

**Minutes of the meeting of the Amenities Committee of Camborne Town Council held in the Meeting Room, The Basset Centre, Basset Road, Camborne, Cornwall, TR14 8SL on Thursday 18<sup>th</sup> November 2021 at 6.30 pm.**

PRESENT:

<b>Councillor M Champion</b>	<b>Chairman</b>
<b>Councillor D Wilkins</b>	<b>Vice-Chairman</b>
<b>Councillor J P Collins</b>	
<b>Councillor J Cosgrove</b>	
<b>Councillor Mrs V Dalley</b>	
<b>Councillor Ms Z Fox</b>	<b>(ex-officio)</b>
<b>Councillor N Miles</b>	
<b>Councillor P Mills</b>	
<b>Councillor J Morgan</b>	
<b>Councillor R Tal-E-Bot</b>	

IN ATTENDANCE:

**Samantha Hughes, Town Clerk; Alec Webb, Responsible Finance Officer; David Garwood, Amenities & Projects Officer; Sally Williams, Committee Support Officer; and three members of the public.**

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**A.4301 SAFETY PROCEDURES**

The Chairman explained the safety procedures for the new building to all present.

**A.4302 TO RECEIVE APOLOGIES FOR NON-ATTENDANCE**

All members of the committee were present.

**A.4303 MEMBERS TO DECLARE DISCLOSABLE PECUNIARY INTERESTS AND NON-REGISTERABLE INTERESTS (INCLUDING THE DETAILS THEREOF) IN RESPECT OF ANY ITEMS ON THIS AGENDA INCLUDING ANY GIFTS OR HOSPITALITY EXCEEDING £25**

There were no declarations of interest.

**A.4304 TO APPROVE WRITTEN REQUEST(S) FOR DISPENSATIONS**

There were no requests for dispensations.

**A.4305 CHAIRMAN'S ANNOUNCEMENTS**

There were no Chairman's announcements.

**A.4306 TO RECEIVE AND APPROVE THE MINUTES OF THE MEETING OF THE AMENITIES COMMITTEE HELD ON 16<sup>TH</sup> SEPTEMBER 2021 AND THE CHAIRMAN TO SIGN THEM**

**A.4306.2 RESOLVED: that the minutes of the meeting of the Amenities Committee held on 16<sup>th</sup> September 2021 were received, approved, and signed by the Chairman**

Proposed by Councillor Champion  
Seconded by Councillor Wilkins

On a vote being taken the matter was approved unanimously of those entitled to vote.

**A.4307 MATTERS ARISING, FOR INFORMATION ONLY, WHERE NOT INCLUDED BELOW**

There were no matters arising.

**A.4308 PUBLIC PARTICIPATION (SUBJECT TO STANDING ORDER 3E MEMBERS OF THE PUBLIC ARE PERMITTED TO MAKE REPRESENTATIONS, ANSWER QUESTIONS AND GIVE EVIDENCE IN RESPECT OF ANY ITEM OF BUSINESS INCLUDED IN THE AGENDA, UP TO A MAXIMUM OF FIFTEEN MINUTES)**

**A.4309 TO RECEIVE THE NET POSITION BY CODE FOR THE AMENITIES REVENUE BUDGET TO THE END OF OCTOBER 2021 AND AGREE ANY ACTION**

**A.4309.2 RESOLVED: that the current net position by code for the Amenities Revenue Budget to end of October 2021 was received and approved**

Proposed by Councillor Morgan  
Seconded by Councillor Collins

On a vote being taken the matter was approved unanimously.

**A.4309.3 RESOLVED: that the requests for budgetary adjustments and virements detailed in paragraph 3 of the RFO's Income & Expenditure Report (Amenities Codes) were considered and approved**

Proposed by Councillor Champion  
Seconded by Councillor Wilkins

On a vote being taken the matter was approved unanimously.

**A.4310 TO RECEIVE A VERBAL UPDATE FROM THE AMENITIES & PROJECTS OFFICER ON CURRENT PROJECTS, AGREE ACTION AND AUTHORISE EXPENDITURE**

The Amenities & Projects Officer updated the committee on the following projects:

- The upgrading of the Rosewarne Car Park Toilets is going well but getting water to the site has been problematic. However, the toilets should be opened within a month.
- Whilst originally being very well received the Camborne Recreation Ground Toilets have experienced several acts of vandalism. In order to rectify this, new doors with a steel plate cost £720 per door. The Amenities Officer also recommended that the Committee consider cladding the toilet ceiling at a cost of £580. There have also been other acts of vandalism there has been discussion with the Police about this. The Engagements Officer has also been communicating with local schools as some of the low-level vandalism occurs at the end of the school day. It was also discussed that the general public can help with this issue by reporting anything that they witness in the Recreation Ground.
- Camborne Fountain now has a grid installed and will be having coloured lights installed for Christmas.
- The Passmore Edwards Building plans for the altered works is with the Conservation Officer and the new lift will be installed soon.
- The move to the Basset Centre went fairly smoothly.
- The Amenities Team have been busy clearing footpaths but from next week onwards they will have a lot of work supporting Christmas in Camborne.
- Two tenders for the work at Park Gerry have been received and these tenders will need to be considered at Full Council.
- There have been issues with the bollards in Camborne Recreation Ground as they are quite old. The Amenities Officer recommended that these should be replaced with bollards with an integrated lock along with the addition of two new ones to prevent people driving into the Recreation Ground by mistake. The Amenities Officer will obtain costings for these replacements.

