

Meeting Minutes

The Passmore Edwards Building, The Cross, Cross Street, Camborne TR14 8HA Tel: 01209 612406 enquiries@camborne-tc.gov.uk

MINUTES:

of the meeting of Camborne Town Council held in The Wesley Centre (Main Church), Chapel Street, Camborne, TR14 8EG, on Thursday 14th October 2021 at 6.30 pm

PRESENT:

Councillor Ms Z Fox	Chairman
Councillor M Champion	Vice Chairman
Councillor D Atherfold	
Councillor J P Collins	
Councillor J Cosgrove	
Councillor Mrs V Dalley	
Councillor C Godolphin	
Councillor N Heather	From point mentioned
Councillor C Lawrence	
Councillor L McDonald	
Councillor N Miles	
Councillor P Mills	
Councillor S Weedon	
Councillor D Wilkins	

IN ATTENDANCE:

Samantha Hughes, Town Clerk; Melanie Negus, Administrative Support Officer; Alec Webb, Responsible Finance Officer; David Garwood, Amenities & Projects Officer; Lotti Stapleton, Senior Library Officer; Sally Williams, Committee Support Officer; Sarah Rayner, Administrative Assistant; Alicia Jouvenaer, Engagement Assistant.

C.5257 MEETING PROCEDURES

The Chairman explained the meeting procedures to all present.

C.5258 TO RECEIVE APOLOGIES FOR NON-ATTENDANCE

C.5258.2 RESOLVED: that the apologies from Councillors R Congdon, J Morgan, R Tal-E-Bot, and M Williams for non-attendance at the meeting of the Full Council held on 14th October 2021 were received

Proposed by Councillor Z Fox
Seconded by Councillor M Champion

On a vote being taken the matter was approved unanimously.

C.5259 CHAIRMAN'S ANNOUNCEMENTS

The Chairman informed members of a Strategic Budget Working Party meeting on the 27th October at 10.30 and asked that members on that committee do their very best to attend.

She informed Councillors that Town Council e-mails could be accessed on other devices than their iPads, using their Town Council log-in password, but that their devices needed to have sufficient security in place, as some Councillor's monitoring of Town Council's e-mails had been a bit lacking.

Events attended by the Mayor:

- Beacon Phone Box Swap Shop opening, on 30th August.
- Remembering Rick Rescorla on 11th September.
- Boys Brigade Presentation of Queen's Badges on 18th September.
- Newquay Mayor's Civic Service on 26th September.
- Several litter picking events.

C.5260 MEMBERS TO DECLARE DISCLOSABLE PECUNIARY INTERESTS AND NON-REGISTERABLE INTERESTS (INCLUDING THE DETAILS THEREOF) IN RESPECT OF ANY ITEMS ON THIS AGENDA INCLUDING ANY GIFTS OR HOSPITALITY EXCEEDING £25

Councillor V Dalley declared an interest in agenda item 16, as she was a member of the Trevithick Day Committee.

C.5261 TO APPROVE WRITTEN REQUEST(S) FOR DISPENSATIONS

There were no dispensation requests.

C.5262 TO RECEIVE AND APPROVE THE MINUTES OF THE MEETING OF THE FULL COUNCIL HELD ON 9th SEPTEMBER 2021

C.5262.2 RESOLVED: that the minutes of the meeting of the Full Council held on 9th September 2021 were received, approved, and signed by the Chairman

Proposed by Councillor Z Fox
Seconded by Councillor M Champion

On a vote being taken the matter was approved unanimously by those entitled to vote.

C.5263 TO RECEIVE AND APPROVE THE REDACTED MINUTES OF THE MEETING OF THE FULL COUNCIL HELD ON 9th SEPTEMBER 2021

C.5263.2 RESOLVED: that the redacted minutes of the meeting of the Full Council held on 9th September 2021 were received, approved, and signed by the Chairman

Proposed by Councillor Z Fox
Seconded by Councillor M Champion

On a vote being taken the matter was approved unanimously by those entitled to vote.

