

# Meeting Minutes

The Passmore Edwards Building, The Cross, Cross Street, Camborne TR14 8HA Tel: 01209 612406 enquiries@camborne-tc.gov.uk

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## MINUTES:

**of the meeting of Camborne Town Council held in The Wesley Centre (Main Church), Chapel Street, Camborne, TR14 8EG, on Thursday 11<sup>th</sup> November 2021 at 6.30 pm**

## PRESENT:

<b>Councillor Ms Z Fox</b>	<b>Chairman</b>
<b>Councillor M Champion</b>	<b>Vice Chairman</b>
<b>Councillor D Atherfold</b>	
<b>Councillor J P Collins</b>	
<b>Councillor R Congdon</b>	
<b>Councillor J Cosgrove</b>	
<b>Councillor Mrs V Dalley</b>	
<b>Councillor C Godolphin</b>	
<b>Councillor N Heather</b>	
<b>Councillor C Lawrence</b>	
<b>Councillor J Morgan</b>	
<b>Councillor L McDonald</b>	
<b>Councillor N Miles</b>	
<b>Councillor P Mills</b>	
<b>Councillor R Tal-E-Bot</b>	
<b>Councillor S Weedon</b>	
<b>Councillor D Wilkins</b>	
<b>Councillor M Williams</b>	

## IN ATTENDANCE:

**Samantha Hughes, Town Clerk; Melanie Negus, Administrative Support Officer; David Garwood, Amenities & Projects Officer; Sally Williams, Committee Support Officer; Sarah Rayner, Administrative Assistant; Alicia Jouvenaar, Engagement Assistant.**

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### **C.5284 MEETING PROCEDURES**

The Chairman explained the meeting procedures to all present.

### **C.5285 TO RECEIVE APOLOGIES FOR NON-ATTENDANCE**

No apologies, all present.

### **C.5286 CHAIRMAN'S ANNOUNCEMENTS**

The Chairman informed members that there was an issue of non-attendance at meetings particularly daytime meetings; and asked that anyone having difficulty attending daytime meetings consider

standing down from the committee to allow the appointment of another member.

The Chairman reminded members of Camborne Church's Remembrance Parade on the 14<sup>th</sup> November and encouraged all members to attend.

The Children's Lantern Parade and the Christmas Lights Switch-on event was on the 26<sup>th</sup> November, with free parking in the Trevithick Car Park for the event. Cornwall Council had arranged free parking at Rosewarne Car Park on Saturday 4<sup>th</sup> December, and BID had organised free parking at the Trevithick Car Park for the rest of the Saturdays before Christmas.

Events attended by the Mayor:

- Portreath Remembrance Service 7<sup>th</sup> November.
- Vibes Charity shop following their re-opening.
- Spoke to Radio Cornwall about the Town Council's adoption of red telephone boxes.

**C.5287 MEMBERS TO DECLARE DISCLOSABLE PECUNIARY INTERESTS AND NON-REGISTERABLE INTERESTS (INCLUDING THE DETAILS THEREOF) IN RESPECT OF ANY ITEMS ON THIS AGENDA INCLUDING ANY GIFTS OR HOSPITALITY EXCEEDING £25**

Councillor V Dalley declared an interest in agenda items 11,12 & 24, as she was a member of the Trevithick Day Committee and a Trustee of the Donald Thomas Centre.

**C.5288 TO APPROVE WRITTEN REQUEST(S) FOR DISPENSATIONS**

There were no dispensation requests.

**C.5289 TO RECEIVE AND APPROVE THE MINUTES OF THE MEETING OF THE FULL COUNCIL HELD ON 14<sup>TH</sup> OCTOBER 2021**

**C.5289.2 RESOLVED: that the minutes of the meeting of the Full Council held on 14<sup>th</sup> October 2021 were received, approved, and signed by the Chairman**

Proposed by Councillor Z Fox  
Seconded by Councillor M Champion

On a vote being taken the matter was approved unanimously by those entitled to vote.

