

# Meeting Minutes

The Passmore Edwards Building, The Cross, Cross Street, Camborne TR14 8HA Tel: 01209 612406 enquiries@camborne-tc.gov.uk

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## MINUTES:

**of the meeting of Camborne Town Council held in The Wesley Centre (Main Church), Chapel Street, Camborne, TR14 8EG, on Wednesday 14th July 2021 at 6.30pm**

## PRESENT:

<b>Councillor Ms Z Fox</b>	<b>Chairman</b>
<b>Councillor M Champion</b>	<b>Vice Chairman</b>
<b>Councillor D Atherfold</b>	
<b>Councillor J P Collins</b>	
<b>Councillor R Congdon</b>	
<b>Councillor J Cosgrove</b>	
<b>Councillor Mrs V Dalley</b>	
<b>Councillor C Godolphin</b>	
<b>Councillor N Heather</b>	<b>from point mentioned</b>
<b>Councillor L McDonald</b>	
<b>Councillor N Miles</b>	
<b>Councillor P Mills</b>	
<b>Councillor J Morgan</b>	
<b>Councillor R Tal-e-Bot</b>	
<b>Councillor S Weedon</b>	
<b>Councillor D Wilkins</b>	
<b>Councillor M Williams</b>	

## IN ATTENDANCE:

**Samantha Hughes, Town Clerk; Melanie Negus, Administrative Support Officer; Rose Hitchens-Todd, Engagement Officer; Lotti Stapleton, Senior Library Officer; two representatives of BID Camborne; one representative of Coastline Housing, and two members of the public.**

The Chairman explained the meeting procedures to all present.

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## **C.5203 TO RECEIVE APOLOGIES FOR NON-ATTENDANCE**

**C.5203.2 RESOLVED: that the apologies from Councillors N Heather and C Lawrence for non-attendance at the meeting of the Full Council held on 14<sup>th</sup> July 2021 were received**

Proposed by Councillor Z Fox  
Seconded by Councillor D Atherfold

On a vote being taken the matter was approved unanimously.

**C.5204 CHAIRMAN'S ANNOUNCEMENTS**

There were no Chairman's announcements.

**C.5205 MEMBERS TO DECLARE DISCLOSABLE PECUNIARY INTERESTS AND NON-REGISTERABLE INTERESTS (INCLUDING THE DETAILS THEREOF) IN RESPECT OF ANY ITEMS ON THIS AGENDA INCLUDING ANY GIFTS OR HOSPITALITY EXCEEDING £25**

Councillor C Godolphin declared an interest in agenda item 26 as he was a tenant of Coastline Housing.

Councillors J Cosgrove, V Dalley, Z Fox and J Morgan declared interests in agenda items 19 & 20 as they were members of the Town Deal Board.

**C.5206 TO APPROVE WRITTEN REQUEST(S) FOR DISPENSATIONS**

**C.5206.2 RESOLVED: that written requests for dispensations from Councillors V Dalley, Z Fox, J Cosgrove, and J Morgan were approved**

Proposed by Councillor Z Fox

Seconded by Councillor L McDonald

On a vote being taken the matter was approved by a Majority.

**C.5207 TO RECEIVE AND APPROVE THE MINUTES OF THE MEETING OF THE FULL COUNCIL HELD ON 10<sup>th</sup> JUNE 2021**

**C.5207.2 RESOLVED: that the minutes of the meeting of the Full Council held on 10<sup>th</sup> June 2021 were received, approved, and signed by the Chairman**

Proposed by Councillor Z Fox

Seconded by Councillor M Champion

On a vote being taken the matter was approved by a Majority.

**C.5208 TO RECEIVE AND APPROVE THE MINUTES OF THE EXTRAORDINARY MEETING OF THE FULL COUNCIL HELD ON 29<sup>TH</sup> JUNE 2021**

Councillor C Godolphin referred to minute reference C.5202.6 and the procedure used in this decision, and requested that it be reviewed. The Chairman accepted a request that the appointment of an additional member on the Planning & Development Committee, be addressed at the next meeting of Full Council.

