

Meeting Minutes

The Passmore Edwards Building, The Cross, Cross Street, Camborne TR14 8HA Tel: 01209 612406 enquiries@camborne-tc.gov.uk

MINUTES:

of the meeting of Camborne Town Council held remotely via Zoom on Thursday 9th July 2020 at 6.30 pm

PRESENT:

Councillor Mrs V Dalley **Chairman**
Councillor D Atherfold
Councillor M Champion
Councillor JP Collins
Councillor T Dalley
Councillor Ms Z Fox
Councillor C Godolphin
Councillor J Herd
Councillor J Morgan
Councillor Ms M Pearce
Councillor M Williams
Councillor G Winter

IN ATTENDANCE:

Samantha Hughes, Deputy Town Clerk; Janet Ritchie, Committee Support Officer; Rose Hitchens-Todd, Engagement Officer; Sarah Mason, Cornwall Association of Local Councils (Clerk of the Meeting).

In the absence of Councillor Wilkins, Councillor Mrs Dalley took the Chair and explained the meeting procedures to all present.

C.4877 TO RECEIVE APOLOGIES FOR NON-ATTENDANCE

C.4877.2 RESOLVED: that the apologies from Councillors Gillingham, Goodman, Kelynack, Lemon, Weedon and Wilkins for non-attendance at the meeting of the Full Council held on 9th July 2020 were received

Proposed by Councillor Mrs Dalley
Seconded by Councillor Champion

On a vote being taken the matter was approved unanimously.

C.4878 CHAIRMAN'S ANNOUNCEMENTS

The Chairman informed the meeting that Councillor Wilkins was making good progress.

The Chairman informed the meeting that Camborne had been granted £750K by the Town Deal Board, to be spent on projects to rejuvenate the town centre and the high street, the funding to be used this year.

C.4879 MEMBERS TO DECLARE DISCLOSABLE PECUNIARY INTERESTS AND NON-REGISTERABLE INTERESTS (INCLUDING THE DETAILS THEREOF) IN RESPECT OF ANY ITEMS ON THIS AGENDA INCLUDING ANY GIFTS OR HOSPITALITY EXCEEDING £25

There were no disclosable pecuniary interests.

C.4880 TO APPROVE WRITTEN REQUEST(S) FOR DISPENSATIONS

There were no written requests.

C.4881 TO RECEIVE AND APPROVE THE MINUTES OF THE MEETING OF THE FULL COUNCIL HELD ON 11TH JUNE 2020

C.4881.2 RESOLVED: that the minutes of the meeting of the Full Council held on 11th June 2020 were received and approved for signing

Proposed by Councillor Mrs Dalley
Seconded by Councillor Atherfold

On a vote being taken the matter was approved unanimously.

The Chairman took agenda items 7(i) to 7(iv) en bloc.

C.4882 TO RECEIVE AND APPROVE THE MINUTES OF THE FOLLOWING COMMITTEE MEETINGS:

- (i) Finance & General Purposes Committee 25th June 2020;**
- (ii) Staffing Committee 30th June 2020;**
- (iii) Staffing Committee (redacted) 30th June 2020;**
- (iv) Planning & Development Committee 7th July 2020**

C.4882.2 RESOLVED: that (i) the minutes of the Finance & General Purposes Committee meeting held on 25th June 2020, (ii) the minutes of the Staffing Committee meeting held on 30th June 2020, (iii) the redacted minutes of the Staffing Committee meeting held on 30th June 2020 and (iv) the minutes of the Planning & Development Committee meeting held on 7th July 2020 were received and approved

Proposed by Councillor Mrs Dalley
Seconded by Councillor Champion

On a vote being taken the matter was approved unanimously.

C.4883 MATTERS ARISING FROM THE MINUTES, FOR INFORMATION ONLY, WHERE NOT INCLUDED BELOW

There were no matters arising.

C.4884 PUBLIC PARTICIPATION (SUBJECT TO STANDING ORDER 103 MEMBERS OF THE PUBLIC ARE PERMITTED TO MAKE REPRESENTATIONS, ANSWER QUESTIONS AND GIVE EVIDENCE IN RESPECT OF ANY ITEM OF BUSINESS INCLUDED IN THE AGENDA, UP TO A MAXIMUM OF FIFTEEN MINUTES)

No requests for participation had been received from members of the public.

