

Meeting Minutes

The Passmore Edwards Building, The Cross, Cross Street, Camborne TR14 8HA Tel: 01209 612406 enquiries@camborne-tc.gov.uk

MINUTES:

of the meeting of Camborne Town Council held remotely via Zoom on Thursday 11th March 2021 at 6.30 pm

PRESENT:

Councillor D Wilkins	Chairman
Councillor Mrs V Dalley	Vice-Chairman(to and from points mentioned)
Councillor D Atherfold	
Councillor M Champion	
Councillor J Collins	
Councillor R Congdon	
Councillor T Dalley	to and from points mentioned
Councillor Ms Z Fox	
Councillor C Godolphin	
Councillor Mrs R Goodman	
Councillor J Herd	
Councillor L McDonald	
Councillor J Morgan	to and from points mentioned
Councillor Ms M Pearce	
Councillor Mrs S Weedon	
Councillor Mrs M Williams	

IN ATTENDANCE:

Samantha Hughes, Town Clerk; Janet Ritchie, Committee Support Officer; David Garwood, Amenities & Projects Officer; Rose Hitchens-Todd, Engagement Officer; Meg Hanson, Ben Holt and Tara Williams, representing The Rock Pool Project (to point mentioned); Kate McArthur and Barbara Wildman, representing West Steren (to point mentioned); Charlotte Wilton, representing Red Cross (from and to points mentioned); one member of the public (from and to points mentioned).

The Chairman explained the meeting procedures to all present.

C.5091 TO RECEIVE APOLOGIES FOR NON-ATTENDANCE

C.5091.2 RESOLVED: that the apologies from Councillor Kelynack for non-attendance at the meeting of the Full Council held on 11th March 2021 were received

Proposed by Councillor Wilkins
Seconded by Councillor Mrs Dalley

On a vote being taken the matter was approved unanimously.

C.5092 CHAIRMAN'S ANNOUNCEMENTS

The Chairman informed members that agenda item 19 was being deferred to the next meeting of the Amenities Committee.

C.5093 MEMBERS TO DECLARE DISCLOSABLE PECUNIARY INTERESTS AND NON-REGISTERABLE INTERESTS (INCLUDING THE DETAILS THEREOF) IN RESPECT OF ANY ITEMS ON THIS AGENDA INCLUDING ANY GIFTS OR HOSPITALITY EXCEEDING £25

Councillor Dalley and Councillor Mrs Dalley declared interest in agenda item 13 as they were Trevithick Day Committee members.

C.5094 TO APPROVE WRITTEN REQUEST(S) FOR DISPENSATIONS

There were no written requests.

C.5095 TO RECEIVE AND APPROVE THE MINUTES OF THE MEETING OF THE FULL COUNCIL HELD ON 11TH FEBRUARY 2021

C.5095.2 RESOLVED: that the minutes of the meeting of the Full Council held on 11th February 2021 were received and approved for signing

Proposed by Councillor Wilkins
Seconded by Councillor Mrs Dalley

On a vote being taken the matter was approved unanimously.

C.5096 TO RECEIVE AND APPROVE THE REDACTED MINUTES OF THE MEETING OF THE FULL COUNCIL HELD ON 11TH FEBRUARY 2021

C.5096.2 RESOLVED: that the redacted minutes of the meeting of the Full Council held on 11th February 2021 were received and approved for signing

Proposed by Councillor Wilkins
Seconded by Councillor Mrs Dalley

On a vote being taken the matter was approved unanimously.

The Chairman took agenda items 8(i) – 8 (iii) en bloc.

C.5097

TO RECEIVE THE MINUTES OF THE FOLLOWING COMMITTEE MEETINGS:

- (i) Planning & Development Committee 2nd February 2021;**
- (ii) Finance & General Purpose Committee 25th February 2021;**
- (iii) Planning & Development Committee 2nd March 2021;**

C.5097.2

RESOLVED: that the minutes of the (i) Planning & Development Committee meeting held on 2nd February 2021; (ii) Finance & General Purposes Committee meeting held on 25th February 2021; and (iii) Planning & Development Committee meeting 2nd March 2021 were received

Proposed by Councillor Wilkins
Seconded by Councillor Champion

On a vote being taken the matter was approved unanimously.

