

Meeting Minutes

The Passmore Edwards Building, The Cross, Cross Street, Camborne TR14 8HA Tel: 01209 612406 enquiries@camborne-tc.gov.uk

MINUTES:

of the meeting of the Finance & General Purposes Committee held in the Council Chamber, Passmore Edwards Building, The Cross, Cross Street, Camborne TR14 8HA on Thursday 22nd July 2021 at 6.30pm.

PRESENT:

Councillor M Williams	Chairman
Councillor C Lawrence	Vice Chairman
Councillor J P Collins	
Councillor Mrs V Dalley	
Councillor D Wilkins	

IN ATTENDANCE:

Samantha Hughes, Town Clerk; Melanie Negus, Administrative Support Officer; Alec Webb, Responsible Finance Officer; Sarah Rayner, Administrative Assistant; and three members of the public.

The Chairman explained the meeting procedures to all present

FG.3822 TO RECEIVE APOLOGIES FOR NON-ATTENDANCE

FG.3822.2 RESOLVED: that the apologies from Councillors M Champion, R Congdon, and J Cosgrove, for non-attendance of the meeting of the Finance & General Purposes Committee on the 22nd July 2021, were received

Proposed by Councillor M Williams
Seconded by Councillor D Wilkins

On a vote being taken the matter was approved unanimously.

There were no apologies received from Councillors Z Fox, and N Heather.

FG.3823 MEMBERS TO DECLARE DISCLOSABLE PECUNIARY INTERESTS AND NON-REGISTERABLE INTERESTS (INCLUDING THE DETAILS THEREOF) IN RESPECT OF ANY

ITEMS ON THIS AGENDA INCLUDING ANY GIFTS OR HOSPITALITY EXCEEDING £25

Councillors M Williams and J Collins declared interests in Agenda item 9i) as they were members of the Camborne Rugby Football Club.

FG.3824 TO APPROVE WRITTEN REQUEST(S) FOR DISPENSATIONS

There were no dispensation requests.

FG.3825 CHAIRMAN'S ANNOUNCEMENTS

There were no Chairman's announcements.

FG.3826 TO RECEIVE AND APPROVE THE MINUTES OF THIS COMMITTEE HELD ON 27th MAY 2021

FG.3826.2 RESOLVED: that the minutes of the Finance and General Purposes Committee held on 27th May 2021 were received and approved and signed by the Chairman

Proposed by Councillor M Williams
Seconded by Councillor C Lawrence

On a vote being taken the matter was approved unanimously of those entitled to vote.

FG.3827 MATTERS ARISING, FOR INFORMATION ONLY, WHERE NOT INCLUDED BELOW

There were no matters arising.

FG.3828 PUBLIC PARTICIPATION (SUBJECT TO STANDING ORDER 3E MEMBERS OF THE PUBLIC ARE PERMITTED TO MAKE REPRESENTATIONS, ANSWER QUESTIONS AND GIVE EVIDENCE IN RESPECT OF ANY ITEM OF BUSINESS INCLUDED IN THE AGENDA, UP TO A MAXIMUM OF FIFTEEN MINUTES)

A representative of the Troon Village Lights Committee informed members that the Troon Villagers Association had previously arranged the Christmas festivities in the village, but on the folding of the Association, the Christmas Lights Committee had formed. They had nine members and 24 helpers, and they had been hampered by Covid19 restrictions but they had held several fund raising events and were holding another one in the near future.

A representative of Root Training Ltd informed members the project had been running for two months, and the aim of the project was to get local communities Physically and mentally active. The main focus was to get people walking.

The Finance officer informed Root Training that they could not apply for more funding than the project would cost under the terms of our grant policy

FG.3829

TO RECEIVE GRANT APPLICATIONS FROM

- i) Camborne Rugby Football Club**
- ii) Camborne Day Centre**
- iii) Troon Village Lights Committee**
- iv) Root Training Ltd**

AGREE ACTION AND AUTHORISE EXPENDITURE

Having declared an interest in Agenda item 9i) Councillors J Collins and M Williams left the room, and Councillor C Lawrence took the Chair.

FG.3829.2

RESOLVED: that a grant of £4,000 was awarded to Camborne Rugby Football Club, under the General Power of Competence; the expenditure was approved from the Community Grants and Donations Budget

Proposed by Councillor V Dalley
Seconded by Councillor D Wilkins

On a vote being taken the matter was approved unanimously.

Councillors J Collins and M Williams re-entered the meeting, and Councillor M Williams resumed the Chair.

FG.3829.3

RESOLVED: that a grant application from Camborne Day Centre was rejected in its current form as their most recent set of Accounts had not been submitted, thus rendering the committee unable to ascertain the impact of the covid restrictions on their operations, which was the reason for their application. They should be advised that they could re-submit their application providing they also submit accounts for 2020-2021

Proposed by Councillor V Dalley
Seconded by Councillor M Williams

On a vote being taken the matter was approved unanimously.

