

# Meeting Minutes

The Passmore Edwards Building, The Cross, Cross Street, Camborne TR14 8HA Tel: 01209 612406 enquiries@camborne-tc.gov.uk

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## MINUTES:

**of the meeting of Camborne Town Council held in The Council Chamber, Passmore Edwards Building, The Cross, Cross Street, Camborne, TR14 8HA on Thursday 12<sup>th</sup> January 2023 at 6.30 pm**

## PRESENT:

<b>Councillor Z Fox</b>	<b>Chairman</b>
<b>Councillor M Williams</b>	<b>Vice Chairman</b>
<b>Councillor D Atherfold</b>	
<b>Councillor J Ball</b>	
<b>Councillor R Congdon</b>	
<b>Councillor J Cosgrove</b>	
<b>Councillor V Dalley</b>	
<b>Councillor C Godolphin</b>	
<b>Councillor N Heather</b>	
<b>Councillor C Lawrence</b>	
<b>Councillor L McDonald</b>	
<b>Councillor N Miles</b>	
<b>Councillor P Mills</b>	
<b>Councillor J Morgan</b>	
<b>Councillor R Tal-E-Bot</b>	
<b>Councillor R Weatherburn</b>	<b>(from point mentioned)</b>

## IN ATTENDANCE:

**Samantha Hughes, Town Clerk; David Garwood, Amenities & Projects Officer; Alec Webb, Responsible Finance Officer; Alicia Jouvenaar, Events Manager; Sally Williams, Committee Support Officer and four members of the public.**

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### **C.5667 SAFETY PROCEDURES**

The Chairman explained the safety procedures to all present.

### **C.5668 TO RECEIVE APOLOGIES FOR NON-ATTENDANCE**

**C.5668.2 RESOLVED: that the apologies from Councillors S Weedon and D Wilkins for non-attendance of the Full Council meeting on the 12<sup>th</sup> January 2023 were received**

Proposed by Councillor Z Fox  
Seconded by Councillor V Dalley

On a vote being taken the matter was approved unanimously.

**C.5669 CHAIRMAN'S ANNOUNCEMENTS**

The Chairman had not attended any events but wished to congratulate the Council for their success with the 'Tree Giveaway' as nearly 700 trees had been given out.

She also wished to highlight to Councillors that the latest quarterly newsletter 'Kammbronn Connected' had come out. Councillors would be welcome to contribute to the newsletter for future editions.

**C.5670 MEMBERS TO DECLARE DISCLOSABLE PECUNIARY INTERESTS AND NON-REGISTERABLE INTERESTS (INCLUDING THE DETAILS THEREOF) IN RESPECT OF ANY ITEMS ON THIS AGENDA INCLUDING ANY GIFTS OR HOSPITALITY EXCEEDING £25**

Councillors J Cosgrove, V Dalley, Z Fox and J Morgan declared interests in agenda items 22 and 23 as they were on the Town Deal Board.

**C.5671 TO APPROVE WRITTEN REQUEST(S) FOR DISPENSATIONS**

A standing twelve-month dispensation was in place to allow Councillors J Cosgrove, V Dalley, Z Fox and J Morgan to speak and vote on Town Deal Board items on the Agenda.

**C.5671.2 RESOLVED: that existing written requests for dispensations were approved**

Proposed by Councillor Z Fox  
Seconded by Councillor J Ball

On a vote being taken the matter was approved unanimously.

**C.5672 TO RECEIVE AND APPROVE THE MINUTES OF THE MEETING OF THE FULL COUNCIL HELD ON 8<sup>th</sup> DECEMBER 2022 AND THE CHAIRMAN TO SIGN THEM**

**C.5672.2 RESOLVED: that the Minutes of the meeting of the Full Council held on 8<sup>th</sup> December 2022 were received with the amendment noted, approved, and signed by the Chairman**

Proposed by Councillor Z Fox  
Seconded by Councillor L McDonald

On a vote being taken the matter was approved unanimously by all those entitled to vote.

