

Agenda



The Passmore Edwards Building, The Cross, Cross Street, Camborne TR14 8HA Tel: 01209 612406 enquiries@camborne-tc.gov.uk

COMMITTEE:

To all Members of the Staffing Committee

COUNCILLORS:

**Mrs V Dalley (Chairman), D Wilkins (Vice Chairman) (ex officio),
M Champion, J P Collins, Ms Z Fox, M Pearce, M Williams**

I HEREBY SUMMON YOU TO A MEETING:

of the Staffing Committee

TO BE HELD:

Remotely via Zoom

ON:

Tuesday 30th June 2020 at 10.30am

1. Meeting Procedures.
2. To receive apologies for non-attendance.
3. Members to declare disclosable pecuniary interests and non-registerable interests (including the details thereof) in respect of any items on this agenda including any gifts or hospitality exceeding £25.
4. To approve written request(s) for dispensations.
5. Chairman's Announcements.
6. To receive and approve the minutes of the meeting of the Staffing Committee held on 3rd June 2020.
7. To receive and approve the redacted minutes of the meeting of the Staffing Committee held on 3rd June 2020.
8. Matters arising, where no substantive item below, for information only.
9. To receive the Staffing Income and Expenditure Budget Report to the end of April 2020.

10. To receive a written and verbal update from the Deputy Town Clerk on the Office and Library opening hours and rotas, agree action and authorise expenditure. (to follow)
 11. To receive South West Councils' Newsletter for June 2020 and agree action.
 12. To receive Employers' Guide to Assumed Pensionable Pay from Cornwall Pension Fund and agree action.
 13. That the Council resolves under the 1960 Public Bodies (Admission to Meetings) Act, to exclude the press and public due to the confidential nature of the business to be discussed.
 14. To receive a verbal update from the Deputy Town Clerk on the appointment of an Amenities and Projects Officer, agree action and authorise expenditure.
 15. To receive a verbal update from the Deputy Town Clerk on a staffing matter and agree action.
 16. To consider arrangements for annual appraisals, agree action and authorise expenditure.
 17. To consider a request from a member of staff to carry over leave from 2019/20 due to exceptional circumstances, agree action and authorise expenditure.
 18. To receive a verbal and written report from the Deputy Town Clerk on requests for more flexible working patterns for a member of the Office team and Amenities Team for a short period of time, agree action and authorise expenditure. (to follow)
 19. To receive a verbal report from the Deputy Town Clerk on considerations for budget setting for 2021/2022.
 20. To receive a letter regarding the National Joint Councils pay offer for 2020/21, agree action and authorise expenditure.
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Given under my hand this:

24th day of June 2020

Samantha Hughes
Deputy Town Clerk

This meeting has been **advertised as a public meeting and as such could be filmed or recorded by broadcasters, the media and members of the public.**

Please be aware that whilst every effort is taken to ensure that members of the public are not filmed, **we cannot guarantee this**, especially if you are speaking or taking an active role.