**C.5290 TO RECEIVE THE MINUTES OF THE FOLLOWING COMMITTEE MEETINGS:**

- Staffing Committee 20<sup>th</sup> October 2021;**
- Planning and Development Committee, 2<sup>nd</sup> November 2021;**
- Neighbourhood Development Plan Working Party 11<sup>th</sup> October 2021;**
- Passmore Edwards Building Working Party 12<sup>th</sup> October 2021;**

v) **Strategic Budget Working Party, 27<sup>th</sup> October 2021;**

vi) **Youth Council Working Party, 28<sup>th</sup> October 2021.**

**C.5290.2**

**RESOLVED: that the minutes of the Staffing Committee 20<sup>th</sup> October 2021; Planning and Development Committee, 2<sup>nd</sup> November 2021; Neighbourhood Development Plan Working Party 11<sup>th</sup> October 2021; Passmore Edwards Building Working Party 12<sup>th</sup> October 2021; Strategic Budget Working Party, 27<sup>th</sup> October 2021; Youth Council Working Party, 28<sup>th</sup> October 2021; and were received**

Proposed by Councillor Z Fox

Seconded by Councillor M Champion

On a vote being taken the matter was approved unanimously.

**C.5291**

**MATTERS ARISING, FOR INFORMATION ONLY, WHERE NOT INCLUDED BELOW**

There were no matters arising.

**C.5292**

**PUBLIC PARTICIPATION (SUBJECT TO STANDING ORDER 3e MEMBERS OF THE PUBLIC ARE PERMITTED TO MAKE REPRESENTATIONS, ANSWER QUESTIONS AND GIVE EVIDENCE IN RESPECT OF ANY ITEM OF BUSINESS INCLUDED IN THE AGENDA, UP TO A MAXIMUM OF FIFTEEN MINUTES)**

A member of the public spoke in support of the Trevithick Day grant application. For the event in 2022 they were having two large Marquees to hold a week-long mining exhibition in recognition of the town's heritage, where schools and the general public were all welcome. There had been a substantial uplift in charges for staging since the pandemic had hit which the grant would help to pay for, and the additional Marshalling that would be needed.

**C.5293**

**TO RECEIVE A VERBAL PRESENTATION FROM FAIRTRADE CAMBORNE AND AGREE ACTION**

Brian Terry informed members that Camborne had been a Fairtrade Town for the last eleven years, and it had become a Fairtrade Town with the backing of the Town Council; and as it was renewal time requested that the Town Council reaffirms its support, to help maintain the status as a Fairtrade Town. Through these unprecedented times with the Climate Change Emergency, Fairtrade could play a big part.

Events like the Big Green Week were essential to help maintain the town's Fairtrade status.

Camborne, Falmouth and Callington were the only three towns in the whole of Cornwall that were Fairtrade, and he was very proud that Camborne was one of them.

**C.5293.2**

**RESOLVED: that a verbal presentation from Fairtrade Camborne was received. Camborne Town Council to e-mail**

**Mr Terry reaffirming Camborne Town Council's support and to maintain the status of Camborne as a Fairtrade Town**

Proposed by Councillor Z Fox  
Seconded by Councillor D Atherfold

On a vote being taken the matter was approved unanimously.

Having declared an interest in the next two agenda items  
Councillor V Dalley left the room.

**C.5294**

**TO RECEIVE A WRITTEN AND VERBAL REPORT FROM THE ENGAGEMENT OFFICER ON CAMBORNE TOWN COUNCIL'S PROPOSED ACTIVITIES AND EVENTS ON TREVITHICK DAY, AGREE ACTION AND AUTHORISE EXPENDITURE**

The Engagement Officer reported that the Town Council had planned to hold a Civic event for the Mayor on Trevithick Day 2020, but due to COVID this had not gone ahead, nor had the 2021 Trevithick Day event. She proposed that this be re-scheduled to 2022 and recommended using a local hotel for the event as it was uncertain at this time where the Town Council would be based. The library could be open on the day for activities, with stands promoting the Town Council's Neighbourhood Plan, Climate Action Plan, and the Park Gerry Park Plans.

