

Meeting Minutes



The Passmore Edwards Building, The Cross, Cross Street, Camborne TR14 8HA Tel: 01209 612406 enquiries@camborne-tc.gov.uk

Minutes of the meeting of the Amenities Committee of Camborne Town Council held remotely via Zoom on Thursday 25th March 2021 at 6.30 pm.

PRESENT:

Councillor M Champion	Chairman
Councillor D Wilkins	Vice-Chairman
Councillor J P Collins	
Councillor Mrs V Dalley	
Councillor R Goodman	
Councillor S Weedon	(from point mentioned)

IN ATTENDANCE:

Samantha Hughes, Town Clerk; Janet Ritchie, Committee Support Officer; David Garwood, Amenities & Projects Officer; Jonny Guyett and Ashley Hugo, Amenities Technicians; Lotti Stapleton, Senior Library Officer; Sally Williams, Library Information Assistant; Councillor Colin Godolphin (non-voting member, to point mentioned).

The Chairman explained the meeting procedures to all present.

A.4244 TO RECEIVE APOLOGIES FOR NON-ATTENDANCE

A.4244.2 RESOLVED: that apologies from Councillors T Dalley and Morgan for non-attendance of the meeting of the Amenities Committee on 25th March 2021 were received

Proposed by Councillor Champion
Seconded by Councillor Wilkins

On a vote being taken the matter was approved unanimously.

A.4245 CHAIRMAN'S ANNOUNCEMENTS

There were no Chairman's announcements.

A.4246 MEMBERS TO DECLARE DISCLOSABLE PECUNIARY INTERESTS AND NON-REGISTERABLE INTERESTS (INCLUDING THE DETAILS THEREOF) IN RESPECT OF ALL ITEMS ON THIS AGENDA INCLUDING ANY GIFTS OR HOSPITALITY EXCEEDING £25

There were no declarations of interest.

A.4247 TO APPROVE WRITTEN REQUESTS FOR DISPENSATIONS

There were no dispensation requests.

A.4248 TO RECEIVE AND APPROVE THE MINUTES OF THE MEETING OF THE AMENITIES COMMITTEE HELD ON 21st JANUARY 2021 FOR THE CHAIRMAN TO SIGN

A.4248.2 RESOLVED: that the minutes of the meeting of the Amenities Committee held on 21st January 2021 were received and approved for signing by the Chairman

Proposed by Councillor Champion
Seconded by Councillor Mrs Dalley

On a vote being taken the matter was approved unanimously of those entitled to vote.

A.4249 MATTERS ARISING, FOR INFORMATION ONLY, WHERE NOT INCLUDED BELOW

There were no matters arising.

Councillor Weedon connected to the meeting at 6.33pm.

A.4250 PUBLIC PARTICIPATION (SUBJECT TO STANDING ORDER 3E MEMBERS OF THE PUBLIC ARE PERMITTED TO MAKE REPRESENTATIONS, ANSWER QUESTIONS AND GIVE EVIDENCE IN RESPECT OF ANY ITEM OF BUSINESS INCLUDED IN THE AGENDA, UP TO A MAXIMUM OF FIFTEEN MINUTES)

No members of the public were present or had expressed a wish to speak.

A.4251 TO RECEIVE THE CURRENT NET POSITION BY CODE FOR THE AMENITIES REVENUE BUDGET TO END OF FEBRUARY 2021 AND AGREE ACTION

The Town Clerk informed members of the Strategic Budget Working Party's recommendation that any underspends over £1,000 at the end of the financial year were assigned to the Passmore Edwards Building Earmarked Reserves.

A.4251.2 RESOLVED: that the current net position by code for the Amenities Revenue Budget to end of February 2021 was

received and that underspends of £1,000 or more are assigned to the Passmore Edwards Building Earmarked Reserves, as recommended by the Strategic Budget Working Party

Proposed by Councillor Wilkins
Seconded by Councillor Mrs Dalley

On a vote being taken the matter was approved unanimously.

A.4252

TO RECEIVE CORRESPONDENCE FROM MEMBERS OF THE PUBLIC REGARDING THE PLAY AREA AT CAMBORNE RECREATION GROUND, AGREE ACTION AND APPROVE ASSOCIATED EXPENDITURE

The Amenities and Projects Officer informed members that a letter of complaint had been received from a household near Camborne Recreation Ground, regarding the whistling noise emitted from an item of the new play equipment when it was used, which was causing them nuisance. The piece of equipment was extremely popular and had been specifically chosen to give enjoyment to children with visual or hearing impairments.

Discussion took place and members expressed their disappointment with the nature of the complaint, as the park had been upgraded to give children better play experience and was providing an outlet for families after the isolation of lockdown.