**C.5208.2**                    **RESOLVED: that the minutes of the extraordinary meeting of the Full Council held on 29<sup>th</sup> June 2021 were received, approved, and signed by the Chairman**

Proposed by Councillor Z Fox  
Seconded by Councillor M Champion

On a vote being taken the matter was approved by a Majority.

A member of the public entered the meeting at 6.45 pm.

**C.5209**                    **TO RECEIVE THE MINUTES OF THE FOLLOWING COMMITTEE MEETINGS:**

- i)        Planning & Development Committee, 1<sup>st</sup> June 2021;**
- ii)       Staffing Committee, 7<sup>th</sup> June 2021;**
- iii)      Amenities Committee, 17<sup>th</sup> June 2021;**
- iv)      Passmore Edwards Building Working Party, 7<sup>th</sup> June 2021;**
- v)       Passmore Edwards Building Working Party, 7<sup>th</sup> June 2021, Redacted;**
- vi)      Climate Action Working Party, 23<sup>rd</sup> June 2021.**

**C.5209.2**                    **RESOLVED: that the minutes of the Planning & Development Committee, 1<sup>st</sup> June 2021; Staffing Committee, 7<sup>th</sup> June 2021; Amenities Committee, 17<sup>th</sup> June 2021; Passmore Edwards Building Working Party, 7<sup>th</sup> June; 2021; Passmore Edwards Building Working Party, 7<sup>th</sup> June 2021, Redacted; and the Climate Action Working Party, 23<sup>rd</sup> June 2021; were received**

Proposed by Councillor Z Fox  
Seconded by Councillor M Champion

On a vote being taken the matter was approved unanimously.

**C.5210**                    **TO RECEIVE MEETING NOTES FROM THE FOLLOWING OUTSIDE BODIES:**

- i)        CPIR & Mining Villages Place Shaping Group 28<sup>th</sup> June 2021.**

**C.5210.2**                    **RESOLVED: that meeting notes from CPIR & Mining Villages Place Shaping Group 28<sup>th</sup> June 2021 were received**

Proposed by Councillor Z Fox  
Seconded by Councillor M Champion

On a vote being taken the matter was approved unanimously.

**C.5211                    MATTERS ARISING, FOR INFORMATION ONLY, WHERE NOT INCLUDED BELOW**

Councillor C Godolphin questioned the refusal by the Chairman of his right to reply during agenda item 16 at the last meeting (minute ref C.5186). The motion had been submitted by Councillor C Godolphin, and under Standing Order 1s he had the right to reply. The Chairman accepted the question and would in future be more aware of when Councillor's wished to speak.

The consultation date for Park Gerry in Minute ref C.5192 had needed to be changed to the 13<sup>th</sup> August due to COVID19 restrictions.

**C.5212                    PUBLIC PARTICIPATION (SUBJECT TO STANDING ORDER 3e MEMBERS OF THE PUBLIC ARE PERMITTED TO MAKE REPRESENTATIONS, ANSWER QUESTIONS AND GIVE EVIDENCE IN RESPECT OF ANY ITEM OF BUSINESS INCLUDED IN THE AGENDA, UP TO A MAXIMUM OF FIFTEEN MINUTES)**

Ted Williams referred to agenda item 13 and asked what action the Town Council would be taking with regard to their amenities vehicles, with the Town Council aiming to be carbon neutral by 2025.

The Town Clerk informed Mr Williams that the Town Council's Corporate Plan was to be reviewed, and 2030 was a more realistic timescale for the Town Council to achieve being carbon neutral. The Climate Action Working Party would be working on a plan for submission to Full Council.