C.4885 TO RECEIVE ANNUAL SAFETY INSPECTION REPORTS FROM ROSPA PLAY SAFETY FOR BEACON RECREATION GROUND, CAMBORNE RECREATION GROUND AND TROON RECREATION GROUND, AGREE ACTION AND APPROVE ASSOCIATED EXPENDITURE

The Deputy Town Clerk informed members that in their original report, ROSPA had expressed initial concerns regarding a new piece of equipment at Beacon Recreation Ground; this was addressed by the Town Council, to ROSPA's satisfaction.

The Deputy Town Clerk requested a budget of £2K for immediate repairs which had been identified by ROSPA and were being carried out by the Amenities team, who were thanked for their prompt attention to the matter.

C.4885.2 RESOLVED: that Annual Safety Inspection Reports from ROSPA Play Safety for Beacon Recreation Ground, Camborne Recreation Ground and Troon Recreation Ground were received and that a budget of £2K was approved for immediate repairs as identified by ROSPA in their report delegated to the Deputy Town Clerk

Proposed by Councillor Godolphin
Seconded by Councillor Champion

On a vote being taken the matter was approved unanimously.

C.4886 TO RECEIVE AND APPROVE A RISK ASSESSMENT REGARDING THE RE-OPENING OF THE TOWN COUNCIL'S PLAYGROUNDS

The Deputy Town Clerk informed members that recommended measures had been put in place to encourage the public to use this Council's playground facilities safely. The Risk Assessment showed that due diligence had been taken when assessing the re-opening of the playgrounds.

The public conveniences at Camborne Recreation Ground were re-opened but had to close again pending repairs because of damage caused.

C.4886.2 RESOLVED: that a Risk Assessment regarding the re-opening of the Town Council's Playgrounds was received and approved

Proposed by Councillor Mrs Dalley
Seconded by Councillor Morgan

On a vote being taken the matter was approved unanimously.

C.4887 TO RECEIVE AND APPROVE AN UPDATED SCHEDULE OF MEETINGS FOR 2020/2021

C.4887.2 RESOLVED: that an updated Schedule of Meetings for 2020/2021 was received

Proposed by Councillor Mrs Dalley
Seconded by Councillor Ms Pearce

On a vote being taken the matter was approved unanimously.

C.4888 TO RECEIVE CORRESPONDENCE FROM CORNWALL COUNCIL REGARDING CONSULTATION ON A DRAFT MODEL CODE OF CONDUCT, AGREE ACTION AND AUTHORISE ASSOCIATED EXPENDITURE

The Clerk of the Meeting explained proposed changes to the Councillors' Code of Conduct by the Local Government Authority. This included personal responsibility by members and use of social media. Cornwall Council was waiting for the LGA to issue its new Code before deciding whether to adopt any elements in its own Code.

Discussion took place regarding how Councillors would be perceived in their public role and as an individual. Members expressed concern at the close link between the two roles and the use of social media to place comments.

Mrs Mason recommended that this Council should retain its existing Code of Conduct and request the addition of guidance on the use of social media.

C.4888.2 **RESOLVED: that correspondence from Cornwall Council regarding consultation on a draft model Code of Conduct was received and that this Council responded in favour of retaining the current Code, with the addition of social media guidance**

Proposed by Councillor Morgan
Seconded by Councillor Herd

On a vote being taken the matter was approved by a majority.

C.4889 **TO RECEIVE A CITIZENS SUMMER NEWSLETTER 2020 FROM CORNWALL COUNCIL, AGREE ACTION AND AUTHORISE ASSOCIATED EXPENDITURE**

C.4889.2 **RESOLVED: that a Citizens Summer Newsletter 2020 from Cornwall Council was received and noted**

Proposed by Councillor Morgan
Seconded by Councillor Ms Fox

On a vote being taken the matter was approved unanimously.

