

Meeting Minutes

The Passmore Edwards Building, The Cross, Cross Street, Camborne TR14 8HA Tel: 01209 612406 enquiries@camborne-tc.gov.uk

MINUTES:

of the meeting of the Finance & General Purposes Committee held remotely via Zoom on Wednesday 16th December 2020 at 6.30 pm.

PRESENT:

Councillor M Williams	Chairman
Councillor D Wilkins	Vice Chairman
Councillor D Atherfold	(from point mentioned)
Councillor R Congdon	(from point mentioned)
Councillor T Dalley	
Councillor Mrs V Dalley	(to and from points mentioned)
Councillor J Herd	
Councillor S Weedon	

IN ATTENDANCE:

Samantha Hughes, Acting Town Clerk; Janet Ritchie, Committee Support Officer

The Chairman explained the meeting procedures to all present.

FG.3731 TO RECEIVE APOLOGIES FOR NON-ATTENDANCE

There were no apologies given.

FG.3732 MEMBERS TO DECLARE DISCLOSABLE PECUNIARY INTERESTS AND NON-REGISTERABLE INTERESTS (INCLUDING THE DETAILS THEREOF) IN RESPECT OF ANY ITEMS ON THIS AGENDA INCLUDING ANY GIFTS OR HOSPITALITY EXCEEDING £25

Councillor Mrs Dalley declared interest in agenda item 9, as she was a Trustee of Camborne Community Centre.

One member informed the Chairman that Councillor Atherfold had phoned through his apologies for this meeting.

Councillor Congdon joined the meeting at 6.33pm.

FG.3733 TO APPROVE WRITTEN REQUEST(S) FOR DISPENSATIONS

There were no dispensation requests.

FG.3734 CHAIRMAN'S ANNOUNCEMENTS

The Chairman reminded members to observe confidentiality rules when the meeting entered private session.

FG.3735 TO RECEIVE AND APPROVE THE MINUTES OF THIS COMMITTEE HELD ON 26th NOVEMBER 2020

FG.3735.2 RESOLVED: that the minutes of the Finance and General Purposes Committee held on 26th November 2020 were received and approved for signing by the Chairman

Proposed by Councillor Williams
Seconded by Councillor Wilkins

On a vote being taken the matter was approved unanimously of those entitled to vote.

FG.3736 MATTERS ARISING, FOR INFORMATION ONLY, WHERE NOT INCLUDED BELOW

The Acting Town Clerk informed members that Make Me A Plan's grant application was being considered by Full Council in January, when its latest set of accounts would be available.

FG.3737 PUBLIC PARTICIPATION (SUBJECT TO STANDING ORDER 3E MEMBERS OF THE PUBLIC ARE PERMITTED TO MAKE REPRESENTATIONS, ANSWER QUESTIONS AND GIVE EVIDENCE IN RESPECT OF ANY ITEM OF BUSINESS INCLUDED IN THE AGENDA, UP TO A MAXIMUM OF FIFTEEN MINUTES)

No member of the public had expressed a wish to speak.

Having declared interest in the next agenda item, Councillor Mrs Dalley left the meeting at 6.36pm.

FG.3738 TO CONSIDER GRANT APPLICATIONS FROM

i) Citizens Advice Cornwall (General Power of Competence);

AGREE ACTION AND AUTHORISE EXPENDITURE

Members considered the application. It was noted that Citizens Advice now offered some online services, and therefore was not wholly based at the Community Centre. On this basis members felt it appropriate to grant 50% of the requested amount.

FG.3738.2 **RESOLVED: that a grant of £6,365 was awarded to Citizens Advice Cornwall, under the General Power of Competence, with funds approved from the Community Grants and Donations Budget**

Proposed by Councillor Wilkins
Seconded by Councillor Herd

On a vote being taken the matter was approved unanimously.

Councillor Mrs Dalley re-joined the meeting at 6.39pm.

