

Meeting Minutes

The Passmore Edwards Building, The Cross, Cross Street, Camborne TR14 8HA Tel: 01209 612406 enquiries@camborne-tc.gov.uk

MINUTES:

of the meeting of the Finance & General Purposes Committee held in The Council Chamber, The Passmore Edwards Building, The Cross, Cross Street, Camborne, TR14 8HA on Thursday 30th May 2019 at 6.30pm.

PRESENT:

Councillor G Winter	Chairman
Councillor D Wilkins	Vice Chairman
Councillor Mrs V Dalley	
Councillor Ms Z Fox	
Councillor J Gillingham	from point mentioned
Councillor J Herd	
Councillor Mrs Williams	

IN ATTENDANCE:

Samantha Hughes, Acting Deputy Clerk; Janet Ritchie, Committee Support Officer; Melanie Negus, Administrative Assistant.

The Chairman opened the meeting and explained the safety procedures to all present.

FG.3484 To RECEIVE NOMINATIONS AND ELECT A CHAIRMAN OF THE FINANCE AND GENERAL PURPOSES COMMITTEE FOR THE MUNICIPAL YEAR 2019/2020

FG.3484.2 RESOLVED: that Councillor Winter was elected as Chairman of the Finance and General Purposes Committee for the municipal year 2019/2020

Proposed by Councillor Wilkins
Seconded by Councillor Mrs Dalley

On a vote being taken the matter was approved unanimously.

FG.3485 TO RECEIVE APOLOGIES FOR NON-ATTENDANCE

FG.3485.2 RESOLVED: that the apologies from Councillor Dalley for non-attendance at the meeting of the Finance & General Purposes Committee held on 30th May 2019 were received

Proposed by Councillor Winter
Seconded by Councillor Wilkins

On a vote being taken the matter was approved unanimously.

There were no apologies received from Councillors Atherfold or Gillingham.

FG.3486 MEMBERS TO DECLARE DISCLOSABLE PECUNIARY INTERESTS AND NON-REGISTERABLE INTERESTS (INCLUDING THE DETAILS THEREOF) IN RESPECT OF ANY ITEMS ON THIS AGENDA INCLUDING ANY GIFTS OR HOSPITALITY EXCEEDING £25

There were no declarations of interests.

FG.3487 TO APPROVE WRITTEN REQUEST(S) FOR DISPENSATIONS

There were no dispensation requests.

FG.3488 CHAIRMAN'S ANNOUNCEMENTS

The Chairman thanked members for re-electing him as Chairman of the Finance and General Purpose Committee.

FG.3489 TO RECEIVE NOMINATIONS AND ELECT A VICE CHAIRMAN OF THE FINANCE AND GENERAL PURPOSES COMMITTEE FOR THE MUNICIPAL YEAR 2019/2020

FG.3489.2 RESOLVED: that Councillor Wilkins was elected as Vice Chairman of the Finance and General Purposes Committee for the municipal year 2019/2020

Proposed by Councillor Winter
Seconded by Councillor Mrs Dalley

On a vote being taken the matter was approved unanimously.

FG.3490 TO RECEIVE AND APPROVE THE MINUTES OF THIS COMMITTEE HELD ON THE 25TH APRIL 2019 AND THE CHAIRMAN TO SIGN THEM

FG.3490.2 RESOLVED: that the minutes of the meeting of the Finance and General Purposes Committee held on 25th April 2019 were received, approved, and signed by the Chairman

Proposed by Councillor Winter
Seconded by Councillor Wilkins

On a vote being taken the matter was approved unanimously of those entitled to vote.

FG.3491 MATTERS ARISING, FOR INFORMATION ONLY, WHERE NOT INCLUDED BELOW

There were no matters arising.

FG.3492 PUBLIC PARTICIPATION (SUBJECT TO STANDING ORDER 90 MEMBERS OF THE PUBLIC ARE PERMITTED TO MAKE REPRESENTATIONS, ANSWER QUESTIONS AND GIVE EVIDENCE IN RESPECT OF ANY ITEM OF BUSINESS INCLUDED IN THE AGENDA, UP TO A MAXIMUM OF FIFTEEN MINUTES)

There were no public present.

FG.3493 TO RECEIVE AND APPROVE THE COUNCILLORS' INTERNAL AUDIT SCHEDULE FOR 2019–2020

FG.3493.2 RESOLVED: that the Councillors' Internal Audit Schedule for 2019–2020 was received and approved

Proposed by Councillor Mrs Dalley
Seconded by Councillor Wilkins

On a vote being taken the matter was approved unanimously.

FG.3494 TO RECEIVE AND APPROVE THE COUNCILLORS' INTERNAL AUDIT FOR FEBRUARY 2019 BY COUNCILLORS GILLINGHAM AND MRS DALLEY

FG.3494.2 RESOLVED: that the Internal Audit Reports for February 2019 by Councillors Gillingham and Mrs Dalley were received and approved

Proposed by Councillor Ms Fox
Seconded by Councillor Wilkins

On a vote being taken the matter was approved unanimously.