C.5264

TO RECEIVE THE MINUTES OF THE FOLLOWING COMMITTEE MEETINGS:

- i) Amenities Committee, 16th September 2021;**
- ii) Finance and General Purposes Committee, 23rd September 2021;**
- iii) Planning and Development Committee, 7th September 2021**
- iv) Planning and Development Committee, 5th October 2021**
- v) Staffing Committee, 8th September 2021**
- vi) Climate Change Working Party, 2nd September 2021**
- vii) Donald Thomas Centre Working Party, 8th September 2021**
- viii) Park Gerry Working Party, 29th September 2021**
- ix) Remembrance Day Working Party, 2nd September 2021**
- x) Youth Council Working Party, 20th September 2021**

C.5264.2

RESOLVED: that the minutes of the Amenities Committee, 16th September 2021; Finance and General Purposes Committee, 23rd September 2021; Planning and Development Committee, 7th September 2021; Planning and Development Committee, 5th October 2021; Staffing Committee, 8th September 2021; Climate Change Working Party, 2nd September; Donald Thomas Centre Working Party, 8th September 2021; Park Gerry Working Party, 29th September 2021; Remembrance Day Working Party, 2nd September 2021; Youth Council Working Party, 20th September 2021; were received en-bloc

Proposed by Councillor Z Fox
Seconded by Councillor M Champion

On a vote being taken the matter was approved unanimously.

C.5265

MATTERS ARISING, FOR INFORMATION ONLY, WHERE NOT INCLUDED BELOW

Councillor J Cosgrove questioned whether we had received any information on the issue raised on the CCTV Report, received at

the last meeting minute ref C.5253; the Administration Officer informed members that this would be chased-up.

C.5266 TO RECEIVE AND NOTE THE MINUTES AND NOTES OF:

- i) CPIR COMMUNITY NETWORK MEETING 14TH SEPTEMBER 2021;**

C.5266.2 RESOLVED: that the minutes of the CPIR Community Network meeting on the 14th September 2021 were received and noted

Proposed by Councillor Z Fox
Seconded by Councillor M Champion

On a vote being taken the matter was approved unanimously.

C.5267 PUBLIC PARTICIPATION (SUBJECT TO STANDING ORDER 3e MEMBERS OF THE PUBLIC ARE PERMITTED TO MAKE REPRESENTATIONS, ANSWER QUESTIONS AND GIVE EVIDENCE IN RESPECT OF ANY ITEM OF BUSINESS INCLUDED IN THE AGENDA, UP TO A MAXIMUM OF FIFTEEN MINUTES)

There were no members of the public present.

C.5268 TO RECEIVE RECOMMENDATIONS FROM THE PARK GERRY WORKING PARTY, AGREE ACTION AND AUTHORISE EXPENDITURE

**C.5268.2 RESOLVED: that recommendations from the Park Gerry Working Party that:
The initiation of the Park Gerry Improvement Project; and the tender documents for professional services for Park Gerry for advertisement; and a claim for drawing down funds from Camborne Town Deal of up to £40,000, were approved en bloc, and the associated expenditure was authorised**

Proposed by Councillor V Dalley
Seconded by Councillor M Champion

On a vote being taken the matter was approved unanimously.

C.5269 TO RECEIVE A VERBAL AND WRITTEN REPORT FROM THE AMENITIES OFFICER AND RESPONSIBLE FINANCE OFFICER AND RECOMMENDATION FROM THE AMENITIES COMMITTEE REGARDING STREET WEEDING IN THE CAMBORNE PARISH, AGREE ACTION AND AUTHORISE EXPENDITURE

The Amenities & Projects Officer reported that he had conducted extensive investigation in options for weed clearing, and the most efficient and viable was to have an in-house team to do the works.

The cost of implementing this would be offset against other services that The Town Council pays outside contractors to do, that the in-house team could take over. The Town Council could actually gain income by the taking on outside contracts, when they had got on top of the parishes weed issues.

Members discussed the fact that street weed clearing was a Cornwall Council obligation but that they were no longer prepared to carry these works out, and that if the Town and Parish Councils were not prepared to take over the weeding, that it would not be done. Cornwall Council were only prepared to weed the main shopping areas and not offshoot streets and villages. On consultation with the community the weed problem was one of the biggest concerns of parishioners.

