

**Minutes of the meeting of the Amenities Committee of Camborne Town Council held in GW03 Meeting Room, Cornwall Council Dolcoath Offices, Dolcoath Avenue, Camborne, TR14 8SX on Thursday 17<sup>th</sup> March 2022 at 6.30 pm.**

PRESENT:

<b>Councillor M Champion</b>	<b>Chairman</b>
<b>Councillor D Wilkins</b>	<b>Vice-Chairman</b>
<b>Councillor J P Collins</b>	
<b>Councillor J Cosgrove</b>	
<b>Councillor Mrs V Dalley</b>	
<b>Councillor P Mills</b>	

IN ATTENDANCE:

**Alec Webb, Responsible Finance Officer; David Garwood, Amenities & Projects Officer; Sarah Rayner, Office Administrative Assistant and Nick George, Amenities Manager.**

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## **A.4330 SAFETY PROCEDURES**

The Chairman explained the safety procedures to all present.

## **A.4331 TO RECEIVE APOLOGIES FOR NON-ATTENDANCE**

**A.4331.2 RESOLVED: that the apologies from Councillors J Morgan, Z Fox, R Tal-E-Bot and N Miles for non-attendance of the meeting of the Amenities Committee on the 17<sup>th</sup> March 2022 were received**

Proposed by Councillor D Wilkins  
Seconded by Councillor J Cosgrove

On a vote being taken the matter was approved unanimously.

## **A.4332 MEMBERS TO DECLARE DISCLOSABLE PECUNIARY INTERESTS AND NON-REGISTERABLE INTERESTS (INCLUDING THE DETAILS THEREOF) IN RESPECT OF ANY ITEMS ON THIS AGENDA INCLUDING ANY GIFTS OR HOSPITALITY EXCEEDING £25**

There were no declarations of interest.

## **A.4333 TO APPROVE WRITTEN REQUEST(S) FOR DISPENSATIONS**

There were no requests for dispensations.

**A.4334 CHAIRMAN'S ANNOUNCEMENTS**

There were no Chairman's announcements.

**A.4335 TO RECEIVE AND APPROVE THE MINUTES OF THE MEETING OF THE AMENITIES COMMITTEE HELD ON 20<sup>th</sup> JANUARY 2022 AND THE CHAIRMAN TO SIGN THEM**

**A.4335.2 RESOLVED: that the minutes of the meeting of the Amenities Committee held on 20<sup>th</sup> January 2022 were received, approved, and signed by the Chairman**

Proposed by Councillor M Champion  
Seconded by Councillor D Wilkins

On a vote being taken the matter was approved unanimously.

**A.4336 MATTERS ARISING, FOR INFORMATION ONLY, WHERE NOT INCLUDED BELOW**

Councillors raised issues from the previous meeting: -  
A4325.3 – Asbestos removal from Rosewarne car park toilets. The Amenities Officer reported that it had been removed and would be detailing this in the verbal update later in the meeting.  
A4325.4 – Amenities team will provide designs for artwork at Rosewarne Car Park Toilets.  
A4329 – Installation of lockable bollards for Camborne Recreation Ground. The Amenities Officer informed the meeting that the bollards had been purchased and some have been installed. One remaining key lock bollard continues to be used by partner organisations; this will be replaced at earliest practical opportunity.

**A.4337 PUBLIC PARTICIPATION (SUBJECT TO STANDING ORDER 3E MEMBERS OF THE PUBLIC ARE PERMITTED TO MAKE REPRESENTATIONS, ANSWER QUESTIONS AND GIVE EVIDENCE IN RESPECT OF ANY ITEM OF BUSINESS INCLUDED IN THE AGENDA, UP TO A MAXIMUM OF FIFTEEN MINUTES)**

There were no members of the public present.

