

Meeting Minutes

The Passmore Edwards Building, The Cross, Cross Street, Camborne TR14 8HA Tel: 01209 612406 enquiries@camborne-tc.gov.uk

MINUTES:

of the meeting of Camborne Town Council held in The Council Chamber, The Passmore Edwards Building, The Cross, Cross Street, Camborne, TR14 8HA on Thursday 10th October 2019 at 6.30 pm

PRESENT:

Councillor D Wilkins	Chairman
Councillor Mrs V Dalley	Vice-Chairman
Councillor D Atherfold	
Councillor M Champion	
Councillor J P Collins	
Councillor T Dalley	
Councillor Ms Z Fox	(from point mentioned)
Councillor J Herd	
Councillor V Kelynack	
Councillor L Lemon	
Councillor Ms M Pearce	
Councillor M Williams	
Councillor S Weedon	
Councillor G Winter	

IN ATTENDANCE:

Sarah Mason, Cornwall Association of Local Councils (Clerk of the Meeting); Samantha Hughes, Acting Deputy Town Clerk; Janet Ritchie, Committee Support Officer; Rose Hitchens-Todd, Engagement Officer; Lotti Stapleton, Senior Library Assistant; Matthew Thompson, Jason Pankhurst and David O'Connor representing Network Rail; Four members of the public.

The Chairman explained the safety procedures to all present.

C.4680 TO RECEIVE APOLOGIES FOR NON-ATTENDANCE

C.4680.2 RESOLVED: that the apologies from Councillors Gillingham, Godolphin, Goodman and Morgan, and Mr Matt Lewis of The National Trust for non-attendance at the meeting of the Full Council held on 10th October 2019 were received

Proposed by Councillor Wilkins
Seconded by Councillor Mrs V Dalley

On a vote being taken the matter was approved unanimously.

C.4681**CHAIRMAN'S ANNOUNCEMENTS**

- The Chairman welcomed newly elected Councillor Sally Weedon, representing the Treslothan Ward.
- Events attended by the Mayor representing the Town Council were:

4th October: Fairtrade 25th Anniversary Event at St John's School, Camborne;

6th October: Mayor's Civic Service, Hayle.

- A collection at the Mayor's Civic Service on 29th September raised £4713 for The Cove Macmillan Support.

Councillor Ms Fox entered the meeting at 6.32pm and gave apologies for late arrival.

- Advise Councillors that a Public Estates and Devolution meeting has been organised for 4th November at 12.00pm
- An offer had been made by Exeter University, for students to work voluntarily with this Council on its Climate Action Plan; it was anticipated that Cornwall Council's Climate Change Working Party would have further information before November's Full Council meeting.
- Events attended by the Deputy Mayor representing the Town Council were:

4th October: Fairtrade Anniversary Event at St John's School, Camborne.
- The Vice Chairman informed the meeting that the Town Clerk had been assessed by Occupational Health and would be off work for a further eight to twelve weeks.

C.4682**MEMBERS TO DECLARE DISCLOSABLE PECUNIARY INTERESTS AND NON-REGISTERABLE INTERESTS (INCLUDING THE DETAILS THEREOF) IN RESPECT OF ANY ITEMS ON THIS AGENDA INCLUDING ANY GIFTS OR HOSPITALITY EXCEEDING £25**

Councillor Ms Fox declared interest in agenda item 14, as she was a Trustee of All Saints Church Community Centre.

Councillors T Dalley, Mrs V Dalley, Wilkins and Winter declared interest in agenda item 17, as they were members of the Trevithick Day Committee.

Mrs Hughes and Miss Ritchie declared interest in agenda item 31 as they were involved in the items to be discussed.

C.4683 TO APPROVE WRITTEN REQUEST(S) FOR DISPENSATIONS

There were no written requests.