FG.3739 **TO RECEIVE AND APPROVE THE BANK CASH AND INVESTMENT RECONCILIATION, EARMARKED RESERVES REPORT AND DETAILED INCOME AND EXPENDITURE BY BUDGET HEADING REPORT UP TO NOVEMBER 2020**

The Acting Town Clerk informed members that a grant payment of £19,000 was due from Cornwall Council for Phase One of re-opening Camborne Town Centre and would be allocated to Corporate Earmarked Reserves. Green Spaces Earmarked Reserves was showing significant expenditure because of the recent improvements at Camborne Recreation Ground but this Council was due a payment of £102,000 from S106 funding in January 2021.

FG.3739.2 **RESOLVED: that the Bank Cash and Investment Reconciliation, Earmarked Reserves Report and Detailed Income and Expenditure by Budget Heading Report up to November 2020 was received and approved**

Proposed by Councillor Williams
Seconded by Councillor Mrs Dalley

On a vote being taken the matter was approved unanimously.

FG.3740 **TO APPROVE PAYMENTS FOR THE WHOLE MONTH OF NOVEMBER 2020 MADE UNDER FINANCIAL REGULATION 4.1, 4.5, 5.4, 5.5, 6.2, 6.7 AND 7.2**

FG.3740.2 **RESOLVED: that payments for the whole month of November 2020 made under Financial Regulation 4.1, 4.5, 5.4, 5.5, 6.2, 6.7 and 7.2 were received and approved**

Proposed by Councillor Wilkins
Seconded by Councillor Herd

On a vote being taken the matter was approved unanimously.

FG.3741 **TO APPROVE PAYMENTS MADE DURING THE WHOLE MONTH OF NOVEMBER 2020 MADE UNDER THE DELEGATED AUTHORITY OF THE CHAIRMAN AND VICE CHAIRMAN**

FG.3741.2 **RESOLVED: that payments made during the whole month of November 2020 made under the delegated authority of the Chairman and Vice Chairman were received and approved**

Proposed by Councillor Williams
Seconded by Councillor Wilkins

On a vote being taken the matter was approved unanimously.

FG.3742 **TO APPROVE PAYMENTS MADE DURING THE MONTH OF DECEMBER 2020 MADE UNDER FINANCIAL REGULATION 4.1, 4.5, 5.4, 5.5, 6.2, 6.7 AND 7.2**

In answer to one member's question, the Acting Town Clerk confirmed that Skylite Associates Limited were paid on an hourly basis, but the contract would be reviewed in the New Year.

FG.3742.2 **RESOLVED: that payments made during the month of December 2020 made under Financial Regulation 4.1, 4.5, 5.4, 5.5, 6.2, 6.7 and 7.2 were received and approved**

Proposed by Councillor Williams
Seconded by Councillor Mrs Dalley

On a vote being taken the matter was approved unanimously.

FG.3743 **TO APPROVE THE PAYMENT OF INVOICES RECEIVED FOR THE MONTH OF DECEMBER 2020, UP TO DATE SCHEDULE TABLED AT THE MEETING**

FG.3743.2 **RESOLVED: that the payment of invoices received for the month of December 2020, up to date schedule tabled at the meeting, was received and approved**

Proposed by Councillor Williams
Seconded by Councillor Wilkins

On a vote being taken the matter was approved unanimously.

FG.3744 **TO RECEIVE A REPORT OF EXPENDITURE DELEGATED TO THE ACTING TOWN CLERK FROM THE DATE OF THE SEPTEMBER MEETING AND UP TO THE DATE OF THIS MEETING FOR APPROVAL**

FG.3744.2 **RESOLVED: that a report of expenditure delegated to the Acting Town Clerk from the date of the September meeting and up to date of this meeting for approval, was received and approved**

Proposed by Councillor Williams
Seconded by Councillor Wilkins

On a vote being taken the matter was approved unanimously.

FG.3745 **TO RECEIVE A VAT RETURN FOR CAMBORNE TOWN COUNCIL FOR THE PERIOD 1ST JULY 2020 TO 30TH SEPTEMBER 2020**

FG.3745.2 **RESOLVED: that a VAT Return for Camborne Town Council for the period 1st July 2020 to 30th September 2020 was received**

Proposed by Councillor Wilkins
Seconded by Councillor T Dalley

On a vote being taken the matter was approved unanimously.

