLVED: that a report of expenditure delegated to the Town Clerk from the date of the February meeting and up to the date of this meeting was received and approved**

Proposed by Councillor J Cosgrove  
Seconded by Councillor J Ball

On a vote being taken the matter was approved unanimously.

**FG.4134** **TO RECEIVE AND APPROVE THE BANK CASH AND INVESTMENT RECONCILIATION, EARMARKED RESERVES REPORT AND DETAILED INCOME & EXPENDITURE BY BUDGET HEADING REPORT UP TO THE END OF MARCH 2023**

**FG.4134.2** **RESOLVED: that the Bank Cash and Investment Reconciliation, Earmarked Reserves Report, and Detailed Income & Expenditure by Budget Heading Report, up to the end of March 2023, were received and approved**

Proposed by Councillor J Cosgrove  
Seconded by Councillor C Lawrence

On a vote being taken the matter was approved unanimously.

**FG.4135** **TO RECEIVE THE PUBLIC SECTOR DEPOSIT FUND FACT SHEET FOR FEBRUARY 2023**

**FG.4135.2** **RESOLVED: that the Public Sector Deposit Fund Fact Sheet for February 2023 was received**

Proposed by Councillor J Cosgrove  
Seconded by Councillor J Ball

On a vote being taken the matter was approved unanimously.

**FG.4136** **TO RECEIVE THE PUBLIC SECTOR DEPOSIT FUND FACT SHEET FOR MARCH 2023**

**FG.4136.2 RESOLVED: that the Public Sector Deposit Fund Fact Sheet for March 2023 was received**

Proposed by Councillor J Cosgrove  
Seconded by Councillor J Ball

On a vote being taken the matter was approved unanimously.

**FG.4137 TO RECEIVE NOTIFICATION OF A PRICE INCREASE FROM KESTREL GUARDS AND AGREE ACTION**

There was some discussion about the lack of clarity in the letter from Kestrel, causing confusion about whether the new price was per hour or per visit. This was clarified by the Chair following discussion with the Responsible Finance Officer earlier in the day.

**FG.4137.2 RESOLVED: that notification of a price increase from Kestrel Guards was received**

Proposed by Councillor J Cosgrove  
Seconded by Councillor P Mills

On a vote being taken the matter was approved unanimously.

**FG.4138 TO CONSIDER APPOINTMENT OF TWO COUNCILLORS TO ACT AS MONTHLY AUDITORS FOR FINANCIAL YEAR 2023/2024 AND AGREE ACTION**

Councillor Mills was happy to continue as monthly auditor and Councillor Ball was happy to be appointed as the second monthly auditor.

**FG.4138.2 RESOLVED: that Councillor J Ball and Councillor P Mills be appointed to act as monthly auditors for the financial year 2023/2024, was approved**

Proposed by Councillor J Cosgrove  
Seconded by Councillor M Williams

On a vote being taken the matter was approved unanimously.

**FG.4139 TO RECEIVE CAMBORNE TOWN COUNCIL VAT RETURN FROM JANUARY TO MARCH 2023 AND AGREE ACTION**

**FG.4139.2 RESOLVED: that Camborne Town Council VAT return from January to March 2023 was received and approved**

Proposed by Councillor J Cosgrove  
Seconded by Councillor J Ball

On a vote being taken the matter was approved unanimously.

**FG.4140 THAT THE COUNCIL RESOLVES UNDER THE 1960 PUBLIC BODIES (ADMISSION TO MEETINGS) ACT TO EXCLUDE THE PRESS AND PUBLIC DUE TO THE CONFIDENTIAL NATURE OF THE BUSINESS TO BE DISCUSSED**

**FG.4140.2**

**RESOLVED: that under the 1960 Public Bodies (Admission to Meetings) Act, the press and public were excluded due to the confidential nature of the business to be discussed**

Proposed by Councillor J Cosgrove  
Seconded by Councillor C Lawrence

On a vote being taken the matter was approved unanimously.

**FG. 4141**

**TO RECEIVE A REPORT FROM THE RESPONSIBLE FINANCE OFFICER REGARDING A SECONDARY BANK ACCOUNT, AGREE ACTION AND AUTHORISE EXPENDITURE**

There was discussion about the report as it highlighted that if the Town Council’s Unity Trust funds were inaccessible for any reason the Council would still potentially need to be able to access funds if they were needed. One Councillor expressed unease about the Town Council not having another account for this very reason.

Despite the Responsible Finance Officer exploring many options in the Town to resolve this, it had proved impossible to open a secondary account to date. Councillors therefore felt that the recommendations were apt and that this should be pursued with CALC and NALC. They also discussed the option of exploring online banking accounts and added this as a resolution.

The resolutions were taken and voted upon en bloc.

**FG.4141.2**

**RESOLVED: that a report from the Responsible Finance Officer on opening a Secondary Current Account was received. That the use of the CCLA Public Sector Deposit Fund as the secondary source of funds in the event that access to the Unity Trust account is not possible for a protracted period was approved. That the Financial Regulations, Financial Risk Register and Investment Strategy be amended to reflect the absence of a secondary current account was approved. That the Council approach CALC, SLCC and NALC to lobby for Local Government Authorities (LGAs) e.g. town and parish councils; to acknowledge the lack of protection for public monies held by these LGAs in the event of a repeat of the crisis that affected the financial sector in 2008, was approved. That the Responsible Finance Officer explore further online banking options when time allows and that those recommendations be brought back to the Finance & General Purpose Committee at a future date, was approved. These resolutions were received and voted upon en bloc**

Proposed by Councillor J Cosgrove  
Seconded by Councillor P Mills

On a vote being taken the matter was approved unanimously.

There being no further business the Chairman closed the meeting at 7.06 pm.

SIGNED BY THE CHAIRMAN.....

DATE .....