C.4890 **TO RECEIVE A BULLETIN FOR SUMMER 2020 FROM THE RURAL SERVICES NETWORK, AGREE ACTION AND AUTHORISE ASSOCIATED EXPENDITURE**

C.4890.2 **RESOLVED: that a bulletin for Summer 2020 from the Rural Services Network was received and noted**

Proposed by Councillor Ms Fox
Seconded by Councillor Ms Pearce

On a vote being taken the matter was approved unanimously.

C.4891 **THAT THE COUNCIL RESOLVES UNDER THE 1960 PUBLIC BODIES (ADMISSION TO MEETINGS) ACT, TO EXCLUDE THE PRESS AND PUBLIC DUE TO THE CONFIDENTIAL NATURE OF THE BUSINESS TO BE DISCUSSED**

C.4891.2 **RESOLVED: that under the 1960 Public Bodies (Admission to Meetings) Act, the press and public were excluded, except for Mrs Mason who was Clerk of the Meeting**

Proposed by Councillor Mrs Dalley
Seconded by Councillor Champion

On a vote being taken the matter was approved unanimously.

C.4892 **TO REVIEW THE RE-OPENING OF CAMBORNE'S HIGH STREET PLANS, AGREE ACTION AND AUTHORISE EXPENDITURE**

The Engagement Officer reported that together with BID Camborne, there had been a collective effort from local organisations to re-open Camborne Town centre, which had been welcomed by the public. Any who still did not wish to venture into town were being encouraged to contact the Town Council for details of businesses who will deliver. All businesses in the Restroom scheme had reopened; therefore the temporary toilets were not required.

The Engagement Officer was in daily contact with the street wardens to monitor the ongoing situation, with media reels providing updates and information for the public. Queueing arrangements were undergoing continual assessment for effectiveness, with the wardens on hand to give support and guidance. The systems in place could be amended as required.

The Chairman thanked the Deputy Town Clerk and the Engagement Officer for their input.

C.4892.2 **RESOLVED: that the re-opening of Camborne's High Street plans was reviewed and that because of the re-opening of premises within the Restroom Scheme, this Council did not install temporary toilet facilities in the town**

Proposed by Councillor Godolphin
Seconded by Councillor Champion

On a vote being taken the matter was approved unanimously.

C.4893 **TO RECEIVE RECOMMENDATIONS FROM THE STAFFING COMMITTEE, AGREE ACTION AND AUTHORISE EXPENDITURE**

S.583.2 that a written and verbal report from the Deputy Town Clerk on the Office and Library opening hours and rotas was received and that this Committee recommended to Full Council that the Library opens normal hours on weekdays and remains closed on Saturdays until phase two of reopening, and that the Town Council's face to face service operates on reduced hours/days on Mondays, Wednesdays and Fridays during phase one of re-opening; to be reviewed by the Council

The Chairman reported that the Library and Office had re-opened on Monday 6th July and was running successfully.

C.4893.2

RESOLVED: that recommendations from the Staffing Committee: that this Committee recommended to Full Council that the Library opens normal hours on weekdays and remains closed on Saturdays until phase two of reopening, and that the Town Council's face to face service operates on reduced hours/days on Mondays, Wednesdays and Fridays during phase one of re-opening, were received and ratified

Proposed by Councillor Ms Pearce
Seconded by Councillor Winter

On a vote being taken the matter was approved unanimously.

C.4894

TO RECEIVE A VERBAL UPDATE FROM THE DEPUTY TOWN CLERK ON THE SURVEYOR'S REPORT FOR THE PASSMORE EDWARDS BUILDING, AGREE ACTION AND AUTHORISE EXPENDITURE

The Deputy Town Clerk reported that the surveyor had assessed the position of the flower beds in the courtyard and recommended that they should be moved away from the walls.

The roof inspection had been completed and the surveyor's report would be reviewed by the Passmore Edwards Working Group.

The Deputy Town Clerk requested that

[REDACTED]

C.4894.2

RESOLVED: that a verbal update from the Deputy Town Clerk on the surveyor's report for the Passmore Edwards building was received

[REDACTED]

and that the scaffolding currently in situ at the Passmore Edwards building was removed

Proposed by Councillor Morgan
Seconded by Councillor Herd

On a vote being taken the matter was approved unanimously.

There being no further business the Chairman closed the meeting at 7.30pm.

SIGNED BY THE CHAIRMAN.....

DATE