The Responsible Finance Officer reported that if approved, a new Budget heading would be set-up for this, and that capital expenses for equipment would be covered by earmarked reserves.

Councillor N Heather entered the meeting at 6.50 pm.

C.5269.2 **RESOLVED: that verbal and written reports from the Amenities & Projects Officer and Responsible Finance Officer, and recommendations from the Amenities Committee regarding street weeding in the Camborne Parish were received**

Proposed by Councillor Z Fox
Seconded by Councillor D Atherfold

On a vote being taken the matter was approved unanimously.

C.5269.2 **RESOLVED: that the creation of an in-house team to carry out weed control plus other street presentation and general Council services was approved, to be implemented as soon as practical. The expenditure to be taken from Earmarked Reserves 331 Green Spaces, and Amenities Salaries & On-cost budgets, was authorised**

Proposed by Councillor M Champion
Seconded by Councillor J Collins

On a vote being taken the matter was approved by a Majority.

C.5270 **TO RECEIVE A VERBAL REPORT FROM THE SENIOR LIBRARY OFFICER ON LIBRARY CHARGES, AGREE ACTION AND AUTHORISE EXPENDITURE**

Cornwall Council were encouraging libraries to abolish library charges, and the Senior Library Officer was in favour of this for the following reasons:

- Camborne was a deprived area.
- Fining was stopping people returning books.
- The admin time involved with issuing fines could not be justified by the income it generated.
- Cornwall Council were offering a fund to compensate libraries 50% of the lost income in the first year, and 25% in the second year.
- Customers would be more inclined to use libraries that did not issue fines.
- There were no late charges on the return of e-books & DVDs.

C.5270.2 **RESOLVED: that a verbal report on Library charges was received from the Senior Library Officer was received. The abolishment of fines from January 2022 was approved**

Proposed by Councillor C Godolphin
 Seconded by Councillor P Mills

On a vote being taken the matter was approved unanimously` .

C.5271 **TO RECEIVE A VERBAL AND WRITTEN REPORT FROM THE SENIOR LIBRARY OFFICER AND ENGAGEMENT OFFICER ON CHRISTMAS ACTIVITIES AGREE ACTION AND AUTHORISE EXPENDITURE**

Councillor J Cosgrove thanked the library staff for all their hard work in their event planning.

C.5271.2 **RESOLVED: that verbal and written reports on Christmas activities from the Senior Library Officer and the Engagement Officer were received. The programme of events and activities for the Library for Christmas 2021 was approved. A £1,000 budget to be taken from `Community Activities`, towards activities for the Library for Christmas 2021 was authorised**

Proposed by Councillor V Dalley
 Seconded by Councillor J Cosgrove

On a vote being taken the matter was approved Unanimously.

Having declared an interest in the next agenda item Councillor V Dalley left the room.

C.5272 **TO RECEIVE CORRESPONDENCE FROM THE TREVITHICK DAY COMMITTEE REGARDING LIGHTING THE RICHARD TREVITHICK STATUE TO CELEBRATE THE 250TH ANNIVERSARY OF RICHARD TREVITHICK'S BIRTH AND AGREE ACTION**

C.5272.2 **RESOLVED: that correspondence from the Trevithick Day Committee requesting the lighting of the Richard Trevithick Statue to celebrate the 250th Anniversary of Richard Trevithick's birth was received, and approved**

Proposed by Councillor C Godolphin
Seconded by Councillor D Wilkins

On a vote being taken the matter was approved by a Majority.

Councillor V Dalley re-entered the meeting.

C.5273 **TO RECEIVE A RESIGNATION FROM THE YOUTH COUNCIL WORKING PARTY AND APPOINT A MEMBER TO THE VACANCY**

Councillor J Cosgrove made some observations regarding the make-up of the Youth Council. He felt that it would be less daunting for the children if there were two from each of the primary schools, and due to the sheer size of Camborne School to have two additional members. Local youth groups could be approached regarding the recruitment of the four additional members. He also questioned why Kehelland School were not on the list.

C.5273.2 **RESOLVED: that a resignation from the Youth Council Working Party was received, and Councillor J Cosgrove was appointed to the Youth Council Working Party**

Proposed by Councillor V Dalley
Seconded by Councillor J Cosgrove

On a vote being taken the matter was approved unanimously.