C.5098

MATTERS ARISING FROM THE MINUTES, FOR INFORMATION ONLY, WHERE NOT INCLUDED BELOW

The Town Clerk requested that all members e-mail their Member of Parliament regarding the continuation of virtual meetings.

The Chairman of the Finance & General Purpose Committee requested an amendment of item FG.3758 in the February minutes, to clarify that the Grant Award Policy was being updated, not amended.

C.5099

PUBLIC PARTICIPATION (SUBJECT TO STANDING ORDER 103 MEMBERS OF THE PUBLIC ARE PERMITTED TO MAKE REPRESENTATIONS, ANSWER QUESTIONS AND GIVE EVIDENCE IN RESPECT OF ANY ITEM OF BUSINESS INCLUDED IN THE AGENDA, UP TO A MAXIMUM OF FIFTEEN MINUTES)

No member of the public had expressed a wish to speak.

C.5100

TO RECEIVE A GRANT APPLICATION FROM

(i) The Rock Pool Project (General Power of Competence)

AGREE ACTION AND AUTHORISE EXPENDITURE

Mr Ben Holt, representing the Rock Pool Project, gave a presentation regarding his company's project to provide year-round beach activities and wildlife events for low-income families and the long-term unemployed. Working in partnership with the Camborne Family Hub, the Rock Pool Project's aim was to be self-sustaining.

Ms Wilton joined the meeting at 6.50pm, having experienced connection issues.

Mr Holt answered questions from members. Concern was expressed that proportionately, a high number of staff was required to run the project but that relatively few would benefit.

C.5100.2

RESOLVED: that a grant application from The Rock Pool Project was declined as it would not benefit enough people

Proposed by Councillor Williams
Seconded by Councillor Champion

On a vote being taken the matter was approved by a majority.

Mr Holt, Ms Hanson and Miss Williams left the meeting at 7.00pm.

C.5101

TO RECEIVE A GRANT APPLICATION FROM WEST STEREN (GENERAL POWER OF COMPETENCE) REGARDING YOUTH PROVISION AND A WRITTEN REPORT "YOUTH PROVISION PROPOSAL – WEST STEREN" FROM THE ENGAGEMENT OFFICER, AGREE ACTION AND AUTHORISE EXPENDITURE

Kate McArthur, representing West Steren Community Interest Company, gave a presentation informing members of her company's remit to run youth services, by giving councils the opportunity to provide youth opportunities in a proactive way. West Steren's aims were to provide more youth-centred facilities and services, establish a Youth Council and be the point of contact for councils to work with the wider community.

By running a Youth Council within the community, West Steren would offer opportunities for youth to engage with their community, by building confidence and offering training. There were no restrictions on inclusion and during the pandemic, activities were focused on outdoors, in green spaces.

Ms McArthur answered questions from members.

The Town Clerk advised members that as the application could be funded from the Community Grants Budget, there would be no requirement to increase the Precept.

Ms McArthur was thanked for her report.

C.5101.2

RESOLVED: that a Grant Application from West Steren (General Power of Competence) regarding youth provision and a written report "Youth Provision Proposal – West Steren" from the Engagement Officer, were received and that a proposal by Councillor Mrs Dalley, seconded by Councillor Weedon, to award a grant of £30,209.80 to West Steren, under the General Power of Competence, fell on the vote and therefore this Council resolved not to award a grant to West Steren

Ms McArthur and Ms Wildman left the meeting at 7.28pm.

Councillors T Dalley and Mrs V Dalley left the meeting at 7.28pm.

C.5102

TO RECEIVE CORRESPONDENCE FROM THE TREVITHICK DAY SOCIETY REGARDING GRANT FUNDING ALREADY APPROVED, AND AGREE ACTION

The Trevithick Day Society was requesting the release of funding that had previously been awarded by the Town Council.

The Town Clerk informed members that a smaller Trevithick Day event was planned for 2021, with additional activities later in the year.

C.5102.2

RESOLVED: that correspondence from the Trevithick Day Society regarding Grant Funding already approved, was received and that release of the funding to the Trevithick Day Society was approved

Proposed by Councillor Champion
Seconded by Councillor Williams

On a vote being taken the matter was approved unanimously.

Councillor Mrs V Dalley re-joined the meeting at 7.32pm.

