

# Agenda

The Passmore Edwards Building, The Cross, Cross Street, Camborne TR14 8HA Tel: 01209 612406 enquiries@camborne-tc.gov.uk

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COMMITTEE:

**To all Members of the Staffing Committee**

COUNCILLORS:

**Mrs V Dalley (Chairman), D Wilkins (Vice Chairman) (ex officio),  
M Champion, J P Collins, Ms Z Fox, M Pearce, M Williams**

I HEREBY SUMMON YOU TO A MEETING:  
**of the Staffing Committee**

TO BE HELD:

**Remotely via Zoom**

ON:

**Thursday 1st October 2020 at 10.30am**

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1. Meeting Procedures.
2. To receive apologies for non-attendance.
3. Members to declare disclosable pecuniary interests and non-registerable interests (including the details thereof) in respect of any items on this agenda including any gifts or hospitality exceeding £25.
4. To approve written request(s) for dispensations.
5. Chairman's Announcements.
6. To receive and approve the minutes of the Staffing Committee meeting held on 1<sup>st</sup> September 2020.
7. To receive and approve the redacted minutes of the Staffing Committee meeting held on 1<sup>st</sup> September 2020.
8. Matters arising, where no substantive item below, for information.
9. To receive the Staffing Income and Expenditure Budget Report to the end of August 2020.

10. To receive the results of a consultation on Library opening hours for recommendation to Full Council, agree action and authorise expenditure. (to follow)
11. To receive an update from the Deputy Town Clerk on staff procedures regarding Covid-19, agree action and authorise expenditure.
12. That the Council resolves under the 1960 Public Bodies (Admission to Meetings) Act, to exclude the press and public due to the confidential nature of the business to be discussed.
13. To receive a verbal report from the Deputy Town Clerk and correspondence on a staffing matter, agree action and authorise expenditure.
14. To receive a revised Library and Council Support Assistant Job Description, agree action and authorise expenditure.
15. To receive an Employer Newsletter for September 2020 from Cornwall Pension Fund, agree action and authorise expenditure.

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Given under my hand this:

**24th day of September 2020**

**Samantha Hughes**

Deputy Town Clerk

This meeting has been **advertised as a public meeting and as such could be filmed or recorded by broadcasters, the media, and members of the public.**

Please be aware that whilst every effort is taken to ensure that members of the public are not filmed, **we cannot guarantee this**, especially if you are speaking or taking an active role.