**A.4310.2**

**RESOLVED: that a verbal report on current projects was received from the Amenities and Projects Officer**

Proposed by Councillor Champion

Seconded by Councillor Wilkins

On a vote being taken the matter was approved unanimously.

**A.4310.3**

**RESOLVED: that replacement of the two toilet doors and cladding for the toilet ceiling was approved and expenditure from the Public Conveniences budget was authorised**

Proposed by Councillor Wilkins

Seconded by Councillor Dalley

On a vote being taken the matter was approved unanimously.

**A4310.4**

**RESOLVED: that approval for quotations / costings for replacement bollards at Camborne Recreation Ground were delegated to the Chairman/ Vice Chairman and Town Clerk**

Proposed by Councillor Champion  
Seconded by Councillor Wilkins

On a vote being taken the matter was approved unanimously.

**A.4311**

**TO RECEIVE A WRITTEN REPORT FROM THE RESPONSIBLE FINANCE OFFICER REGARDING THE AMENITIES COMMITTEE DRAFT REVENUE BUDGET 2022/2023 AND THREE-YEAR FINANCIAL PLAN AND DRAFT BUDGET, AGREE ACTION AND AUTHORISE ASSOCIATED EXPENDITURE**

The Responsible Finance Officer discussed the report noting, in particular, that Referendum Principles had still not been implemented and that there had been some alterations to Earmarked Reserves to make them more specific.

**A.4311.2**

**RESOLVED: that a written report from the Responsible Finance Officer regarding the Amenities Committee Draft Revenue Budget 2022/2023 and three-year financial plan and draft budget was received**

Proposed by Councillor Champion  
Seconded by Councillor Wilkins

On a vote being taken the matter was approved unanimously.

**A.4311.3**

**RESOLVED: that the Revenue Budget for 2022/2023 and three-year financial plan and draft budget was received and approved**

Proposed by Councillor Wilkins  
Seconded by Councillor Collins

On a vote being taken the matter was approved unanimously.

**A.4312**

**TO RECEIVE A LETTER OF THANKS FROM COMMUNITY GREEN SPACE PROJECT FOR A GRANT AND AGREE ACTION**

There was discussion about the photographs that had been included with the letter of thanks and whether they could be shared in the next quarterly newsletter.

**A.4312.2**

**RESOLVED: that a letter of thanks from Community Green Space Project was received**

Proposed by Councillor Champion  
Seconded by Councillor Wilkins

On a vote being taken the matter was approved unanimously.

Two members of the public entered the room at 6.55pm.

**A.4313**

**TO RECEIVE A RECOMMENDATION FROM THE CLIMATE ACTION WORKING PARTY:**

**CA.28.2 RESOLVED: TO RECOMMEND TO THE AMENITIES COMMITTEE THAT A NATURE RECOVERY PROGRAMME BE INVESTIGATED**

**AGREE ACTION AND AUTHORISE EXPENDITURE**

There was discussion around setting up a working party with Councillors exploring their own wards to identify green spaces that could be used for this. Councillors felt that it was important that concrete and achievable proposals should come from the working party.

**A.4313.2**

**RESOLVED: that a recommendation from the Climate Action Working Party, CA.28.2, that a nature recovery programme be investigated was accepted in principle**

Proposed by Councillor Fox  
Seconded by Councillor Mills

On a vote being taken the matter was approved unanimously.

**A.4313.3**

**RESOLVED: that a Nature Recovery Working Party be formed to look at the body of a Nature Recovery Programme under this committee, with councillors identifying green spaces in their own wards and bringing information to the first meeting**

Proposed by Councillor Champion  
Seconded by Councillor Wilkins

On a vote being taken the matter was approved unanimously.

**A.4314**

**TO RECEIVE AN EMAIL FROM A MEMBER OF THE PUBLIC REGARDING THE TREE CHARTER AND ACTIONS BEING TAKEN TO PROTECT OUR ENVIRONMENT, AGREE ACTION AND AUTHORISE EXPENDITURE**

There was lengthy discussion around the issues that were raised in this email. The Amenities and Projects Officer felt that the Amenities team had been working hard at Meneth Road and was unsure where the ten points that had been signed up to in the Tree Charter were not being met. Discussion continued about whether further steps should be taken to clarify that the Council are signed up to the Charter and meeting the expected standards of the same but overall it was felt that no further action should be taken.

**A.4314.2**

**RESOLVED: that an email from a member of the public regarding the Tree Charter and actions being taken to protect our environment was received and that no further action should be taken**

Proposed by Councillor Champion  
Seconded by Councillor Wilkins

On a vote being taken the matter was approved by a majority of those voting.

**A.4315 TO RECEIVE A LETTER OF THANKS FROM CENTENARY METHODIST CHURCH FOR THE SUMMER FLORAL DISPLAYS AND AGREE ACTION**

**A.4315.2 RESOLVED: that a letter of thanks from Centenary Methodist Church for the Summer Floral Displays was received**

Proposed by Councillor Dalley  
Seconded by Councillor Wilkins

On a vote being taken the matter was approved unanimously.

There being no further business the Chairman closed the meeting at 7.20 pm.

SIGNED BY THE CHAIRMAN.....

DATE .....