

# Agenda



The Passmore Edwards Building, The Cross, Cross Street, Camborne TR14 8HA Tel: 01209 612406 enquiries@camborne-tc.gov.uk

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COMMITTEE:

**To all Members of the Staffing Committee**

COUNCILLORS:

**Mrs V Dalley (Chairman), D Wilkins (Vice Chairman) (ex officio),  
M Champion, J P Collins, Ms Z Fox, M Pearce, M Williams**

I HEREBY SUMMON YOU TO A MEETING:

**of the Staffing Committee**

TO BE HELD:

**Remotely via Zoom**

ON:

**Tuesday 1<sup>st</sup> September 2020 at 10.30am**

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1. Meeting Procedures.
2. To receive apologies for non-attendance.
3. Members to declare disclosable pecuniary interests and non-registerable interests (including the details thereof) in respect of any items on this agenda including any gifts or hospitality exceeding £25.
4. To approve written request(s) for dispensations.
5. Chairman's Announcements.
6. To receive and approve the minutes of the meeting of the Staffing Committee held on 29th July 2020.
7. To receive and approve the redacted minutes of the meeting of the Staffing Committee held on 29<sup>th</sup> July 2020.
8. Matters arising, where no substantive item below, for information only.
9. To receive the Staffing Income and Expenditure Budget Report to the end of July 2020.

10. To receive and note the NJC Local Government Services Pay Agreement 2020-2021.
11. That the Council resolves under the 1960 Public Bodies (Admission to Meetings) Act, to exclude the press and public due to the confidential nature of the business to be discussed.
12. To receive a verbal report from the Deputy Town Clerk and on a staffing matter, agree action and authorise expenditure.
13. To review flexible working arrangements for staff, agree action and authorise expenditure.
14. To receive a verbal update from the Deputy Town Clerk on office hours and staffing and agree action.
15. To receive a verbal update from the Deputy Town Clerk on Library hours and staffing and agree action.
16. To consider arrangements for appointment of fixed term office administration cover, agree action and authorise expenditure.
17. To receive and approve amended risk assessments for the Library service.
18. To receive and note information from Cornwall Pension Fund on annual benefit statements for 2020.

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Given under my hand this:

**25th day of August 2020**

**Samantha Hughes**  
Deputy Town Clerk

This meeting has been **advertised as a public meeting and as such could be filmed or recorded by broadcasters, the media, and members of the public.**

Please be aware that whilst every effort is taken to ensure that members of the public are not filmed, **we cannot guarantee this**, especially if you are speaking or taking an active role.