C.4684 TO RECEIVE THE MINUTES OF THE MEETING OF THE FULL COUNCIL HELD ON 10TH SEPTEMBER 2019 AND THE CHAIRMAN TO SIGN THEM

C.4684.2 RESOLVED: that the minutes of the meeting of the Full Council held on 10th September 2019 were received, approved and signed by the Chairman

Proposed by Councillor Wilkins
Seconded by Councillor Mrs V Dalley

On a vote being taken the matter was approved unanimously.

The Chairman took agenda items 7(i) – 7(viii) en bloc.

C.4685 TO RECEIVE THE MINUTES OF THE FOLLOWING COMMITTEE MEETINGS

- i) Finance & General Purpose Committee 26th September 2019;
- ii) Planning & Development Committee 1st October 2019;
- iii) Staffing Committee 2nd October 2019;
- iv) Staffing Committee (redacted) 2nd October 2019;
- v) Camborne Neighbourhood Development Plan Working Party 19th August 2019;
- vi) Passmore Edwards Building Working Party 9th September 2019;
- vii) Camborne Neighbourhood Development Plan Working Party 12th September 2019;
- viii) Passmore Edwards Building Working Party 9th October 2019;

C.4685.2 RESOLVED: that (i) the minutes of the meeting of the Finance & General Purpose Committee held on 26th September 2019, (ii) the minutes of the meeting of the Planning & Development Committee held on 1st October 2019, (iii) the minutes of the meeting of the Staffing Committee held on 2nd October 2019; (iv) the redacted minutes of the meeting of the Staffing Committee held on 2nd October 2019; (v) the minutes of the meeting of the Camborne Neighbourhood Development Plan Working Party held on 19th August 2019; (vi) the minutes of the meeting of the Passmore Edwards Building Working Party held on 9th September 2019, (vii) the

minutes of the meeting of the Camborne Neighbourhood Development Plan Working Party held on 12th September 2019 and (viii) the minutes of the Passmore Edwards Building Working Party held on 9th October 2019 were received

Proposed by Councillor Wilkins
Seconded by Councillor Winter

On a vote being taken the matter was approved unanimously.

The Chairman took agenda items 8 (i) – 8 (viii) en bloc.

C.4686

TO NOTE THE MINUTES OF

- i) Mineral Trails Forum Meeting 7th May 2019;
- ii) Safer Cornwall Meeting 4th July 2019;
- iii) North Kerrier Reference Group Meeting 23rd July 2019;
- iv) Camborne Regeneration Forum Meeting 2nd September 2019;
- v) Mining Trails Forum Meeting 4th September 2019;
- vi) Camborne, Pool, Illogan and Redruth Community Network Meeting 11th September 2019;
- vii) Place Shaping Camborne, Pool, Illogan and Redruth Community Network Panel meeting 17th September 2019;
- viii) Camborne Twinning Association Meeting 17th September 2019.

C.4686.2

RESOLVED: that the minutes of (i) the Mineral Trails Forum meeting held on 7th May 2019, (ii) the Safer Cornwall meeting held on 4th July 2019, (iii) the North Kerrier Reference Group meeting held on 23rd July 2019, (iv) the Camborne Regeneration Forum meeting held on 2nd September 2019, (v) the Mining Trails Forum Meeting held on 4th September 2019, (vi) the minutes of the Camborne, Pool, Illogan and Redruth Community Network Meeting held on 11th September 2019, (vii) the minutes of the Place Shaping Camborne, Pool, Illogan and Redruth Community Network Meeting held on 17th September 2019 and (viii) the minutes of the Camborne Twinning Association Meeting held on 17th September 2019 were noted

Proposed by Councillor Wilkins
Seconded by Councillor Ms Fox

On a vote being taken the matter was approved unanimously.

C.4687

MATTERS ARISING, FOR INFORMATION ONLY, WHERE NOT INCLUDED BELOW

It was requested that members were provided with an up to date list of this Council's representatives on the outside groups, to prevent absences at meetings.

