

Meeting Minutes

The Passmore Edwards Building, The Cross, Cross Street, Camborne TR14 8HA Tel: 01209 612406 enquiries@camborne-tc.gov.uk

MINUTES:

of the meeting of Camborne Town Council held in The Council Chamber, The Passmore Edwards Building, The Cross, Cross Street, Camborne, TR14 8HA on Tuesday 10th September 2019 at 6.30 pm

PRESENT:

Councillor D Wilkins	Chairman
Councillor Mrs V Dalley	Vice-Chairman
Councillor D Atherfold	
Councillor M Champion	
Councillor J P Collins	
Councillor Ms Z Fox	
Councillor C Godolphin	
Councillor R Goodman	
Councillor J Herd	
Councillor V Kelynack	
Councillor L Lemon	
Councillor Ms M Pearce	

IN ATTENDANCE:

Mark Williams, Falmouth Town Clerk (Clerk of the Meeting); Samantha Hughes, Acting Deputy Town Clerk; Janet Ritchie, Committee Support Officer; Rose Hitchens-Todd, Engagement Officer; James Hardy, Projects & Amenities Officer.

The Chairman explained the safety procedures to all present.

C.4653 TO RECEIVE APOLOGIES FOR NON-ATTENDANCE

C.4653.2 RESOLVED: that the apologies from Councillors T Dalley, Morgan, Williams and Winter and Mr Matthew Thompson of Network Rail for non-attendance at the meeting of the Full Council held on 10th September 2019 were received

Proposed by Councillor Wilkins
Seconded by Councillor Ms Fox

On a vote being taken the matter was approved unanimously.

C.4654 CHAIRMAN'S ANNOUNCEMENTS

Events attended by the Mayor representing the Town Council were:

4th August: St Columb Mayor's Civic Service
11th August: Penryn Mayor's Civic Service
17th August: VJ Memorial Day at Camborne
31st August: Met the new Vicar at Camborne Centenary Church
7th September: St Austell Mayor's Civic Service.

Events attended by the Deputy Mayor representing the Town Council were:

17th August: VJ Memorial Day at Camborne.

The Vice-Chairman informed members of the recent death of Mr Mike Trott, President of Camborne Twinning Association and a Committee member at Camborne Rugby Club.

C.4654.2 RESOLVED: that this Council sent a card of condolence to the family of Mr Mike Trott

Proposed by Councillor Mrs Dalley
Seconded by Councillor Godolphin

On a vote being taken the matter was approved unanimously.

C.4655 MEMBERS TO DECLARE DISCLOSABLE PECUNIARY INTERESTS AND NON-REGISTERABLE INTERESTS (INCLUDING THE DETAILS THEREOF) IN RESPECT OF ANY ITEMS ON THIS AGENDA INCLUDING ANY GIFTS OR HOSPITALITY EXCEEDING £25

Councillor Mrs Dalley declared interest in agenda item 12 as she was a member of the Trevithick Day Committee.

Councillor Goodman declared interest in agenda item 21 as her husband worked for RG Kellow Ltd.

C.4656 TO APPROVE WRITTEN REQUEST(S) FOR DISPENSATIONS

There were no written requests.

C.4657 TO RECEIVE THE MINUTES OF THE MEETING OF THE FULL COUNCIL HELD ON 15TH AUGUST 2019 AND THE CHAIRMAN TO SIGN THEM

C.4657.2 RESOLVED: that the minutes of the meeting of the Full Council held on 15th August 2019 were received, approved and signed by the Chairman

Proposed by Councillor Wilkins
Seconded by Councillor Mrs Dalley

On a vote being taken the matter was approved unanimously.

C.4658 TO RECEIVE AND APPROVE THE MINUTES OF THE EXTRAORDINARY MEETING OF THE FULL COUNCIL HELD ON 29th AUGUST 2019 AND THE CHAIRMAN TO SIGN THEM

C.4658.2 RESOLVED: that the minutes of the Extraordinary meeting of the Full Council held on the 29th August 2019 were received, approved and signed by the Chairman

Proposed by Councillor Wilkins
Seconded by Councillor Mrs Dalley

On a vote being taken the matter was approved unanimously.