FG.3829.4 **RESOLVED: that a grant of £2,265 was awarded to Troon Village Lights Committee, under the General Power of Competence, with the expenditure approved, from the Community Grants and Donations Budget. Payable on receipt of bank account details, with two signatories**

Proposed by Councillor M Williams
Seconded by Councillor V Dalley

On a vote being taken the matter was approved unanimously.

FG.3829.5 **RESOLVED: that a grant of £1,725 was awarded to Root Training Ltd, under the General Power of Competence, with expenditure approved, from the Community Grants and Donations Budget**

Proposed by Councillor M Williams
Seconded by Councillor C Lawrence

On a vote being taken the matter was approved by a Majority.

Three members of the public left the meeting at 7.19pm.

FG.3830 **TO RECEIVE AND APPROVE THE BANK CASH AND INVESTMENT RECONCILIATION, EARMARKED RESERVES REPORT AND DETAILED INCOME AND EXPENDITURE BY BUDGET HEADING REPORT UP TO THE END OF MAY 2021**

FG.3830.2 **RESOLVED: that the Bank Cash and Investment Reconciliation, Earmarked Reserves Report, and Detailed Income and Expenditure by Budget Heading Report, up to the end of May 2021 was received and approved**

Proposed by Councillor M Williams
Seconded by Councillor D Wilkins

On a vote being taken the matter was approved unanimously.

FG.3831 **TO APPROVE THE PAYMENT OF INVOICES RECEIVED FOR THE WHOLE MONTH OF MAY 2021**

FG.3831.2 **RESOLVED: that the payment of invoices made during the whole month of May 2021 was approved**

Proposed by Councillor V Dalley
Seconded by Councillor D Wilkins

On a vote being taken the matter was approved unanimously.

- FG.3832** **TO APPROVE PAYMENTS MADE DURING THE WHOLE MONTH OF MAY 2021, MADE UNDER FINANCIAL REGULATION 4.1, 4.5, 5.4, 5.5, 6.2, 6.7 AND 7.2**
- FG.3832.2** **RESOLVED: that payments made during the whole month of May 2021, made under Financial Regulation 4.1, 4.5, 5.4, 5.5, 6.2, 6.7 and 7.2 were approved**
- Proposed by Councillor M Williams
Seconded by Councillor C Lawrence
- On a vote being taken the matter was approved unanimously.
- FG.3833** **TO APPROVE PAYMENTS FOR THE MONTH OF JUNE 2021, MADE UNDER FINANCIAL REGULATION 4.1, 4.5, 5.4, 5.5, 6.2, 6.7 AND 7.2**
- FG.3833.2** **RESOLVED: that payments made for the month of June 2021, made under Financial Regulation 4.1, 4.5, 5.4, 5.5, 6.2, 6.7 and 7.2, were approved**
- Proposed by Councillor M Williams
Seconded by Councillor V Dalley
- On a vote being taken the matter was approved unanimously.
- FG.3834** **TO APPROVE PAYMENTS MADE DURING THE MONTH OF JUNE 2021 MADE UNDER THE DELEGATED AUTHORITY OF THE CHAIRMAN AND VICE-CHAIRMAN**
- FG.3834.2** **RESOLVED: that payments made during the month of June 2021 made under the delegated authority of the chairman and Vice-Chairman were approved**
- Proposed by Councillor M Williams
Seconded by Councillor V Dalley
- On a vote being taken the matter was approved unanimously.
- FG.3835** **TO RECEIVE AND APPROVE THE BANK CASH AND INVESTMENT RECONCILIATION, EARMARKED RESERVES REPORT AND DETAILED INCOME & EXPENDITURE BY BUDGET HEADING REPORT UP TO THE END OF JUNE 2021**
- i. To receive a supporting report from the Responsible Finance Officer regarding income and expenditure to the end of June 2021 and agree action**
- FG.3835.2** **RESOLVED: that the Bank Cash and Investment Reconciliation, Earmarked Reserves Report, and Detailed**

Income & Expenditure by Budget Heading Report up to the end of June 2021, were received and approved

Proposed by Councillor M Williams
Seconded by Councillor D Wilkins

On a vote being taken the matter was approved unanimously.

FG.3835.3 RESOLVED: that the supporting report from the Responsible Finance Officer regarding income and expenditure to the end of June 2021 was received. The request for budgetary adjustments and virements detailed in paragraphs 4 and 5 of the report were approved

Proposed by Councillor M Williams
Seconded by Councillor V Dalley

On a vote being taken the matter was approved unanimously.

