

Meeting Minutes

The Passmore Edwards Building, The Cross, Cross Street, Camborne TR14 8HA Tel: 01209 612406 enquiries@camborne-tc.gov.uk

MINUTES:

of the meeting of Camborne Town Council held in The Council Chamber, Passmore Edwards Building, The Cross, Cross Street, Camborne, TR14 8HA on Thursday 8th December at 6.30 pm

PRESENT:

Councillor Z Fox	Chairman
Councillor M Williams	Vice Chairman
Councillor D Atherfold	
Councillor J Ball	
Councillor R Congdon	
Councillor J Cosgrove	
Councillor V Dalley	
Councillor C Godolphin	
Councillor N Heather	
Councillor C Lawrence	
Councillor L McDonald	
Councillor N Miles	
Councillor P Mills	
Councillor R Tal-E-Bot	From point mentioned
Councillor S Weedon	

IN ATTENDANCE:

Samantha Hughes, Town Clerk; Rose Hitchens-Todd, Engagement Manager; Sally Williams, Committee Support Officer and four members of the public.

C.5639 SAFETY PROCEDURES

The Chairman explained the safety procedures to all present.

C.5640 TO RECEIVE APOLOGIES FOR NON-ATTENDANCE

C.5640.2 RESOLVED: that the apologies from Councillors J Morgan and D Wilkins for non-attendance, and from Councillor R Tal-E-Bot for late attendance of the Full Council meeting on the 8th December 2022 were received

Proposed by Councillor Z Fox
Seconded by Councillor V Dalley

On a vote being taken the matter was approved unanimously.

C.5641**CHAIRMAN'S ANNOUNCEMENTS**

The Chairman announced that she had attended the St Petroc's Carol Service at Truro Methodist Church on the 2nd of December.

She also announced that there would be a litter pick at The Spinney in Camborne on Saturday 10th December. This would include mince pies, and everyone was welcome to attend.

The Chairman also spoke about the success of the Christmas in Camborne lights switch-on and the Lantern Parade. The event had been very well-attended and was enjoyed by all. The weather had been kind and she expressed thanks to all the staff that had worked so hard to make it happen.

The Vice Chairman spoke about attending the Camborne Town Council team building day with the Mayor. She had been very impressed with the outcomes of the day. She had also attended the High Sheriff of Cornwall's Legal Service at Truro Cathedral and the Mayors of Cornwall meeting.

C.5642**MEMBERS TO DECLARE DISCLOSABLE PECUNIARY INTERESTS AND NON-REGISTERABLE INTERESTS (INCLUDING THE DETAILS THEREOF) IN RESPECT OF ANY ITEMS ON THIS AGENDA INCLUDING ANY GIFTS OR HOSPITALITY EXCEEDING £25**

Councillors J Cosgrove, V Dalley and Z Fox declared interests in agenda item 26 as they were on the Town Deal Board.

C.5643**TO APPROVE WRITTEN REQUEST(S) FOR DISPENSATIONS**

A standing twelve-month dispensation was in place to allow Councillors J Cosgrove, V Dalley and Z Fox to speak on Town Deal Board items on the Agenda.

C.5643.2**RESOLVED: that existing written requests for dispensations were approved**

Proposed by Councillor Z Fox
Seconded by Councillor M Williams

On a vote being taken the matter was approved unanimously.

C.5644**TO RECEIVE AND APPROVE THE MINUTES OF THE MEETING OF THE FULL COUNCIL HELD ON 10th NOVEMBER 2022 AND THE CHAIRMAN TO SIGN THEM****C.5644.2****RESOLVED: that the Minutes of the meeting of the Full Council held on 10th November 2022 were received, approved, and signed by the Chairman**

Proposed by Councillor Z Fox

Seconded by Councillor M Williams

On a vote being taken the matter was approved unanimously by all those entitled to vote.

C.5645 **TO RECEIVE AND APPROVE THE REDACTED MINUTES OF THE FULL COUNCIL MEETING HELD ON 10TH NOVEMBER 2022 AND THE CHAIRMAN TO SIGN THEM**

C.5645.2 **RESOLVED: that the Redacted Minutes of the Full Council meeting held on 10th November 2022 were received, approved, and signed by the Chairman**

Proposed by Councillor Z Fox
Seconded by Councillor M Williams

On a vote being taken the matter was approved unanimously by all those entitled to vote.