FG.3746 **TO RECEIVE RECOMMENDATIONS FOR THE 2021/22 REVENUE BUDGET FROM:**
(i) Amenities Committee;
(ii) Planning & Development Committee;
(iii) Staffing Committee

and approve action

FG.3746.2 **RESOLVED: that the recommendations to the Finance and General Purposes Committee from the Amenities Committee, the Planning and Development Committee and the Staffing Committee were received and approved**

Proposed by Councillor Williams
Seconded by Councillor Wilkins

On a vote being taken the matter was approved unanimously.

FG.3747 **TO REVIEW THE DRAFT REVENUE BUDGET FOR THE FINANCIAL YEAR 2020/21 AND THREE-YEAR FINANCIAL PLAN AND MAKE RECOMMENDATIONS TO FULL COUNCIL FOR THE BUDGET AND PRECEPT ACCORDINGLY**

The Chairman informed members that the budget represented an overall rise in the Precept of 2.36%, the lowest increase for some time. The Chairman commended staff for this achievement.

FG.3747.2 **RESOLVED: that a Draft Revenue Budget of £1,277,726 for the Financial Year 2021/22 and three-year Financial Plan were received, with a Precept of £1,268,525 for the Financial Year 2021/22, for recommendation to Full Council for approval**

Proposed by Councillor Mrs Dalley
Seconded by Councillor Williams

On a vote being taken the matter was approved unanimously.

Councillor Atherfold entered the meeting at 7.04pm and gave apologies for his late arrival.

FG.3748 **TO RECEIVE CORRESPONDENCE FROM CORNWALL COUNCIL REGARDING ESTIMATED CHARGES FOR TOWN AND PARISH COUNCIL ELECTIONS IN MAY 2021 FOR:**

- (i) Pendarves Ward;**
- (ii) Roskear Ward;**
- (iii) Trelowarren Ward;**
- (iv) Treslothan Ward;**
- (v) Treswithian Ward**

agree action and authorise expenditure

Members noted that, as a result of the 2018 Boundary Review, the number of Wards in Camborne Parish would remain the same. Councillor Herd explained that there would be some alteration in their boundaries.

FG.3748.2 **RESOLVED: that correspondence from Cornwall Council regarding estimated charges for Town and Parish Council Elections in May 2021 for (i) Pendarves Ward; (ii) Roskear Ward; (iii) Trelowarren Ward; (iv) Treslothan Ward and (v) Treswithian Ward was received and approved**

Proposed by Councillor Williams
Seconded by Councillor Wilkins

On a vote being taken the matter was approved unanimously.

FG.3749 **TO RECEIVE CORRESPONDENCE FROM ROYAL MAIL, AGREE ACTION AND AUTHORISE ASSOCIATED EXPENDITURE**

FG.3749.2 **RESOLVED: that correspondence from Royal Mail was received**

Proposed by Councillor Mrs Dalley
Seconded by Councillor Wilkins

On a vote being taken the matter was approved unanimously.

FG.3750

THAT THIS COUNCIL RESOLVES UNDER THE 1960 PUBLIC BODIES (ADMISSION TO MEETINGS) ACT, TO EXCLUDE THE PRESS AND PUBLIC DUE TO THE CONFIDENTIAL NATURE OF THE BUSINESS TO BE DISCUSSED

FG.3750.2

RESOLVED: that under the 1960 Public Bodies (Admission to Meetings) Act, the Press and Public were excluded

Proposed by Councillor Atherfold
Seconded by Councillor Wilkins

On a vote being taken the matter was approved unanimously.

FG.3751

TO RECEIVE CORRESPONDENCE FROM HSBC UK AND AGREE ACTION

HSBC UK had written to the Town Council advising that an apparently inactive account that it held with HSBC UK would be closed if it remained unused.

Members discussed the implications of keeping the account open as a contingency against failure of the electronic banking facility.

FG.3751.2

RESOLVED: that correspondence from HSBC UK was received and that this Council would keep its HSBC account open by setting up a monthly Standing Order to transfer £5.00 from its Unity Account

Proposed by Councillor Williams
Seconded by Councillor Atherfold

On a vote being taken the matter was approved unanimously.

There being no further business the Chairman closed the meeting at 7.11 pm.

SIGNED BY THE CHAIRMAN.....

DATE