C.5103

TO RECEIVE A PRESENTATION FROM RED CROSS CAMBORNE REGARDING VIRTUAL COMMUNITY EVENTS, AGREE ACTION AND AUTHORISE EXPENDITURE

Ms Charlotte Wilton, representing the Camborne Red Cross Innovations Team, gave a presentation regarding for this Council's support for the work they do in Camborne.

Initial research had shown that events, activities and workshops could be used to increase Red Cross Camborne's presence and relevance within the community, and by collective engagement it would understand the strengths and needs of communities that are under resourced.

Councillor T Dalley and one member of the public joined the meeting at 7.35pm.

Discussion took place and members considered the presentation.

The Chairman thanked Ms Wilton for her presentation.

C.5103.2 RESOLVED: that a presentation from Red Cross Camborne regarding virtual community events was received

Proposed by Councillor Godolphin
Seconded by Councillor Mrs Dalley

On a vote being taken the matter was approved unanimously.

C.5104 TO RECEIVE A SCHEDULE OF MEETINGS FOR 2021/22 AND AGREE ACTION

The Town Clerk reminded members that under current Government guidelines, virtual meetings were due to end in May 2021, with a scheduled return to face-to-face meetings.

C.5104.2 RESOLVED: that a schedule of meetings for 2021/22 was received and approved and that this Council makes representation to its Member of Parliament to request the continuation of virtual meetings from May 2021

Proposed by Councillor Godolphin
Seconded by Councillor Champion

On a vote being taken the matter was approved unanimously.

C.5105 TO RECEIVE A SCHEDULE OF INDUCTION AND TRAINING FOR COUNCILLORS, AGREE ACTION AND AUTHORISE EXPENDITURE

The Acting Town Clerk informed members that the training was intended to benefit existing members and any that are newly-elected in May 2021. The budget for this training had previously been approved.

C.5105.2 RESOLVED: that a schedule of induction and training for Councillors was approved

Proposed by Councillor Champion
Seconded by Councillor Wilkins

On a vote being taken the matter was approved by a majority.

C.5106 TO RECEIVE A WRITTEN REPORT FROM THE TOWN CLERK REGARDING RE-OPENING OF THE TOWN COUNCIL SERVICES AND LIBRARY SERVICE. AGREE ACTION AND AUTHORISE EXPENDITURE

The Acting Town Clerk informed members that, following Government guidance and a change in lockdown rules, this Council would re-open the Passmore Edwards building to the public on 12th April. The Library would be offering limited browsing and the office staff rota would increase over the next two months.

Camborne Library would extend the freeze on overdue fines to 11th May, in line with Cornwall Council.

C.5106.2 RESOLVED: that a written report from the Town Clerk regarding re-opening of the Town Council services and Library service was received and approved

Proposed by Councillor Godolphin
Seconded by Councillor Ms Fox

On a vote being taken the matter was approved unanimously.

C.5107 TO RECEIVE CORRESPONDENCE FROM EXETER UNIVERSITY REGARDING A GREEN CONSULTANT INTERNSHIP PROGRAMME, AGREE ACTION AND AUTHORISE EXPENDITURE

The Engagement Officer informed members that Exeter University was recruiting a student to assist this Council with climate action work and audit its sustainability. The University was investigating how this could be achieved, working to Covid safety regulations.

C.5107.2 RESOLVED: that correspondence from Exeter University regarding a Green Consultant Internship Programme was received

Proposed by Councillor Wilkins
Seconded by Councillor Ms Fox

On a vote being taken the matter was approved unanimously.

C.5108 TO RECEIVE CORRESPONDENCE FROM CORNWALL COUNCIL REGARDING LOCAL MAINTENANCE PARTNERSHIP AND AGREE ACTION

This agenda item would be deferred to the Amenities Committee.

C.5109 TO RECEIVE A VERBAL UPDATE FROM THE ENGAGEMENT OFFICER REGARDING THE TOUR OF BRITAIN, AGREE ACTION AND AUTHORISE EXPENDITURE

The Engagement Officer informed members that the rescheduled Tour of Britain would take place on Sunday 5th September 2021. An agreed working budget of £1,000 was in place and the Tour of Britain Working Party would meet on 18th March to plan the event for Camborne, including Covid-safe activities.