C.4688 PUBLIC PARTICIPATION (SUBJECT TO STANDING ORDER 90 MEMBERS OF THE PUBLIC ARE PERMITTED TO MAKE REPRESENTATIONS, ANSWER QUESTIONS AND GIVE EVIDENCE IN RESPECT OF ANY ITEM OF BUSINESS INCLUDED IN THE AGENDA, UP TO A MAXIMUM OF FIFTEEN MINUTES)

A member of the public spoke in support of agenda item 22, endorsing that action should be taken to improve the derelict site.

C.4689 TO RECEIVE A PRESENTATION FROM MATTHEW THOMPSON OF NETWORK RAIL, REGARDING PLANNED WORK AT CAMBORNE LEVEL CROSSING IN FEBRUARY 2020, AGREE ACTION AND AUTHORISE ASSOCIATED EXPENDITURE

Matthew Thompson and Jason Pankhurst, representing Network Rail, gave a verbal and visual presentation on the planned upgrading of track and signalling west of Truro from 15th – 24th February 2020.

This would necessitate the complete closure of Camborne Level Crossing and installation of temporary traffic lights for road traffic at the crossing by Roskear signal box. Network Rail assured members that measures would be put in place to mitigate noise and disruption to the public and to control train movements safely while the work was ongoing. GWR bus and taxi services would be provided where necessary.

Discussion took place and members made a request that drivers would be asked to switch off their engines when waiting at the temporary lights at Roskear signal box.

C.4689.2 RESOLVED: that a presentation from Network Rail regarding planned work at Camborne Level Crossing in February was received and that Network Rail was thanked for the presentation

Proposed by Councillor Wilkins
Seconded by Councillor Kelynack

On a vote being taken the matter was approved unanimously.

Matthew Thompson, Jason Pankhurst and David O'Connor left the meeting at 6.58pm.

C.4690 TO RECEIVE A PRESENTATION FROM MATT LEWIS OF THE NATIONAL TRUST, REGARDING FUTURE-PROOFING ACCESS TO GODREVY, IN RELATION TO COASTAL EROSION, AGREE ACTION AND AUTHORISE ASSOCIATED EXPENDITURE

As Mr Lewis was unable to attend, owing to unforeseen circumstances, this item was deferred to the November meeting of Full Council.

C.4690.2 **RESOLVED: that a presentation from Matt Lewis of the National Trust, regarding future-proofing access to Godrevy in relation to coastal erosion was deferred until the Full Council meeting in November, when Mr Lewis would be present**

Proposed by Councillor Mrs V Dalley
Seconded by Councillor Wilkins

On a vote being taken the matter was approved unanimously.

C.4691 **TO CONSIDER RECOMMENDATIONS FROM THE NEIGHBOURHOOD PLAN WORKING PARTY:**

i) TO APPROVE AND ALLOCATE A BUDGET OF £20,000 FOR AN EXTERNAL CONSULTANT TO WORK ON THE NEIGHBOURHOOD PLAN;

ii) STAFF INPUT IS APPROVED TO ENSURE LEGAL COMPLIANCE AND PUBLIC ENGAGEMENT;

iii) TO RECEIVE AND APPROVE TERMS OF REFERENCE FOR THE NEIGHBOURHOOD PLAN WORKING PARTY;

AGREE ACTION AND APPROVE ANY NECESSARY EXPENDITURE

Discussion took place. Concern was expressed regarding funding for the Neighbourhood Plan Project and its affordability.

The Acting Deputy Town Clerk informed the meeting that funding was available from the Community and Consultation Earmarked Reserves.

C.4691.2 **RESOLVED: that recommendations from the Neighbourhood Plan Working Party were received and**

(i) that a budget of £20,000 for an external consultant to work on the Neighbourhood Plan was approved, funded from the Community & Consultation Earmarked Reserves

Proposed by Councillor Herd
Seconded by Councillor Ms Pearce

On a vote being taken the matter was approved by a majority, with one against.

