

Meeting Minutes

The Passmore Edwards Building, The Cross, Cross Street, Camborne TR14 8HA Tel: 01209 612406 enquiries@camborne-tc.gov.uk

MINUTES:

of the meeting of the Finance & General Purposes Committee held in the The Wesley Hall (1st Floor), The Wesley Centre, Chapel Street, Camborne, TR14 8EG, on Thursday 16th December 2021 at 6.30 pm.

PRESENT:

Councillor M Williams	Chairman
Councillor J P Collins	
Councillor M Champion	
Councillor J Cosgrove	
Councillor V Dalley	
Councillor Z Fox	ex officio
Councillor D Wilkins	

IN ATTENDANCE:

Alec Webb, Responsible Finance Officer; Melanie Negus, Administrative Support Officer; Sarah Rayner, Administrative Assistant, and two members of the public.

FG.3898 **The Chairman explained the meeting procedures to all present.**

FG.3899 **TO RECEIVE APOLOGIES FOR NON-ATTENDANCE**

FG.3899.2 **RESOLVED: that the apologies from Councillors R Congdon, N Heather, and C Lawrence, for non-attendance of the meeting of the Finance & General Purposes Committee on the 16th December 2021, were received**

Proposed by Councillor V Dalley
Seconded by Councillor D Wilkins

On a vote being taken the matter was approved unanimously.

FG.3900 **MEMBERS TO DECLARE DISCLOSABLE PECUNIARY INTERESTS AND NON-REGISTERABLE INTERESTS (INCLUDING THE DETAILS THEREOF) IN RESPECT OF ANY**

ITEMS ON THIS AGENDA INCLUDING ANY GIFTS OR HOSPITALITY EXCEEDING £25

Councillor M Williams declared an interest in agenda item 9i) as she was a member of Camborne RFC, and 9ii) as the group supplied meals-on-wheels to the Wesley. Councillor V Dalley declared an interest in agenda item 9iii) as she was a director of It's Possible Camborne CIC.

FG.3901 TO APPROVE WRITTEN REQUEST(S) FOR DISPENSATIONS

There were no dispensation requests.

FG.3902 CHAIRMAN'S ANNOUNCEMENTS

There were no Chairman's announcements.

FG.3903 TO RECEIVE AND APPROVE THE MINUTES OF THIS COMMITTEE HELD ON 25TH NOVEMBER 2021

FG.3903.2 RESOLVED: that the minutes of the Finance and General Purposes Committee held on 25th November 2021 were received and approved and signed by the Chairman

Proposed by Councillor M Williams
Seconded by Councillor Z Fox

On a vote being taken the matter was approved unanimously of those entitled to vote.

FG.3904 MATTERS ARISING, FOR INFORMATION ONLY, WHERE NOT INCLUDED BELOW

The Responsible Finance Officer referred to minute ref FG.3894.2 and informed members that it had been very difficult trying to source a new banking provider as a Town Council back-up for emergency access, as banks were not providing face to face appointments, but he had looked into the possibility of using the Nat West; and the Chairman suggested Lloyds Bank as an option.

FG.3905 PUBLIC PARTICIPATION (SUBJECT TO STANDING ORDER 3E MEMBERS OF THE PUBLIC ARE PERMITTED TO MAKE REPRESENTATIONS, ANSWER QUESTIONS AND GIVE EVIDENCE IN RESPECT OF ANY ITEM OF BUSINESS INCLUDED IN THE AGENDA, UP TO A MAXIMUM OF FIFTEEN MINUTES)

A member of the public spoke in support of the grant application for Camborne Rugby Club (Women's & girls). He had started training the females 10 years ago, and had groups of under 13s,

under 15s, under 18s, and adults, and had approximately 100 members; they were presently playing friendly games and were applying to join the league next year. They needed a shipping container to store their equipment and kit which would cost £2,500, and also needed away kit.

A member of the public spoke in support of the grant application for It's Possible Camborne CIC; he informed members that the organisation had been operational for a year and their goals were to empower people of Camborne to make Camborne a better place. They had two youth projects that were in need of funding, and also wanted to employ an outreach worker to help engage with the youths of the town.

Having declared an interest in the first two applications on the next agenda item Councillor M Williams left the room, Councillor Z Fox took the Chair.