Councillor Cosgrove suggested a children's photographic competition, where children could take photos of places through the town; these photos could be displayed around the town on Trevithick Day. He asked the Engagement Officer for an approximate costing to host the competition.

**C.5294.2**

**RESOLVED: that verbal and written reports from the Engagement Officer on Camborne Town Council's proposed activities and events on Trevithick Day were received; and that Camborne Town Council be actively involved in Trevithick Day 2022 event programme, was approved**

Proposed by Councillor C Godolphin  
Seconded by Councillor P Mills

On a vote being taken the matter was approved unanimously.

**C.5294.3**

**RESOLVED: that the Passmore Edwards Building/Basset Centre be open to the public between 9-5 pm on Trevithick Day to host stalls and activities, was approved**

Proposed by Councillor D Wilkins  
Seconded by Councillor L McDonald

On a vote being taken the matter was approved unanimously.

**C.5294.4**                    **RESOLVED: that a Mayors Reception be hosted at one of the hotels in the town if possible, to cater and staff the event on Trevithick Day, was approved**

Proposed by Councillor J Cosgrove  
Seconded by Councillor P Mills

On a vote being taken the matter was approved unanimously.

**C.5294.5**                    **RESOLVED: that appropriate staffing arranged for the Town Council's Trevithick Day events, with the offer of pay or TOIL to staff, was approved**

Proposed by Councillor Z Fox  
Seconded by Councillor D Wilkins

On a vote being taken the matter was approved unanimously.

**C.5294.6**                    **RESOLVED: that a budget of up to £2,610 for Town Council activities, utilities, marketing/promotions, catering and drinks reception, to celebrate Trevithick Day, was approved**

Proposed by Councillor Z Fox  
Seconded by Councillor C Godolphin

On a vote being taken the matter was approved unanimously.

A member of the public entered the meeting at 7.04 pm.

**C.5294.7**                    **RESOLVED: that future engagement in Trevithick Day be reviewed on an annual basis**

Proposed by Councillor D Wilkins  
Seconded by Councillor M Williams

On a vote being taken the matter was approved unanimously.

**C.5295**                    **TO RECEIVE A GRANT APPLICATION FROM:  
I) TREVITHICK DAY COMMITTEE (GENERAL POWER OF COMPETENCE)  
AGREE ACTION AND AUTHORISE EXPENDITURE.**

**C.5295.2**                    **RESOLVED: that a grant of £10,000 was awarded to Camborne Trevithick Day, under the General Power of Competence; the expenditure was approved from the Community Events Grants Budget**

Proposed by Councillor C Godolphin  
Seconded by Councillor M Champion

On a vote being taken the matter was approved unanimously.

Four members of the public left the meeting at 7.05 pm.

Councillor V Dalley re-entered, and Councillor R Tal-E-Bot left the meeting at 7.05 pm.

**C.5296 TO RECEIVE A NOTICE OF BALLOT FOR CAMBORNE BUSINESS IMPROVEMENT DISTRICT AND APPROVE A RESPONSE ON BEHALF OF CAMBORNE TOWN COUNCIL**

**C.5296.2 RESOLVED: that a notice of the ballot for Camborne Business Improvement District was received; and that Camborne Town Council vote in favour of the renewal, was approved**

Proposed by Councillor D Wilkins  
Seconded by Councillor V Dalley

On a vote being taken the matter was approved Unanimously.

**C.5297 TO RECEIVE DRAFT STRATEGIC OBJECTIVES FOR 2022-2026, AGREE ACTION AND AUTHORISE EXPENDITURE**

**C.5297.2 RESOLVED: that an amendment to Objective 4 in the Draft Strategic objectives for 2022-2026, from 'work to being more sustainable', to 'become more sustainable', was approved**

Proposed by Councillor Z Fox  
Seconded by Councillor C Lawrence

On a vote being taken the matter was approved unanimously.

