

# Agenda



The Passmore Edwards Building, The Cross, Cross Street, Camborne TR14 8HA Tel: 01209 612406 enquiries@camborne-tc.gov.uk

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## COMMITTEE:

**To all Members of the Staffing Committee**

## COUNCILLORS:

**Mrs V Dalley (Chairman), M Champion (Vice Chairman), C Godolphin,  
Ms Z Fox (ex-officio), C Lawrence, D Wilkins, M Williams**

I HEREBY SUMMON YOU TO A MEETING:

**of the Staffing Committee**

TO BE HELD:

**in the Council Chamber, Passmore Edwards Building, The Cross, Cross Street,  
Camborne, TR14 8HA**

ON:

**Wednesday 20<sup>th</sup> October at 10.30am**

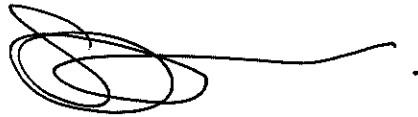
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1. Safety Procedures.
2. To receive apologies for non-attendance.
3. Members to declare disclosable pecuniary interests and non-registerable interests (including the details thereof) in respect of any items on this agenda including any gifts or hospitality exceeding £25.
4. To approve written request(s) for dispensations.
5. Chairman's Announcements.
6. To receive and approve the minutes of the Staffing Committee meeting held on 8<sup>th</sup> September 2021, for signing by the Chairman.
7. Matters arising, where no substantive item below, for information.
8. To receive an Income and Expenditure Report to the end of September 2021 and RFO recommendations and agree action. (to follow)
10. To receive an Employer Newsletter for October 2021 agree action and authorise expenditure.

11. That the Council resolves under the 1960 Public Bodies (Admission to Meetings) Act, to exclude the press and public due to the confidential nature of the business to be discussed.
  12. To receive a verbal and written report from Skylite Associates Limited regarding the revised Amenities & Projects Officer job description and terms and conditions
    - i. Draft Amenities & Projects Officer Job Descriptionagree action and authorise expenditure.
  13. To receive a verbal update from the Town Clerk on a staffing matter, agree action and authorise expenditure.
  14. To receive a verbal update from the Town Clerk on the Saturday Library & Council Support Assistant role, agree action and authorise expenditure.
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Given under my hand this:

**13<sup>th</sup> October 2021**

A handwritten signature in black ink, consisting of several loops and a long horizontal stroke extending to the right.

**Samantha Hughes**  
Town Clerk

This meeting has been advertised as a public meeting and as such could be filmed or recorded by broadcasters, the media, and members of the public.

Please be aware that whilst every effort is taken to ensure that members of the public are not filmed, we cannot guarantee this, especially if you are speaking or taking an active role.