**C.5213                    TO RECEIVE A PRESENTATION AND UPDATE FROM BID CAMBORNE REGARDING CURRENT PROJECTS AND AGREE ACTION**

Representatives of BID Camborne informed members that BID Camborne had been operational for 10 years, and elections for Board members was to be held on the 9<sup>th</sup> December 2021 at the Lowenac Hotel.

A Memorandum of Understanding had been agreed between the Town Council and BID Camborne, and working together had been much more positive in recent years, resulting in exciting projects hopefully coming to fruition. Recent achievements working together were the Polstrong Development Campaign, and the Town Deal.

Future projects for BID Camborne were:

- Camborne Shopping Week
- Camborne Towns Fund Survey.
- Fun Fridays.

Ongoing projects for BID Camborne:

- Christmas lights and tree.
- Annual Christmas Town Guide
- Santas Grotto.
- Free parking at Christmas, and other points in the year.
- Graffiti removal.
- Devising the Camborne Cleanliness Charter.
- Annual Town Guide
- Camborne Town website and social media accounts.
- Social media support to local businesses.
- Refill Camborne Scheme.
- Camborne Cares Campaign.
- Tales of Camborne, Town Podcast and Blog.
- PR – working with sue Bradbury.
- Christmas and Trevithick day Window Competition.
- Pubwatch Camborne.
- Regular Newsletters.

**C.5213.2                   RESOLVED: that a presentation and update from BID Camborne regarding current projects was received**

Proposed by Councillor Z Fox  
Seconded by Councillor V Dalley

On a vote being taken the matter was approved unanimously.

**C.5213.3                   RESOLVED: that BID Camborne were requested to consult with the larger businesses in the town regarding sourcing local produce**

Proposed by Councillor S Weedon  
Seconded by Councillor Z Fox

On a vote being taken the matter was approved by a Majority.

**C.5214                   TO RECEIVE A MOTION FROM COUNCILLOR NIGEL MILES: THAT CAMBORNE TOWN COUNCIL SERIOUSLY REVIEWS ITS POSITION AND RESPONSE TO A “RESOLUTE FOR RECYCLING” POLICY FOR ALL ACROSS THE PARISH, IN VIEW OF THE PLEDGE TO BE A CARBON NEUTRAL TOWN COUNCIL BY 2025 AND AGREE ACTION**

Members discussed recycling, and the plans to re-instate recycling banks around the town. It was suggested that the Climate Change Working Party could address this motion at their next meeting. The Engagement Officer informed members that the Town Council Chamber is now geared to record meetings, for future streaming to social media and enable any Councillors unable to attend

meetings to have access to the content of the meeting (that is not in Closed Session).

Councillor M Williams informed members that all Councillors could attend any Town Council meeting, but could only participate at the Chairman's discretion, and could not vote.

Councillor Nick Heather entered the meeting at 7.15 pm

**C.5214.2**                    **RESOLVED: that the motion from Councillor Nigel Miles: that Camborne Town Council seriously reviews its position and response to a "resolute for recycling" policy for all across the parish, in view of the pledge to be a carbon neutral Town Council by 2025 was received**

Proposed by Councillor N Miles  
Seconded by Councillor Z Fox

On a vote being taken the matter was approved unanimously.

**C.5214.3**                    **RESOLVED: that the motion from Councillor Nigel Miles: that Camborne Town Council seriously reviews its position and response to a "resolute for recycling" policy for all across the parish, in view of the pledge to be a carbon neutral Town Council by 2025 was deferred to the next meeting of the Climate Change Working Party. And that the relevant parties be requested to attend and speak**

Proposed by Councillor N Miles  
Seconded by Councillor Z Fox

On a vote being taken the matter was approved unanimously.

**C.5215**                    **APPOINT A MEMBERS TO THE VACANCIES ON WORKING PARTIES**

**i) Remembrance Day Working Party (1)**

**ii) Tour of Britain Working Party (2)**

**C.5215.2**                    **RESOLVED: that Councillor M Williams was appointed as a member Remembrance Day Working Party**

Proposed by Councillor M Williams  
Seconded by Councillor Z Fox

On a vote being taken the matter was approved by a Majority.