(ii) that staff input was approved to ensure legal compliance and public engagement

Proposed by Councillor Atherfold
Seconded by Councillor Ms Fox

On a vote being taken the matter was approved unanimously.

(iii) that Terms of Reference for the Neighbourhood Plan Working Party were received and approved

Proposed by Councillor Kelynack
Seconded by Councillor Atherfold

On a vote being taken the matter was approved unanimously.

C.4692 GRANT AID APPLICATIONS

(i) All Saints Church Community Centre (Localism Act 2011, s.1)

Councillor Ms Fox and one member of the public left the meeting at 7.05pm.

The Clerk of the Meeting reminded members that the Local Government Act 1894, Section 8 prevented Councils from providing funding for churches and church buildings. As this application was for equipment which would alter the fabric of the building, she advised deferment of this agenda item until legal advice had been sought on whether this Council could consider the application.

One member of the public re-entered the meeting at 7.07pm.

C.4692.2 RESOLVED: to defer a Grant Aid Application from All Saints Church Community Centre until advice had been sought on its legality

Proposed by Councillor Herd
Seconded by Councillor Kelynack

On a vote being taken the matter was approved by a majority, with two abstentions.

Councillor Ms Fox re-entered the meeting at 7.10pm.

C.4693 TO RECEIVE CORRESPONDENCE FROM DAVID OATES OF THE CAMBORNE TWINNING ASSOCIATION REGARDING THE DISPLAY OF TWINNING ASSOCIATION GIFTS, AGREE ACTION AND AUTHORISE ASSOCIATED EXPENDITURE

Camborne Twinning Association was due to receive a visit on 24th October from representatives from the town of Calumet, which was twinned with, and had a similar mining heritage to Camborne. The Twinning Association was requesting that this Council received the guests in the Passmore Edwards Building and showed them a display of the Camborne Twinning gifts.

C.4693.2 **RESOLVED: that correspondence from David Oates of the Camborne Twinning Association regarding the display of Twinning Association Gifts was received and that the Twinning Gifts were presented in the Council Chamber for the visitors from Calumet to view and that this Council authorise expenditure and presented a gift to the Calumet Twinning Association, up to a value of £35**

Proposed by Councillor Ms Fox
Seconded by Councillor Wilkins

On a vote being taken the matter was approved unanimously.

C.4694 **TO CONSIDER A REQUEST FROM ALAN BUTTERFIELD OF CAMBORNE REGENERATION FORUM TO FLY THE FAIRTRADE TOWN FLAG FROM THE PASSMORE EDWARDS BUILDING DURING ALL FAIRTRADE EVENTS IN CAMBORNE, AGREE ACTION AND AUTHORISE ASSOCIATED EXPENDITURE**

Discussion took place and members agreed that the Fairtrade flag could be flown for all Fairtrade events, as they occurred, without the need for further permission to be requested from this Council. However, this was dependent on Town Council staff being available to make the arrangements.

C.4694.2 **RESOLVED: that a request from Camborne Regeneration Forum to fly the Fairtrade flag from the Passmore Edwards building during all Fairtrade events in Camborne was received and that delegated authority was given to the Acting Deputy Town Clerk to fly the Fairtrade flag for additional events, if staff time permitted**

Proposed by Councillor Ms Fox
Seconded by Councillor Weedon

On a vote being taken the matter was approved unanimously.

One member of the Public left the meeting at 7.14pm.

C.4695 **TO RECEIVE A TREVITHICK DAY PROPOSAL FROM THE ENGAGEMENT OFFICER SUGGESTING WAYS IN WHICH THIS COUNCIL COULD PROMOTE TREVITHICK DAY, AGREE ACTION AND AUTHORISE ASSOCIATED EXPENDITURE**

Councillors T Dalley, Mrs V Dalley, Wilkins and Winter left the meeting and one member of the public returned at 7.16pm.