The Chairman reminded members that the complaint should be investigated and recommended that the opinion of all the nearby residents was sought.

A.4252.2

RESOLVED: that correspondence from members of the public regarding the play area at Camborne Recreation Ground was received and that the Amenities and Projects Officer contacts all residents in the vicinity of Camborne Recreation Ground to ask their opinion on the new play equipment, to be brought back to the next meeting of this Committee

Proposed by Councillor Champion
Seconded by Councillor Wilkins

On a vote being taken the matter was approved unanimously.

A.4253

TO REVIEW THE COMMUNITY TOILET SCHEME QUARTERLY FEES, AGREE ACTION AND AUTHORISE EXPENDITURE

The Amenities and Projects Officer recommended that the current scheme was maintained at no increase and that it is reviewed after the Rosewarne Car Park toilets are re-opened.

Councillor Godolphin spoke at the Chairman's invitation. He was supportive of retaining the existing Community Toilet Scheme, which can be used by the public during retail hours.

Members discussed the recommendation.

A.4253.2 **RESOLVED: that the Community Toilet Scheme Quarterly Fees were reviewed and approved to stay at the current rates, with a further review of the scheme three months after the re-opening of Rosewarne Car Park toilets and that this Council continues to remunerate the Community Toilet Scheme businesses during lockdown**

Proposed by Councillor Mrs Dalley
Seconded by Councillor Wilkins

On a vote being taken the matter was approved unanimously.

A.4254 **TO RECEIVE A GRASS CUTTING AGREEMENT FOR CAMBORNE TOWN COUNCIL 2021-22 FROM CORNWALL COUNCIL, AGREE ACTION AND AUTHORISE EXPENDITURE**

A.4254.2 **RESOLVED: that a Grass Cutting Agreement for Camborne Town Council 2021-22 was received and approved**

Proposed by Councillor Champion
Seconded by Councillor Weedon

On a vote being taken the matter was approved unanimously.

A.4255 **TO REVIEW THE CHARGES FOR FLORAL DISPLAYS FOR 2021 AND AGREE ACTION**

The Town Clerk reminded members that in 2019, the Town Council had not asked business to participate in the floral display scheme because of lockdown, and the charges had been rolled over. She recommended no increase in 2021, to assist participating businesses, going forward.

Councillor Godolphin spoke at the Chairman's invitation. Last year, he was approached by many businesses in the town who had wished to participate, regardless of lockdown, and Councillor Godolphin suggested that this is revisited, and that the Town Council provides additional displays for the Tour of Britain event.

Members discussed the floral display scheme and associated charges for 2021.

A.4255.2 RESOLVED: that the charges for Floral Displays for 2021 were reviewed and that businesses were invited to participate, with no increase in charges from 2019

Proposed by Councillor Champion
Seconded by Councillor Goodman

On a vote being taken the matter was approved unanimously.

A.4256 TO RECEIVE A REPORT FROM THE AMENITIES AND PROJECTS OFFICER REGARDING BEACON RECREATION GROUND COPSE ENHANCEMENT, AGREE ACTION AND AUTHORISE EXPENDITURE

The Amenities and Projects Officer invited Amenities team members Jonny Guyett and Ashley Hugo, to give a presentation regarding the scheme they had devised for enhancement of the overgrown copse at Beacon Recreation Ground.

Having removed the fly tipping and undergrowth, they intended to give the space an uplift as a small woodland and nature area, using a mix of existing features and new planting. This enhancement would provide further interest for users of the park and a safe space for children to explore.

Discussion took place. Members welcomed the proposal, which represented continuous improvement to the Town Council's green spaces for minimal outlay.

The Chairman commended Mr Guyett and Mr Hugo on their proposed project.

A.4256.2 RESOLVED: that a report from the Amenities and Projects Officer regarding Beacon Recreation Ground Copse enhancement was received and that Option 2, to carry out enhancements as proposed by the Amenities team, at a cost of £584 inc VAT, was approved from the plants, seeds and fertilizer budget

Proposed by Councillor Mrs Dalley
Seconded by Councillor Wilkins

On a vote being taken the matter was approved unanimously.

A.4257 TO RECEIVE A REPORT FROM THE AMENITIES AND PROJECTS OFFICER REGARDING PLANTING ENHANCEMENTS AT CAMBORNE RECREATION GROUND, AGREE ACTION AND AUTHORISE EXPENDITURE

The Amenities and Projects Officer presented a proposal for the enhancement of a sparse, shady border at Camborne Recreation Ground. Planned planting, using denser, visually attractive and scented shrubs, would create a thicker border, increase forage and habitat for wildlife and provide sensory enhancement. Outlay and ongoing maintenance would be minimal.