FG.3906

TO RECEIVE GRANT APPLICATIONS FROM

- i) Camborne Rugby Football Club Ltd (Women's & Girls) (General Power of Competence)**
- i) Cornwall Gleaning Network - part of Regenerative Food and Farming CIC (General Power of Competence)**
- iii) It's Possible Camborne CIC (General Power of Competence)**
- iv) The Wave Project (General Power of Competence)**

AGREE ACTION AND AUTHORISE EXPENDITURE

FG.3906.2

RESOLVED: that a grant of £5,000 was awarded to Camborne Rugby Football Club Ltd (Women's & Girls), under the General Power of Competence; the expenditure was approved from the Community Grants and Donations Budget

Proposed by Councillor J Cosgrove
Seconded by Councillor M Champion

On a vote being taken the matter was approved unanimously.

A member of the public left the meeting.

FG.3906.3

RESOLVED: that a grant of £200 was awarded to Cornwall Gleaning Network - part of Regenerative Food and Farming CIC, under the General Power of Competence; the expenditure was approved from the Community Grants and Donations Budget

Proposed by Councillor V Dalley
Seconded by Councillor Z Fox

On a vote being taken the matter was approved unanimously.

Having declared an interest in the next agenda item Councillor V Dalley left the room; and Councillor M Williams re-entered the meeting and resumed the Chair.

Following discussion regarding ongoing support for organisations receiving grant funding, the Responsible Finance Officer reminded members of the content of the Town Council's Grant Policy that recipients of grant awards should not assume that year on year funding would be available.

FG.3906.4 **RESOLVED: that a grant of £10,000 was awarded to It's Possible Camborne CIC, under the General Power of Competence; the expenditure was approved from the Community Grants and Donations Budget**

Proposed by Councillor J Cosgrove
Seconded by Councillor D Wilkins

On a vote being taken the matter was approved by a Majority.

Councillor V Dalley re-entered the meeting, and a member of the public left the meeting.

FG.3906.5 **RESOLVED: that a grant of £1,000 was awarded to The Wave Project, under the General Power of Competence; the expenditure was approved from the Community Grants and Donations Budget**

Proposed by Councillor Z Fox
Seconded by Councillor M Champion

On a vote being taken the matter was approved unanimously.

FG.3907 **TO RECEIVE AND APPROVE THE APPOINTED COUNCILLORS' INTERNAL AUDIT REPORTS FOR OCTOBER AND NOVEMBER 2021 BY COUNCILLOR WILKINS AND COUNCILLOR CHAMPION**

FG.3907.2 **RESOLVED: that the Councillors' Internal Audit Reports for October and November 2021 by Councillor Wilkins and Councillor Champion were received, and approved**

Proposed by Councillor M Williams
Seconded by Councillor Z Fox

On a vote being taken the matter was approved unanimously.

FG.3908 **TO APPROVE THE PAYMENT OF INVOICES RECEIVED FOR THE WHOLE MONTH OF NOVEMBER 2021**

FG.3908.2 **RESOLVED: that the list of payments for the month of November was received, and the payments approved**

Proposed by Councillor M Williams
Seconded by Councillor V Dalley

On a vote being taken the matter was approved unanimously.

FG.3909 **TO APPROVE PAYMENTS MADE DURING THE WHOLE MONTH OF NOVEMBER 2021, MADE UNDER FINANCIAL REGULATION 4.1, 4.5, 5.4, 5.5, 6.2, 6.7, AND 7.2**

FG.3909.2 **RESOLVED: that the list of payments made during the whole month of November 2021, made under Financial Regulation 4.1, 4.5, 5.4, 5.5, 6.2, 6.7 and 7.2. was received, and the payments approved**

Proposed by Councillor M Williams
Seconded by Councillor D Wilkins

On a vote being taken the matter was approved unanimously.

FG.3910 **TO RECEIVE AND APPROVE THE BANK CASH AND INVESTMENT RECONCILIATION, EARMARKED RESERVES REPORT AND DETAILED INCOME & EXPENDITURE BY BUDGET HEADING REPORT UP TO THE END OF NOVEMBER 2021**

i) TO RECEIVE A SUPPORTING REPORT FROM THE RESPONSIBLE FINANCE OFFICER REGARDING INCOME AND EXPENDITURE TO THE END OF NOVEMBER 2021 AND AGREE ACTION

The Responsible Finance Officer highlighted the Uncleared Receipt of £18.07 brought about by the delayed clearance of a BACs payment from Cornwall Council.

FG.3910.2 **RESOLVED: that the Bank Cash and Investment Reconciliation, Earmarked Reserves Report, and Detailed Income & Expenditure by Budget Heading report up to the end of November 2021, were received and approved**

Proposed by Councillor M Williams
Seconded by Councillor M Champion

On a vote being taken the matter was approved unanimously.