C.4695.2 RESOLVED: that Councillor Collins took the Chair for this agenda item

Proposed by Councillor Herd
Seconded by Councillor Atherfold

On a vote being taken the matter was carried unanimously.

Councillor Collins took the Chair.

Ms Hitchens-Todd gave a presentation explaining ways in which this Council could show more involvement in the Trevithick Day celebrations, ensuring a beneficial outcome for the Council as it would be fully represented on the day. This was an opportunity for the Council to engage with the public, increase footfall in the Library and raise public awareness of this Council's activities and how its premises are used. It would also be an opportunity to offer hospitality on Trevithick Day to representatives from visiting Councils.

Discussion took place and members asked for clarity that the Engagement Officer would promote Trevithick Day on behalf of this Council but would not be working directly with the Trevithick Day Committee.

C.4695.3 RESOLVED: that a Trevithick Day Proposal from the Engagement Officer, suggesting ways in which this Council could promote Trevithick Day, was received and accepted, with expenditure approved using funding from the Marketing and Promotions budget, and increase to the Civic Events budget for 2020/21

Proposed by Councillor Champion
Seconded by Councillor Kelynack

On a vote being taken the matter was approved unanimously.

Councillors T Dalley, Mrs V Dalley, Wilkins and Winter returned to the meeting at 7.27pm and Councillor Wilkins resumed the Chair.

C.4696 TO RECEIVE A PRESENTATION FROM THE ENGAGEMENT OFFICER FOR AN OPENING EVENT FOR BEACON RECREATION GROUND (GWARIDIR AN TANSES), AGREE ACTION AND APPROVE A BUDGET

Ms Hitchens-Todd presented a proposed event schedule for the formal opening of Beacon Recreation Ground on 26th October. The programme included Halloween-themed children's activities and

was intended to attract families as well as general public support. Press coverage was also anticipated.

Discussion took place and the proposal was welcomed by members.

C.4696.2 **RESOLVED: that a presentation from the Engagement Officer for an opening event at Beacon Recreation Ground was received and approved, with expenditure approved using funds from the Marketing and Promotions budget**

Proposed by Councillor Champion
Seconded by Councillor Ms Fox

On a vote being taken the matter was approved unanimously.

C.4697 **TO RECEIVE A VERBAL REPORT FROM THE SENIOR LIBRARY ASSISTANT REGARDING FORTHCOMING LIBRARY ACTIVITIES, AGREE ACTION AND APPROVE ASSOCIATED EXPENDITURE**

The Senior Library Assistant informed members of activities that were planned and ongoing in the Library.

Popular weekly events included Chess Club, Knit and Natter, Lego Club, Rhyme Time and craft activities, with additional free events provided for children in the school holidays. The Summer Reading Challenge was popular and had met its targets.

Going forward, a bird box project in the courtyard was being planned with the Amenities team, and a ticketed event, "Mark's Ark" would be held.

The World War I exhibition by Bridging Arts was attracting interest and schools would be visiting the Passmore Edwards Building to view it and do poppy-making and creative writing.

Makaton (sign language) training was welcomed by members of the public with communication difficulties. The Library volunteer was providing training opportunities for the public in using the internet.

The Library had gained a good following on its Facebook page.

C.4697.2 **RESOLVED: that a verbal report from the Senior Library Assistant regarding forthcoming Library activities was received and that the Library staff were thanked for their work**

Proposed by Councillor Mrs V Dalley
Seconded by Councillor Champion

On a vote being taken the matter was approved unanimously.

C.4698 **TO RECEIVE A REPORT FROM THE ENGAGEMENT OFFICER AND SENIOR LIBRARY ASSISTANT ON LIBRARY CHRISTMAS ACTIVITIES 2019, AGREE ACTION AND APPROVE ASSOCIATED EXPENDITURE**

Ms Hitchens-Todd presented a comprehensive programme, planned with the Library staff, the focus being to provide free or low-cost Christmas activities for families and individuals. This was intended to raise awareness of the Library and promote the "Community First" ethos of this Council.