C.5646 **TO RECEIVE THE MINUTES OF THE FOLLOWING COMMITTEE MEETINGS:**

- i) **STAFFING MEETING 9TH NOVEMBER 2022**
- ii) **AMENITIES MEETING 17TH NOVEMBER 2022**
- iii) **FINANCE & GENERAL PURPOSE MEETING 24TH NOVEMBER 2022**

C.5646.2 **RESOLVED: that the Minutes of the Staffing meeting held on the 9th November 2022, the Amenities meeting held on 17th November 2022 and the Finance and General Purpose meeting held on 24th November 2022 were received en bloc**

Proposed by Councillor Z Fox
Seconded by Councillor J Ball

On a vote being taken the matter was approved unanimously.

C.5647 **TO RECEIVE AND APPROVE THE MINUTES OF THE FOLLOWING WORKING PARTIES:**

- i) **EVENTS WORKING PARTY 4TH NOVEMBER 2022**

C.5647.2 **RESOLVED: that the minutes of the Events Working Party held on 4th November 2022 were received and approved**

Proposed by Councillor Z Fox
Seconded by Councillor C Lawrence

On a vote being taken the matter was approved unanimously.

C.5648 **MATTERS ARISING, FOR INFORMATION ONLY, WHERE NOT INCLUDED BELOW**

Councillor Cosgrove wished to express thanks to all the Camborne Town Council staff who had been involved in the Christmas Lights switch on event and the Lantern Parade.

C.5649 TO NOTE THE MINUTES AND NOTES OF:

- i) CAMBORNE REGENERATION FORUM 7TH NOVEMBER 2022**
- ii) SAFER CAMBORNE AND REDRUTH TEAMS MEETING 10TH OCTOBER 2022**

C.5649.2 RESOLVED: that the Minutes and Notes of Camborne Regeneration Forum held on 7th November 2022 and Safer Camborne and Redruth Teams Meeting held on 10th October 2022 were noted en bloc

Proposed by Councillor Z Fox
Seconded by Councillor M Williams

On a vote being taken the matter was approved unanimously.

C.5650 TO RECEIVE WRITTEN UPDATES FROM MEMBERS ON OUTSIDE ORGANISATIONS MEETINGS ATTENDED SINCE THE LAST FULL COUNCIL AND AGREE ACTION

A written report was received from Councillor Lawrence from his attendance of the South Crofty liaison meeting on 24th November 2022. He explained that the main workings of the mine would stretch from Barncoose to Trelowarren Street. A process plant and water treatment plant would be constructed. There were an estimated 4 million tonnes of ore which was of the third highest grade. £40.5 million had been raised to dewater the existing mine. The sludge would be taken to Wheal Jane mine to be treated and a new winder had been ordered.

The new investor was Vision Blue Resources and they had employed 33 local employees. In addition to this many local suppliers were used and with expansion, the site would hope to create 300 local employees, plus 1,000 via indirect employment.

C.5650.2 RESOLVED: that a written report from Councillor Lawrence regarding his attendance at the South Crofty Liaison meeting on 24th November 2022 was received

Proposed by Councillor Z Fox
Seconded by Councillor J Ball

On a vote being taken the matter was approved unanimously.

C.5651 PUBLIC PARTICIPATION (SUBJECT TO STANDING ORDER 3e MEMBERS OF THE PUBLIC ARE PERMITTED TO MAKE REPRESENTATIONS, ANSWER QUESTIONS, AND GIVE EVIDENCE IN RESPECT OF ANY ITEM OF BUSINESS

INCLUDED IN THE AGENDA, UP TO A MAXIMUM OF FIFTEEN MINUTES)

One member of the public spoke about the inappropriate placing of the bus stop on Church Street; stating that it caused traffic problems. He also spoke against the proposal for a Mayor of Cornwall.

C.5652

TO RECEIVE A VERBAL REPORT FROM CAMBORNE INTERNATIONAL ACADEMY ABOUT A PROPOSED NEW SIXTH FORM ACADEMY OF EXCELLENCE IN CAMBORNE AND AGREE ACTION

The Vice-Principal of Camborne Science & International Academy spoke about the proposed new Sixth Form Academy of Excellence in Camborne.