C.4659 TO RECEIVE THE MINUTES OF THE FOLLOWING COMMITTEE MEETINGS

i) Amenities Committee 22nd August 2019;

C.4659.2 RESOLVED: that the minutes of the meeting of the Amenities Committee held on the 22nd August 2019 were received

Proposed by Councillor Champion
Seconded by Councillor Wilkins

On a vote being taken the matter was approved unanimously.

ii) Planning & Development Committee 4th September 2019;

C.4659.3 RESOLVED: that the minutes of the meeting of the Planning & Development Committee held on the 4th September 2019 were received

Proposed by Councillor Ms Fox
Seconded by Councillor Godolphin

On a vote being taken the matter was approved unanimously.

C.4660 MATTERS ARISING, FOR INFORMATION ONLY, WHERE NOT INCLUDED BELOW

There were no matters arising.

C.4661 PUBLIC PARTICIPATION (SUBJECT TO STANDING ORDER 90 MEMBERS OF THE PUBLIC ARE PERMITTED TO MAKE REPRESENTATIONS, ANSWER QUESTIONS AND GIVE EVIDENCE IN RESPECT OF ANY ITEM OF BUSINESS INCLUDED IN THE AGENDA, UP TO A MAXIMUM OF FIFTEEN MINUTES)

There were no members of the public present.

C.4662 TO RECEIVE A PRESENTATION FROM MATTHEW THOMPSON OF NETWORK RAIL, REGARDING PLANNED WORK AT CAMBORNE LEVEL CROSSING IN FEBRUARY 2020, AGREE ACTION AND AUTHORISE ASSOCIATED EXPENDITURE

As Mr Thompson was unable to attend this meeting this agenda item was deferred until October Full Council.

C.4663 TO CONSIDER A REQUEST FROM COUNCILLOR T DALLEY ON BEHALF OF THE TREVITHICK DAY COMMITTEE:

THE COMMITTEE ASKS THE COUNCIL TO ALLOW THE ENGAGEMENT OFFICER TO SUPPORT THE COMMITTEE TO A MAXIMUM OF 50 HOURS (APPROXIMATELY TWO HOURS PER WEEK), WITH THE AIM TO FURTHER PROMOTE THE EVENT, THE TOWN AND THE WORK OF CAMBORNE TOWN COUNCIL

Councillor Mrs Dalley left the meeting at 6.40pm.

Councillor Collins spoke on behalf of the proposal and answered members' questions.

Discussion took place and concern was expressed that the ordering of the Town Council staff's time would be compromised, with the Engagement Officer already committed to a busy work schedule. Any involvement should be on a manageable level.

Members' attention was drawn to a previous resolution of this Council not to involve staff in outside events, although it was suggested the Engagement Officer could be allowed some involvement in the Trevithick Day event itself.

It was proposed that we should not give the Engagement Officer's time at present but that we assist on the day and examine ways in which the Engagement Officer can promote the event within the town.

C.4663.2 RESOLVED: that a request from Councillor T Dalley on behalf of the Trevithick Day Committee was considered and that (i) this Council writes to the Trevithick Day Committee advising that it could not give any staff time at present but could assist on the day of the event and (ii) that the Engagement Officer explored ways in which this Council could promote Trevithick Day and bring a proposal back to a future meeting

Proposed by Councillor Godolphin
Seconded by Councillor Champion

On a vote being taken the matter was approved by a Majority (six in favour, four against, one abstention).

Councillor Mrs Dalley re-entered the meeting at 6.49pm.

C.4664

TO CONSIDER A REQUEST FROM FAIRTRADE CAMBORNE REGARDING THE FAIRTRADE TOWN EVENT ON 4TH OCTOBER 2019:

THAT THE TOWN COUNCIL PURCHASES A FAIRTRADE FLAG, TO BE FLOWN FROM THE PASSMORE EDWARDS BUILDING DURING THE WEEK 30TH SEPTEMBER 2019 TO 6TH OCTOBER 2019 TO COINCIDE WITH THE EVENT

AGREE ACTION AND AUTHORISE ANY ASSOCIATED EXPENDITURE

Discussion took place and members agreed to Fairtrade's request that the flag was flown from 30th September to 6th October 2019 but that Fairtrade provided the flag and that this was in addition to flying the Fairtrade flag during Fairtrade fortnight, as previously agreed.

