

Meeting Minutes

The Passmore Edwards Building, The Cross, Cross Street, Camborne TR14 8HA Tel: 01209 612406 enquiries@camborne-tc.gov.uk

Minutes of the meeting of the Passmore Edwards Building Working Party of Camborne Town Council held remotely via Zoom on Tuesday 9th March 2021 at 3.00 pm.

PRESENT:

**Councillor D Wilkins
Councillor Mrs V Dalley
Councillor M Champion
Councillor C Godolphin**

**Chairman
Vice Chairman**

IN ATTENDANCE:

Samantha Hughes, Acting Town Clerk; Janet Ritchie, Committee Support Officer; David Garwood, Amenities & Projects Officer.

The Chairman explained the meeting procedures to all present.

PEB.77 TO RECEIVE APOLOGIES FOR NON-ATTENDANCE

PEB.77.2 There were no apologies given.

PEB.78 CHAIRMAN'S ANNOUNCEMENTS

There were no Chairman's announcements.

PEB.79 MEMBERS TO DECLARE DISCLOSABLE PECUNIARY INTERESTS AND NON-REGISTERABLE INTERESTS (INCLUDING THE DETAILS THEREOF) IN RESPECT OF ALL ITEMS ON THIS AGENDA INCLUDING ANY GIFTS OR HOSPITALITY EXCEEDING £25

There were no declarations of interest.

PEB.80 TO APPROVE WRITTEN REQUESTS FOR DISPENSATIONS

There were no dispensation requests.

PEB.81 TO RECEIVE AND APPROVE THE MINUTES OF THE PASSMORE EDWARDS WORKING PARTY MEETING HELD ON 26th OCTOBER 2020

PEB.81.2 RESOLVED: that the minutes of the Passmore Edwards Working Party Meeting held on 26th October 2020 were received and approved for signing by the Chairman

Proposed by Councillor Mrs Dalley
Seconded by Councillor Godolphin

On a vote being taken the matter was approved unanimously of those entitled to vote.

PEB.82 TO RECEIVE AND APPROVE THE REDACTED MINUTES OF THE PASSMORE EDWARDS WORKING PARTY MEETING HELD ON 26th OCTOBER 2020

PEB.82.2 RESOLVED: that the redacted minutes of the Passmore Edwards Working Party Meeting held on 26th October 2020 were received and approved for signing by the Chairman

Proposed by Councillor Mrs Dalley
Seconded by Councillor Mrs Godolphin

On a vote being taken the matter was approved unanimously by those entitled to vote.

PEB.83 THAT THE COUNCIL RESOLVES UNDER THE 1960 PUBLIC BODIES (ADMISSION TO MEETINGS) ACT, TO EXCLUDE THE PRESS AND PUBLIC DUE TO THE CONFIDENTIAL NATURE OF THE BUSINESS TO BE DISCUSSED

PEB.83.2 RESOLVED: that under the 1960 Public Bodies (Admission to Meetings) Act, the press and public were excluded due to the confidential nature of the business to be discussed

Proposed by Councillor Champion
Seconded by Councillor Mrs Dalley

On a vote being taken the matter was approved unanimously.

PEB.84

TO RECEIVE A VERBAL UPDATE AND DRAFT TIMELINE FROM THE AMENITIES AND PROJECTS OFFICER REGARDING THE PASSMORE EDWARDS BUILDING AND AGREE ACTION

[REDACTED]

[REDACTED] He presented a suggested timeline, which would be a work in progress, and answered members' questions.

The tender documents would be approved by this committee before being taken to Full Council for approval.

PEB.84.2

RESOLVED: that a verbal update and draft timeline from the Amenities and Projects Officer regarding the Passmore Edwards Building was received and approved

Proposed by Councillor Wilkins
Seconded by Councillor Champion

On a vote being taken the matter was approved unanimously.

PEB.85

TO RECEIVE PROCUREMENT DOCUMENTS FOR THE APPOINTMENT OF PROFESSIONAL SERVICES IN RELATION TO THE PASSMORE EDWARDS BUILDING AND AGREE ANY ACTION

The Town Clerk advised that, once approved, the procurement documents would be uploaded to a contract finder website, for the appointment of a professional service to manage the project.

PEB.85.2

RESOLVED: that procurement documents for the appointment and expenditure for professional services in relation to the Passmore Edwards Building were received and approved for recommendation to Full Council

Proposed by Councillor Wilkins

Seconded by Councillor Godolphin

On a vote being taken the matter was approved unanimously.

PEB.86

TO RECEIVE A VERBAL AND WRITTEN REPORT FROM THE TOWN CLERK REGARDING THE PASSMORE EDWARDS BUILDING AND AGREE ACTION

The Town Clerk informed members that Town Council staff would be required to vacate the Passmore Edwards building for a period of at least three months while the remedial building works were being undertaken. She requested permission to investigate the cost of a temporary relocation of this Council's staff and services.

Members considered the Town Clerk's request.

PEB.86.2

RESOLVED: that a verbal and written report from the Town Clerk regarding the Passmore Edwards building was received and that the Town Clerk was granted permission to investigate temporary relocation of the Town Council's staff and services, and that it was recommended to Full Council that a budget be approved of up to of £30,000 from Library Earmarked Reserves.

Proposed by Councillor Champion
Seconded by Councillor Wilkins

On a vote being taken the matter was approved unanimously.

PEB.87

TO CONSIDER A DATE AND TIME FOR THE NEXT MEETING OF THIS WORKING PARTY

To be decided.

There was a brief discussion regarding the situation with the Passmore Edwards building, going forward.

There being no further business the Chairman closed the meeting at 3.26 pm.

SIGNED

DATE

DRAFT