**C.5215.3**                    **RESOLVED: that Councillor D Atherfold was appointed as a member on the Tour of Britain Working Party**

Proposed by Councillor D Atherfold  
Seconded by Councillor Z Fox

On a vote being taken the matter was approved by a Majority.

## **C.5216**

### **TO RECEIVE A VERBAL REPORT FROM THE SENIOR LIBRARY OFFICER ON THE LIBRARY SERVICE AMNESTY, SUMMER EVENTS AND OFFERING, AGREE ACTION AND AUTHORISE EXPENDITURE**

The Senior library Officer reported on the Library plans from the 19<sup>th</sup> July onwards:

- Monday 19<sup>th</sup> to open for click and collect only to allow staff to reinstate the shelving back to how it was so we can open the Library for full browsing from Wednesday 21<sup>st</sup> July.
- Staff planning to continue to wear masks and will display signage saying we are doing this for our customers safety, if customers would also like to wear masks please feel free to do so.
- We currently only have one computer available for 30 minutes use for the public. We are planning to increase this to two both of which can be booked for 1 hour, one of which has a scanner.
- Knit and natter ladies are very keen to come back so we are hoping to start up again in August. Limiting the numbers to keep things safe.
- Children's activities to recommence in September. Under normal circumstances numbers tend to drop off during the summer. September is a good time to start things afresh and also allows staff time to plan and prepare.
- Planning to provide a monthly library newsletter with information of what is happening in the Library and any plans in the pipeline.

#### Other news

Cornwall Council are planning a two-week book amnesty starting 2<sup>nd</sup> August. The aim is to encourage books and customers back into the Library, and the waiving of any overdue fees on books returned during the amnesty period.

#### Summer Reading Challenge

- Launched Saturday 12<sup>th</sup> July
- Unfortunately, due to the rise in Covid they were unable to visit the schools as planned. Instead they made a fun video promoting the challenge which has been emailed to all the schools in the area.
- Library foyer has been decorated in line with the theme 'Wild World Heroes' with spaces for children to have their photos taken dressed as explorers or monkeys.

- So far feedback from families has been really positive on the efforts the staff have made. They had received some lovely comments on social media.
- They were hoping to do a nature trail around the Rec, similar to the Easter trail. Children spot all the animals hidden around the Rec, each animal has a clue, solve the puzzle and return to the Library with the correct answer to receive a goody bag.

Rhymetime

They were delighted to have been one of only 10 Libraries chosen in the whole country to take part in a pilot project for Rhymetime. It would mean the Library could get lots of resources to offer at their sessions.

**C.5216.2                   RESOLVED: that a verbal report from the Senior Library Officer on the library service amnesty, summer events and offering was received**

Proposed by Councillor Z Fox  
Seconded by Councillor M Champion

On a vote being taken the matter was approved by a Majority.

**C.5216.3                   RESOLVED: that the gradual re-opening of the Library from 21<sup>st</sup> July with the facility for the Town Clerk to make changes if necessary; was approved**

Proposed by Councillor C Godolphin  
Seconded by Councillor S Weedon

On a vote being taken the matter was approved by a Majority.

**C.5216.4                   RESOLVED: that a full amnesty on library fines for a two week period, from 2<sup>nd</sup> August 2021 was approved**

Proposed by Councillor C Godolphin  
Seconded by Councillor L McDonald

On a vote being taken the matter was approved by a Majority.

**C.5217                    TO RECEIVE A SOUTH WEST COUNCILS SUMMER NEWSLETTER AND AGREE ACTION AND AUTHORISE EXPENDITURE**

**C.5217.2                RESOLVED: that a South West Councils Summer Newsletter was received**

Proposed by Councillor Z Fox  
Seconded by Councillor M Champion



On a vote being taken the matter was approved by a Majority.

