

Agenda



The Passmore Edwards Building, The Cross, Cross Street, Camborne TR14 8HA Tel: 01209 612406 enquiries@camborne-tc.gov.uk

COMMITTEE:

To all Members of the Staffing Committee

COUNCILLORS:

**Mrs V Dalley (Chairman), D Wilkins (Vice-Chairman), Ms Z Fox,
C Godolphin, C Lawrence, M Williams**

I HEREBY SUMMON YOU TO A MEETING:
of the Staffing Committee

TO BE HELD:

**The Passmore Edwards Building, The Cross, Cross Street, Camborne,
TR14 8HA**

ON:

Wednesday 11th January 2023 at 10.30 am

1. Safety Procedures.
2. To receive apologies for non-attendance.
3. Members to declare disclosable pecuniary interests and non-registerable interests (including the details thereof) in respect of any items on this agenda including any gifts or hospitality exceeding £25.
4. To approve written request(s) for dispensations.
5. Chairman's Announcements.
6. To receive and approve the minutes of the Staffing Committee meeting held on 9th November 2022, for signing by the Chairman.
7. Matters arising, where no substantive item below, for information.
8. Public Participation (subject to Standing Order 3e members of the public are permitted to make representations, answer questions and give evidence in respect of any item of business included in the agenda, up to a maximum of fifteen minutes).
9. To receive a Staffing Income and Expenditure Report to the end of December 2022 and agree action.
10. To receive a Cornwall Pension Fund Newsletter for December 2022, agree action and authorise expenditure.

11. To receive a Southwest Councils Newsletter for November 2022, agree action and authorise expenditure.
12. To receive a Southwest Councils Newsletter for December 2022, agree action and authorise expenditure.
13. To receive a draft Health and Safety Eye Tests and Corrective Appliances Policy and agree action.
14. That the Council resolves under the 1960 Public Bodies (Admission to Meetings) Act, to exclude the press and public due to the confidential nature of the business to be discussed.
15. To receive a verbal update from the Town Clerk on the Staff Communication Day and agree action.
16. To consider the approval of leave rollover for staff from 2022/2023 to the next leave year, agree action and authorise expenditure.
17. To consider training opportunities for the Staffing Committee and Staff, agree action and authorise expenditure.
18. To receive a verbal update on the contract updates from Skylite Associates and the HR Assistant.
 - i) To receive an updated draft Staff Contract and agree action.
19. To receive an updated Staff Handbook and agree action. (to follow)
20. To receive an update on staffing matters from the Town Clerk, agree action and authorise expenditure.

Given under my hand this:
4th day of January 2023

A handwritten signature in black ink, consisting of a large, stylized 'S' followed by a horizontal line extending to the right.

Samantha Hughes
Town Clerk

This meeting has been advertised as a public meeting and as such could be filmed or recorded by broadcasters, the media, and members of the public. Please be aware that whilst every effort is taken to ensure that members of the public are not filmed, we cannot guarantee this, especially if you are speaking or taking an active role.