

# Agenda



The Passmore Edwards Building, The Cross, Cross Street, Camborne TR14 8HA Tel: 01209 612406 enquiries@camborne-tc.gov.uk

---

COMMITTEE:

**To all Members of the Staffing Committee**

COUNCILLORS:

**Mrs V Dalley (Chairman), D Wilkins (Vice Chairman) (ex officio),  
M Champion, J P Collins, Ms Z Fox, M Pearce, M Williams**

I HEREBY SUMMON YOU TO A MEETING:

**of the Staffing Committee**

TO BE HELD:

**Remotely via Zoom**

ON:

**Wednesday 3<sup>rd</sup> June 2020 at 10:00am**

---

1. Meeting Procedures.
2. To receive apologies for non-attendance.
3. Members to declare disclosable pecuniary interests and non-registerable interests (including the details thereof) in respect of any items on this agenda including any gifts or hospitality exceeding £25.
4. To approve written request(s) for dispensations.
5. Chairman's Announcements.
6. To receive and approve the minutes of the meeting of the Staffing Committee held on 12<sup>th</sup> May 2020.
7. To receive and approve the redacted minutes of the meeting of the Staffing Committee held on 12<sup>th</sup> May 2020.
8. Matters arising, where no substantive item below, for information only.
9. To consider a request from Cornwall Council in relation to Library Fines: To continue to waive the overdue fines until September 2020. Agree action and authorise expenditure.

10. That the Council resolves under the 1960 Public Bodies (Admission to Meetings) Act, to exclude the press and public due to the confidential nature of the business to be discussed.
11. To receive verbal guidance on a staffing matter from our HR advisor, agree action and authorise expenditure.
12. To receive a verbal update from the Deputy Town Clerk on Amenities tasking and the recruitment of an Amenities and Projects Officer. Consider additional ICT/other requirements that might be needed, agree action and authorise expenditure.
13. To ratify a decision made by the Chairman of Amenities/Mayor/Deputy Mayor and Deputy Town Clerk: For the Amenities Team to return to full time tasking from 26/05/20 ensuring health and safety procedures are followed.
14. To receive a verbal update from the Deputy Town Clerk regarding the Library service and consider a joined-up approach with our partners in relation to a re-opening plan, agree action and authorise expenditure.
15. To receive a verbal update from the Deputy Town Clerk regarding Office tasking and consider a phased plan of office working, agree action and authorise expenditure.

---

Given under my hand this:  
**28th day of May 2020**



**Samantha Hughes**  
Deputy Town Clerk

This meeting has been advertised as a public meeting and as such could be filmed or recorded by broadcasters, the media and members of the public.

Please be aware that whilst every effort is taken to ensure that members of the public are not filmed, **we cannot guarantee this**, especially if you are speaking or taking an active role.