

# Meeting Minutes

The Passmore Edwards Building, The Cross, Cross Street, Camborne TR14 8HA Tel: 01209 612406 enquiries@camborne-tc.gov.uk

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## MINUTES:

**of the meeting of the Finance & General Purposes Committee held remotely via Zoom on Thursday 23<sup>rd</sup> July 2020 at 6.30 pm.**

## PRESENT:

**Councillor G Winter**                      **Chairman**  
**Councillor D Atherfold**  
**Councillor T Dalley**  
**Councillor Mrs V Dalley**  
**Councillor Ms Z Fox**  
**Councillor Mrs M Williams**

## IN ATTENDANCE:

**Samantha Hughes, Deputy Town Clerk; Janet Ritchie, Committee Support Officer; two members of the public.**

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The Chairman explained the meeting procedures to all present.

### **FG.3666                      TO RECEIVE APOLOGIES FOR NON-ATTENDANCE**

**FG.3666.2                      RESOLVED: that apologies from Councillors Herd and Wilkins for non-attendance of the meeting of the Finance & General Purposes Committee held on 23<sup>rd</sup> July 2020 were received**

Proposed by Councillor Winter  
Seconded by Councillor Mrs Dalley

On a vote being taken the matter was approved unanimously.

### **FG.3667                      MEMBERS TO DECLARE DISCLOSABLE PECUNIARY INTERESTS AND NON-REGISTERABLE INTERESTS (INCLUDING THE DETAILS THEREOF) IN RESPECT OF ANY ITEMS ON THIS AGENDA INCLUDING ANY GIFTS OR HOSPITALITY EXCEEDING £25**

There were no declarations of interests.

**FG.3668 TO APPROVE WRITTEN REQUEST(S) FOR DISPENSATIONS**

There were no dispensation requests.

**FG.3669 CHAIRMAN'S ANNOUNCEMENTS**

There were no Chairman's announcements.

**FG.3670 TO RECEIVE AND APPROVE THE MINUTES OF THIS COMMITTEE HELD ON 25<sup>th</sup> JUNE 2020**

Councillor Williams requested that FG.3653 was changed from "the office e-mail reminders to Councillors" to read "the office e-mail requests to Councillors", as it was informing them that audits were ready for checking.

**FG.3670.2 RESOLVED: that the minutes of the Finance and General Purposes Committee held on 25<sup>th</sup> June 2020 were received, with amendments, and approved for signing by the Chairman**

Proposed by Councillor Winter  
Seconded by Councillor Atherfold

On a vote being taken the matter was approved unanimously.

**FG.3671 MATTERS ARISING, FOR INFORMATION ONLY, WHERE NOT INCLUDED BELOW**

There were no matters arising.

**FG.3672 PUBLIC PARTICIPATION (SUBJECT TO STANDING ORDER 3E MEMBERS OF THE PUBLIC ARE PERMITTED TO MAKE REPRESENTATIONS, ANSWER QUESTIONS AND GIVE EVIDENCE IN RESPECT OF ANY ITEM OF BUSINESS INCLUDED IN THE AGENDA, UP TO A MAXIMUM OF FIFTEEN MINUTES)**

Two members of the public spoke to the meeting regarding their grant applications.

One member of the public, a Trustee of Camborne Day Centre, informed members of the partial re-opening of the Day Centre to the public, which was on an invitation-only basis, to comply with social distancing. However, this offered a limited service and the grant request was for the purchase of additional PPE which would enable staff to offer a wider service as they could open the centre fully and interact more safely with the public.

One member of the public spoke on behalf of Pool JFC, a Football Club that had been created with the purpose of providing affordable sport for local children from low-income families. Having secured its training facilities free-of-charge, the club was able to keep costs and training fees to a minimum. The grant request was for the purchase of club kit which would be provided to the children to enable them to be equal as team members and not feel excluded because of unaffordability.

The representatives were thanked for their participation and members considered the grant applications.