FG.3910.3 **RESOLVED: that a supporting report from the Responsible Finance Officer regarding income and expenditure to the end of November 2021 was received, and the adjustments to cost codes were approved**

Proposed by Councillor M Williams
Seconded by Councillor D Wilkins

On a vote being taken the matter was approved unanimously.

FG.3911 **TO RECEIVE A REPORT OF EXPENDITURE DELEGATED TO THE TOWN CLERK FROM THE DATE OF THE NOVEMBER MEETING AND UP TO THE DATE OF THIS MEETING FOR APPROVAL**

FG.3911.2 **RESOLVED: that a report of expenditure delegated to the Town Clerk from the date of the November meeting and up to the date of this meeting, was received and approved**

Proposed by Councillor V Dalley
Seconded by Councillor M Williams

On a vote being taken the matter was approved unanimously.

FG.3912 **TO APPROVE PAYMENTS FOR THE MONTH OF DECEMBER 2021 UP TO THE DATE OF THE MEETING MADE UNDER FINANCIAL REGULATION 4.1, 4.5, 5.4, 5.5, 6.2, 6.7 AND 7.2**

FG.3912.2 **RESOLVED: that payments for the month of December 2021 up to the date of the meeting made under Financial Regulation 4.1, 4.5, 5.4, 5.5, 6.2, 6.7 and 7.2, were approved**

Proposed by Councillor M Williams
Seconded by Councillor V Dalley

On a vote being taken the matter was approved unanimously.

FG.3913 **TO APPROVE THE PAYMENT OF INVOICES RECEIVED FOR THE MONTH OF DECEMBER, UP TO DATE SCHEDULE TABLED AT THE MEETING**

FG.3913.2 **RESOLVED: that, the payment of invoices received for the month of December, up to date schedule tabled at the meeting, was approved**

Proposed by Councillor M Williams
Seconded by Councillor M Champion

On a vote being taken the matter was approved unanimously.

FG.3914 **TO RECEIVE RECOMMENDATIONS FOR THE 2022/23 REVENUE BUDGET FROM:**

- i. Amenities Committee;**
- ii. Planning & Development;**
- iii. Staffing Committee;**

And approve action.

FG.3914.2 **RESOLVED: that the recommendations for the 2022/23 revenue budget to the Finance & General Purposes Committee from the Amenities, Planning & Development, and Staffing Committees were received and approved**

Proposed by Councillor M Williams
Seconded by Councillor D Wilkins

On a vote being taken the matter was approved unanimously.

FG.3915 **TO RECEIVE A REPORT FROM THE RESPONSIBLE FINANCE OFFICER REGARDING THE DRAFT REVENUE BUDGET AND 3 YEAR PLAN, AND REVIEW THE DRAFT REVENUE BUDGET FOR 2022/23 AND 3 YEAR PLAN AND MAKE RECOMMENDATIONS TO FULL COUNCIL FOR THE BUDGET AND PRECEPT ACCORDINGLY**

The Responsible Finance Officer reported that the Tax Base for 2022/23 had been increased from 6,049.58 to 6,286.66, a rise of 3.92%. The impact of the proposed 2022/23 budget on the benchmark Band D properties was an increase of £3.80 per year or £0.32 per month, keeping the Precept at below 2%.

The Chairman and Councillors thanked the Finance Officer for the thoroughness of his report and budget setting.

FG.3915.2 **RESOLVED: that a report from the Responsible Finance Officer regarding the Draft Revenue Budget and 3 year plan was received**

Proposed by Councillor M Williams
Seconded by Councillor D Wilkins

On a vote being taken the matter was approved unanimously.

FG.3915.3 **RESOLVED: that a Draft Revenue Budget of £1,348,948 for the financial year 2022/23, and 3 year financial plan were received; with a Precept of £1,342,147 for the Financial Year 2022/23 was recommended to Full Council for approval**

Proposed by Councillor M Williams
Seconded by Councillor Z Fox

On a vote being taken the matter was approved unanimously.

FG.3916 **TO RECEIVE A DRAFT INVESTMENT STRATEGY FOR 2021-2023 AND AGREE ACTION**

FG.3916.2

RESOLVED: that a draft Investment Strategy for 2021-2023 was received and adopted

Proposed by Councillor M Williams
Seconded by Councillor D Wilkins

On a vote being taken the matter was approved unanimously.

There being no further business the Chairman closed the meeting at 7.56 pm.

SIGNED BY THE CHAIRMAN.....

DATE