He explained that in Cornwall only 8% of students gain places in high tariff universities and this is the lowest percentage across England. In addition, only 3% of disadvantaged teenagers gain places in the high tariff universities.

Under the Government's Levelling Up agenda there was a move towards more free schools. Camborne Science & International Academy would therefore be applying to open a new post 16 Sixth Form with an emphasis on disadvantaged students. So they were proposing a Cornwall Academy of Excellence which would be a new separate school building in Camborne. This would accommodate up to four hundred and fifty students and the focus would be on A levels.

Councillors discussed the proposed Sixth Form provision in some detail and asked a variety of questions which were all answered by the Vice-Principal.

Councillor Tal-E-Bot entered the meeting at 7.05pm.

Councillor Williams proposed that there should be a vote for a letter of support to be sent to Camborne Science & International Academy showing support for the proposed new 6th Form of Excellence. This was seconded by Councillor Atherfold.

The proposal fell on the vote.

C.5653

TO RECEIVE A VERBAL INTRODUCTION FROM THE NEW COMMUNITY LINK OFFICER FOR CAMBORNE, POOL, ILLOGAN, REDRUTH & THE MINING VILLAGES

Helen Kneale introduced herself to the Councillors as the new Community Link Officer for Camborne, Pool, Illogan, Redruth and The Mining Villages. She explained that she had been in post for four weeks and would be the Town Council's link to Cornwall Council. The Town Clerk and the Engagement Officer have contact details should Councillors wish to make contact with her.

C.5653.2 RESOLVED: that a verbal introduction from the new Community Link Officer for Camborne, Pool, Illogan, Redruth, & the Mining Villages was received

Proposed by Councillor Z Fox
Seconded by Councillor M Williams

On a vote being taken the matter was approved unanimously.

C.5654 TO RECEIVE INFORMATION REGARDING A NEW BUS SHELTER IN CHURCH STREET, CAMBORNE AND AGREE ACTION

Councillors discussed the proposed plans for the new bus shelter in Church Street, Camborne. Many felt that the plans were out of keeping with the area, especially as it would be sited outside a listed building. They felt that a bus shelter was very much needed and should be supported but that the current design might not be suitable as it stood. The bus shelter should be in keeping and have transparent glass.

C.5654.2 RESOLVED: that information regarding a new bus shelter in Church Street, Camborne was received and supported in principle. That the input of the Heritage Officer and a range of designs that would be more in keeping with the Grade 1 Listed building be sought, was approved

Proposed by Councillor Z Fox
Seconded by Councillor P Mills

On a vote being taken the matter was approved unanimously.

C.5655 TO RECEIVE AN UPDATED HEALTH AND SAFETY POLICY FOR CAMBORNE TOWN COUNCIL AND AGREE ACTION

The Clerk explained that it was a very large document due to the level of detail that had been included by the professionals that had prepared it.

C.5655.2 RESOLVED: that an updated Health and Safety Policy for Camborne Town Council was received and, with the

inclusion of the Health & Safety and Environmental statements, was approved

Proposed by Councillor C Godolphin
Seconded by Councillor J Ball

On a vote being taken the matter was approved unanimously.

C.5656 TO RECEIVE AN UPDATED SCHEDULE OF MEETINGS FOR 2022-2023

C.5656.2 RESOLVED: that an updated schedule of meetings for 2022-2023 was received and approved

Proposed by Councillor C Godolphin
Seconded by Councillor Z Fox

On a vote being taken the matter was approved unanimously.

C.5657 TO APPOINT MEMBERS TO VACANT POSITIONS ON THE WORKING PARTIES AS BELOW;

i) CLIMATE ACTION AND NATURE RECOVERY (1)

ii) EVENTS WORKING PARTY (1)

iii) LARGE PROJECTS WORKING PARTY (1)

iv) STREET NAMING WORKING PARTY (1)

v) TWINNING WORKING PARTY (1)

AND AGREE ACTION

C.5657.2 RESOLVED: that Councillor J Ball was appointed as member to the Climate Action and Nature Recovery Working Party

Proposed by Councillor C Godolphin
Seconded by Councillor L McDonald

On a vote being taken the matter was approved unanimously.

C.5657.3 RESOLVED: that Councillor J Ball was appointed as member to the Events Working Party

Proposed by Councillor J Ball
Seconded by Councillor L McDonald

On a vote being taken the matter was approved unanimously.

