

# Meeting Minutes

The Passmore Edwards Building, The Cross, Cross Street, Camborne TR14 8HA Tel: 01209 612406 enquiries@camborne-tc.gov.uk

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## MINUTES:

**of the meeting of the Finance & General Purposes Committee held in The Council Chamber, The Passmore Edwards Building, The Cross, Cross Street, Camborne, TR14 8HA on Thursday 27<sup>th</sup> October 2022 at 6.30 pm.**

## PRESENT:

**Councillor M Williams**                      **Chairman**  
**Councillor J Ball**  
**Councillor J Cosgrove**  
**Councillor Ms Z Fox**  
**Councillor P Mills**  
**Councillor D Wilkins**

## IN ATTENDANCE:

**Alec Webb, Responsible Finance Officer and Sally Williams, Committee Support Officer and four members of the public.**

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### **FG.4021                      MEETING PROCEDURES**

The Chairman explained the meeting procedures to all present.

### **FG.4022                      TO RECEIVE APOLOGIES FOR NON-ATTENDANCE**

There were no apologies from Councillor M Champion.

### **FG.4022.2                      RESOLVED: that the apologies from Councillors Congdon, Dalley and Lawrence for non-attendance of the meeting of the Finance & General-Purpose Committee on the 27<sup>th</sup> October 2022 were received**

Proposed by Councillor M Williams  
Seconded by Councillor D Wilkins

On a vote being taken the matter was approved unanimously.

### **FG.4023                      MEMBERS TO DECLARE DISCLOSABLE PECUNIARY INTERESTS AND NON-REGISTERABLE INTERESTS (INCLUDING THE DETAILS THEREOF) IN RESPECT OF ANY ITEMS ON THIS AGENDA INCLUDING ANY GIFTS OR HOSPITALITY EXCEEDING £25**

There were no declarations of interest.

**FG.4024 TO APPROVE WRITTEN REQUEST(S) FOR DISPENSATIONS**

There were no dispensation requests.

**FG.4025 CHAIRMAN'S ANNOUNCEMENTS**

There were no Chairman's announcements.

**FG.4026 TO RECEIVE AND APPROVE THE MINUTES OF THE MEETING OF THIS COMMITTEE HELD ON 28<sup>TH</sup> JULY 2022**

**FG.4026.2 RESOLVED: that the minutes of the Finance and General Purposes Committee held on 28<sup>th</sup> July 2022, were received, approved, and signed by the Chairman**

Proposed by Councillor M Williams  
Seconded by Councillor P Mills

On a vote being taken the matter was approved unanimously of those entitled to vote.

**FG.4027 MATTERS ARISING, FOR INFORMATION ONLY, WHERE NOT INCLUDED BELOW**

The Chairman confirmed that at the Finance & General-Purpose meeting held on 28<sup>th</sup> July 2022 an amendment to the Minutes held on 23<sup>rd</sup> June 2022 had been noted (FG.3994.2). She confirmed that this amendment had duly been rectified and signed by herself.

**FG.4028 PUBLIC PARTICIPATION (SUBJECT TO STANDING ORDER 3E MEMBERS OF THE PUBLIC ARE PERMITTED TO MAKE REPRESENTATIONS, ANSWER QUESTIONS AND GIVE EVIDENCE IN RESPECT OF ANY ITEM OF BUSINESS INCLUDED IN THE AGENDA, UP TO A MAXIMUM OF FIFTEEN MINUTES)**

There were four members of the public present.

Camborne Carers Group spoke first. They explained that the group consisted of approximately ten people, although they would like to extend this to include more carers. They had applied for the grant so that more events could be held to give the carers a break and to thank them for what they do. They explained that these events were important as it helped carers to cope with their caring responsibilities and they provided an avenue of mutual support.

Councillors recognised that caring is a twenty-four hours a day, three hundred and sixty five days a year role and they were very supportive of the application. Several Councillors offered advice and ideas about ways in which the group could advertise for new members and where they themselves could access more support. They felt that the grant application should be supported and they

looked forward to seeing a report from Camborne Carers Group that described how beneficial the money had been.

The Heartlands Trust representative spoke next. He explained that Heartlands organise a large bonfire and firework display for the community each year that is attended by many local people. They have financed this themselves each year so far but with increasing costs they would like to receive enough support so that they could break even this year. Without support they felt that it was doubtful that they would be able to sustain the event in the future.