**FG.3673**

**TO CONSIDER GRANT APPLICATIONS FROM**

- i) Camborne Day Centre (General Power of Competence);**
- ii) Pool JFC (General Power of Competence)**

**AGREE ACTION AND AUTHORISE EXPENDITURE**

**FG.3673.2**

**RESOLVED: that a grant of £455 was awarded to Camborne Day Centre under the General Power of Competence, with funds approved from the Community Grants and Donations Budget**

Proposed by Councillor Ms Fox  
Seconded by Councillor Mrs Dalley

On a vote being taken the matter was approved unanimously.

**FG.3673.3**

**RESOLVED: that a grant of £500 was awarded to JFC Pool under the General Power of Competence, with funds approved from the Community Grants and Donations Budget**

Proposed by Councillor Ms Fox  
Seconded by Councillor Williams

On a vote being taken the matter was approved unanimously.

Two members of the public left the meeting at 6.51pm.

**FG.3674**

**TO RECEIVE AND APPROVE THE BANK CASH AND INVESTMENT RECONCILIATION, EARMARKED RESERVES REPORT AND DETAILED INCOME AND EXPENDITURE BY BUDGET HEADING REPORT UP TO MAY 2020**

The Deputy Town Clerk informed members that 1) the EMR Budget included spending on Covid-19 safety measures, which had been

authorised previously; 2) expenditure on the reopening of the town centre would be refunded in part by Cornwall Council; 3) Library income was nil at present because no overdue charges were being made; 4) although there was no floral display income from businesses this year, the Council's expenditure for providing its own floral displays for the town centre was low.

**FG.3674.2 RESOLVED: that the Bank Cash and Investment Reconciliation, Earmarked Reserves Report and Detailed Income and Expenditure by Budget Heading Report up to May 2020 was received and approved**

Proposed by Councillor Ms Fox  
Seconded by Councillor Atherfold

On a vote being taken the matter was approved unanimously.

**FG.3675 TO RECEIVE A REPORT OF EXPENDITURE DELEGATED TO THE DEPUTY TOWN CLERK FROM THE DATE OF THE LAST MEETING AND UP TO THE DATE OF THIS MEETING FOR APPROVAL**

Councillor Williams asked if this Council would consider seeking costs from alternative suppliers for its waste collections.

**FG.3675.2 RESOLVED: that a report of expenditure delegated to the Deputy Town Clerk from the date of the last meeting and up to the date of this meeting was received and approved**

Proposed by Councillor Winter  
Seconded by Councillor Atherfold

On a vote being taken the matter was approved unanimously.

**FG.3676 TO APPROVE PAYMENTS FOR THE MONTH OF JULY 2020 MADE UNDER FINANCIAL REGULATION 4.1, 4.5, 5.4, 5.5, 6.2, 6.7 AND 7.2 UP TO DATE SCHEDULE TO BE TABLED AT THE MEETING**

**FG.3676.2 RESOLVED: that payments for the month of July 2020 made under Financial Regulation 4.1, 4.5, 5.4, 5.5, 6.2, 6.7 and 7.2 were received and approved**

Proposed by Councillor Ms Fox  
Seconded by Councillor Atherfold

On a vote being taken the matter was approved unanimously.

**FG.3677 TO RECEIVE THE PAYMENT OF INVOICES RECEIVED FOR THE MONTH OF JULY 2020, UP TO DATE SCHEDULE TABLED AT THE MEETING**

**FG.3677.2 RESOLVED: that the payment of invoices received for the month of July 2020 was approved**

Proposed by Councillor Winter  
Seconded by Councillor Atherfold

On a vote being taken the matter was approved unanimously.

**FG.3678 TO RECEIVE AND APPROVE THE ANNUAL FIRE INSPECTION REPORT FOR THE PASSMORE EDWARDS BUILDING, AGREE ACTION AND AUTHORISE EXPENDITURE**

The report recommended a fire blanket for the kitchen; this had been ordered at a cost of £40.

**FG.3678.2 RESOLVED: that the Annual Fire Inspection Report for the Passmore Edwards Building was received and approved**

Proposed by Councillor Mrs Dalley  
Seconded by Councillor Atherfold

On a vote being taken the matter was approved unanimously.

There being no further business the Chairman closed the meeting at 7.00 pm.

SIGNED BY THE CHAIRMAN.....

DATE .....

