

Meeting Minutes

The Passmore Edwards Building, The Cross, Cross Street, Camborne TR14 8HA Tel: 01209 612406 enquiries@camborne-tc.gov.uk

Minutes of the meeting of the Amenities Committee of Camborne Town Council held in The Wesley Hall (1st Floor), The Wesley Centre, Chapel Street, Camborne, Cornwall, TR14 8EG on Thursday 20th January 2022 at 6.30 pm.

PRESENT:

Councillor M Champion	Chairman
Councillor D Wilkins	Vice-Chairman
Councillor J P Collins	
Councillor J Cosgrove	
Councillor Mrs V Dalley	
Councillor P Mills	
Councillor R Tal-E-Bot	

IN ATTENDANCE:

Samantha Hughes, Town Clerk; David Garwood, Amenities & Projects Officer; Sally Williams, Committee Support Officer.

A.4316 SAFETY PROCEDURES

The Chairman explained the safety procedures to all present.

A.4317 TO RECEIVE APOLOGIES FOR NON-ATTENDANCE

A.4317.2 RESOLVED: that the apologies from Councillors Z Fox, N Miles and J Morgan for non-attendance of the meeting of the Amenities Committee on the 20th January 2022 were received

Proposed by Councillor Champion
Seconded by Councillor Wilkins

On a vote being taken the matter was approved by a majority.

A.4318 MEMBERS TO DECLARE DISCLOSABLE PECUNIARY INTERESTS AND NON-REGISTERABLE INTERESTS (INCLUDING THE DETAILS THEREOF) IN RESPECT OF ANY ITEMS ON THIS AGENDA INCLUDING ANY GIFTS OR HOSPITALITY EXCEEDING £25

There were no declarations of interest.

A.4319 TO APPROVE WRITTEN REQUEST(S) FOR DISPENSATIONS

There were no requests for dispensations.

A.4320 CHAIRMAN'S ANNOUNCEMENTS

There were no Chairman's announcements.

A.4321 TO RECEIVE AND APPROVE THE MINUTES OF THE MEETING OF THE AMENITIES COMMITTEE HELD ON 18th NOVEMBER 2021 AND THE CHAIRMAN TO SIGN THEM

A.4321.2 RESOLVED: that the minutes of the meeting of the Amenities Committee held on 18th November 2021 were received, approved, and signed by the Chairman

Proposed by Councillor Champion
Seconded by Councillor Wilkins

On a vote being taken the matter was approved unanimously.

A.4322 MATTERS ARISING, FOR INFORMATION ONLY, WHERE NOT INCLUDED BELOW

Councillor Mills asked whether the Nature Recovery Working Party had been formed since the last Amenities meeting. The Clerk informed the Councillor that information needed to be gathered prior to the first meeting of the working party

A.4323 PUBLIC PARTICIPATION (SUBJECT TO STANDING ORDER 3E MEMBERS OF THE PUBLIC ARE PERMITTED TO MAKE REPRESENTATIONS, ANSWER QUESTIONS AND GIVE EVIDENCE IN RESPECT OF ANY ITEM OF BUSINESS INCLUDED IN THE AGENDA, UP TO A MAXIMUM OF FIFTEEN MINUTES)

There were no members of the public present.

A.4324 TO RECEIVE THE NET POSITION BY CODE FOR THE AMENITIES REVENUE BUDGET TO THE END OF DECEMBER 2021 AND AGREE ANY ACTION

A.4324.2 RESOLVED: that the current net position by code for the Amenities Revenue Budget to the end of December 2021 was received and noted

Proposed by Councillor Champion
Seconded by Councillor Wilkins

On a vote being taken the matter was approved unanimously.

A.4325

TO RECEIVE A VERBAL UPDATE FROM THE AMENITIES & PROJECTS OFFICER ON CURRENT PROJECTS, AGREE ACTION AND AUTHORISE EXPENDITURE

The Amenities & Projects Officer gave a verbal update to Councillors. He explained that the Amenities team had experienced some staffing issues due to sickness but otherwise they were continuing with the annual maintenance and refurbishment of the street furniture.

The doors for the toilets in Camborne Recreation Ground have been repaired however there is now a need for additional security measures before the toilets can be re-opened. Currently the accessible toilet is the only one that is open as park footfall is lower at this time of year. Quotes have been sought for installation of CCTV. The Town Council will need a policy regarding usage.

The bollards outside Rosewarne toilets have been reinstated to prevent cars attempting to access the car park this way, as this is not an entrance. The water issues for Rosewarne toilets have now been rectified but once the water was reconnected some water leakage exposed asbestos panels. Quotes have been sought. It was also suggested that a member of the Amenities Team might be asked about designing some mural artwork for the toilets. The Amenities Officer suggested putting this to the team member and, if he is in agreement, to bring his design suggestions to the next Amenities Committee meeting before the work begins.

The Town Square is due to have a meter installed this month.

The Amenities Officer also reported that he was working on the business case for the Town Deal for Park Gerry which was very labour intensive. However, a meeting with the contractors and their team on Monday had been very reassuring. Lastly, he reported that the job vacancies for the Amenities Manager and Amenities Operatives were now live and there had been a good number of applicants.