Councillors were very aware of the popularity of this event and so they had no questions for the applicant.

The final person to speak represented Veor Rugby Football Club. He explained that the purpose of the grant application was to partially fund the installation of a kitchen area for the club. Funds from the Rugby Football Union were no longer forthcoming and whilst they have been supported by twenty-seven businesses in the town, this support was also waning as businesses were struggling in the current financial climate. So, the Club wanted to have the kitchen area so that the food that they sold on a matchday could help to support other projects for the Club and make them more sustainable. They would also incorporate a safe play place for children.

Councillors wished to know whether the Club were a part of the Holman's Sports Club. They explained that everyone had to be a member of Holman's Sports Club so that they can play at the ground, but that Veor Rugby Club's finances were totally separate, and they were self-funding. Another Councillor noted that they had only applied for a percentage of the total cost and they explained that they had tradespeople who were members and so they were going to undertake a lot of the work themselves.

**FG.4029**

**TO RECEIVE RFO GRANT SUMMARY, CHECKLISTS, AND GRANT APPLICATIONS FROM:**

- I) CAMBORNE CARERS GROUP (GENERAL POWER OF COMPETENCE)**
- II) HEARTLANDS (GENERAL POWER OF COMPETENCE)**
- III) OUT OF THE WOODS CIC (GENERAL POWER OF COMPETENCE)**
- IV) PENLEE FAMILY PROJECT (GENERAL POWER OF COMPETENCE)**
- V) VEOR RFC (GENERAL POWER OF COMPETENCE)**

**AGREE ACTION AND AUTHORISE EXPENDITURE**

**FG.4029.2**

**RESOLVED: that a grant of £500 was awarded to Camborne Carers Group, under the General Power of Competence,**

**with funds approved from the Community Grants and Donations Budget (code 160/4930)**

Proposed by Councillor J Cosgrove  
Seconded by Councillor Z Fox

On a vote being taken the matter was approved unanimously.

**FG.4029.3**      **RESOLVED: that a grant of £700 was awarded to Heartlands Trust, under the General Power of Competence, with funds approved from the Community Grants and Donations Budget (code 160/4930)**

Proposed by Councillor D Wilkins  
Seconded by Councillor J Ball

On a vote being taken the matter was approved unanimously.

**FG.4029.4**      **RESOLVED: that a grant for Out Of The Woods CIC was deferred pending receipt of further information concerning specific aspects of the application**

Proposed by Councillor J Cosgrove  
Seconded by Councillor P Mills

On a vote being taken the matter was approved by a majority.

**FG.4029.5**      **RESOLVED: that a grant of £500 was awarded to Penlee Family Project, under the General Power of Competence, with funds approved from the Community Grants and Donations Budget (code 160/4930)**

Proposed by Councillor Z Fox  
Seconded by Councillor P Mills

On a vote being taken the matter was approved unanimously.

**FG.4029.6**      **RESOLVED: that a grant of £1,500 was awarded to Veor Rugby Football Club, under the General Power of Competence, with funds approved from the Community Grants and Donations Budget (code 160/4930)**

Proposed by Councillor J Cosgrove  
Seconded by Councillor Z Fox

On a vote being taken the matter was approved unanimously.

**FG.4030**      **TO RECEIVE THE COUNCILLOR INTERNAL AUDITS FOR THE MONTHS OF JULY, AUGUST AND SEPTEMBER 2022 AND AGREE ACTION**

**FG.4030.2**      **RESOLVED: that the Councillor Internal Audits for the months of July, August and September 2022 were received and approved**

Proposed by Councillor M Williams  
Seconded by Councillor D Wilkins

On a vote being taken the matter was approved unanimously.

**FG.4031**

**TO APPROVE THE PAYMENT OF INVOICES, MADE DURING THE WHOLE MONTH OF JULY 2022, UNDER FINANCIAL REGULATIONS 5.4, 6.4, 6.5 AND 6.6**

A Councillor wished to know how many more payments would need to be made for the work on the Passmore Edwards Building. The Responsible Finance Officer replied that all elements of the building work had now been paid but that some funds had been retained in case of legal costs or snagging issues.