The Library would be decorated for Christmas and planned events included card, bauble and wreath making workshops, Father Christmas in the Library, a Santa's Grotto and Carols in the Courtyard. The programme of events would be promoted by BID in its "Christmas in Camborne" programme and by this Council via social media, posters and word of mouth.

It was requested that the annual Marketing & Promotions Ringfence was reallocated to the Library Community Activities Ringfence to support the proposed Library activities and allow for expansion of the programme in future years.

C.4698.2 **RESOLVED: that a report from the Engagement Officer and Senior Library Assistant regarding Library Christmas Activities 2019 was received, expenditure approved and that the sum of £925 was reallocated from Marketing and Council Promotions to the Library Community Activities Ringfence**

Proposed by Councillor Ms Fox
Seconded by Councillor Collins

On a vote being taken the matter was approved unanimously.

C.4699 **TO RECEIVE CORRESPONDENCE FROM DAVID REED, COMMUNITY LINK OFFICER, CORNWALL COUNCIL, REGARDING KEHELLAND CHAPEL HALL, AGREE ACTION AND APPROVE ASSOCIATED EXPENDITURE**

C.4699.2 **RESOLVED: that correspondence from David Reed, Community Link Officer, Cornwall Council, regarding Kehelland Chapel Hall, was received**

Proposed by Councillor Ms Fox
Seconded by Councillor Wilkins

On a vote being taken the matter was approved unanimously.

Ms Hitchens-Todd and Ms Stapleton left the meeting at 7.43pm.

C.4700 TO CONSIDER A MOTION FROM COUNCILLOR J MORGAN:

“that this Council makes a request to Cornwall Council that it uses its powers under Section 215 of the Town and Country Planning Act 1990 to make a compulsory purchase order against land adjoining 101 Trelowarren Street, Camborne, known as JIMS. This land has lain barren for over 20 years with planning permission granted for JIMS to build flats, but no action is being taken”

AND AGREE ACTION

C.4700.2 RESOLVED: to suspend Standing Order 49c so that in Councillor Morgan’s absence the motion could be discussed

Proposed by Councillor Atherfold
Seconded by Councillor Winter

On a vote being taken the matter was approved by a majority, with 2 against.

Discussion took place.

Planning permission had been granted in 1993 and again in 2003 for redevelopment of the site with two flats and associated parking. Cornwall Council followed it up with the developer in February 2019 but no progress had been made.

C.4700.3 RESOLVED: that a motion from Councillor J Morgan: “that this Council makes a request to Cornwall Council that it uses its powers under Section 215 of the Town and Country Planning Act 1990 to make a compulsory purchase order against land adjoining 101 Trelowarren Street, Camborne, known as JIMS” was considered and that this Council requested that Cornwall Council makes a compulsory purchase order against this land

Proposed by Councillor Atherfold
Seconded by Councillor Herd

On a vote being taken the matter was approved unanimously.

C.4701 TO PRESENT COUNCILLORS L LEMON AND G WINTER WITH TRAFFIC MANAGEMENT FOR COMMUNITY EVENTS CERTIFICATES AND CONGRATULATE THEM ON COMPLETING THE TMCE COURSE

The Chairman presented Councillors L Lemon and G Winter with Traffic Management for Community Events certificates and congratulated them on completing the TMCE course.

C.4702 TO RECEIVE CORRESPONDENCE FROM CORNWALL ASSOCIATION OF LOCAL COUNCILS (CALC) REGARDING VACANCIES ON THE CALC EXECUTIVE BOARD, NOMINATE REPRESENTATIVES FROM THIS COUNCIL AND SUBMIT APPLICATION FORMS

C.4702.2 RESOLVED: that correspondence from Cornwall Association of Local Councils (CALC) regarding vacancies on the CALC Executive Board was received and that members were given the option to apply individually

Proposed by Councillor Mrs V Dalley
Seconded by Councillor Collins

On a vote being taken the matter was approved unanimously.