**C.5673 TO RECEIVE THE MINUTES OF THE FOLLOWING COMMITTEE MEETINGS:**

- i) PLANNING & DEVELOPMENT MEETING 6<sup>TH</sup> DECEMBER 2022**
- ii) FINANCE & GENERAL PURPOSES MEETING 15<sup>TH</sup> DECEMBER 2022**

Two errors had been noted in the Planning & Development Meeting Minutes from the 6<sup>th</sup> December 2022 and the Chairman confirmed that those errors had been rectified in advance of this meeting.

**C.5673.2 RESOLVED: that the Minutes of the Planning & Development meeting held on the 6<sup>th</sup> December 2022 and the Finance and General Purposes meeting held on 15<sup>th</sup> December 2022 were received en bloc**

Proposed by Councillor Z Fox  
Seconded by Councillor M Williams

On a vote being taken the matter was approved unanimously.

**C.5674 TO RECEIVE AND APPROVE THE MINUTES OF THE FOLLOWING WORKING PARTIES:**

- i) LARGE PROJECTS WORKING PARTY 5<sup>TH</sup> DECEMBER 2022**

**C.5674.2 RESOLVED: that the minutes of the Large Projects Working Party held on 5<sup>th</sup> December 2022 were received and approved**

Proposed by Councillor Z Fox  
Seconded by Councillor V Dalley

On a vote being taken the matter was approved unanimously.

**C.5675 MATTERS ARISING, FOR INFORMATION ONLY, WHERE NOT INCLUDED BELOW**

There were no matters arising.

**C.5676 TO NOTE THE MINUTES AND NOTES OF:**

- i) SAFER CAMBORNE AND REDRUTH TEAMS MEETING 14<sup>TH</sup> NOVEMBER 2022**
- ii) CPIR & MINING VILLAGES PLACE SHAPING BOARD NOTES 28<sup>TH</sup> NOVEMBER 2022**
- iii) TREVITHICK DAY COMMITTEE MEETING MINUTES 12<sup>TH</sup> DECEMBER 2022**

**C.5676.2 RESOLVED: that the Minutes and Notes of Safer Camborne and Redruth Teams Meeting held on 14<sup>th</sup> November 2022, CPIR & Mining Villages Place Shaping Board held on 28<sup>th</sup>**

**November 2022 and Trevithick Day Committee Meeting held on 12<sup>th</sup> December 2022 were noted en bloc**

Proposed by Councillor Z Fox  
Seconded by Councillor C Godolphin

On a vote being taken the matter was approved unanimously.

**C.5677 TO RECEIVE WRITTEN UPDATES FROM MEMBERS ON OUTSIDE ORGANISATIONS MEETINGS ATTENDED SINCE THE LAST FULL COUNCIL AND AGREE ACTION**

There were no written updates received.

**C.5678 PUBLIC PARTICIPATION (SUBJECT TO STANDING ORDER 3e MEMBERS OF THE PUBLIC ARE PERMITTED TO MAKE REPRESENTATIONS, ANSWER QUESTIONS, AND GIVE EVIDENCE IN RESPECT OF ANY ITEM OF BUSINESS INCLUDED IN THE AGENDA, UP TO A MAXIMUM OF FIFTEEN MINUTES)**

Two of the members of the public that were present were there to participate in the co-option process; agenda item 13.

Two of the members of the public that were present were there to answer any questions that Councillors might have had about the Camborne Trevithick Day grant application; agenda item 14.

**C.5679 TO RECEIVE WRITTEN APPLICATIONS AND VERBAL PRESENTATIONS FROM CANDIDATES TO FILL THE VACANT SEAT ON THE TRESWITHIAN WARD AND AGREE ACTION**

In accordance with the co-option procedure adopted by the Council and previously circulated, the Chairman offered each candidate an opportunity to address the Council, with questions from members being posed once all candidates had spoken.