C.4664.2

RESOLVED: that a request from Fairtrade Camborne regarding the Fairtrade Town event on 4th October 2019, "that the Town Council purchases a Fairtrade flag, to be flown from the Passmore Edwards Building during the week 30th September 2019 to 6th October 2019 to coincide with the event ", was considered and that this Council was in agreement with the Fairtrade flag being flown on these dates, in addition to the previously agreed Fairtrade fortnight, but that Fairtrade supplied their own flag

Proposed by Councillor Champion
Seconded by Councillor Kelynack

On a vote being taken the matter was approved by a Majority.

C.4665

TO CONSIDER A MOTION FROM COUNCILLOR J COLLINS:

"A.4085.2 THAT THE MATTER OF APOLOGIES NOT BEING RECEIVED FROM COUNCILLORS FOR NON-ATTENDANCE AT MEETINGS TO BE PLACED AS AN AGENDA ITEM FOR CONSIDERATION BY FULL COUNCIL"

AND AGREE ACTION

Councillor Collins explained the reason for raising this agenda item: that, aside from etiquette, by failing to give their apologies

and a reason for non-attendance at meetings, members were in contravention of this Council's Standing Order 33a. He emphasised that Councillors were summoned, not requested, to attend meetings. Members should also apologise on arrival if they were late to meetings.

Discussion took place and members agreed that some circumstances, such as having to work at short notice, may prevent members from following procedure but if potential difficulties were identified, this could be allowed for at the meeting.

- C.4665.2** **RESOLVED: that a motion from Councillor J Collins: "A.4085.2 that the matter of apologies not being received from Councillors for non-attendance at meetings to be placed as an agenda item for consideration by Full Council" was considered and that this Council writes to members, reminding them of their obligations to the Council under its Standing Orders, particularly Standing Order 33a**

Proposed by Councillor Champion
Seconded by Councillor Godolphin

On a vote being taken the matter was approved unanimously.

- C.4666** **TO RECEIVE THE EXTERNAL AUDITOR REPORT AND CERTIFICATE FOR THE FINANCIAL YEAR 2018/19 AND AGREE ANY ACTION**

The External Auditor had found no issues.

- C.4666.2** **RESOLVED: that the External Auditor Report and Certificate for the Financial Year 2018/19 was received and that the Finance & Administration Officer was thanked for her work on the audit**

Proposed by Councillor Ms Fox
Seconded by Councillor Atherfold

On a vote being taken the matter was approved unanimously.

- C.4667** **THAT THE COUNCIL RESOLVES, UNDER THE 1960 PUBLIC BODIES (ADMISSION TO MEETINGS) ACT TO EXCLUDE THE PRESS AND PUBLIC DUE TO THE CONFIDENTIAL NATURE OF THE BUSINESS TO BE DISCUSSED**

- C.4667.2** **RESOLVED: that under the 1960 Public Bodies (Admission to Meetings) Act, the Press and Public were excluded, due to the confidential nature of the business to be discussed**

Proposed by Councillor Godolphin
Seconded by Councillor Atherfold

On a vote being taken the matter was approved unanimously.

C.4668 **TO RECEIVE THE CONSULTATION FINDINGS REPORT FROM THE ENGAGEMENT OFFICER REGARDING CAPITAL IMPROVEMENT AT CAMBORNE RECREATION GROUND (GWARIDIR KAMMBRONN)**

C.4668.2 **RESOLVED: that the consultation findings report from the Engagement Officer regarding capital improvement at Camborne Recreation Ground (Gwaridir Kammbronn) was received**

Proposed by Councillor Godolphin
Seconded by Councillor Ms Fox

On a vote being taken the matter was approved unanimously.

C.4669 **TO RECEIVE A REPORT FROM THE ENGAGEMENT OFFICER AND THE PROJECTS AND AMENITIES OFFICER REGARDING CAPITAL IMPROVEMENT AT CAMBORNE RECREATION GROUND (GWARIDIR KAMMBRONN), AGREE ACTION AND AUTHORISE NECESSARY EXPENDITURE**

TO RECEIVE AND APPROVE A DRAFT SECTION 106 APPLICATION TO CORNWALL COUNCIL FOR WORKS AT CAMBORNE RECREATION GROUND (GWARIDIR KAMMBRONN)

Ms Hitchens-Todd and Mr Hardy advised members that the play equipment at Camborne Recreation Ground needed replacing and improvements were required as priority. They were seeking members' approval for a working budget for the project and for the Section 106 funding application.

