

Meeting Minutes

The Passmore Edwards Building, The Cross, Cross Street, Camborne TR14 8HA Tel: 01209 612406 enquiries@camborne-tc.gov.uk

MINUTES:

of the meeting of the Finance & General Purposes Committee held in The Council Chamber, The Passmore Edwards Building, The Cross, Cross Street, Camborne, TR14 8HA on Thursday 18th December 2019 at 6.30pm.

PRESENT:

Councillor G Winter	Chairman
Councillor D Wilkins	Vice Chairman
Councillor D Atherfold	
Councillor Mrs Dalley	
Councillor J Herd	
Councillor Ms Fox	

IN ATTENDANCE:

Samantha Hughes, Acting Deputy Town Clerk; Janet Ritchie, Committee Support Officer; Melanie Negus, Administrative Assistant.

The Chairman explained the safety procedures to all present.

FG.3571 TO RECEIVE APOLOGIES FOR NON-ATTENDANCE

FG.3571.2 RESOLVED: that the apologies from Councillors Dalley and Mrs Williams, for non-attendance of the meeting of the Finance & General Purposes Committee held on 18th December 2019 were received

Proposed by Councillor Winter
Seconded by Councillor Atherfold

On a vote being taken the matter was approved unanimously.

There were no apologies received from Councillor Gillingham.

FG.3572 MEMBERS TO DECLARE DISCLOSABLE PECUNIARY INTERESTS AND NON-REGISTERABLE INTERESTS (INCLUDING THE DETAILS THEREOF) IN RESPECT OF ANY ITEMS ON THIS AGENDA INCLUDING ANY GIFTS OR HOSPITALITY EXCEEDING £25

There were no declarations of interests.

FG.3573 TO APPROVE WRITTEN REQUEST(S) FOR DISPENSATIONS

There were no dispensation requests.

FG.3574 CHAIRMAN'S ANNOUNCEMENTS

The Chairman wished members and staff a Merry Christmas.

FG.3575 TO RECEIVE AND APPROVE THE MINUTES OF THIS COMMITTEE HELD ON THE 28TH NOVEMBER 2019 AND THE CHAIRMAN TO SIGN THEM

FG.3575.2 RESOLVED: that the minutes of the meeting of the Finance and General Purposes Committee held on 28th November 2019 were received, approved, and signed by the Chairman

Proposed by Councillor Winter
Seconded by Councillor Wilkins

On a vote being taken the matter was approved unanimously of those entitled to vote.

FG.3576 MATTERS ARISING, FOR INFORMATION ONLY, WHERE NOT INCLUDED BELOW

There were no matters arising.

FG.3577 PUBLIC PARTICIPATION (SUBJECT TO STANDING ORDER 90 MEMBERS OF THE PUBLIC ARE PERMITTED TO MAKE REPRESENTATIONS, ANSWER QUESTIONS AND GIVE EVIDENCE IN RESPECT OF ANY ITEM OF BUSINESS INCLUDED IN THE AGENDA, UP TO A MAXIMUM OF FIFTEEN MINUTES)

There were no public present.

FG.3578 TO RECEIVE AND APPROVE THE APPOINTED COUNCILLORS' INTERNAL AUDIT REPORTS FOR JULY 2019 BY COUNCILLORS MS FOX AND WILKINS

FG.3578.2 RESOLVED: that the appointed Councillors' Internal Audit Reports for July 2019 by Councillors Ms Fox and Wilkins was received and approved

Proposed by Councillor Mrs Dalley
Seconded by Councillor Wilkins

On a vote being taken the matter was approved unanimously.

FG.3579 **TO RECEIVE AND APPROVE THE BANK CASH AND INVESTMENT RECONCILIATION, EARMARKED RESERVES REPORT AND DETAILED INCOME & EXPENDITURE BY BUDGET HEADING REPORT UP TO 30TH NOVEMBER 2019**

The Finance Officer informed members that the vehicle maintenance budget 5010 would need monitoring as one of the Amenities vehicles had had an unexpected amount of necessary repairs, depleting the budget; but she was not expecting the expenses to be on-going. Furthermore that one of the amenities vehicles had recently been involved in a non-fault collision.

FG.3579.2 **RESOLVED: that the Bank Cash and Investment Reconciliation, Earmarked Reserves Report, and Detailed Income & Expenditure by Budget Heading Report, up to 30th November 2019; was received and approved**

Proposed by Councillor Mrs Dalley
Seconded by Councillor Atherfold

On a vote being taken the matter was approved unanimously.

FG.3580 **TO APPROVE PAYMENTS FOR THE MONTH OF DECEMBER 2019 MADE UNDER FINANCIAL REGULATION 4.1, 4.5, 5.4,5.5, 6.2, 6.7 AND 7.2; UP TO DATE SCHEDULE TABLED AT THE MEETING**

FG.3580.2 **RESOLVED: that payments for the month of December 2019 made under Financial Regulation 4.1, 4.5, 5.4, 5.5, 6.2, 6.7 and 7.2; were approved**

Proposed by Councillor Winter
Seconded by Councillor Wilkins

On a vote being taken the matter was approved unanimously.