Discussion took place and members welcomed the proposal, which would extend the amenity value of the park.

A.4257.2 **RESOLVED: that a report from the Amenities and Projects Officer regarding planting enhancements at Camborne Recreation Ground was received and that Option 2, to carry out enhancements as proposed by the Amenities team, at a cost of £870 inc VAT, was approved from the plants, seeds and fertilizer budget**

Proposed by Councillor Champion
Seconded by Councillor Weedon

On a vote being taken the matter was approved unanimously.

A.4258 **THAT THE COUNCIL RESOLVES UNDER THE 1960 PUBLIC BODIES (ADMISSION TO MEETINGS) ACT, TO EXCLUDE THE PRESS AND PUBLIC DUE TO THE CONFIDENTIAL NATURE OF THE BUSINESS TO BE DISCUSSED**

A.4258.2 **RESOLVED: that under the 1960 Public Bodies (Admission to Meetings) Act, the press and public were excluded**

Proposed by Councillor Champion
Seconded by Councillor Wilkins

On a vote being taken the matter was approved unanimously.

Councillor Godolphin thanked the Chairman for allowing him to participate and left the meeting at 7.01pm.

A.4259 **TO RECEIVE QUOTATIONS FOR THE SUPPLY AND INSTALLATION OF A DEFIBRILLATOR AT THE PASSMORE EDWARDS BUILDING, AGREE ACTION AND AUTHORISE EXPENDITURE**

The Amenities and Projects Officer presented a proposal for the supply and installation of a defibrillator at the Passmore Edwards Building, which would allow for a rapid response in the event of a cardiac arrest. London Hearts had offered grant funding towards the equipment, and free operational training.

Members considered the proposal, which would benefit staff, public and visitors to the Library building, and whether the equipment was best fitted inside or outside.

A.4259.2 **RESOLVED: that quotations for the supply and installation of a defibrillator at the Passmore Edwards building were received and that Option 2, install a defibrillator unit internally at the Passmore Edwards building with wall hanger and associated training for all staff, was approved at a cost of £1045 from the Passmore Edwards Building small works budget**

Proposed by Councillor Goodman
Seconded by Councillor Mrs Dalley

On a vote being taken the matter was approved unanimously.

A.4260 **TO RECEIVE A REPORT FROM THE AMENITIES AND PROJECTS OFFICER REGARDING REPAIRS TO THE SKATE RAMP AT TRESLOTHAN ROAD, TROON, AGREE ACTION AND APPROVE EXPENDITURE**

The Amenities and Projects Officer informed members that safety reviews had shown a deterioration in the top plate of the skate ramp at Treslothan Road Park, Troon, to the extent that repairs were required to prevent removal of the ramp on safety grounds.

The Amenities and Projects Officer presented proposals to repair or replace the ramp, with the associated costs for each. As Treslothan Road Park was due an upgrade, he recommended repair of the ramp as an interim measure. Discussion took place and members considered the proposals.

A.4260.2 **RESOLVED: that a report and quotations from the Amenities and Projects Officer regarding repairs to the skate ramp at Treslothan Road, Troon was received and that Option 2, to carry out essential repairs to the ramp, was approved, at a cost of £390 inc VAT from the Green Spaces small works budget**

Proposed by Councillor Goodman
Seconded by Councillor Champion

On a vote being taken the matter was approved unanimously.

A short discussion took place regarding long-term facilities for Treslothan Road Park.

A.4261

TO RECEIVE A REPORT FROM THE AMENITIES AND PROJECTS OFFICER AND QUOTATIONS REGARDING WEED TREATMENT IN THE PARISH, AGREE ACTION AND AUTHORISE EXPENDITURE

The Amenities and Projects Officer reported that he had been investigating weed treatments and costs, as previously requested by this Committee. Investigations were still ongoing to find a solution that was cost-effective and not harmful to the environment. He recommended further investigation, to bring to a future meeting of the Amenities Committee.

Discussion took place. Members preferred a long-term plan, with its own budget, as being the most effective way of tackling the longstanding problem of weed control.

A.4261.2

RESOLVED: that a report from the Amenities and Projects Officer and quotations regarding weed treatment in the parish were received and that the Amenities and Projects Officer investigated a long-term plan of treatment, to bring back to Full Council for approval

Proposed by Councillor Weedon
Seconded by Councillor Champion

On a vote being taken the matter was approved unanimously.

There being no further business the Chairman closed the meeting at 7.16 pm.

SIGNED BY THE CHAIRMAN.....

DATE