**C.5218 TO RECEIVE A RECOMMENDATION FROM THE STAFFING COMMITTEE THAT:**

**RESOLVED: to recommend to Full Council that the meetings Neighbourhood Plan Working Party to recommence in September 2021 and agree action**

**C.5218.2 RESOLVED: that the meetings of the Neighbourhood Plan Working Party were to recommence in September 2021, and that a public meeting be arranged; the dates of both to be determined**

Proposed by Councillor V Dalley  
Seconded by Councillor Z Fox

On a vote being taken the matter was approved by a Majority.

A member of the public left the meeting at 7.32 pm

Councillor M Williams left the room at 7.33 pm.

**C.5219 TO RECEIVE A VERBAL UPDATE FROM THE TOWN CLERK ON IPADS, COUNCILLOR EMAILS AND FUTURE PLANS FOR INTERNAL COMMUNICATION. AGREE ACTION AND AUTHORISE EXPENDITURE**

The Town Clerk informed members that she would be sourcing sim cards for Planning Committee members use when conducting site visits. There was one iPad still to be returned by an ex-Councillor, which was proving to be problematic. She was in discussions with the Town Council's IT provider for a Sharepoint facility that would, when clicking on an Agenda item, provide the documentation for that Agenda item.

Councillors would all be provided with Town Council e-mail addresses in compliance with GDPR.

Councillor C Godolphin thanked the Town Clerk for her hard work on this.

Councillor M Williams re-entered the meeting.

**C.5219.2 RESOLVED: that a verbal update from the Town Clerk on iPads, Councillor emails, and future plans for internal communication were received**

Proposed by Councillor C Godolphin

Seconded by Councillor D Wilkins

On a vote being taken the matter was approved by a Majority.

**C.5220 TO APPOINT AN OFFICER OR COUNCILLOR TO THE VACANCY ON THE TOWN DEAL BOARD.**

**C.5220.2 RESOLVED: that Councillor D Atherfold was appointed to the vacancy on the Town Deal Board**

Proposed by Councillor V Dalley  
Seconded by Councillor M Williams

On a vote being taken the matter was approved by a Majority.

**C.5220.3 RESOLVED: that the Town Clerk was appointed as a non-voting member to the vacancy on the Town Deal Board**

Proposed by Councillor J Morgan  
Seconded by Councillor S Weedon

On a vote being taken the matter was approved by a Majority.

**C.5221 TO RECEIVE INFORMATION ON THE "WELCOME BACK FUND" AND RECEIVE AND NOTE SUBMITTED SURVEY AND AGREE ACTION**

**C.5221.2 RESOLVED: that the information on the "Welcome Back Fund" was received and noted**

Proposed by Councillor D Atherfold  
Seconded by Councillor M Champion

On a vote being taken the matter was approved by a Majority.

**C.5222 TO RECEIVE A VERBAL AND WRITTEN UPDATE FROM THE ENGAGEMENT OFFICER ON THE COMMONPLACE INTERACTIVE MAP, AGREE ACTIONS AND AUTHORISE EXPENDITURE**

**C.5222.2 RESOLVED: that verbal and written updates from the Engagement Officer on the Commonplace Interactive Map, were received**

Proposed by Councillor D Atherfold  
Seconded by Councillor M Champion

On a vote being taken the matter was approved by a Majority.

**C.5222.3**            **RESOLVED: to instruct the Town Council's Engagement Officer to produce a 'Camborne Commonplace Consultation Report Summer 2021', for receiving at the September Full Council meeting, to be shared after with the relevant community organisations; was approved**

Proposed by Councillor D Wilkins  
Seconded by Councillor N Miles

On a vote being taken the matter was approved by a Majority.

**C.5223**            **TO RECEIVE A VERBAL AND WRITTEN REPORT FROM THE ENGAGEMENT OFFICER ON SETTING UP A YOUTH COUNCIL, AGREE ACTION AND AUTHORISE EXPENDITURE**

**C.5223.2**            **RESOLVED: that verbal and written reports from the Engagement Officer on setting up a Youth Council were received**

Proposed by Councillor Z Fox  
Seconded by Councillor M Champion

On a vote being taken the matter was approved by a Majority.

