

Meeting Minutes

The Passmore Edwards Building, The Cross, Cross Street, Camborne TR14 8HA Tel: 01209 612406 enquiries@camborne-tc.gov.uk

MINUTES:

of the meeting of Camborne Town Council held in The Council Chamber, The Passmore Edwards Building, The Cross, Cross Street, Camborne, TR14 8HA on Thursday 11th April 2019 at 6.30 pm

PRESENT:

Councillor D Wilkins **Chairman**
Councillor D Atherfold
Councillor M Champion
Councillor J P Collins
Councillor Ms Z Fox
Councillor C Godolphin
Councillor R Goodman
Councillor J Herd
Councillor V Kelynack
Councillor L Lemon
Councillor J Morgan
Councillor Ms Pearce
Councillor Winter

IN ATTENDANCE:

Sarah Mason, Cornwall Association of Local Councils (Clerk of the Meeting); Janet Ritchie, Committee Support Officer; one member of the public.

The Chairman explained the safety procedures to all present.

C.4495 TO RECEIVE APOLOGIES FOR NON-ATTENDANCE

C.4495.2 RESOLVED: that the apologies from Councillors Barclay, T Dalley and Mrs V Dalley for non-attendance at the meeting of the Full Council held on 11th April 2019 were received

Proposed by Councillor Winter
Seconded by Councillor Collins

On a vote being taken the matter was approved unanimously

C.4496 CHAIRMAN'S ANNOUNCEMENTS

Events attended by the Mayor representing the Council were as follows:

22nd March Tour of Britain Cycle Race Meeting at Bodmin;

26th March Tour of Britain Cycle Race Meeting at Health & Well Being Innovation Centre, Treliske, Truro.

The Chairman advised that the Mayor and the Chairman of the Finance & General Purposes Committee had used delegated authority to authorise the fitting of an alarm for the scaffolding on the Passmore Edwards Building.

C.4497 MEMBERS TO DECLARE DISCLOSABLE PECUNIARY INTERESTS AND NON-REGISTERABLE INTERESTS (INCLUDING THE DETAILS THEREOF) IN RESPECT OF ANY ITEMS ON THIS AGENDA INCLUDING ANY GIFTS OR HOSPITALITY EXCEEDING £25

There were no disclosable interests.

C.4498 TO APPROVE WRITTEN REQUEST(S) FOR DISPENSATIONS

There were no written requests.

C.4499 TO RECEIVE AND APPROVE THE MINUTES OF THE MEETING OF THIS COMMITTEE HELD ON 14th MARCH 2019 AND THE CHAIRMAN TO SIGN THEM

C.4499.2 RESOLVED: that the minutes of the meeting of the Full Council held on 14th March 2019 were received, approved and signed by the Chairman

Proposed by Councillor Wilkins
Seconded by Councillor Herd

On a vote being taken the matter was approved unanimously.

C.4500 TO RECEIVE THE MINUTES OF THE FOLLOWING COMMITTEE MEETINGS

i) Amenities Committee 21st March 2019;

C.4500.2 RESOLVED: that the minutes of the meeting of the Amenities Committee held on the 21st March 2019 were received

Proposed by Councillor Champion
Seconded by Councillor Goodman

On a vote being taken the matter was approved unanimously.

ii) Planning & Development Committee 2nd April 2019;

C.4500.3 RESOLVED: that the minutes of the meeting of the Planning & Development Committee held on the 2nd April 2019 were received

Proposed by Councillor Godolphin
Seconded by Councillor Morgan

On a vote being taken the matter was approved unanimously.

C.4501 TO NOTE THE MINUTES OF

i) Camborne, Pool, Illogan and Redruth Community Network Meeting 12th March 2019

C.4501.2 RESOLVED: that the minutes of the Camborne, Pool, Illogan and Redruth Community Network Meeting held on 12th March 2019 were noted

Proposed by Councillor Winter
Seconded by Councillor Ms Fox

On a vote being taken the matter was approved unanimously.

ii) Camborne Regeneration Forum Meeting 1st April 2019

C.4501.3 RESOLVED: that the minutes of the meeting of the Camborne Regeneration Forum Meeting held on 23rd January 2019 were noted

Proposed by Councillor Ms Fox
Seconded by Councillor Wilkins

On a vote being taken the matter was approved unanimously.

iii) Camborne Produce Market 25th March 2019

C.4501.4 RESOLVED: that the minutes of the Camborne Produce Market Meeting held on 23rd January 2019 were noted

Proposed by Councillor Collins
Seconded by Councillor Winter

On a vote being taken the matter was approved unanimously.