FG.3495 TO RECEIVE AND APPROVE THE BANK CASH AND INVESTMENT RECONCILIATION, EARMARKED RESERVES REPORT AND DETAILED INCOME & EXPENDITURE BY BUDGET HEADING REPORT FOR THE MONTH OF APRIL 2019

The Acting Deputy Clerk informed members that there was a new Cost Centre for the Library Service, with three new cost codes

FG.3495.2 **RESOLVED: that the Bank Cash and Investment Reconciliation, Earmarked Reserves Report, and Detailed Income & Expenditure by Budget Heading Report, for the month of April 2019; was received and approved**

Proposed by Councillor Winter
Seconded by Councillor Ms Fox

On a vote being taken the matter was approved unanimously.

Councillor Gillingham entered the meeting at 6.39pm.

FG.3496 **TO APPROVE PAYMENTS FOR THE MONTH OF MAY 2019 MADE UNDER FINANCIAL REGULATION 4.1, 4.5, 5.4,5.5, 6.2, 6.7 AND 7.2; UP TO DATE SCHEDULE TO BE TABLED AT THE MEETING**

FG.3496.2 **RESOLVED: that the payments for the month of May 2019 made under Financial Regulation 4.1, 4.5, 5.4,5.5, 6.2, 6.7 and 7.2; was approved**

Proposed by Councillor Wilkins
Seconded by Councillor Winter

On a vote being taken the matter was approved unanimously.

FG.3497 **TO APPROVE THE PAYMENT OF INVOICES RECEIVED FOR THE MONTH OF MAY 2019 UP TO DATE SCHEDULE TO BE TABLED AT THE MEETING**

FG.3497.2 **RESOLVED: that the payment of invoices received for the month of May 2019 was approved**

Proposed by Councillor Winter
Seconded by Councillor Wilkins

On a vote being taken the matter was approved unanimously.

FG.3498 **TO RECEIVE THE INTERNAL AUDIT REPORT FROM HUDSON ACCOUNTING LTD FOR THE YEAR ENDED 31ST MARCH 2019 AND APPROVE ACTION ACCORDINGLY**

Councillor Ms Fox commended Samantha Hughes, Acting Deputy Clerk on achieving a clean Audit, there were no issues in need of addressing.

FG.3498.2 **RESOLVED: that the Internal Audit Report from Hudson Accounting Ltd for the year ended 31st March 2019 was received**

Proposed by Councillor Ms Fox
Seconded by Councillor Mrs Dalley

On a vote being taken the matter was approved unanimously.

FG.3499 **TO RECEIVE AN UPDATE REGARDING COUNCILLORS' IPADS AND AGREE ASSOCIATED EXPENDITURE**

The Acting Deputy Clerk informed members that the iPads had arrived and were to be set up in the next few weeks. She also informed members that the Management solution included in the licensing costs would enable the update sending to all iPads simultaneously, and tighter security. In the event of loss or theft of an iPad, it would enable the unit to be locked down.

FG.3499.2 **RESOLVED: that an update regarding Councillors' iPads was received; and the licensing and security quote was approved, the associated expenditure to be taken from Corporate Management Earmarked Reserves**

Proposed by Councillor Winter
Seconded by Councillor Wilkins

On a vote being taken the matter was approved unanimously.

FG.3500 **TO RECEIVE A REQUEST FROM THE LIBRARY SERVICE FOR A MONITOR IN THE LIBRARY TO DISPLAY EVENTS AND ACTIVITIES, AGREE ACTION AND AUTHORISE ASSOCIATED EXPENDITURE**

FG.3500.2 **RESOLVED: that a request from the Library service for a monitor in the Library to display events and activities was approved. The associated expenditure was authorised to be taken from Cost Code 320 New Offices Earmarked Reserves**

Proposed by Councillor Ms Fox
Seconded by Councillor Mrs Dalley

On a vote being taken the matter was approved unanimously.

FG.3501 **TO RECEIVE AND NOTE CORRESPONDENCE FROM RECIPIENTS OF GRANT FUNDING**

(i) Cornwall Leisure Activities & Sports Players (CLASP);

The Acting Deputy Clerk informed members that the Town Council had granted £500 funding to Cornwall Leisure Activities & Sports

Players but unfortunately the organisation had folded and the cheque had been returned.

FG.3501.2 RESOLVED: that correspondence from Cornwall Leisure Activities & Sports Players was received and noted

Proposed by Councillor Mrs Dalley
Seconded by Councillor Winter

On a vote being taken the matter was approved unanimously.

FG.3502 TO NOTE CORRESPONDENCE FROM LLOYDS BANK PLC

FG.3502.2 RESOLVED: that correspondence from Lloyds Bank PLC was noted

Proposed by Councillor Winter
Seconded by Councillor Ms Fox

On a vote being taken the matter was approved unanimously.

There being no further business the Chairman closed the meeting at 6.51 pm.

SIGNED BY THE CHAIRMAN.....

DATE