Mr Polkinghorne spoke at 18.39. He explained that he had experience of being a Councillor, he had also been Mayor of Hayle and had been part of the committee that had set up Hayle's Neighbourhood Plan. He gave background detail of his widespread career experience. His interests in Camborne also extended to his support of the rugby and cricket clubs in the town. He wished to be considered as a Town Councillor as he wanted to ensure that the community's money was spent wisely, that the council was proactive and that they listened to young people.

Mr Weatherburn spoke at 18.43. He explained that he works in Camborne and that he wished to be considered as a Town Councillor to be part of all the good projects that Camborne Town

Council are currently involved with. He spoke about his interest in the Basset Community Hub, the Park Gerry project and the Kerrier Way project and Camborne Town Council's use of the Cornish language wherever possible. He was interested in the proposed planting of native plants as well as the interpretation of Cornish industrial heritage that would be incorporated into Kerrier Way. He wished to be a voice for the young people of Camborne and to help improve the environment for future generations.

Each candidate was then given the opportunity to offer their responses to a range of questions that were posed by some of the current Town Councillors.

After hearing from all candidates, the Chairman moved to the co-option process and for clarity, explained the procedure. The anonymous script ballot then took place.

**C.5679.2**                    **RESOLVED: that written applications and verbal presentations from candidates to fill the vacant seat on this Council were received and that Mr R Weatherburn was co-opted to represent the Treswithian Ward for Camborne Town Council**

On a vote being taken the matter was approved by a majority with the Mayor using her casting vote.

Councillor Weatherburn signed his Declaration of Acceptance of Office and remained in the meeting from this point onwards.

**C.5680**                    **TO RECEIVE RFO GRANT SUMMARY, CHECKLIST AND GRANT APPLICATION FROM:**

**i)            CAMBORNE TREVITHICK DAY COMMITTEE  
(GENERAL POWER OF COMPETENCE)**

**AGREE ACTION AND AUTHORISE PAYMENT**

Councillors had no questions for the attending members of the public.

**C.5680.2**                    **RESOLVED: that a grant of £10,000 was awarded to Camborne Trevithick Day Committee, under the General Power of Competence, with funds approved from the Community Events Grants Budget (Code 160/5180)**

Proposed by Councillor C Godolphin  
Seconded by Councillor J Morgan

On a vote being taken the matter was approved unanimously.

Agenda Items 15, 16 and 17 were taken en-bloc.

**C.5681 TO RECEIVE A REPORT FROM THE RESPONSIBLE FINANCE OFFICER REGARDING THE REVENUE BUDGET FOR 2023/2024 AND THREE-YEAR FINANCIAL PLAN**

**TO RECEIVE BUDGET RECOMMENDATIONS AND REVENUE BUDGET FROM THE FINANCE & GENERAL PURPOSES COMMITTEE AND SET A BUDGET FOR THE FISCAL YEAR 2023/2024**

**TO SET A PRECEPT FOR SUBMISSION TO CORNWALL COUNCIL FOR THE FISCAL YEAR 2023/2024**

The Responsible Finance Officer gave a brief overview of the budget, stating that there was a budget increase of less than 1% which had resulted in a Precept decrease of 0.44%. This would inevitably have an impact on Earmarked Reserves over the coming financial year to cover shortfalls.

Councillors wished to express their thanks to the Responsible Finance Officer for his work to produce this year's budget in the current financial crisis. Councillors understood that this year's budget could only be an exceptional one, but they felt that it was important not to burden the community with an increase at the current time.