C.5274 **TO RECEIVE RECOMMENDATIONS FROM THE YOUTH COUNCIL WORKING PARTY AND;**

i) TO RECEIVE A WRITTEN REPORT FROM THE ENGAGEMENT OFFICER REGARDING POLICIES, DBS COSTS, SAFEGUARDING TRAINING AND DRAFT LOGOS FROM CAMBORNE YOUTH COUNCIL;

AGREE ACTION AND AUTHORISE EXPENDITURE

C.5274.2 **RESOLVED: that recommendations from the Youth Council Working Party to form a Youth Council was approved; subject to further details being confirmed at the next working party meeting; and the final constitution to be approved**

Proposed by Councillor C Godolphin

Seconded by Councillor M Champion

On a vote being taken the matter was approved unanimously.

C.5274.3 RESOLVED: that a report from the Engagement Officer on Camborne Youth Council was received

Proposed by Councillor C Godolphin
Seconded by Councillor D Atherfold

On a vote being taken the matter was approved unanimously.

C.5274.4 RESOLVED: that the draft Policies; Safeguarding, Camborne Youth Council Code of Conduct (including complaints/reporting), and Camborne Youth Council Terms of Reference; were approved

Proposed by Councillor C Godolphin
Seconded by Councillor D Wilkins

On a vote being taken the matter was approved unanimously.

C.5274.5 RESOLVED: that the draft logo for the Youth Council, with amendments to the grammar and spelling was approved

Proposed by Councillor C Godolphin
Seconded by Councillor D Wilkins

On a vote being taken the matter was approved unanimously.

C.5274.6 RESOLVED: that the draft Youth Council Uniform designs were received, approved, and the associated expenditure was authorised from the Youth Council budget code

Proposed by Councillor C Godolphin
Seconded by Councillor D Wilkins

On a vote being taken the matter was approved unanimously.

C.5274.7 RESOLVED: that the Safeguarding Training and DBS checks as contained in the report with total cost of £879.40 were approved from the Youth Council budget code

Proposed by Councillor C Godolphin
Seconded by Councillor D Wilkins

On a vote being taken the matter was approved unanimously.

C.5275 TO RECEIVE CORRESPONDENCE IN RELATION TO THE PASSMORE EDWARDS BICENTENARY, AGREE ACTION AND AUTHORISE EXPENDITURE

C.5275.2 RESOLVED: that correspondence relating to the Passmore Edwards Bicentenary was received and noted, and the Town Council support this celebration

Proposed by Councillor D Wilkins
Seconded by Councillor C Lawrence

On a vote being taken the matter was approved unanimously.

C.5276 TO RECEIVE CORRESPONDENCE FROM CORNWALL ASSOCIATION OF LOCAL COUNCILS REGARDING THEIR AGM AND APPOINTMENT OF MEMBERS, AND AGREE ACTION

C.5276.2 RESOLVED: that correspondence from Cornwall Association of Local Councils regarding their AGM and appointment of members was received

Proposed by Councillor D Wilkins
Seconded by Councillor C Godolphin

On a vote being taken the matter was approved unanimously.

C.5277 TO RECEIVE A SOUTH WEST COUNCILS NEWSLETTER FOR SEPTEMBER 2021, AGREE ACTION AND AUTHORISE EXPENDITURE

C.5277.2 RESOLVED: that a South West Councils newsletter for September 2021 was received

Proposed by Councillor Z Fox
Seconded by Councillor J Cosgrove

On a vote being taken the matter was approved unanimously.

C.5278 TO RECEIVE CORRESPONDENCE FROM COASTLINE HOUSING AND AGREE ACTION

C.5278.2 RESOLVED: that correspondence from Coastline Housing was received. A meeting be arranged with Coastline to try and establish a better working relationship

Proposed by Councillor C Lawrence
Seconded by Councillor P Mills

On a vote being taken the matter was approved by a Majority.