C.5657.4 RESOLVED: that Councillor J Ball was appointed as member to the Large Projects Working Party

Proposed by Councillor C Godolphin
Seconded by Councillor Z Fox

On a vote being taken the matter was approved unanimously.

C.5657.5 RESOLVED: that Councillor J Ball was appointed as member to the Street Naming Working Party

Proposed by Councillor J Ball
Seconded by Councillor Z Fox

On a vote being taken the matter was approved unanimously.

C.5657.6 RESOLVED: that Councillor J Cosgrove was appointed as member to the Twinning Working Party

Proposed by Councillor J Cosgrove
Seconded by Councillor C Lawrence

On a vote being taken the matter was approved unanimously.

C.5658 TO RECEIVE A VERBAL UPDATE FROM THE TOWN CLERK AND ENGAGEMENT OFFICER REGARDING WEBSITE NEEDS FOR CAMBORNE TOWN COUNCIL, AGREE ACTION AND AUTHORISE EXPENDITURE

The Town Clerk and Engagement Officer explained to Councillors that the contract with the current provider would be due to expire in 2023. The current website was cumbersome and difficult to use. Having explored options for the website there would be two very different ways of organising the work. The first option would be to have the provider doing most of the web design, with Town Council staff adding the more straightforward items to the site. The second option would be for the Town Council staff to have more input into what goes onto the website. Many other Councils use Wordpress and, whilst this would be expensive, it would allow for staff members to complete more of the work on the website themselves.

The Engagement Officer added that it is a government domain and so it needs to be compliant for access, so the Town Council need the right support going forward to remain compliant. This was why it was important to go to Tender so that the resulting contract is future-proofed. The Town Clerk and the Engagement Officer felt

that a Tender document should be created based on the need for a completely new system. EMRs would be used for the upfront costs. This could then be brought back to Full Council within two to three months.

C.5658.2 **RESOLVED: that a verbal update from the Town Clerk and Engagement Officer regarding website needs for Camborne Town Council was received and that the Town Clerk and the Engagement Officer be given authority to review the website needs and to create a tender document to be brought back to Full Council, was approved**

Proposed by Councillor Z Fox
Seconded by Councillor V Dalley

On a vote being taken the matter was approved unanimously.

C.5659 **TO RECEIVE AN UPDATE FROM CORNWALL COUNCIL ON THE MAYOR FOR CORNWALL PROPOSAL AND AGREE ACTION**

Councillors discussed the update and some felt that a letter should be sent to Cornwall Council to express disappointment in the vote. However, it was also thought that time should be allowed for an official response to be drafted and brought back to Full Council for approval.

C.5659.2 **RESOLVED: that an update from Cornwall Council on the Mayor for Cornwall Proposal was received and that an official motion from Camborne Town Council be deferred until the January Full Council meeting, was approved**

Proposed by Councillor J Ball
Seconded by Councillor C Godolphin

On a vote being taken the matter was approved by a majority.

C.5660 **TO RECEIVE A MOTION FROM COUNCILLOR BALL REQUESTING THAT THE ENGAGEMENT TEAM UNDERTAKE A SCOPING EXERCISE ON YOUTH PROVISION IN CAMBORNE, AGREE ACTION AND AUTHORISE EXPENDITURE**

Councillor Ball explained why the scoping exercise would be important providing the Engagement Officer could make the time to undertake it. However, the Engagement Officer agreed that a real-life snapshot of current Youth Provision would be invaluable. It would be important to share the results of current Youth Provision with the Council's Community partners. It was also a useful piece of work as it would also feed into grant applications and fits in with Camborne Town Council's key objectives.

C.5660.2 **RESOLVED: that a motion from Councillor Ball requesting that the Engagement Team undertake a scoping exercise on Youth Provision in Camborne was received and approved**

Proposed by Councillor J Ball
Seconded by Councillor C Godolphin

On a vote being taken the matter was approved unanimously.

C.5661 **TO RECEIVE A DRAFT ROOM HIRE POLICY FOR THE PASSMORE EDWARDS BUILDING, AND AGREE ACTION**

The Town Clerk explained that the draft room hire policy was being developed solely for the Passmore Edwards Building at the current time. A separate policy would be developed for the Basset Community Hub next year. It was already a comprehensive document and so the final document could be delegated to the Town Clerk, Mayor and Deputy Mayor with Councillor's agreement.