**FG.4031.2**

**RESOLVED: that the payment of invoices, made during the whole month of July 2022, under Financial Regulations 5.4, 6.4, 6.5 and 6.6, were approved**

Proposed by Councillor M Williams  
Seconded by Councillor Z Fox

On a vote being taken the matter was approved unanimously.

**FG.4032**

**TO APPROVE REGULAR PAYMENTS, MADE DURING THE WHOLE MONTH OF JULY 2022, UNDER FINANCIAL REGULATIONS 4.1, 4.5, 5.4, 5.5, 6.2, 6.7 AND 7.2**

**FG.4032.2**

**RESOLVED: that regular payments, made during the whole month of July 2022, under Financial Regulations 4.1, 4.5, 5.4, 5.5, 6.2, 6.7 and 7.2, were approved**

Proposed by Councillor J Cosgrove  
Seconded by Councillor Z Fox

On a vote being taken the matter was approved unanimously.

**FG.4033**

**TO APPROVE THE PAYMENT OF INVOICES, MADE DURING THE WHOLE MONTH OF AUGUST 2022, UNDER FINANCIAL REGULATIONS 5.4, 6.4, 6.5 AND 6.6**

**FG.4033.2**

**RESOLVED: that the payment of invoices, made during the whole month of August 2022, under Financial Regulations 5.4, 6.4, 6.5 and 6.6 were approved**

Proposed by Councillor D Wilkins  
Seconded by Councillor J Ball

On a vote being taken the matter was approved unanimously.

**FG.4034**

**TO APPROVE REGULAR PAYMENTS, MADE DURING THE MONTH OF AUGUST 2022, UNDER FINANCIAL REGULATIONS 4.1, 4.5, 5.4, 5.5, 6.2, 6.7 AND 7.2**

**FG.4034.2**

**RESOLVED: that regular payments, made during the month of August 2022, under Financial Regulations 4.1, 4.5, 5.4, 5.5, 6.2, 6.7 and 7.2, were approved**

Proposed by Councillor Z Fox  
Seconded by Councillor M Williams

On a vote being taken the matter was approved unanimously.

**FG.4035 TO APPROVE THE PAYMENT OF INVOICES, MADE DURING THE MONTH OF SEPTEMBER 2022, UNDER FINANCIAL REGULATIONS 5.4, 6.4, 6.5 AND 6.6**

One Councillor queried whether the Town Council were still running the Rest Room Scheme as invoices were still being paid. The Responsible Finance Officer explained that the scheme was still running as it had been approved by Councillors as an open-ended scheme.

**FG.4035.2 RESOLVED: that the payment of invoices, made during the month of September 2022, under Financial Regulations 5.4, 6.4, 6.5 and 6.6, were approved**

Proposed by Councillor Z Fox  
Seconded by Councillor D Wilkins

On a vote being taken the matter was approved unanimously.

**FG.4036 TO APPROVE REGULAR PAYMENTS, MADE DURING THE MONTH OF SEPTEMBER 2022, UNDER FINANCIAL REGULATIONS 4.1, 4.5, 5.4, 5.5, 6.2, 6.7 AND 7.2**

**FG.4036.2 RESOLVED: that regular payments, made during the month of September 2022, under Financial Regulations 4.1, 4.5, 5.4, 5.5, 6.2, 6.7 and 7.2, were approved**

Proposed by Councillor D Wilkins  
Seconded by Councillor Z Fox

On a vote being taken the matter was approved unanimously.

**FG.4037 TO APPROVE THE PAYMENT OF INVOICES RECEIVED FOR THE MONTH OF OCTOBER 2022, UP TO DATE SCHEDULE TO BE TABLED AT THE MEETING**

**FG.4037.2 RESOLVED: that the payment of invoices received during the month of October 2022, up to date schedule tabled at the meeting, were approved**

Proposed by Councillor M Williams  
Seconded by Councillor J Ball

On a vote being taken the matter was approved unanimously.

**FG.4038 TO APPROVE PAYMENTS FOR THE MONTH OF OCTOBER 2022 MADE UNDER FINANCIAL REGULATION 4.1, 4.5, 5.4, 5.5, 6.2, 6.7 AND 7.2**

**FG.4038.2 RESOLVED: that payments for the month of October 2022 made under Financial Regulation 4.1, 4.5, 5.4, 5.5, 6.7 and 7.2, were approved**

Proposed by Councillor D Wilkins  
Seconded by Councillor Z Fox

On a vote being taken the matter was approved unanimously.