FG.3836 TO RECEIVE A REPORT OF EXPENDITURE DELEGATED TO THE TOWN CLERK FROM THE DATE OF THE APRIL MEETING AND UP TO THE DATE OF THIS MEETING FOR APPROVAL

FG.3836.2 RESOLVED: that a report of expenditure delegated to the Town Clerk from the date of the April meeting and up to the date of this meeting was received and approved

Proposed by Councillor M Williams
Seconded by Councillor D Wilkins

On a vote being taken the matter was approved unanimously.

FG.3837 TO APPROVE PAYMENTS MADE DURING THE MONTH OF JULY 2021 UP TO THE DATE OF THE MEETING, MADE UNDER FINANCIAL REGULATION 4.1, 4.5, 5.4, 5.5, 6.2, 6.7 AND 7.2,

FG.3837.2 RESOLVED: that payments made during the month of July 2021 up to the date of the meeting, made under Financial Regulation 4.1, 4.5, 5.4, 5.5, 6.2, 6.7 and 7.2, were approved

Proposed by Councillor M Williams
Seconded by Councillor D Wilkins

On a vote being taken the matter was approved unanimously.

FG.3838 TO APPROVE THE PAYMENT OF INVOICES RECEIVED FOR THE MONTH OF JULY 2021

FG.3838.2 RESOLVED: the payment of invoices received for the month of July 2021, was approved

Proposed by Councillor M Williams
Seconded by Councillor C Lawrence

On a vote being taken the matter was approved unanimously.

FG.3839 **TO RECEIVE UPDATES FROM MEMBERS FOLLOWING THE REPORT FROM THE TOWN CLERK ON MEMBERS EXPENSES AT THE LAST MEETING, AND CONSIDER RECOMMENDATIONS OR ACTIONS TO FULL COUNCIL**

FG.3839.2 **RESOLVED: updates from members following the report from the town clerk on members expenses at the last meeting were received. A recommendation to Full Council that the Members Expenditure Policy be updated, to include an element to reflect insurance increases/charges incurred by Councillors due to the use of their vehicles for Town Council business, (proof of which would need to be provided); was approved**

Proposed by Councillor M Williams
Seconded by Councillor V Dalley

On a vote being taken the matter was approved by a Majority.

Councillor C Lawrence requested that it be recorded that he voted against the motion.

FG.3840 **THAT THE COUNCIL RESOLVES UNDER THE 1960 PUBLIC BODIES (ADMISSION TO MEETINGS) ACT, TO EXCLUDE THE PRESS AND PUBLIC DUE TO THE CONFIDENTIAL NATURE OF THE BUSINESS TO BE DISCUSSED**

FG.3840.2 **RESOLVED: under the 1960 public bodies (admission to meetings) act, to exclude the press and public due to the confidential nature of the business to be discussed**

Proposed by Councillor M Williams
Seconded by Councillor V Dalley

On a vote being taken the matter was approved unanimously.

FG.3841 **TO RECEIVE A WRITTEN REPORT FROM THE RESPONSIBLE FINANCE OFFICER REGARDING CHAMBER CHAIRS AND QUOTATIONS, AGREE ACTION AND AUTHORISE EXPENDITURE**

FG.3841.2 **RESOLVED: a written report from the Responsible Finance Officer regarding Chamber Chairs, and quotations, were received. The Design proposal, and the purchase of 25 replacement chairs for the Council Chamber from O.F.R. Ltd**

was approved, the expenditure of £1,800 from the Council Expenses budget code was approved

Proposed by Councillor C Lawrence
Seconded by Councillor D Wilkins

On a vote being taken the matter was approved unanimously.

FG.3841.3 RESOLVED: that the disposal of the old chairs, and offer any serviceable chairs to worthy charitable or social organisations, via social media (first come first served), for use in the town & parish, (approximately 8 chairs at the time of the report); was approved

Proposed by Councillor M Williams
Seconded by Councillor D Wilkins

On a vote being taken the matter was approved unanimously.

FG.3842 TO RECEIVE A LETTER OF THANKS FROM GRANT RECIPIENT ROTARY CLUB REDRUTH

FG.3842.2 RESOLVED: that a letter of thanks from grant recipient The Rotary Club Redruth was received

Proposed by Councillor M Williams
Seconded by Councillor C Lawrence

On a vote being taken the matter was approved unanimously.

FG.3843 TO RECEIVE A LETTER FROM UNITY TRUST BANK PLC AND AGREE ACTION AND AUTHORISE EXPENDITURE

FG.3843.2 RESOLVED: that a letter from Unity Trust Bank plc was received

Proposed by Councillor M Williams
Seconded by Councillor D Wilkins

On a vote being taken the matter was approved unanimously.

There being no further business the Chairman closed the meeting at 8.04pm.

SIGNED BY THE CHAIRMAN.....

DATE