C.5661.2 **RESOLVED: that a draft Room Hire Policy for the Passmore Edwards Building was received and that approval of the final document be delegated to the Town Clerk, Mayor and Deputy Mayor, was approved**

Proposed by Councillor J Cosgrove
Seconded by Councillor J Ball

On a vote being taken the matter was approved unanimously.

C.5662 **TO RECEIVE A MOTION FROM COUNCILLOR ATHERFOLD REGARDING AN ACCESS ROAD OFF TRELOWARREN STREET AND AGREE ACTION**

Councillor Atherfold explained that Emergency Service and other service vehicles were unable to use the road due to its state of repair. Councillors discussed the ownership of the road, and it was felt that the affected homeowners would need to check the Land Registry concerning this matter.

Councillor Atherfold proposed that the Town Council write to Cornwall Council Highways Department, copying in Councillor Taylor, asking them to adopt the road. This was seconded by Councillor Heather.

The proposal fell on the vote.

C.5663 **THAT THE COUNCIL RESOLVES, UNDER THE 1960 PUBLIC BODIES (ADMISSION TO MEETINGS) ACT, TO EXCLUDE THE**

PRESS AND PUBLIC DUE TO THE CONFIDENTIAL NATURE OF THE BUSINESS TO BE DISCUSSED

C.5663.2 **RESOLVED: that the Council resolved, under the 1960 Public Bodies (Admissions to Meetings) Act, to exclude the press and public due to the confidential nature of the business to be discussed**

Proposed by Councillor C Godolphin
Seconded by Councillor M Williams

On a vote being taken the matter was approved unanimously.

C.5664 **TO RECEIVE HEADS OF TERMS FROM HOMES ENGLAND REGARDING LAND AT KERRIER WAY AS PART OF CAMBORNE TOWN DEAL FUNDED PROJECTS AND AGREE ACTION**

A Councillor asked whether the holding costs were too high, but the Clerk explained that these were normal anticipated amounts.

C.5664.2 **RESOLVED: that Heads of Terms from Homes England regarding land at Kerrier Way as part of Camborne Town Deal Funded Projects was received and approved**

Proposed by Councillor Z Fox
Seconded by Councillor V Dalley

On a vote being taken the matter was approved unanimously.

C.5665 **TO RECEIVE VAT FORMS FROM THE RESPONSIBLE FINANCE OFFICER IN RELATION TO THE BASSET COMMUNITY HUB AND AGREE ACTION**

The Responsible Finance Officer had taken advice from the Town Council's VAT specialist who had advised that;

'The only sensible approach is to register for VAT and opt to tax the property, before incurring any major expenditure. That would allow full VAT recovery on construction, renovation and running costs, but the Council would have to charge VAT on all hire'.

C.5665.2 **RESOLVED: that VAT forms from the Responsible Finance Officer in relation to the Basset Community Hub were received and that a Notification of an Option to Tax (VAT1614A) for the Basset Centre and White House, Basset Road, Camborne, TR14 8HA, also extending the charging of VAT to include all temporary supplies of facilities and services to external agencies be submitted, was approved**

Proposed by Councillor Z Fox
Seconded by Councillor M Williams

On a vote being taken the matter was approved unanimously.

C.5666 TO RECEIVE RECOMMENDATIONS FROM THE LARGE PROJECTS WORKING PARTY, AGREE ACTION AND AUTHORISE EXPENDITURE

C.5666.2 RESOLVED: that a recommendation from the Large Projects Working Party, that a Room Hire Policy be created and Licence To Use Procedure for the Basset Centre be investigated for adoption, was received and approved

Proposed by Councillor C Godolphin
Seconded by Councillor L McDonald

On a vote being taken the matter was approved unanimously.

C.5666.3 RESOLVED: that a recommendation from the Large Projects Working Party, that the Council work with their procurement support on an open and transparent method of tendering for the Youth Space in the Basset Community Hub Project, was received and approved

Proposed by Councillor Z Fox
Seconded by Councillor J Ball

On a vote being taken the matter was approved unanimously.

The Chairman closed the Meeting at 19.50 pm.

SIGNED BY THE CHAIRMAN.....

DATE