**C.5223.3**            **RESOLVED: that the formation of a Youth Council Working Party, with Councillors M Champion, V Dalley, Z Fox, C Godolphin, J Morgan and D Wilkins as appointed members, was approved. The expenditure for DBS checks for appointed members was approved, to be taken from the Members Training Budget**

Proposed by Councillor C Godolphin  
Seconded by Councillor S Weedon

On a vote being taken the matter was approved by a Majority.

**C.5223.4**            **RESOLVED: that delegated authority to the Town Clerk to arrange a date for the first meeting of the Youth Council Working Party, was approved**

Proposed by Councillor C Godolphin  
Seconded by Councillor Z Fox

On a vote being taken the matter was approved by a Majority.

**C.5223.5**            **RESOLVED: to instruct the Town Council's Engagement Officer to work with the Youth Council Working Party, to produce a costed proposal for a Youth Council for submission to Full Council, was approved**

Proposed by Councillor D Wilkins  
Seconded by Councillor C Godolphin

On a vote being taken the matter was approved by a Majority.

**C.5224 TO RECEIVE A "COUNCILLORS WORKBOOK ON EQUALITY, DIVERSITY AND INCLUSION" AND AGREE ACTION**

**C.5224.2 RESOLVED: that a "Councillors Workbook on Equality, Diversity and Inclusion", was received and noted**

Proposed by Councillor Z Fox  
Seconded by Councillor M Champion

On a vote being taken the matter was approved by a Majority.

**C.5225 TO RECEIVE A VERBAL AND WRITTEN REPORT FROM THE ENGAGEMENT OFFICER ON CHRISTMAS IN CAMBORNE AND AGREE ACTION**

**C.5225.2 RESOLVED: the verbal and written report from the Engagement Officer on Christmas in Camborne was received, and it was agreed to proceed with a covid secure version of 'Christmas in Camborne'. The staff were instructed to proceed with work relating to the event, and the Engagement Officer was instructed to return with a costed proposal for the September Full Council Meeting**

Proposed by Councillor C Godolphin  
Seconded by Councillor S Weedon

On a vote being taken the matter was approved by a Majority

**C.5226 THAT THIS COUNCIL RESOLVES UNDER THE 1960 PUBLIC BODIES ADMISSION TO MEETINGS ACT, TO EXCLUDE THE PRESS AND PUBLIC DUE TO THE CONFIDENTIAL NATURE OF THE BUSINESS TO BE DISCUSSED**

**C.5226.2 RESOLVED: that under the 1960 Public Bodies Admission to Meetings Act, the Press and Public with the exception of the Coastline Housing representative, were excluded, due to the confidential nature of the business to be discussed**

Proposed by Councillor Z Fox  
Seconded by Councillor D Atherfold

On a vote being taken the matter was approved by a Majority.

Having declared an interest in Agenda item 26, Councillor C Godolphin left the room at 8.03 pm.

Two members of the public left the meeting at 8.03 pm.

**C.5227 TO RECEIVE A PRESENTATION AND CORRESPONDENCE FROM COASTLINE HOUSING REGARDING ASSETS FOR DISPOSAL, AGREE ACTION AND AUTHORISE EXPENDITURE**

The Coastline representative informed members of the procedures and measures used by Coastline Housing regarding housing stock. A lively discussion ensued.

**C.5227.2 RESOLVED: to extend the meeting by 30 minutes**

Proposed by Councillor Z Fox  
Seconded by Councillor V Dalley

On a vote being taken the matter was approved by a Majority.

A motion Proposed by J Cosgrove, Seconded by Councillor V Dalley, to support the request from Coastline Housing, fell on the vote.