**C.5297.3 RESOLVED: that the Draft Strategic Objectives for 2022-2026, were received, and with an amendment to Objective 4, were approved**

Proposed by Councillor Z Fox  
Seconded by Councillor M Champion

On a vote being taken the matter was approved unanimously.

Councillor R Tal-E-Bot re-entered the meeting.

**C.5298 TO RECEIVE RECEIVE RECOMMENDATIONS FROM THE CLIMATE ACTION WORKING PARTY**

Members discussed inviting local producers and Fairtrade Fashion, to participate in the Friday market stall event during Green Week.

**C.5298.2 RESOLVED: that the recommendation from the Climate Action Working Party that the Town Council's participation in Green Week be an annual event, was approved**

Proposed by Councillor D Wilkins  
Seconded by Councillor P Mills

On a vote being taken the matter was approved unanimously.

**C.5298.3**

**RESOLVED: that the recommendation from the Climate Action Working Party that Town Council participate in Fairtrade Fortnight by arranging three Town Council run events:**

- i) Wine tasting (Mayors Civic Event – Fundraising for Fairtrade).**
- ii) Friday market stall.**
- iii) Fair Trade Coffee Morning.**

**and two community events:**

- i) Movie Screening- 'Black Gold' or 'Living with Coffee' or a fashion industry focused one 'The True Cost'.**
- ii) Camborne Fair Trade Town Boundary Sign Competition (schools).**

**A proposed total budget of £1,000; the cost of the wine tasting event to be taken from the Mayor's Civic budget; the other events to be taken from the Community Events budget, was approved**

Proposed by Councillor D Wilkins  
Seconded by Councillor P Mills

On a vote being taken the matter was approved unanimously.

**C.5299**

**TO CONSIDER IF CAMBORNE TOWN COUNCIL SHOULD HIRE A STAND AT THE CPIR EXPO IN 2022**

Councillor V Dalley informed members that the first, and main event, at the College was primarily aimed at students and that Government Ministers would be attending. This would be an opportunity to showcase what the Council had already achieved, and were planning going forward.

The Launch event was on the 1<sup>st</sup> April at Cornwall College;  
The second on the 4<sup>th</sup> April at Redruth Community Centre;  
The third on the 5<sup>th</sup> April at Camborne Community Centre;  
The fourth on the 6<sup>th</sup> April at Illogan Village Hall;  
The fifth on the 7<sup>th</sup> April at Stithians Centre, and Chacewater Village Hall (half days in each).

**C.5299.2**

**RESOLVED: that the Town Council apply for stalls at all of the venues for the CPIR EXPO events in 2022, with Councillors attending on all of the dates, was approved**

Proposed by Councillor D Atherfold  
Seconded by Councillor M Williams

On a vote being taken the matter was approved unanimously.

**C.5300**

**TO RECEIVE A WRITTEN REPORT FROM THE ENGAGEMENT OFFICER ON THE QUEENS JUBILEE WEEKEND AND POSSIBLE EVENTS PROVIDED BY CAMBORNE TOWN COUNCIL. AGREE ACTION AND AUTHORISE EXPENDITURE**

Members discussed: the Town Council planting a tree in celebration of the Queens Jubilee, to be conducted by the Amenities Team & supported by the Engagement Team in their normal working hours. The Mayor's attendance would be required.

The lighting of a small Gas Beacon at the top of the Passmore Edwards Building flagpole area on the evening of Thursday on the 2<sup>nd</sup> June. This would be conducted by the Amenities Team outside of normal working hours and would involve the Engagement Team also working outside normal hours. Possible road closure for those watching, with a Town Councillor in attendance.

A big Jubilee lunch in Camborne Recreation Ground (Bring your own Picnic).