C.4502 MATTERS ARISING, FOR INFORMATION ONLY, WHERE NOT INCLUDED BELOW

A Boundary Review Working Group Meeting was being arranged in May.

C.4503 PUBLIC PARTICIPATION (SUBJECT TO STANDING ORDER 90 MEMBERS OF THE PUBLIC ARE PERMITTED TO MAKE REPRESENTATIONS, ANSWER QUESTIONS AND GIVE

EVIDENCE IN RESPECT OF ANY ITEM OF BUSINESS INCLUDED IN THE AGENDA, UP TO A MAXIMUM OF FIFTEEN MINUTES)

There were no suggestions from members of the public.

C.4504

TO APPROVE NOMINATIONS FOR THE TOWN MAYOR AND DEPUTY MAYOR FOR ELECTION AT THE ANNUAL GENERAL MEETING

A TOWN COUNCIL AT ITS ANNUAL MEETING IS REQUIRED BY STATUTE TO ELECT A CHAIRMAN OF THE COUNCIL (WHO IS ENTITLED TO USE THE TITLE "TOWN MAYOR"). A TOWN COUNCIL MAY, BUT IS NOT REQUIRED, TO ELECT A VICE-CHAIRMAN (DEPUTY MAYOR) AT THE ANNUAL MEETING. IT HAS BEEN THE PRACTICE OF THE COUNCIL TO NOMINATE A MAYOR AND DEPUTY MAYOR IN ADVANCE OF THE ANNUAL MEETING, THESE NOMINATIONS HAVE NO STANDING IN LAW AND DO NOT BIND THE ANNUAL MEETING, BUT IT BETTER ENABLES CIVIC PLANNING FOR THE COMING YEAR

Nominations for Mayor were:

- **Councillor Wilkins**
Proposed by Councillor Collins
Seconded by Councillor Morgan
- **Councillor Godolphin**
Proposed by Councillor Lemon
Seconded by Councillor Godolphin

C.4504.2

RESOLVED: that a ballot was held to select the Town Mayor and Deputy Mayor for election at the Annual General Meeting

Proposed by Councillor Godolphin
Seconded by Councillor Kelynack

On a vote being taken the matter was approved unanimously.

A paper ballot took place among the thirteen members present.

Sarah Mason left the meeting at 6.45pm and returned at 6.46pm.

Councillor Godolphin was selected as Town Mayor for election at the Annual General Meeting.

Nominations for Deputy Mayor were:

- **Councillor Ms Fox**
Proposed by Councillor Lemon
Seconded by Councillor Ms Fox
- **Councillor Winter**
Proposed by Councillor Ms Pearce
Seconded by Councillor Kelynack

A paper ballot took place among the thirteen members present.

Sarah Mason left the meeting at 6.49pm and returned at 6.50pm.

Councillor Winter was selected as Deputy Mayor for election at the Annual General Meeting.

C.4505 **TO RECEIVE PROOF COPY FROM MR LOU JONES AND MR JOHN MARTIN OF THE PHOTOGRAPHIC BOOK OF THE PASSMORE EDWARDS BUILDING AND APPROVE ANY APPROPRIATE ACTION**

Discussion took place and members requested that the photographic book contained a Frontispiece with a list of the Town Council members and a Preface written by the Town Clerk.

C.4505.2 **RESOLVED: that a proof copy from Mr Lou Jones and Mr John Martin of the photographic book of the Passmore Edwards Building was received and that the book contained a Frontispiece with a list of the Town Council members and a Preface written by the Town Clerk**

Proposed by Councillor Ms Fox
Seconded by Councillor Lemon

On a vote being taken the matter was approved by a majority (eleven in favour; two against).

C.4506 **TO RECEIVE A VERBAL REPORT FROM THE TOWN CLERK REGARDING A MEETING WITH CORNWALL COUNCIL OFFICERS CONCERNING "WASTE ARRANGEMENTS OUTSIDE CAMBORNE LIBRARY", APPROVE ACTION AND AUTHORISE ASSOCIATED EXPENDITURE ACCORDINGLY**

Councillors Wilkins and Winter had attended a meeting with Cornwall Council and options were considered regarding waste collection arrangements for the bin situated outside Camborne Library.

C.4506.2 **RESOLVED: that waste arrangements outside Camborne Library were discussed with Cornwall Council and that Cornwall Council re-located the waste bin, at no cost to this Council, to the seating area beside the zebra crossing, or if this location was unsuitable, Cornwall Council removed the bin and reinstated the ground**

Proposed by Councillor Champion
Seconded by Councillor Herd

On a vote being taken the matter was approved unanimously.