**C.5227.3 RESOLVED: the presentation and correspondence from Coastline Housing regarding assets for disposal was received, and the decision not to support their request, was approved**

Proposed by Councillor D Atherfold  
Seconded by Councillor S Weedon

On a vote being taken the matter was approved by a Majority.

The Coastline representative left the meeting at 8.35 pm.  
Councillor C Godolphin re-entered the meeting at 8.35 pm.  
Councillor N Heather left the room at 8.38 pm.

**C.5228 TO RECEIVE DOCUMENTS INCLUDING THE TP1 LAND TRANSFER IN RELATION TO ROSEWARNE TOILETS, AGREE ACTION AND AUTHORISE EXPENDITURE**

Members discussed a discrepancy in the boundary on the map of the Rosewarne toilet site.

**C.5228.2 RESOLVED: that the documents including the TP1 Land Transfer in relation to Rosewarne Toilets were received, and subject to Cornwall Council including the plinth around the building in the agreement; were approved for signing**

Proposed by Councillor Z Fox  
Seconded by Councillor P Mills

On a vote being taken the matter was approved by a Majority.

**C.5229**                    **TO RECEIVE AND NOTE THE QUOTATION FOR THE REFURBISHMENT WORKS NEEDED TO ROSEWARNE TOILETS, PREVIOUSLY DELEGATED TO THE TOWN CLERK, AMENITIES CHAIRMAN AND VICE-CHAIRMAN**

**C.5229.2**                **RESOLVED: the quotation for the refurbishment works needed to Rosewarne Toilets, previously delegated to the Town Clerk, Amenities Chairman and Vice-Chairman, was received and noted**

Proposed by Councillor Z Fox  
Seconded by Councillor P Mills

On a vote being taken the matter was approved by a majority.

Councillor N Heather re-entered the meeting at 8.45 pm.

**C.5230**                    **TO CONSIDER A BUDGET FOR TOILET SIGNAGE, AGREE ACTION AND AUTHORISE EXPENDITURE**

**C.5230.2**                **RESOLVED: that a budget of £1,500 for the toilet's signage was authorised**

Proposed by Councillor Z Fox  
Seconded by Councillor M Champion

On a vote being taken the matter was approved by a Majority.

**C.5231**                    **TO RECEIVE A VERBAL UPDATE FROM THE TOWN CLERK ON THE PASSMORE EDWARDS BUILDING AND ANY ASSOCIATED PAPERWORK, AGREE ACTION AND AUTHORISE EXPENDITURE**

The Town Clerk informed members that she had received an updated court reliant report that day and as it was a large document she suggested deferring it for approval to the Passmore Edwards Building Working Party.

**C.5231.2**                **RESOLVED: that a verbal update from the Town Clerk on the Passmore Edwards Building was received, [REDACTED] [REDACTED] be deferred to the next meeting of the Passmore Edwards Building Working Party for approval; was approved**

Proposed by Councillor C Godolphin

Seconded by Councillor D Wilkins

On a vote being taken the matter was approved unanimously.

**C.5231.3                    RESOLVED: that the tender submission date for works on the Passmore Edwards Building be extended by two weeks; was approved**

Proposed by Councillor V Dalley  
Seconded by Councillor D Wilkins

On a vote being taken the matter was approved unanimously.

**C.5232                    TO RECEIVE A WRITTEN UPDATE FROM THE ENGAGEMENT OFFICER ON THE TOWN DEAL AND AGREE ACTION**

The Engagement Officer informed members that the next meeting of the Town Deal Board had been changed to the 26<sup>th</sup> July.

**C.5232.2                    RESOLVED: a written update from the Engagement Officer on the Town Deal was received**

Proposed by Councillor Z Fox  
Seconded by Councillor D Wilkins

On a vote being taken the matter was approved unanimously.

There being no further business the Chairman closed the Meeting at 8.53 pm.

SIGNED BY THE CHAIRMAN.....

DATE .....