Camborne Town Band

Cream Tea (Bunting, Cakes, Hot Drinks) - Possible to offer pitches to ice cream & catering.

Children's Royal/Jubilee Themed Activities (£1200)- things like face painting, entertainment, crafts etc.

This would involve the engagement team working all day (9-6 pm) on Sunday 5<sup>th</sup> June with support from staff willing to work during a bank holiday and Councillors willing to support voluntarily.

Members discussed planting trees in all the parish's villages, but because of the complexities of achieving this, it was agreed that the Engagement Officer look into this and bring back to a future meeting.

**C.5300.2**

**RESOLVED: that a written report from the Engagement Officer on the Queens Jubilee Weekend was received; and events to be provided by Camborne Town Council, 'planting a tree', 'the lighting of a gas beacon', and 'a Jubilee Lunch in the Recreation Ground', were approved and the associated expenditure of £2,000 to be taken from the Consultation & Engagement budget, was authorised**

Proposed by Councillor C Godolphin

Seconded by Councillor N Miles

On a vote being taken the matter was approved by a Majority.

**C.5300.3**

**RESOLVED: that Camborne Town Council plant an additional tree with no plaque, was approved**

Proposed by Councillor R Tal-E-Bot

Seconded by Councillor N Miles



On a vote being taken the matter was approved by a Majority.

**C.5301 TO RECEIVE RECEIVE AN OFFER LETTER FROM CORNWALL COUNCIL REGARDING THE WELCOME BACK FUND CLAIM PREVIOUSLY SUBMITTED AND AGREE ACTION**

**C.5301.2 RESOLVED: that an offer letter from Cornwall Council regarding the Welcome Back Fund claim previously submitted, was received. The completion and submission of the claim to Cornwall Council was delegated to The Town Clerk and the Engagement Officer**

Proposed by Councillor Z Fox  
Seconded by Councillor V Dalley

On a vote being taken the matter was approved unanimously.

**C.5302 THAT THIS COUNCIL RESOLVES UNDER THE 1960 PUBLIC BODIES (ADMISSION TO MEETINGS) ACT, TO EXCLUDE THE PRESS AND PUBLIC DUE TO THE CONFIDENTIAL NATURE OF THE BUSINESS TO BE DISCUSSED**

**C.5302.2 RESOLVED: that under the 1960 Public Bodies (Admission to Meetings) Act, the press and public were excluded due to the confidential nature of the business to be discussed**

Proposed by Councillor Z Fox  
Seconded by Councillor D Wilkins

On a vote being taken the matter was approved unanimously.

One member of the public left the meeting at 7.30 pm.

**C.5303 TO RECEIVE A VERBAL REPORT FROM THE ENGAGEMENT OFFICER AND QUOTATION FOR PAINTING RESTORATION, AGREE ACTION AND AUTHORISE EXPENDITURE**

The Engagement Officer reported that the paintings had been inherited with the building and had a combined value of approximately [REDACTED]. The St Ives Harbour picture had been painted by William Cox, a local painter who had gifted the picture to the Passmore Edwards Building in 1903. Josiah Thomas had been the Chairman of the Camborne School of Mines and his Portrait had been commissioned by Holman Brothers; both pictures were of significant heritage value to the town. There had been very little effort regarding the upkeep of the pictures in bygone years, and they were now in a serious state of disrepair. It was suggested that grant funding might be available to help with the cost of repair, and this would be investigated.

The valuations of the paintings had been carried-out by Truro Auction House. The repair of antique paintings was a very specialised subject, and it was difficult to find a company locally with the necessary expertise.

**C.5303.2**                    **RESOLVED: that a verbal report from the Engagement Officer and quotation for painting restoration were received. A budget of £7,500 for the restoration of the paintings was authorised to be taken from 323 The Passmore Edwards Building Earmarked Reserves**

Proposed by Councillor V Dalley  
Seconded by Councillor C Lawrence

On a vote being taken the matter was approved by a Majority.