FG.3581 **TO APPROVE THE PAYMENT OF INVOICES RECEIVED FOR THE MONTH OF DECEMBER 2019, UP TO DATE SCHEDULE TABLED AT THE MEETING**

FG.3581.2 **RESOLVED: that the payment of invoices received for the month of December 2019; was approved**

Proposed by Councillor Winter
Seconded by Councillor Atherfold

On a vote being taken the matter was approved unanimously.

FG.3582 TO RECEIVE AN INTERIM INTERNAL AUDIT REPORT FROM HUDSON ACCOUNTING LTD FOR THE FINANCIAL YEAR ENDING 31ST MARCH 2020 AND AGREE ANY ACTION (TO FOLLOW)

The Finance Officer informed members that in the payments section, regarding a duplication of an invoice, a cheque issued had been lost by the recipient and had needed to be re-issued. Regarding Risk Management, she would be contacting the Insurance provider to check that the insurance in place was compliant.

FG.3582.2 RESOLVED: that an interim Internal Audit Report from Hudson Accounting Ltd for the financial year ending 31st March 2020, was received

Proposed by Councillor Wilkins
Seconded by Councillor Winter

On a vote being taken the matter was approved unanimously.

FG.3583 TO RECEIVE RECOMMENDATIONS FOR THE 2020/21 REVENUE BUDGET FROM:

- i) Amenities Committee;**
- ii) Planning & Development Committee;**
- iii) Staffing Committee;**

and approve action.

FG.3583.2 RESOLVED: that the recommendations from the Amenities Committee, Planning & Development Committee, and Staffing Committee for the 2020/21 Revenue Budget; were received and approved

Proposed by Councillor Ms Fox
Seconded by Councillor Winter

On a vote being taken the matter was approved unanimously.

FG.3584 TO REVIEW THE DRAFT REVENUE BUDGET FOR THE FINANCIAL YEAR 2020/21 AND THREE-YEAR FINANCIAL PLAN AND MAKE RECOMMENDATIONS TO FULL COUNCIL FOR THE BUDGET AND PRECEPT ACCORDINGLY

Discussion took place and a rise of 8.6% was approved across all bands.

FG.3584.2 RESOLVED: that the Draft Revenue Budget of £1,246,308 for the Financial Year 2020/21 and three-year Financial

Plan were reviewed, with a Precept of £1,234,869 for the Financial Year 2020/21, for recommendation to Full Council for approval

Proposed by Councillor Herd
Seconded by Councillor Atherfold

On a vote being taken the matter was approved unanimously.

FG.3585 TO RECEIVE AND NOTE RECOMMENDATIONS FOR THE EARMARKED RESERVES FROM

**I) AMENITIES COMMITTEE;
II) PLANNING COMMITTEE;
III) STAFFING COMMITTEE;**

AND APPROVE ACTION.

FG.3585.2 RESOLVED: that recommendations for the Earmarked Reserves from the Amenities Committee, Planning Committee, and Staffing Committee; were received and noted

Proposed by Councillor Winter
Seconded by Councillor Wilkins

On a vote being taken the matter was approved unanimously.

FG.3586 TO RECEIVE QUOTATIONS FOR A REPLACEMENT TOWN COUNCIL FLAG FOR THE PASSMORE EDWARDS BUILDING, AGREE ACTION AND AUTHORISE EXPENDITURE

FG.3586.2 RESOLVED: that quotations for a replacement Town Council flag for the Passmore Edwards Building were received. The Town Council's appointed supplier was 'Sailflags'; and the associated expenditure was authorised

Proposed by Councillor Ms Fox
Seconded by Councillor Herd

On a vote being taken the matter was approved unanimously.

FG.3587 TO RECEIVE CORRESPONDENCE FROM CORNWALL COUNCIL REGARDING "WE'RE WATCHING YOU" DOG FOULING CAMPAIGN, AGREE ACTION AND AUTHORISE ASSOCIATED EXPENDITURE

FG.3587.2 RESOLVED: that correspondence from Cornwall Council regarding "We're Watching You" Dog Fouling Campaign was

received, and Participation in the campaign was approved, with Park Gerry chosen as the site

Proposed by Councillor Winter
Seconded by Councillor Atherfold

On a vote being taken the matter was approved unanimously.

FG.3587.3 RESOLVED: that Councillors Wilkins and Mrs Dalley would monitor Park Gerry for the duration of the campaign, Councillor Mrs Dalley in the mornings, and Councillor Wilkins in the Afternoons

Proposed by Councillor Ms Fox
Seconded by Councillor Mrs Dalley

On a vote being taken the matter was approved unanimously.

FG.3588 TO RECEIVE AND NOTE CORRESPONDENCE FROM HSBC UK "BEST TARIFF PROMISE".

FG.3588.2 RESOLVED: that correspondence from HSBC UK "Best Tariff Promise", was received and noted

Proposed by Councillor Mrs Dalley
Seconded by Councillor Wilkins

On a vote being taken the matter was approved unanimously.

FG.3589 TO RECEIVE AND NOTE CORRESPONDENCE FROM ROYAL MAIL REGARDING TARIFFS FROM JANUARY 2020

FG.3589.2 RESOLVED: that correspondence from Royal mail regarding tariffs from January 2020 was received and noted

Proposed by Councillor Ms Fox
Seconded by Councillor Mrs Dalley

On a vote being taken the matter was approved unanimously.

There being no further business the Chairman closed the meeting at 6.59 pm.

SIGNED BY THE CHAIRMAN.....

DATE