Cornwall Council would not release Section 106 funding to replace the floor area alone as it would be compromised by the subsequent replacement of the play equipment. Further S106 monies were available to enable the complete project to be done but would require support from the County Councillor for the ward.

It was noted that further Section 106 funding was available for Park Road Playing Field.

C.4669.2 **RESOLVED: that a report from the Engagement Officer and the Projects and Amenities Officer regarding capital improvement at Camborne Recreation Ground (Gwaridir Kammbronn) and the draft Section 106 Funding Application were received and noted**

Proposed by Councillor Champion
Seconded by Councillor Ms Pearce

On a vote being taken the matter was approved unanimously.

C.4669.3 **RESOLVED: that this Council authorised an allocation of funds for capital improvements to Camborne Recreation Ground from the Green Space Earmarked Reserve, to match-fund the Section 106 funding received**

Proposed by Councillor Ms Fox
Seconded by Councillor Kelynack

On a vote being taken the matter was approved by a Majority, with one vote against.

C.4669.4 **RESOLVED: that this Council retained Kennall Consulting Ltd on an annual retainer (FG.3352.2) to ensure a professionally advised tendering process for capital improvements at Camborne Recreation Ground**

Proposed by Councillor Champion
Seconded by Councillor Kelynack

On a vote being taken the matter was approved by a Majority, with two votes against.

C.4669.5 **RESOLVED: that this Council gave next priority to capital improvements at Park Road Playing Field**

Proposed by Councillor Mrs Dalley
Seconded by Councillor Ms Fox

On a vote being taken the matter was approved unanimously.

C.4670 **TO RECEIVE QUOTATIONS AND A COMPARISON TABLE FOR A PATHWAY AT BEACON RECREATION GROUND (GWARIDIR AND TANSES), AGREE ACTION AND AUTHORISE EXPENDITURE**

The Projects & Amenities Officer presented quotations and specifications for consideration. A short discussion took place.

C.4670.2 **RESOLVED: that quotations and a comparison table for a pathway at Beacon Recreation Ground (Gwaridir an Tanses) was received and that Wicksteed were chosen to replace the pathway, provided their specification matched CGS Contractors; if it did not, then CGS Contractors would be used**

Proposed by Councillor Ms Fox
Seconded by Councillor Kelynack

On a vote being taken the matter was approved by a Majority, with one vote against and one abstention.

Councillor Atherfold requested that it was recorded he voted against the motion.

An amended motion, Proposed by Councillor Godolphin and Seconded by Councillor Lemon, that Wicksteed were chosen to replace the pathway at Beacon Recreation Ground, fell on the vote.

C.4671 TO RECEIVE A VERBAL UPDATE AND RECOMMENDATIONS FROM THE PASSMORE EDWARDS WORKING PARTY, AGREE ACTION AND AUTHORISE EXPENDITURE

Councillor Goodman left the meeting at 7.38pm

The Acting Deputy Town Clerk advised that the surveyor had recommended a hire company to provide access machinery which would enable the survey of the Passmore Edwards Building to be carried out, scheduled for 19th September.

Negotiations were ongoing with RG Kellow Ltd.

This Council's solicitor had recommended that the Town Council severed ties with the Contract Administrator and appointed another.

Discussion took place.

C.4671.2 RESOLVED: that a verbal update and recommendations from the Passmore Edwards Working Party was received and that this Council severed ties with 3HW Architecture and Design and appointed another Contract Administrator

Proposed by Councillor Godolphin
Seconded by Councillor Kelynack

On a vote being taken the matter was approved unanimously.

Councillor Lemon left the meeting at 7.43pm and Councillor Goodman returned.

C.4672 TO RE-ADMIT THE PRESS AND PUBLIC

C.4672.2 RESOLVED: that the Press and Public were re-admitted

Proposed by Councillor Godolphin
Seconded by Councillor Champion

On a vote being taken the matter was approved unanimously.