**C.5681.2 RESOLVED: that a report from the Responsible Finance Officer regarding the revenue budget for 2023/2024 and three-year financial plan was received and approved**

**RESOLVED: that Budget Recommendations and Revenue Budget from the Finance & General Purposes Committee was received and that a budget of £1,360,992 be set for the Fiscal Year 2023/2024, was approved**

**RESOLVED: that a precept of £1,349,956 be set for submission to Cornwall Council for the fiscal year 2023/2024, was approved**

Proposed by Councillor V Dalley  
Seconded by Councillor J Ball

On a vote being taken the matter was approved unanimously.

**C.5682 TO CONSIDER A RESPONSE ON BEHALF OF CAMBORNE TOWN COUNCIL TO THE HAVE YOUR SAY QUESTIONNAIRE ON THE DEVOLUTION DEAL AND MAYOR FOR CORNWALL AND AGREE ACTION**

Councillors considered the responses that had been added to the questionnaire sheet. The Chair also suggested that, as this was such an important consultation, those Councillors who had not yet responded independently should make their own response in addition to the Town Council response.

**C.5682.2                    RESOLVED: that the completed Have Your Say questionnaire on the Devolution Deal and Mayor for Cornwall was received and that it be sent as a response on behalf of Camborne Town Council was approved**

Proposed by Councillor Z Fox  
Seconded by Councillor J Ball

On a vote being taken the matter was approved by a majority.

**C.5683                        TO RECEIVE A SCHEDULE OF MEETINGS FOR 2023-2024 AND AGREE ACTION**

Councillors were advised that the Schedule of Meetings had been slightly amended to adjust and rectify two dates that had needed altering.

**C.5683.2                    RESOLVED: that a schedule of meetings for 2023-2024 was received and approved**

Proposed by Councillor Z Fox  
Seconded by Councillor P Mills

On a vote being taken the matter was approved unanimously.

**C.5684                        TO RECEIVE DRAFT SIGNAGE DESIGNS FOR THE BASSET CENTRE AND PASSMORE EDWARDS BUILDING, AGREE ACTION AND AUTHORISE EXPENDITURE**

Councillors discussed the draft signage and felt that there needed to be amendments to ensure that the Cornish Language appeared on every sign. Some grammatical errors had also been noted. There could also be further Cornish inserted onto some of the signs and the Cornish should always appear first.

Councillors were assured that the quote would still stand despite the necessary amendments being made.

**C.5684.2                    RESOLVED: that draft signage designs for the Basset Centre and Passmore Edwards Building were received and that delegated authority be given to the Chair and Vice Chair to approve the final design, with amendments in line with the**

**Council's existing Cornish Language policy, was approved and a budget of £550.76 was authorised**

Proposed by Councillor J Ball  
Seconded by Councillor P Mills

On a vote being taken the matter was approved by a majority.

**C.5685**                    **THAT THE COUNCIL RESOLVES, UNDER THE 1960 PUBLIC BODIES (ADMISSION TO MEETINGS) ACT, TO EXCLUDE THE PRESS AND PUBLIC DUE TO THE CONFIDENTIAL NATURE OF THE BUSINESS TO BE DISCUSSED**

**C.5685.2**                **RESOLVED: that the Council resolved, under the 1960 Public Bodies (Admissions to Meetings) Act, to exclude the press and public due to the confidential nature of the business to be discussed**

Proposed by Councillor Z Fox  
Seconded by Councillor M Williams

On a vote being taken the matter was approved unanimously.

**C.5686**                    **TO RECEIVE A WRITTEN REPORT FROM THE AMENITIES AND PROJECTS OFFICER AND DEPUTY PROPER OFFICER REGARDING PROCURING PROFESSIONAL SERVICES FOR THE BASSET COMMUNITY HUB, AGREE ACTION AND AUTHORISE EXPENDITURE**

The Amenities and Projects Officer gave a brief overview of his written report which discussed the options available to the Council regarding procuring Professional Services for the Basset Community Hub project. Whilst there were other options, the Officer recommended Option 3 for the sake of continuity and so that existing frameworks could continue to be used.