C.4507 TO CONSIDER USING VOLUNTEERS IN THE LIBRARY, APPROVE ACTION AND AUTHORISE ANY ASSOCIATED EXPENDITURE ACCORDINGLY

Discussion took place. Members considered the benefits to this Council and to the volunteers.

C.4507.2 RESOLVED: that this Council used volunteers in the Library but that they did not take the place of paid staff

Proposed by Councillor Godolphin
Seconded by Councillor Herd

On a vote being taken the matter was approved unanimously.

C.4508 TO RECEIVE CORRESPONDENCE FROM CAMBORNE REGENERATION FORUM REGARDING THE CHAMBER OF COMMERCE OWNED NOTICE BOARD SITUATED AT ROSEWARNE CAR PARK, APPROVE ACTION AND AUTHORISE EXPENDITURE ACCORDINGLY

Camborne Regeneration Forum (CRF) had been responsible for managing and maintaining the noticeboard in Rosewarne Car Park. The noticeboard needed replacing and CRF had asked if this Council would take on the ownership, to use as a Town Council noticeboard.

Discussion took place and members considered quotations for a replacement notice board and implications for the ongoing maintenance.

C.4508.2 RESOLVED: that correspondence from Camborne Regeneration Forum regarding the Chamber of Commerce owned notice board situated at Rosewarne Car Park was received and that this Council declined the offer to replace and maintain the noticeboard

Proposed by Councillor Herd
Seconded by Councillor Kelynack

On a vote being taken the matter was approved by a majority (eleven in favour, one against, one abstention).

C.4509 TO APPROVE A LICENCE FOR ALTERATIONS BY CAMBORNE RFC AT CAMBORNE RECREATION GROUND AND AUTHORISE FOR SIGNING ACCORDINGLY

C.4509.2 RESOLVED: that a Licence for alterations by Camborne RFC at Camborne Recreation Ground was approved and signed by the Chairman

Proposed by Councillor Herd
Seconded by Councillor Ms Fox

On a vote being taken the matter was approved unanimously.

C.4510 TO APPROVE A MANAGEMENT AGREEMENT WITH PENGEGON ALLOTMENTS ASSOCIATION AND AUTHORISE FOR SIGNING ACCORDINGLY (C.4377.2, C.4488.2)

It was noted that item 14 of the Management Agreement should match item 9 of the Allotments Act (Rules as to Pengegon Allotment Gardens) to read "...does not cover more than one third of the allotment garden".

C.4510.2 RESOLVED: that the Management Agreement with Pengegon Allotments Association was approved and authorised for signing with an amendment to item 14, to read "...does not cover more than one third of the allotment garden".

Proposed by Councillor Ms Fox
Seconded by Councillor Ms Pearce

On a vote being taken the matter was approved unanimously.

C.4511 TO RECEIVE THE CORNWALL COUNCIL LIBRARY AND INFORMATION SERVICE MONTHLY PERFORMANCE REPORT FOR DEVOLVED SITES JANUARY 2019 AND AGREE ANY APPROPRIATE ACTION

C.4511.2 RESOLVED: that the Cornwall Council Library and Information Service Monthly Performance Report for Devolved Sites January 2019 was received

Proposed by Councillor Winter
Seconded by Councillor Ms Fox

On a vote being taken the matter was approved unanimously.

**C.4512 TO RECEIVE A MOTION FROM COUNCILLOR V KELYNACK:
"THE PROVISION OF MAPS OF THE CAMBORNE TOWN COUNCIL AREA, SHOWING DETAILS OF ALL BOUNDARIES E.G. WARDS AND STREETS, SHOULD BE PART OF THE SERVICE THAT THE COUNCIL PROVIDES. THESE WOULD BE AVAILABLE TO OFFICE STAFF AND COUNCILLORS AND ALSO FOR THE PUBLIC"**

AGREE ACTION AND AUTHORISE EXPENDITURE ACCORDINGLY

Councillor Kelynack explained that because of the extensive recent developments of new housing in Camborne, the existing street maps required updating.

The Clerk of the meeting advised members to wait until the Local Government Boundary Review had been finalised and the extent of the Camborne parish boundaries was known.

A short discussion took place.

C.4512.2

RESOLVED: that a motion from Councillor Kelynack "the provision of maps of the Camborne Town Council area, showing details of all boundaries e.g. wards and streets, should be part of the service that the Council provides. These would be available to office staff and Councillors and also for the public", was received and that measures were put in place by this Council to assist those who requested information, and that the matter was referred ultimately to the Engagement Officer

Proposed by Councillor Ms Fox
Seconded by Councillor Kelynack

On a vote being taken the matter was approved unanimously.