C.4673 TO RECEIVE NOTIFICATION FROM GWINEAR-GWITHIAN PARISH COUNCIL OF A PUBLIC CONSULTATION BY ITS COMMUNITY GOVERNANCE REVIEW WORKING GROUP, TO RUN FROM 29TH AUGUST TO 29TH SEPTEMBER 2019

C.4673.2 **RESOLVED: that notification from Gwinear-Gwithian Parish Council of a public consultation by its Community Governance Review Working Group, to run from 29th August 2019 to 29th September 2019, was received and the Parish Council's requests were noted**

Proposed by Councillor Mrs Dalley
Seconded by Councillor Atherfold

On a vote being taken the matter was approved unanimously.

Councillor Lemon re-entered the meeting at 7.44pm.

C.4674 **TO RECEIVE NOTIFICATION OF A COMMUNITY GOVERNANCE REVIEW MEETING AT HEARTLANDS ON 1ST OCTOBER 2019, AGREE ACTION AND ASSOCIATED EXPENDITURE**

C.4674.2 **RESOLVED: that notification of a Community Governance Review meeting at Heartlands on 1st October 2019 was received and that Councillors Ms Fox and Herd and the Acting Deputy Town Clerk would attend on behalf of the Town Council**

Proposed by Councillor Wilkins
Seconded by Councillor Mrs Dalley

On a vote being taken the matter was approved unanimously.

C.4675 **TO RECEIVE INFORMATION FROM HANNAH MCCOMB OF CORNWALL COUNCIL REGARDING APPOINTMENTS TO CORNWALL COUNCIL'S STANDARDS COMMITTEE, AGREE ACTION AND APPROVE ASSOCIATED EXPENDITURE IF APPROPRIATE**

Discussion took place and it was suggested that members should apply individually if they wished to be considered for recruitment.

C.4675.2 **RESOLVED: that information from Hannah McComb of Cornwall Council regarding appointments to Cornwall Council's Standards Committee was received and it was left open for members to apply individually if they wished to serve on the Standards Committee**

Proposed by Councillor Champion
Seconded by Councillor Collins

On a vote being taken the matter was approved unanimously.

C.4676 **TO RECEIVE AN INVITATION FROM COUNCILLOR EDWINA HANNAFORD, CC, TO CORNWALL'S LOCALISM SUMMIT ON 6TH NOVEMBER, AGREE ACTION AND AUTHORISE ASSOCIATED EXPENDITURE**

C.4676.2 **RESOLVED: that an invitation from Councillor Edwina Hannaford, CC, to Cornwall's Localism Summit on 6th November was received and that Councillor Ms Fox would attend as the Town Council's representative**

Proposed by Councillor Champion
Seconded by Councillor Collins

On a vote being taken the matter was approved unanimously.

C.4677 **TO RECEIVE TRAINING WORKSHOP INFORMATION FROM CORNWALL COMMUNITY FLOOD FORUM, AGREE ACTION AND AUTHORISE ASSOCIATED EXPENDITURE**

C.4677.2 **RESOLVED: that Training Workshop information from Cornwall Community Flood Forum was received and that Councillor Ms Fox would attend as the Town Council's representative if her time permitted**

Proposed by Councillor Wilkins
Seconded by Councillor Mrs Dalley

On a vote being taken the matter was approved unanimously.

C.4678 **TO RECEIVE A COMMUNITIES AND DEVOLUTION BULLETIN COMMUNITY GOVERNANCE REVIEW UPDATE ON STAGE 2 FROM CORNWALL COUNCIL, AGREE ACTION AND AUTHORISE ASSOCIATED EXPENDITURE**

C.4678.2 **RESOLVED: that a Communities and Devolution bulletin Community Governance Review Update on Stage 2 from Cornwall Council was received and noted**

Proposed by Councillor Godolphin
Seconded by Councillor Ms Fox

On a vote being taken the matter was approved unanimously.

C.4679 **TO RECEIVE CORNWALL ASSOCIATION OF LOCAL COUNCILS NEWS ROUND-UP FOR AUGUST 2019, AGREE ACTION AND AUTHORISE ANY ASSOCIATED EXPENDITURE**

C.4679.2 **RESOLVED: that Cornwall Association of Local Councils News Round-Up for August 2019 was received and that members should inform staff if they wished to attend any of CALC's forthcoming training sessions**

Proposed by Councillor Godolphin
Seconded by Councillor Champion

On a vote being taken the matter was approved unanimously.

There being no further business the Chairman closed the meeting at 7.50pm.

SIGNED BY THE CHAIRMAN.....

DATE