**C.5686.2**                **RESOLVED: that a written report from the Amenities and Projects Officer and Deputy Proper Officer on the procurement of Professional Services for the Basset Community Hub, Town Deal project was received and that Option 3, appointing MWJV to continue their work through to completion utilising accessible SW Frameworks, with expenditure authorised from the Town Deal Fund only, was approved**

Proposed by Councillor C Godolphin  
Seconded by Councillor J Morgan

On a vote being taken the matter was approved unanimously.



Councillor Heather left the meeting at 19.35.

**C.5687**

**TO RECEIVE AN UPDATE FROM THE TOWN CLERK ON THE PARK GERRY FUNDING, AGREE ACTION AND AUTHORISE EXPENDITURE**

The Clerk explained that there were concerns over the funding for Park Gerry. The funding should have been in place in September 2022 but to date it had still not arrived and the funding agreement was being held up by Cornwall Council. Whilst the Council could accommodate this delay on the Park Gerry project to some extent, the worry was that if the same delays were experienced when it came to the Basset Community Hub, then the project would fail.

Consequently, the Clerk was asking Councillors for their permission for the draft letter presented at the meeting to be sent to Cornwall Council expressing their concerns and asking for a meeting between both parties to discuss the issues in person.

The Clerk also sought approval for the Mayor and Deputy Mayor to be granted delegated authority to sign the funding agreement when it was received in order to prevent any further delays.

**C.5687.2**

**RESOLVED: that an update from the Town Clerk on the Park Gerry funding was received and that the draft letter presented to Councillors at the meeting be sent to Cornwall Council, was approved**

Proposed by Councillor Z Fox  
Seconded by Councillor J Ball

On a vote being taken the matter was approved unanimously.

**C.5687.3**

**RESOLVED: that authority to sign and approve the Park Gerry funding agreement, when it is received, be delegated to the Chair and Vice Chair, was approved**

Proposed by Councillor C Godolphin  
Seconded by Councillor L McDonald

On a vote being taken the matter was approved unanimously.

**C.5688**

**TO RECEIVE AN UPDATE FROM THE TOWN CLERK ON THE MOVE BACK TO THE PASSMORE EDWARDS BUILDING, AGREE ACTION AND AUTHORISE EXPENDITURE**

The Clerk was pleased to be able to impart good news about the Passmore Edwards Building. She explained that another fibre line was in place in the building and that it had now been activated. It

was felt that this line should be sufficient for all of the IT systems to be able to work. This was going to be tested on the day after the meeting and it was very hopeful that the full move back to the Passmore Edwards Building would take place over the course of the next week.

[REDACTED], providing that the IT was successful on the next day, then that contract would be cancelled. This would save more money and it was also expected that a claim for compensation for lack of service could be made.

**C.5688.2 RESOLVED: that an update from the Town Clerk on the move back to the Passmore Edwards Building was received and noted**

Proposed by Councillor Z Fox  
Seconded by Councillor N Miles

On a vote being taken the matter was approved unanimously.

**C.5689 TO RECEIVE A VERBAL AND WRITTEN UPDATE FROM THE TOWN CLERK ON THE PASSMORE EDWARDS BUILDING, AGREE ACTION AND AUTHORISE EXPENDITURE**

The Clerk gave an update from the solicitors to let Councillors know that Camborne Town Council had taken the action that had been advised by them. On the basis that every Councillor had voted on this via email the Resolution just needed to be ratified at this meeting.

**C.5689.2 RESOLVED: that a verbal and written update from the Town Clerk on the Passmore Edwards Building was received and that the approval of the action, as recommended by Tozers, [REDACTED] as soon as possible and authorisation of the expenditure of £10,000, was ratified**

Proposed by Councillor V Dalley  
Seconded by Councillor C Godolphin

On a vote being taken the matter was approved unanimously.

The Chairman closed the Meeting at 19.40 pm.

SIGNED BY THE CHAIRMAN.....

DATE .....