**FG.4039 TO RECEIVE A REPORT OF EXPENDITURE DELEGATED TO THE TOWN CLERK FROM THE DATE OF THE JULY MEETING AND UP TO THE DATE OF THIS MEETING FOR APPROVAL**

**FG.4039.2 RESOLVED: that a report of expenditure delegated to the Town Clerk from the date of the July meeting and up to the date of this meeting was received and approved**

Proposed by Councillor M Williams  
Seconded by Councillor Z Fox

On a vote being taken the matter was approved unanimously.

**FG.4040 TO RECEIVE AND APPROVE THE BANK CASH AND INVESTMENT RECONCILIATION, EARMARKED RESERVES REPORT AND DETAILED INCOME & EXPENDITURE BY BUDGET HEADING REPORT UP TO THE END OF JULY 2022**

**FG.4040.2 RESOLVED: that the Bank Cash and Investment Reconciliation, Earmarked Reserves Report and detailed Income & Expenditure by Budget Heading Report up to the end of July 2022 was received and approved**

Proposed by Councillor J Cosgrove  
Seconded by Councillor D Wilkins

On a vote being taken the matter was approved unanimously.

**FG.4041 TO RECEIVE AND APPROVE THE BANK CASH AND INVESTMENT RECONCILIATION, EARMARKED RESERVES REPORT AND DETAILED INCOME & EXPENDITURE BY BUDGET HEADING REPORT UP TO THE END OF AUGUST 2022**

**FG.4041.2 RESOLVED: that the Bank Cash and Investment Reconciliation, Earmarked Reserves Report and Detailed Income & Expenditure by Budget Heading Report up to the end of August 2022, was received and approved**

Proposed by Councillor M Williams  
Seconded by Councillor D Wilkins

On a vote being taken the matter was approved unanimously.

**FG.4042 TO RECEIVE AND APPROVE THE BANK CASH AND INVSTMENT RECONCILIATION, EARMARKED RESERVES REPORT AND DETAILED INCOME & EXPENDITURE BY BUDGET HEADING REPORT UP TO THE END OF SEPTEMBER 2022**

**i) TO RECEIVE A SUPPORTING REPORT FROM THE RESPONSIBLE FINANCE OFFICER REGARDING INCOME AND EXPENDITURE TO THE END OF SEPTEMBER 2022 AND AGREE ACTION**

The Responsible Finance Officer offered Councillors some further explanation of the contents of the report. As everything gets more expensive all the Camborne Town Council teams were trying to achieve economies of scale. Despite this there would probably be a

need to vire funds from Earmarked Reserves to cover utility bills. There were also continuing issues with the provision of public toilets in the town because of the associated expense of anti-social behaviour and theft. The Responsible Finance Officer predicted that at some point the provision of these facilities in the town might need to be addressed due to the additional expenses that he had described.

**FG.4042.2                    RESOLVED: that the Bank Cash and Investment Reconciliation, Earmarked Reserves Report and detailed Income & Expenditure by Budget Heading Report up to the end of September 2022 was received and approved**

Proposed by Councillor M Williams  
Seconded by Councillor J Ball

On a vote being taken the matter was approved unanimously.

**FG.4042.3                    RESOLVED: that a supporting report from the Responsible Finance Officer regarding income and expenditure to the end of September 2022 was received and noted**

Proposed by Councillor M Williams  
Seconded by Councillor D Wilkins

On a vote being taken the matter was approved unanimously.

**FG.4043                    TO RECEIVE A RECOMMENDATION FROM THE STAFFING COMMITTEE;**

***S.908.17    RESOLVED: that a budget of £500 for sessions regarding the Corporate Plan be recommended to the Finance & General Purpose Committee for approval***

**AGREE ACTION AND AUTHORISE EXPENDITURE**

**FG.4043.2                    RESOLVED: that a recommendation from the Staffing Committee (S.908.17) to budget for sessions regarding the Corporate Plan was received and a budget of £500 (to be taken from the Consultation & Community Cost Code 140/5530) was authorised**

Proposed by Councillor M Williams  
Seconded by Councillor Z Fox

On a vote being taken the matter was approved unanimously.

There being no further business the Chairman closed the meeting at 19.57 pm.

SIGNED BY THE CHAIRMAN.....

DATE .....