**A.4338 TO RECEIVE CORRESPONDENCE FROM A MEMBER OF THE PUBLIC REGARDING NATURE RECOVERY AND COMMUNITY ALLOTMENTS AND AGREE ACTION**

The Amenities and Projects Officer informed Councillors that the Town Council currently provided in excess of the recommended minimum number of allotments, but he was actively researching additional suitable sites. Councillors were asked to recommend potential sites within their wards for recommendation to Cornwall Council. The Amenities and Projects Officer reiterated that Cornwall Council should be initially approached as they

have the statutory responsibility for allotment provision in the first instance.

Councillors requested a list of applicants; this could be made available with restrictions from Data Protection.

All aspects of Nature Recovery, in the correspondence, should be addressed to the Nature Recovery Working Party.

**A.4338.2**

**RESOLVED: that the correspondence from a member of the public regarding nature recovery and community allotments was received. A response giving thanks for showing interest in the topics covered to be sent. Correspondent to be informed that future questions relating to areas outside of the Council's remit will not be considered by the Committee in the future**

Proposed by Councillor V Dalley  
Seconded by Councillor D Wilkins

On a vote being taken the matter was approved unanimously.

**A.4339**

**TO RECEIVE THE NET POSITION BY CODE FOR THE AMENITIES REVENUE BUDGET TO THE END OF JANUARY 2022, RFO RECOMMENDATIONS, AND UNDERSPEND RECOMMENDATIONS FOR 2021-2022 AND AGREE ANY ACTION**

The Responsible Finance Officer reported that the current budgets are within targets. The budget for Financial Year 2022/23 was calculated and approved prior to the recent widespread price increases, which will have a severe impact on costing levels and accompanying need for extensive Earmarked Reserve supplements.

**A.4339.2**

**RESOLVED: that report of the net position by code for the Amenities Revenue budget to the end of January 2022, the Responsible Finance Officer recommendations, was received and noted**

Proposed by Councillor M Champion  
Seconded by Councillor D Wilkins

On a vote being taken the matter was approved unanimously.

**A.4339.3**

**RESOLVED: that underspends over £1,000 be allocated to the Amenities EMR, and underspends under £1,000 be allocated to the General Reserve, was approved**

Proposed by Councillor M Champion  
Seconded by Councillor J Collins

On a vote being taken the matter was approved unanimously.

**A.4340**

**TO RECEIVE A VERBAL UPDATE FROM THE AMENITIES AND PROJECTS OFFICER REGARDING THE NEW STREET**

**WEEDING SERVICE AND WASTE MANAGEMENT, AGREE ACTION**

The Amenities Officer reported that the Biffa contract for green space waste management would be ending soon. An extension to the existing waste management contract with Suez with additional bins would come in at a cost well within the existing budget. Requirement for Waste Transfer licences for the Amenities Operatives was being investigated.

The Councillors thanked the Amenities Officer for his report and continued efforts in achieving service initialisation.

**A.4340.2**

**RESOLVED: that a verbal update from the Amenities and Projects Officer regarding the new street weeding service and waste management was received**

Proposed by Councillor D Wilkins  
Seconded by Councillor J Collins

On a vote being taken the matter was approved unanimously

**A.4341**

**TO RECEIVE A VERBAL UPDATE FROM THE AMENITIES AND PROJECTS OFFICER ON ROSEWARNE TOILETS PROGRESS TO DATE, AGREE ACTION AND AUTHORISE EXPENDITURE**

The Amenities Officer reported that the asbestos had been removed from Rosewarne toilets. Complete removal was prudent to avoid future issues.

Whiterock plastic ceiling panels have been installed which were easy to clean and move for maintenance access.

It is hoped that the toilets will be finished in time to open for Trevithick Day.

**A.4341.2**

**RESOLVED: that a verbal update from the amenities and projects officer on Rosewarne Toilets progress to date was received**

Proposed by Councillor M Champion  
Seconded by Councillor D Wilkins

On a vote being taken the matter was approved unanimously.