C.5109.2 RESOLVED: that a verbal update from the Engagement Officer regarding the Tour of Britain was received

Proposed by Councillor Ms Fox
Seconded by Councillor Wilkins

On a vote being taken the matter was approved unanimously.

One member of the public left the meeting at 7.53pm.

C.5110 THAT THIS COUNCIL RESOLVES UNDER THE 1960 PUBLIC BODIES (ADMISSION TO MEETINGS) ACT, TO EXCLUDE THE PRESS AND PUBLIC DUE TO THE CONFIDENTIAL NATURE OF THE BUSINESS TO BE DISCUSSED

C.5110.2 RESOLVED: that under the 1960 Public Bodies (Admission to Meetings) Act, the press and public were excluded

Proposed by Councillor Godolphin
Seconded by Councillor Wilkins

On a vote being taken the matter was approved unanimously.

C.5111 TO RECEIVE A PRESENTATION FROM CORNWALL COUNCIL REGARDING ESTATES TRANSFORMATION, AGREE ACTION AND AUTHORISE EXPENDITURE

There was no representative from Cornwall Council present and the Town Clerk would contact them regarding presentation at a future meeting of this Council.

C.5112 TO RECEIVE RECOMMENDATIONS FROM THE PASSMORE EDWARDS BUILDING WORKING PARTY, AGREE ACTION AND AUTHORISE EXPENDITURE

The Town Clerk informed members that the tender documents were prepared, which would enable the Town Council to move forward with the building repairs, as recommended by the Passmore Edwards Working Party. A scoring system was the preferred method for appointing contractors.

The Town Clerk informed members that it would be necessary to relocate the office and library services during the building works and requested permission to investigate temporary premises for the Town Council.

C.5112.2 RESOLVED: that Councillor Godolphin was the Town Council's representative on the scoring panel for the appointment of contractors for remedial work to the Passmore Edwards building

Proposed by Councillor Champion
Seconded by Councillor McDonald

On a vote being taken the matter was approved unanimously.

C.5112.3 RESOLVED: that a budget of £15,000 was approved for professional services to oversee remedial works at the Passmore Edwards building and that a scoring panel system was approved for the appointment of a contractor, for final approval by the Finance and General Purposes Committee

Proposed by Councillor Wilkins
Seconded by Councillor Champion

On a vote being taken the matter was approved unanimously.

C.5112.4 RESOLVED: that procurement documents and expenditure for the appointment of professional services in relation to the Passmore Edwards Building were received and approved

Proposed by Councillor Champion
Seconded by Councillor Wilkins

On a vote being taken the matter was approved unanimously.

C.5112.5 RESOLVED: that a verbal and written report from the Town Clerk regarding the Passmore Edwards building was received and that the Town Clerk was granted permission to investigate temporary relocation of the Town council's staff and services, with a budget of up to £30,000 approved from Library Earmarked Reserves

Proposed by Councillor Wilkins
Seconded by Councillor Champion

On a vote being taken the matter was approved unanimously.

A general discussion followed regarding cost of the repairs and professional services.

Councillor Morgan left the meeting at 8.05pm owing to technical issues.

The Town Clerk confirmed that funding was in place in Earmarked Reserves and underspends and therefore no increase in Precept was required.

Councillor Morgan re-joined the meeting at 8.10pm.

C.5113

TO CONSIDER RENEWAL OF THE TOWN COUNCIL'S CCTV CONTRACT, AGREE ACTION AND AUTHORISE EXPENDITURE

The Town Clerk informed members that there was opportunity to extend this Council's CCTV contract by four years or up to eight years and that increases would be in line with the Retail Price Index. A budget was already in place and therefore no increase in Precept was required.

A general discussion took place regarding anti-social behaviour and whether additional monitoring might be required. Members asked whether the Police could provide further information. It was understood that BID Camborne supported additional hours of monitoring and members suggested that BID might offer funding towards this.

C.5113.2

RESOLVED: that renewal of the Town Council's CCTV Contract was considered and that a four-year contract was approved and that BID Camborne was asked to assist towards funding for additional monitoring hours

Proposed by Councillor Mrs Dalley
Seconded by Councillor Godolphin

On a vote being taken the matter was approved by a majority, with one vote against.

There being no further business the Chairman closed the meeting at 8.18 pm.

SIGNED BY THE CHAIRMAN.....

DATE