A.4325.2

RESOLVED: that a verbal report on current projects was received from the Amenities and Projects Officer and a budget of £1,329 for the purchase of CCTV for the toilets in Camborne Recreation Ground was approved with expenditure authorised from the CCTV Capital budget code

Proposed by Councillor Dalley
Seconded by Councillor Wilkins

On a vote being taken the matter was approved unanimously.

A.4325.3

RESOLVED: that the replacement and reinstatement of the entire panel of asbestos in Rosewarne Car Park toilets was

agreed and a budget, to be delegated to the Chair and Vice Chair, of up to £7,000 was approved with expenditure authorised from the Amenities EMR

Proposed by Councillor Champion
Seconded by Councillor Wilkins

On a vote being taken the matter was approved unanimously.

A.4325.4

RESOLVED: that a member of the Amenities Team be asked if they would complete some mural artwork on the wall/s of the Rosewarne Car Park toilets and to bring any designs back to a future meeting of the Amenities Committee for agreement before work starts

Proposed by Councillor Champion
Seconded by Councillor Wilkins

On a vote being taken the matter was approved unanimously.

A.4326

TO RECEIVE A WRITTEN REPORT FROM THE AMENITIES AND PROJECTS OFFICER REGARDING A NEW VEHICLE, AGREE ACTION AND AUTHORISE

The Amenities & Projects Officer explained the rationale of the report, explaining that a larger vehicle would be needed for the new operatives and to prevent the need for two vehicles to be used every day. In addition, the land rover needs increasing maintenance so option 2, to purchase a second-hand vehicle through a dealership, was recommended.

A.4326.2

RESOLVED: that a written report from the Amenities and Projects Officer regarding a new vehicle was received

Proposed by Councillor Champion
Seconded by Councillor Wilkins

On a vote being taken the matter was approved unanimously.

A.4326.3

RESOLVED: that a budget of up to £16,000, with approval of quotes to be delegated to the Chair and Vice Chair, to purchase a second-hand vehicle through a dealership was approved with expenditure authorised from the Green Spaces EMR

Proposed by Councillor Champion
Seconded by Councillor Mills

On a vote being taken the matter was approved unanimously.

A.4327

TO RECEIVE A MANAGEMENT AND MAINTENANCE PLAN FOR CAMBORNE RECREATION GROUND FOR 2022-2027 FROM THE AMENITIES AND PROJECTS OFFICER AND GREEN FLAG GUIDELINES, AGREE ACTION AND AUTHORISE EXPENDITURE

The Amenities & Projects Officer explained that a Management and Maintenance Plan was needed for all green spaces. Within the plan for Camborne Recreation Ground there was the opportunity to apply for The Green Flag Award which has a mid-February deadline. The officer recommended that the Management and Maintenance Plan be ratified by the Town Council and then it could be used as an initial stepping-stone as it is a living plan and hence it will be dynamic.

A.4327.2

RESOLVED: that a Management and Maintenance plan for Camborne Recreation Ground for 2022-2027 from the Amenities and Projects Officer and Green Flag Guidelines was received and approved

Proposed by Councillor Champion
Seconded by Councillor Wilkins

On a vote being taken the matter was approved unanimously.

A.4327.3

RESOLVED: that an application for The Green Flag Award was approved

Proposed by Councillor Dalley
Seconded by Councillor Cosgrove

On a vote being taken the matter was approved unanimously.

A.4328

TO DISCUSS THE FALLEN SOLDIER STATUE AND AGREE ACTION

Discussion was held about where the Fallen Soldier Statue should be put. Suggestions included possibly incorporating a sensory garden / Remembrance Wall within Park Gerry, the courtyard of the Passmore Edwards Building, or incorporated into a design for one of the walls of Rosewarne Car Park toilet block. As no preference was currently agreed upon and there is also the possibility of the Town Deal changing the centre of the town it was decided to put any decision into abeyance at present.

A.4328.2

RESOLVED: that the Fallen Soldier Statue was discussed and a decision on a location for the statue should be made

once suggestions have been investigated and discussed at a further meeting of the Amenities Committee

Proposed by Councillor Dalley
Seconded by Councillor Cosgrove

On a vote being taken the matter was approved unanimously.

A.4329

TO RECEIVE CONFIRMATION OF PURCHASE OF LOCKABLE BOLLARDS FOR CAMBORNE RECREATION GROUND APPROVED BY THE CHAIRMAN AND VICE CHAIRMAN

There have been issues with the bollards at the lower entrance to Camborne Recreation Ground as the locks keep being lost. The bollards are necessary to prevent cars being driven into the park but to replace an entire suite of locks costs £120 each time. To address this issue yellow bollards with integrated locks have been purchased. Councillors felt that in future all groups who needed access to the recreation ground should be asked to accept responsibility for the keys by signing for them.

A.4329.2

RESOLVED: that confirmation of purchase of lockable bollards for Camborne Recreation Ground, approved by the Chairman and the Vice Chairman, was received and that from this point all keyholders needed to acknowledge responsibility for said keys by signing for them was approved

Proposed by Councillor Champion
Seconded by Councillor Wilkins

On a vote being taken the matter was approved unanimously.

There being no further business the Chairman closed the meeting at 7.23 pm.

SIGNED BY THE CHAIRMAN.....

DATE