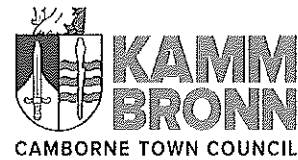


Agenda



The Passmore Edwards Building, The Cross, Cross Street, Camborne TR14 8HA Tel: 01209 612406 enquiries@camborne-tc.gov.uk

COMMITTEE:

To all Members of the Staffing Committee

COUNCILLORS:

**Mrs V Dalley (Chairman), M Champion (Vice Chairman), C Godolphin,
Ms Z Fox (ex-officio), C Lawrence, D Wilkins, M Williams**

I HEREBY SUMMON YOU TO A MEETING:
of the Staffing Committee

TO BE HELD:

**in the Council Chamber, Passmore Edwards Building, The Cross, Cross Street,
Camborne, TR14 8HA**

ON:

Wednesday 10th November at 10.30am

1. Safety Procedures.
2. To receive apologies for non-attendance.
3. Members to declare disclosable pecuniary interests and non-registerable interests (including the details thereof) in respect of any items on this agenda including any gifts or hospitality exceeding £25.
4. To approve written request(s) for dispensations.
5. Chairman's Announcements.
6. To receive and approve the minutes of the Staffing Committee meeting held on 20th October 2021, for signing by the Chairman.
7. Matters arising, where no substantive item below, for information.
8. To receive a verbal report from Skylite Associates on the Amenities Operative role, draft Job Description and Person Specification. Agree action and authorise expenditure.
9. To consider advertisement arrangements for recruitment and interviews for the Amenities Operative role, agree action and authorise expenditure.
10. That the Council resolves under the 1960 Public Bodies (Admission to Meetings) Act, to exclude the press and public due to the confidential nature of the business to be discussed.

11. To receive a verbal and written report from the Engagement Officer on the Engagement Assistant role and terms and conditions, agree action and authorise expenditure.
 12. To re admit the press and public.
 13. To receive a verbal and written report from the Amenities & Projects Officer on the management structure for the Amenities & Green Spaces team;
 - i. Amenities Manager Job DescriptionAgree action and authorise expenditure.
 14. To consider advertisement arrangements for recruitment and interviews for the Amenities Manager role, agree action and authorise expenditure.
 15. To receive a written report from the Responsible Finance Officer regarding the Staffing Committee draft revenue budget 2022/2023 and three-year financial plan and draft budget, agree action and authorise expenditure.
 16. To receive a timetable for setting the 2022/2023 budget and agree action.
 17. To consider a revised payroll payment date for December 2021, agree action and authorise expenditure.
 18. To consider Finance Year End Support for 2021-22 agree action and authorise expenditure.
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Given under my hand this:

3rd November 2021

A handwritten signature in black ink, consisting of a large, stylized 'S' followed by a horizontal line extending to the right.

Samantha Hughes
Town Clerk

This meeting has been advertised as a public meeting and as such could be filmed or recorded by broadcasters, the media, and members of the public.

Please be aware that whilst every effort is taken to ensure that members of the public are not filmed, we cannot guarantee this, especially if you are speaking or taking an active role.