C.4513

TO APPROVE ARRANGEMENTS FOR THE ANNUAL MEETING AND ANNUAL TOWN ASSEMBLY AND AUTHORISE EXPENDITURE ACCORDINGLY

Arrangements were in hand. Discussion took place concerning a suitable guest speaker. Members considered whether Certificate of Achievement winners should also receive a small trophy memento.

C.4513.2

RESOLVED: that the venue, security arrangements and refreshments for the Annual Meeting and Annual Town Assembly were approved, using funds from the Civic Events budget and that the Mayor, Deputy Mayor and Town Clerk were asked to choose and engage a speaker for the event

Proposed by Councillor Wilkins
Seconded by Councillor Ms Fox

On a vote being taken the matter was approved unanimously.

C.4513.3

RESOLVED: that a trophy memento, in a design suggested by the Town Clerk, was presented to all Certificate of Achievement winners

Proposed by Councillor Ms Fox
Seconded by Councillor Wilkins

On a vote being taken the matter was approved by a majority (eight in favour, four against). Councillor Godolphin requested that it was recorded he voted against the motion.

An earlier motion not to present trophies, proposed by Councillor Godolphin and seconded by Councillor Winter, fell on the vote.

C.4514 **TO RECEIVE A QUESTIONNAIRE FROM THE CORNWALL COUNCIL CAMBORNE, POOL, ILLOGAN AND REDRUTH COMMUNITY NETWORK PANEL REGARDING CREATING AN ONLINE PRESENCE AND APPROVE ANY RESPONSE**

The Clerk of the meeting advised that, based on situations with other local councils, this approach had the potential for meetings to become more lobbying-orientated and that an online presence could hinder engagement between a Council and its speaker.

C.4514.2 **RESOLVED: that a questionnaire from the Cornwall Council Camborne, Pool, Illogan and Redruth Community Network Panel regarding creating an online presence was received and that this Council took no action but that members were permitted to respond individually**

Proposed by Councillor Ms Fox
Seconded by Councillor Champion

On a vote being taken the matter was approved unanimously.

C.4515 **TO RECEIVE THE BID CAMBORNE LEVY BILLS NEWSLETTER AND APPROVE ANY APPROPRIATE RESPONSE**

C.4515.2 **RESOLVED: that the BID Camborne Levy Bills Newsletter was received**

Proposed by Councillor Godolphin
Seconded by Councillor Kelynack

On a vote being taken the matter was approved unanimously.

C.4516 **TO RECEIVE CORRESPONDENCE REGARDING THE CORNWALL COUNCIL ROAD SAFETY AND COMMUNITY SPEED ENGAGEMENT EVENT AND AGREE REPRESENTATIVES TO ATTEND**

C.4516.2 **RESOLVED: that correspondence regarding the Cornwall Council Road Safety and Community Speed Engagement Event was received and that Councillor Wilkins attended as this Council's representative**

Proposed by Councillor Winter
Seconded by Councillor Collins

On a vote being taken the matter was approved unanimously.

C.4517 **THAT THE COUNCIL RESOLVES, UNDER THE 1960 PUBLIC BODIES (ADMISSION TO MEETINGS) ACT TO EXCLUDE THE PRESS AND PUBLIC DUE TO THE CONFIDENTIAL NATURE OF THE BUSINESS TO BE DISCUSSED**

C.4517.2 **RESOLVED: that under the 1960 Public Bodies (Admission to Meetings) Act the Press and Public were excluded due to the confidential nature of the business to be discussed**

Proposed by Councillor Godolphin
Seconded by Councillor Champion

On a vote being taken the matter was approved unanimously.

One member of the public left the meeting at 7.44pm.

C.4518 **TO CONSIDER ARRANGEMENTS FOR THE DESIGN AND PUBLICATION OF THE 2018/19 ANNUAL REPORT, APPROVE ACTION AND AUTHORISE ASSOCIATED EXPENDITURE**

Members considered quotations for the cost of printing 100 copies of the Annual Report and noted that further options for the artwork and design could be explored for future publications.

C.4518.2 **RESOLVED: that arrangements for the design and publication of the 2018/19 Annual Report were considered and that Headland Printers were chosen to print the report and that associated expenditure was authorised**

Proposed by Councillor Champion
Seconded by Councillor Pearce

On a vote being taken the matter was approved unanimously.

There being no further business the Chairman closed the meeting at 7.50pm.

SIGNED BY THE CHAIRMAN.....

DATE