C.4703 TO RECEIVE CORNWALL ASSOCIATION OF LOCAL COUNCILS (CALC) NEWSLETTER FOR SEPTEMBER 2019, AGREE ACTION AC.ND AUTHORISED ASSOCIATED EXPENDITURE

C.4703.2 RESOLVED: that Cornwall Association of Local Councils (CALC) Newsletter for September 2019 was received

Proposed by Councillor Kelynack
Seconded by Councillor Ms Fox

On a vote being taken the matter was approved unanimously.

C.4704 THAT THE COUNCIL RESOLVES, UNDER THE 1960 PUBLIC BODIES (ADMISSION TO MEETINGS) ACT TO EXCLUDE THE PRESS AND PUBLIC DUE TO THE CONFIDENTIAL NATURE OF THE BUSINESS TO BE DISCUSSED

C.4704.2 RESOLVED: that under the 1960 Public Bodies (Admission to Meetings) Act, the Press and Public were excluded, due to the confidential nature of the business to be discussed

Proposed by Councillor Champion
Seconded by Councillor Wilkins

On a vote being taken the matter was approved unanimously.

Two members of the public left the meeting at 7.53pm.

C.4705 TO RECEIVE A BREAKDOWN OF DISCOUNTS OFFERED AND E-MAIL CORRESPONDENCE FROM BUILDERS IN RELATION TO WORKS REQUIRED TO THE PASSMORE EDWARDS BUILDING, AS DISCUSSED AT THE PASSMORE EDWARDS WORKING PARTY MEETING ON 9TH OCTOBER

C.4705.2 RESOLVED: that a breakdown of discounts offered and e-mail correspondence from builders in relation to works required to the Passmore Edwards building, as discussed at the Passmore Edwards Working Party on 9th October, was received

Proposed by Councillor Ms Fox
Seconded by Councillor Mrs V Dalley

On a vote being taken the matter was approved unanimously.

Ms Hitchens-Todd returned to the meeting at 7.55pm.

C.4706 TO RECEIVE A LETTER FROM THE PREVIOUS CONTRACT ADMINISTRATOR IN RELATION TO WORKS ON THE PASSMORE EDWARDS BUILDING, AS DISCUSSED AT THE PASSMORE EDWARDS WORKING PARTY MEETING ON 9TH OCTOBER

C.4706.2 RESOLVED: that a letter from the previous Contract Administrator in relation to works on the Passmore Edwards Building, as discussed at the Passmore Edwards Working Party meeting on 9th October, was received

Proposed by Councillor Ms Fox
Seconded by Councillor Kelynack

On a vote being taken the matter was approved unanimously.

C.4707 TO RECEIVE A RECOMMENDATION FROM THE PASSMORE EDWARDS BUILDING WORKING PARTY:

PE.08.02 RESOLVED: that this Council requested a full survey of the Passmore Edwards Building by Richard Collett of RTP Surveyors as an Independent Surveyor, and that his advice was sought regarding the type of equipment he would require to access the roof area

RECEIVE ASSOCIATED COSTS FOR THE COMPLETION OF THE SURVEY, AS RECOMMENDED BY THE PASSMORE EDWARDS WORKING PARTY, AGREE ACTION AND AUTHORISE ASSOCIATED EXPENDITURE

C.4707.2 RESOLVED: that a recommendation from the Passmore Edwards Building Working Party: PE.08.02 , RESOLVED: that this Council requested a full survey of the Passmore

Edwards Building by Richard Collett of RTP Surveyors as an Independent Surveyor, and that his advice was sought regarding the type of equipment he would require to access the roof area, was received

Proposed by Councillor Mrs V Dalley

Seconded by Councillor Kelynack

On a vote being taken the matter was approved unanimously.