**C.5304**                    **TO RECEIVE A VERBAL UPDATE FROM THE TOWN CLERK REGARDING THE TEMPORARY RELOCATION OF THE LIBRARY AND TOWN COUNCIL OFFICES AND TEMPORARY LOCATION OF MEETINGS; AGREE ACTION AND AUTHORISE EXPENDITURE**

**I) TO RECEIVE AND NOTE QUOTATIONS RECEIVED FOR ICT RELOCATION, MOVING COSTS APPROVED BY THE MAYOR AND DEPUTY MAYOR.**

[REDACTED]

The Library would be closed on Tuesday, Wednesday and Friday; and the Office would be closed on Tuesday and Wednesday, but the phones were to be redirected and answered during in the move. The staff would also be available on their works mobiles.

[REDACTED]

**C.5304.2**                    **RESOLVED: that an uplift to £50,000 for relocation costs of the Town Council was approved, the additional cost to be taken from Cost Code 323 Passmore Edwards Building Earmarked Reserves. The Mayor and Deputy Mayor were given delegated authority to finalise the Lease Agreement, and costs relating to future meeting venues during the relocation period**

Proposed by Councillor C Godolphin  
Seconded by Councillor V Dalley

On a vote being taken the matter was approved unanimously.

**C.5304.3**            **RESOLVED: that a verbal update from the Town Clerk regarding the temporary relocation of the Library and Town Council Offices and temporary locations of meetings was received and noted. Quotations for ICT relocation, and moving costs approved by the mayor and deputy mayor, were received**

Proposed by Councillor Z Fox  
Seconded by Councillor D Atherfold

On a vote being taken the matter was approved unanimously.

**C.5305**            **TO RECEIVE A DRAFT APPLICATION FOR MAKING THE BASSET CENTRE (OLD BASSET ROAD SCHOOL) AN ASSET OF COMMUNITY VALUE AND AGREE ACTION**

**C.5305.2**            **RESOLVED: that a draft application for making the Basset Centre (old Basset Road School) an Asset of Community Value was received and approved**

Proposed by Councillor M Champion  
Seconded by Councillor C Godolphin

On a vote being taken the matter was approved unanimously.

**C.5306**            **TO RECEIVE THE CCTV MANAGEMENT REPORT FOR JULY-SEPTEMBER 2021 (QUARTER 2), AGREE ACTION AND AUTHORISE EXPENDITURE**

**C.5306.2**            **RESOLVED: that the CCTV Management Report for July-September 2021 (Quarter 2), was received**

Proposed by Councillor C Godolphin  
Seconded by Councillor Z Fox

On a vote being taken the matter was approved by a Majority.

Having declared an interest in the next Agenda item Councillor V Dalley left the room.

**C.5307**            **TO RECEIVE RECOMMENDATIONS FROM THE DONALD THOMAS CENTRE WORKING PARTY, AGREE ACTION AND AUTHORISE EXPENDITURE**

**C.5307.2**            **RESOLVED: that Camborne Town Council advise Camborne Town Deal Board, and Cornwall Council, that they will no longer be attached to the Camborne Contemporary Craft Hub (Donald Thomas Centre) Project, was approved**

Proposed by Councillor C Godolphin  
Seconded by Councillor D Wilkins

Councillor C Godolphin requested a recorded vote.

**Councillors voting for the motion were:**

Councillors D Atherfold, M Champion, J Collins, J Cosgrove, C Godolphin, N Heather, C Lawrence, J Morgan, L McDonald, N Miles, P Mills, S Weedon, D Wilkins, and M Williams.

**No Councillors voted Against the motion.**

**Abstentions were:**

Councillors R Congdon, Z Fox, and R Tal-E-Bot.

The matter was approved by a Majority.

There being no further business the Chairman closed the Meeting at 8 pm.

SIGNED BY THE CHAIRMAN.....

DATE .....