C.5279 TO RECEIVE CORRESPONDENCE FROM CORNWALL COUNCIL REGARDING THE TEMPORARY ACCOMMODATION PODS IN ROSEWARNE LONG STAY CAR-PARK AND AGREE ACTION

Members discussed that pods project had been successful in other towns, but if unsuccessful in Camborne the depravity of the town could be made worse, and that the project could last two years, not six months as stated by Cornwall Council.

C.5279.2 RESOLVED: that correspondence from Cornwall Council regarding the temporary accommodation pods in Rosewarne Long Stay Car-Park was received. A letter be sent to Cornwall Council expressing the Town Council's concerns on the lack of consultation, and lateness of the Town Council being informed of the the project; and request information on the long term plans, and criteria for occupation of the pods

Proposed by Councillor Z Fox
Seconded by Councillor P Mills

On a vote being taken the matter was approved by a Majority.

C.5280 THAT THIS COUNCIL RESOLVES UNDER THE 1960 PUBLIC BODIES (ADMISSION TO MEETINGS) ACT, TO EXCLUDE THE PRESS AND PUBLIC DUE TO THE CONFIDENTIAL NATURE OF THE BUSINESS TO BE DISCUSSED

C.5280.2 RESOLVED: that under the 1960 Public Bodies (Admission to Meetings) Act, the press and public were excluded due to the confidential nature of the business to be discussed

Proposed by Councillor C Godolphin
Seconded by Councillor D Wilkins

On a vote being taken the matter was approved unanimously.

C.5281 TO RECEIVE A QUOTATION FOR FLORAL DISPLAYS FOR SUMMER 2022 AND VERBAL REPORT FROM THE AMENITIES OFFICER AND TOWN CLERK, AGREE ACTION AND AUTHORISE EXPENDITURE

The Town Clerk informed members that the Town Council were unable have a full floral display in 2020 due to the COVID outbreak, but that the Town Council's Financial Regulations would allow an extension to the contract to make up for it.

C.5281.2 RESOLVED: that a quotation for floral displays for Summer 2022 and a verbal report from the Amenities Officer, were received. To extend the current contract with Warnes Plants by one year was approved, and the associated

expenditure was authorised from the environment budget code

Proposed by Councillor V Dalley
Seconded by Councillor C Godolphin

On a vote being taken the matter was approved by a Majority.

C.5282 TO RECEIVE A VERBAL UPDATE FROM THE TOWN CLERK REGARDING THE PASSMORE EDWARDS BUILDING;

i) TO RECEIVE RECOMMENDATIONS FROM THE PASSMORE EDWARDS BUILDING WORKING PARTY

AGREE ACTION AND AUTHORISE EXPENDITURE

The Amenities & Projects Officer reported that communications between the Conservation and Heritage Officers were good and that they planned to visit the site.

C.5282.2 RESOLVED: that a verbal update from the Town Clerk regarding the Passmore Edwards building and recommendations from the Passmore Edwards Building Working Party were received. The recommendations to Full Council that RTP Surveyors be instructed to conduct a revised schedule of works; that delegated authority be granted to the Mayor and Deputy Mayor to approve quotes from Cornwall Council, ITEC, and the Removal Company, when received; and that a budget of £7,500 for the carpeting of the upstairs of the Passmore Edwards Building; were approved, and the associated expenditure was authorised

Proposed by Councillor Z Fox
Seconded by Councillor C Godolphin

On a vote being taken the matter was approved unanimously.

C.5283 TO RECEIVE AN UPDATED QUOTATION FOR WORKS ON ROSEWARNE TOILETS, AGREE ACTION AND AUTHORISE EXPENDITURE

The Amenities & Projects Officer reported that there had been a considerable increase in the cost of building materials in recent months, due to the COVID pandemic.

C.5283.2 RESOLVED: that an updated quotation for works on Rosewarne Toilets with additional items, was received and approved with expenditure of £27,598.39 approved from the Public Conveniences budget code and Amenities EMR

Proposed by Councillor D Wilkins
Seconded by Councillor P Mills

On a vote being taken the matter was approved by a Majority.

Councillor C Godolphin requested that he be recorded as voting against the motion

There being no further business the Chairman closed the Meeting at 7.45 pm.

SIGNED BY THE CHAIRMAN.....

DATE