C.4708

TO RECEIVE A DRAFT PROJECT PLAN FOR WORKS REQUIRED TO THE PASSMORE EDWARDS BUILDING AS RECOMMENDED BY THE PASSMORE EDWARDS WORKING PARTY

The Projects and Amenities Officer had planned a schedule of work for the project. The use of scaffolding towers, with an alarm fitted, was the preferred means of access to the roof, and once this was in place, the surveyor's visit could be scheduled. Ongoing works would be determined by the surveyor's report.

C.4708.2

RESOLVED: that a draft project plan for works required to the Passmore Edwards Building as recommended by the Passmore Edwards Working Party was received and that (i) the survey by Richard Collett of RTP Surveyors was accepted and that (ii) additional costs for the completion of a survey were accepted and (iii) that LTC Scaffolding were chosen to provide scaffolding towers, with an alarm fitted, for a minimum of four weeks hire

Proposed by Councillor Mrs V Dalley

Seconded by Councillor Champion

On a vote being taken the matter was approved by a majority, with one abstention.

C.4709

TO RECEIVE THE UPDATED STAFFING REPORT AND RECOMMENDATIONS ON THE STAFFING STRUCTURE FROM SKYLITE ASSOCIATES LIMITED

S.433.2 RESOLVED: to recommend to Full Council that that the Updated Staffing Report and recommendations on the Staffing Structure from Skylite Associates Limited was received and that this Committee recommended to Full Council that the financial implications of the new structure were included in Budget Planning for 2020/21

S.433.3 RESOLVED: to recommend to Full Council that the Updated Staffing Structure 2019/20 by Skylite Associates Limited is adopted

S.433.4 RESOLVED: to recommend that Full Council delegates the implementation of the new Staffing structure to

the Staffing Committee and the Senior Management Team for implementation no later than 1st April 2020 and that in addition to the original proposal, if the Deputy Town Clerk obtained a CiLCA qualification, the salary is reviewed proportionately in line with 75% of the Town Clerk salary

AGREE ACTION, APPROVE THE RECOMMENDATIONS AND ASSOCIATED EXPENDITURE

Having declared interest in this agenda item, Mrs Hughes and Miss Ritchie left the meeting at 8.01pm and Ms Mason took the minutes.

C.4709.2

RESOLVED: that Staffing Committee resolution S.433.2: to recommend to Full Council that the Updated Staffing Report and recommendations on the Staffing Structure from Skylite Associates Limited was received, and that this Committee recommended to Full Council that the financial implications of the new structure were included in Budget Planning for 2020/21, was received and approved and associated expenditure authorised

Proposed by Councillor Ms Pearce
Seconded by Councillor V Dalley

On a vote being taken the matter was approved by a majority, with one vote against.

Councillor Winter asked that it was recorded he voted against the motion.

C.4709.3

RESOLVED: that Staffing Committee resolution S.433.3: to recommend to Full Council that the Updated Staffing Structure 2019/20 by Skylite Associates Limited was adopted, was received and adopted and associated expenditure authorised

Proposed by Councillor Mrs V Dalley
Seconded by Councillor Wilkins

On a vote being taken the matter was approved by a majority, with one vote against.

Councillor Winter asked that it was recorded he voted against the motion.

C.4709.4

RESOLVED: that Staffing Committee resolution S.433.4: to recommend that Full Council delegates the implementation of the new Staffing structure to the Staffing Committee and the Senior Management Team for implementation no later than 1st April 2020 and that in addition to the original proposal, if the Deputy Town Clerk obtained a CiLCA qualification, the salary is reviewed proportionately in line with 75% of the

Town Clerk salary, was received and approved and associated expenditure authorised

Proposed by Councillor Kelynack
Seconded by Councillor Ms Pearce

On a vote being taken the matter was approved by a majority, with two votes against.

Councillor Winter asked that it was recorded he voted against the motion.

There being no further business the Chairman closed the meeting at 8.04 pm.

SIGNED BY THE CHAIRMAN.....

DATE