**A.4342**

**TO RECEIVE A WRITTEN REPORT FROM THE AMENITIES AND PROJECTS OFFICER REGARDING A PLANTING AT ROSEWARNE CAR PARK, AGREE ACTION AND AUTHORISE EXPENDITURE**

The Amenities Officer reported that the planting proposal at Rosewarne didn't meet the criteria for the Welcome Back Fund, and that the application was refused.

The Amenities Manager reported on the re-planting scheme, this would utilise sleepers currently situated at Unit 5. The outstanding cost of the project, whilst using existing materials will be £1,350, a saving of over £500.

Councillors questioned if the criteria for the Welcome Back Fund could be checked. The Responsible Finance Officer agreed to contact Cornwall Council and report back with any findings.

**A.4342.2**                    **RESOLVED: that written and verbal reports from the amenities and projects officer regarding planting at Rosewarne Car Park, were received**

Proposed by Councillor D Wilkins  
Seconded by Councillor J Cosgrove

On a vote being taken the matter was approved unanimously.

**A.4342.3**                    **RESOLVED: that option 2 of the report was approved, the expenditure of £1,350 from the Public Convenience Costs budget code was authorised**

Proposed by Councillor D Wilkins  
Seconded by Councillor V Dalley

On a vote being taken the matter was approved unanimously.

**A.4343**                    **TO REVIEW THE FLORAL DISPLAY CHARGES FOR 2022 AND AGREE ACTION**

The Amenities Officer advised that the charges for floral displays had been reviewed and that they should remain unchanged for Financial Year 2022/23. The contract with Warnes Plants had been extended without uplift.

Camborne Town Council would no longer provide plantings for individuals and the Amenities Officer will be contacting the relevant person to inform them of this change.

Businesses will be approached for sponsorship.

There has been a lot of new interest in the floral displays with lots of positive comments.

**A.4343.2**                    **RESOLVED: that the floral display charges for 2022 were reviewed and the charges agreed**

Proposed by Councillor V Dalley  
Seconded by Councillor P Mills

On a vote being taken the matter was approved unanimously.

**A.4344**                    **TO RECEIVE CORRESPONDENCE FROM CORNWALL COUNCIL REGARDING THE LOCAL MAINTENANCE PARTNERSHIP 2022 AND APPROVE ACTION**

**A.4344.2**

**RESOLVED: that the correspondence from Cornwall Council regarding the local maintenance partnership 2022, was received and the £4,226.63 payment for the cutting of Public Rights of Way was accepted**

Proposed by Councillor V Dalley  
Seconded by Councillor D Wilkins

On a vote being taken the matter was approved unanimously.

**A.4345**

**TO RECEIVE A VERBAL UPDATE FROM THE AMENITIES AND PROJECTS OFFICER ON CURRENT PROJECTS, AGREE ACTION AND AUTHORISE EXPENDITURE**

- The Amenities Officer reported that the boxing had been made for the Camborne Recreation Ground toilets CCTV monitor. The Amenities Manager was arranging the connection of the electrics to the monitor within the next two weeks. A radar lock will be fitted to the disabled toilet.
- Some Tree Work was required due to the high winds from the storms, this was completed by Combined Tree Services.
- Passmore Edwards Building Refurbishment: -  
The lift in the Passmore Edwards Building was being installed.
- The chimney was being installed, and extensive lead work being placed on the roof.
- It was proposed that an overnight Security guard be employed until the scaffolding was removed to mitigate the risk of project delays and escalating costs caused by theft or damage.

**A.4345.2**

**RESOLVED: that a verbal update from the Amenities and Projects Officer on current projects, was received, and overnight security cover for the Passmore Edwards Building was approved, and the expenditure was authorised**

Proposed by Councillor V Dalley  
Seconded by Councillor D Wilkins

On a vote being taken the matter was approved unanimously.

There being no further business the Chairman closed the meeting at 19:16 pm.

SIGNED BY THE CHAIRMAN.....

DATE .....